RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SUNNYVALE TO IMPLEMENT A CONSOLIDATED SALARY TABLE, AMEND RESOLUTION NO. 190-05, THE CITY'S SALARY RESOLUTION, TO COMPLY WITH CALPERS REQUIREMENTS, AND TO ADD THE CLASSIFICATIONS OF CASUAL SEASONAL SENIOR CENTER CASE MANAGER AND CASUAL SENIOR CENTER CASE MANAGER

WHEREAS, the City is required to comply with CalPERS membership requirements as they are related to how Temporary/ Casual employees are compensated; and

WHEREAS, the City Council desires to adopt this resolution to consolidate the salary table, amend resolution No. 190-05, and to add the classifications of Casual Seasonal Senior Center Case Manager and Casual Senior Center Case Manager to comply with CalPERS requirements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUNNYVALE THAT:

- 1. The Salary Table is hereby consolidated in compliance with CalPERS requirements, as set forth in Exhibit A.
- 2. Resolution No. 190-05 is hereby amended in compliance with CalPERS requirements, as set forth in Exhibit B.
- 3. The classifications of Casual Seasonal Senior Center Case Manager and Casual Senior Center Case Manager are hereby added to the Salary Table.

Adopted by the City Council of 2015, by the following vote	of the City of Sunnyvale at a regular meeting he	eld on
, 2013, by the following vote	c.	
AYES:		
NOES:		
ABSTAIN:		
ABSENT:		
RECUSAL:		
ATTEST:	APPROVED:	
City Clerk	 Mayor	
(SEAL)	·	
APPROVED AS TO FORM:		
City Attorney	_	

EXHIBIT A

City of Sunnyvale Salary Table

Section 1: Regular Full-Time and Part-Time Classifications

Section 2: <u>Casual/Temporary Classifications</u>

Section 3: Council Members

Revisions:

Current revision: TBD

Regular/Part Time Classifications - Prior revisions since 2011: 12/7/2014, 8/31/2014,8/17/2014, 7/6/2014, 2/25/2014, 12/22/2013, 12/4/2013, 9/30/2013, 7/7/2013, 6/3/2013, 3/3/2013, 2/6/2013, 12/26/2012, 10/2/2012, 8/27/2012, 5/15/2012, 3/29/2012, 11/21/2011, 10/2/2011, 12/9/2014

Casual/Temporary Classifications - Prior revisions since 2011: 1/20/2013,3/29/2012, 4/27/2014, 6/22/2014, 12/21/2014

City Council - Prior Revisions: 1/29/2014, 12/2/2014

Job Code	Job Title	Unit	Pay Categories	Range / Scale	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
1000	ACCOUNTANT	SEA	В	101	34.2787	35.9925	37.7921	39.6818	41.6659	43.7491	7/6/2014
1001	ACCOUNTANT-CONFIDENTIAL	CONF	G	658	34.2787	35.9925	37.7921	39.6818	41.6659	43.7491	7/6/2014
6800	ACCOUNTING TECHNICIAN	SEA	В	646	26.3202	27.6362	29.0181	30.4689	31.9923	33.5919	7/6/2014
1100	ADMINISTRATIVE AIDE	SEA	В	104	31.1142	32.6700	34.3034	36.0187	37.8196	39.7106	7/6/2014
1102	ADMINISTRATIVE AIDE - Employment Development	SEA	В	104	31.1142	32.6700	34.3034	36.0187	37.8196	39.7106	7/6/2014
1150	ADMINISTRATIVE AIDE/GRANT COMPLIANCE COORDINATOR	SEA	В	104	31.1142	32.6700	34.3034	36.0187	37.8196	39.7106	7/6/2014
1101	ADMINISTRATIVE AIDE-CONFIDENTIAL	CONF	G	640	31.1142	32.6700	34.3034	36.0187	37.8196	39.7106	7/6/2014
1250	ADMINISTRATIVE ANALYST	SEA	В	630	32.5236	34.1499	35.8573	37.6502	39.5327	41.5093	7/6/2014
0305	ADMINISTRATIVE LIBRARIAN	Mgmt- SMA	E	19	112,868					132,786	8/31/2014
6000	ADMINISTRATIVE SECRETARY	CONF	G	105	27.9484	29.3459	30.8132	32.3537	33.9715	35.6700	7/6/2014
0309	ADMINISTRATIVE SERVICES MANAGER: UTILITY BILLING	Mgmt- SMA	E	17	93,273					109,732	8/31/2014
0217	AFFORDABLE HOUSING MANAGER	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
2170	ANIMAL CONTROL OFFICER	SEA	В	106	30.2078	31.7182	33.3041	34.9692	36.7177	38.5535	7/6/2014
0013	ASSISTANT CITY ATTORNEY	Mgmt- OCA	K	19K	126,912					149,309	8/31/2014
0206	ASSISTANT CITY ENGINEER	Mgmt- SMA	E	19MA	119,702					140,826	8/31/2014
0110	ASSISTANT CITY MANAGER	Mgmt-DIR	F	25	183,281					215,625	8/31/2014
0259	ASSISTANT DIRECTOR OF FINANCE	Mgmt- SMA	E	27	135,000					158,824	8/31/2014
0205	ASSISTANT DIRECTOR OF PUBLIC WORKS/CITY ENGINEER	Mgmt- SMA	E	21	141,583					166,568	8/31/2014
5015	ASSISTANT GOLF PROFESSIONAL	SEA	В	665	18.7044	19.6395	20.6216	21.6527	22.7353	23.8720	7/6/2014
1251	ASSISTANT PLANNER	SEA	В	126	31.3375	32.9044	34.5496	36.2771	38.0908	39.9955	7/6/2014
0320	ASSISTANT TO THE CITY MANAGER	Mgmt- CONF	D	20CONF	126,912					149,309	8/31/2014
0258	ASSISTANT TO THE DIRECTOR OF PARKS AND RECREATION	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
1200	ASSOCIATE PLANNER	SEA	В	107	37.7018	39.5869	41.5664	43.6447	45.8269	48.1182	7/6/2014
1205	AUTOMOTIVE SHOP ATTENDANT	SEA	В	669	15.2529	16.0155	16.8163	17.6570	18.5399	19.4670	7/6/2014
0367	BUDGET ANALYST I	Mgmt- SMA	E	16	86,370					101,611	8/31/2014
0368	BUDGET ANALYST II	Mgmt- SMA	E	17	93,273					109,732	8/31/2014
4001	BUILDING INSPECTOR I	SEA	В	702	33.0427	34.6948	36.4297	38.2512	40.1638	42.1720	7/6/2014
4000	BUILDING INSPECTOR II	SEA	В	111	36.4297	38.2512	40.1638	42.1720	44.2806	46.4947	7/6/2014
2501	BUSINESS LIAISON	SEA	В	124	28.6281	30.0595	31.5625	33.1407	34.7976	36.5376	7/6/2014
6750	BUYER I	SEA	В	145	30.2134	31.7240	33.3102	34.9757	36.7244	38.5607	7/6/2014
2000	BUYER II	SEA	В	112	34.0203	35.7213	37.5073	39.3827	41.3518	43.4194	7/6/2014

Job Code	Job Title	Unit	Pay Categories	Range / Scale	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
2500	CAREER ADVISOR	SEA	В	124	28.6281	30.0595	31.5625	33.1407	34.7976	36.5376	7/6/2014
0011	CITY ATTORNEY	n/a	n/a	301						218,303	12/22/2013
0203	CITY CLERK	Mgmt- CONF	D	18CONF	103,013					121,192	8/31/2014
0010	CITY MANAGER	n/a	n/a	300						264,045	8/18/2013
0388	CITY PROPERTY ADMINISTRATOR	Mgmt- SMA	E	19	112,868					132,786	8/31/2014
1400	CIVIL ENGINEER	SEA	В	116	41.1062	43.1615	45.3196	47.5857	49.9650	52.4632	7/6/2014
0369	CIVILIAN FIRE MARSHAL	Mgmt- SMA	E	28	129,179					151,975	8/31/2014
6805	COLLECTIONS SPECIALIST	SEA	В	646	26.3202	27.6362	29.0181	30.4689	31.9923	33.5919	7/6/2014
0316	COMMUNICATIONS OFFICER	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
0342	COMMUNITY RESOURCES MANAGER	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
2351	COMMUNITY SERVICES COORDINATOR I	SEA	В	164	29.0607	30.5138	32.0394	33.6413	35.3234	37.0896	7/6/2014
2300	COMMUNITY SERVICES COORDINATOR II	SEA	В	628	33.6416	35.3236	37.0899	38.9444	40.8916	42.9363	7/6/2014
0213	COMMUNITY SERVICES MANAGER	Mgmt- SMA	E	17	93,273					109,732	8/31/2014
2150	COMMUNITY SERVICES OFFICER	SEA	В	106	30.2078	31.7182	33.3041	34.9692	36.7177	38.5535	7/6/2014
6675	CUSTOMER SERVICE REPRESENTATIVE	SEA	В	648	26.0389	27.3408	28.7079	30.1433	31.6504	33.2328	7/6/2014
0341	DEPUTY CHIEF PUBLIC SAFETY	Mgmt- PSMA	E	20PS	174,189					204,928	7/6/2014
0014	DEPUTY CITY ATTORNEY	Mgmt- OCA	K	17K	103,013					121,192	8/31/2014
2460	DEPUTY CITY CLERK	SEA	В	637	32.5236	34.1499	35.8573	37.6502	39.5327	41.5093	7/6/2014
0120	DIRECTOR OF COMMUNITY DEVELOPMENT	Mgmt-DIR	F	23	172,760					203,247	8/31/2014
0140	DIRECTOR OF EMPLOYMENT DEVELOPMENT	Mgmt-DIR	F	22ED1	152,283					179,157	8/31/2014
0185	DIRECTOR OF ENVIRONMENTAL SERVICES	Mgmt-DIR	F	24	177,943					209,344	8/31/2014
0130	DIRECTOR OF FINANCE	Mgmt-DIR	F	23	172,760					203,247	8/31/2014
0145	DIRECTOR OF HUMAN RESOURCES	Mgmt-DIR	F	22	167,728					197,328	8/31/2014
0190	DIRECTOR OF INFORMATION TECHNOLOGY	Mgmt-DIR	F	22	167,728					197,328	8/31/2014
0155	DIRECTOR OF LIBRARY & COMMUNITY SERVICES	Mgmt-DIR	F	22	167,728					197,328	8/31/2014
0170	DIRECTOR OF PUBLIC SAFETY	Mgmt-DIR	F	24PS	182,384					214,569	8/31/2014
0180	DIRECTOR OF PUBLIC WORKS	Mgmt-DIR	F	24	177,943					209,344	8/31/2014
0260	ECONOMIC DEVELOPMENT MANAGER	Mgmt- SMA	E	19	112,868					132,786	8/31/2014
2650	ED INFORMATION SYSTEMS ANALYST	SEA	В	108	34.8224	36.5637	38.3918	40.3114	42.3270	44.4434	7/6/2014
2160	EMERGENCY MANAGEMENT COORDINATOR	SEA	В	106	30.2078	31.7182	33.3041	34.9692	36.7177	38.5535	7/6/2014
2480	EMERGENCY MEDICAL SERVICES COORDINATOR	SEA	В	674	39.7490	41.7363	43.8233	46.0144	48.3151	50.7309	7/6/2014

Job Code	Job Title	Unit	Pay Categories	Range /	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
0301	EMPLOYMENT TRAINING MANAGER	Mgmt- SMA	E	17	93,273					109,732	8/31/2014
1160	EMPLOYMENT TRAINING PROGRAM COORDINATOR	SEA	В	611	31.2193	32.7803	34.4193	36.1403	37.9474	39.8447	7/6/2014
1500	ENGINEERING ASSISTANT I	SEA	В	117	34.3620	36.0803	37.8843	39.7785	41.7673	43.8558	7/6/2014
1410	ENGINEERING ASSISTANT II	SEA	В	660	37.7347	39.6215	41.6025	43.6827	45.8668	48.1601	7/6/2014
4900	ENVIRONMENTAL CHEMIST I	SEA	В	196	28.8902	30.3347	31.8514	33.4440	35.1162	36.8720	7/6/2014
1351	ENVIRONMENTAL CHEMIST II	SEA	В	100	33.6026	35.2829	37.0470	38.8994	40.8443	42.8865	7/6/2014
1350	ENVIRONMENTAL COMPLIANCE INSPECTOR	SEA	В	135	32.9900	34.6395	36.3715	38.1900	40.0995	42.1044	7/6/2014
1840	ENVIRONMENTAL ENGINEERING COORDINATOR	SEA	В	168	45.0645	47.3176	49.6835	52.1676	54.7761	57.5149	7/6/2014
0326	ENVIRONMENTAL PROGRAMS MANAGER	Mgmt- SMA	E	18MA	106,537					125,327	8/31/2014
5050	EQUIPMENT MECHANIC	SEA	В	128	29.6773	31.1611	32.7192	34.3550	36.0728	37.8764	7/6/2014
7100	EQUIPMENT MECHANIC-IN-TRAINING	SEA	В	129	25.3509	26.6184	27.9494	29.3469	30.8142	32.3550	7/6/2014
6410	EXECUTIVE ASSISTANT	CONF	G	166	32.6697	34.3032	36.0184	37.8193	39.7103	41.6958	7/6/2014
5310	FACILITIES TECHNICIAN I	SEA	В	680	24.2178	25.4287	26.7002	28.0352	29.4370	30.9089	7/6/2014
5315	FACILITIES TECHNICIAN II	SEA	В	681	25.4041	26.6743	28.0081	29.4085	30.8789	32.4229	7/6/2014
5320	FACILITIES TECHNICIAN III	SEA	В	682	27.5617	28.9397	30.3868	31.9061	33.5015	35.1764	7/6/2014
5300	FACILITY ATTENDANT I	SEA	В	670	15.2529	16.0155	16.8163	17.6570	18.5399	19.4670	7/6/2014
5301	FACILITY ATTENDANT II	SEA	В	671	18.9942	19.9439	20.9411	21.9882	23.0876	24.2419	7/6/2014
6830	FINANCE ANALYST I	SEA	В	692	30.9750	32.5237	34.1500	35.8574	37.6503	39.5328	7/6/2014
6840	FINANCE ANALYST II	SEA	В	693	32.5236	34.1499	35.8573	37.6502	39.5327	41.5093	7/6/2014
0361	FINANCE MANAGER: ACCOUNTING	Mgmt- SMA	E	19	112,868					132,786	8/31/2014
6875	FINANCE TECHNICIAN	SEA	В	677	29.8300	31.3216	32.8876	34.5320	36.2585	38.0715	7/6/2014
4460	FIRE PREVENTION SPECIALIST I	SEA	В	617	26.9712	28.3197	29.7357	31.2225	32.7837	34.4228	7/6/2014
4461	FIRE PREVENTION SPECIALIST II	SEA	В	106	30.2078	31.7182	33.3041	34.9692	36.7177	38.5535	7/6/2014
4480	FIRE PROTECTION ENGINEER	SEA	В	652	45.0645	47.3176	49.6835	52.1676	54.7761	57.5149	7/6/2014
4475	FIRE PROTECTION INSPECTOR	SEA	В	651	37.5538	39.4314	41.4030	43.4732	45.6468	47.9291	7/6/2014
0380	FLEET MANAGER	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
4490	FLEET SERVICES COORDINATOR	SEA	В	700	35.6128	37.3932	39.2629	41.2261	43.2875	45.4518	7/6/2014
5025	GOLF COURSE EQUIPMENT MECHANIC	SEA	В	645	29.6773	31.1611	32.7192	34.3550	36.0728	37.8764	7/6/2014
0327	GOLF OPERATIONS MANAGER	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
5010	GOLF PROFESSIONAL	SEA	В	664	25.7571	27.0451	28.3973	29.8172	31.3080	32.8734	7/6/2014
2505	GRAPHIC ARTIST	SEA	В	184	23.0018	24.1519	25.3594	26.6274	27.9586	29.3566	7/6/2014

Job Code	Job Title	Unit	Pay Categories	Range / Scale	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
7300	GREENSKEEPER	SEA	В	134	31.1018	32.6569	34.2897	36.0042	37.8044	39.6946	7/6/2014
7325	GROUNDSWORKER	SEA	В	626	15.2529	16.0155	16.8163	17.6570	18.5399	19.4670	7/6/2014
4420	HAZARDOUS MATERIALS COORDINATOR	SEA	В	618	55.0566	57.8096	60.7000	63.7350	66.9218	70.2678	7/6/2014
4450	HAZARDOUS MATERIALS INSPECTOR	SEA	В	110	45.8288	48.1204	50.5263	53.0525	55.7053	58.4905	7/6/2014
0302	HEAD GOLF PROFESSIONAL	Mgmt- SMA	E	15	79,972					94,085	8/31/2014
5100	HEAVY EQUIPMENT OPERATOR	SEA	В	130	29.6561	31.1389	32.6957	34.3304	36.0470	37.8493	7/6/2014
2430	HELP DESK TECHNICIAN	SEA	В	708	28.9886	30.4380	31.9599	33.5579	35.2358	36.9976	7/6/2014
0202	HOUSING OFFICER	Mgmt- SMA	E	19	112,868					132,786	8/31/2014
2925	HOUSING PROGRAMS ANALYST	SEA	В	179	33.0556	34.7083	36.4438	38.2659	40.1792	42.1881	7/6/2014
2950	HOUSING PROGRAMS TECHNICIAN	SEA	В	104	31.1142	32.6700	34.3034	36.0187	37.8196	39.7106	7/6/2014
4400	HOUSING REHABILITATION SPECIALIST	SEA	В	131	33.7317	35.4182	37.1893	39.0487	41.0011	43.0513	7/6/2014
1450	HUMAN RESOURCES ANALYST	CONF	G	187	36.0508	37.8534	39.7461	41.7334	43.8200	46.0110	7/6/2014
0282	HUMAN RESOURCES MANAGER	Mgmt- CONF	D	19CONF	113,315					133,312	8/31/2014
1775	HUMAN RESOURCES TECHNICIAN	CONF	G	638	31.1142	32.6700	34.3034	36.0187	37.8196	39.7106	7/6/2014
2450	I.T. COORDINATOR	SEA	В	123	39.4453	41.4176	43.4885	45.6629	47.9460	50.3434	7/6/2014
2455	I.T. COORDINATOR-CONFIDENTIAL	CONF	G	685	39.4453	41.4176	43.4885	45.6629	47.9460	50.3434	7/6/2014
0338	INTERNAL AUDITOR	Mgmt- SMA	E	16	86,370					101,611	8/31/2014
4950	LABORATORY/FIELD TECHNICIAN	SEA	В	620	26.5817	27.9108	29.3065	30.7718	32.3104	33.9259	7/6/2014
0390	LABORATORY/PRETREATMENT MANAGER	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
4960	LANDFILL TECHNICAN	SEA	В	672	25.9518	27.2494	28.6119	30.0424	31.5445	33.1217	7/6/2014
5150	LEAD EQUIPMENT MECHANIC	SEA	В	136	33.2385	34.9005	36.6454	38.4777	40.4015	42.4217	7/6/2014
6100	LEGAL SECRETARY	CONF	G	137	28.0503	29.4529	30.9254	32.4717	34.0953	35.8000	7/6/2014
1600	LIBRARIAN	SEA	В	139	30.1026	31.6076	33.1880	34.8475	36.5898	38.4192	7/6/2014
2100	LIBRARY ASSISTANT	SEA	В	140	24.5471	25.7744	27.0631	28.4163	29.8371	31.3290	7/6/2014
0303	LIBRARY CIRCULATION MANAGER	Mgmt- SMA	E	15	79,972					94,085	8/31/2014
5250	MAIL CLERK	SEA	В	690	18.9089	19.8545	20.8472	21.8895	22.9839	24.1331	7/6/2014
5860	MAINTENANCE WORKER I	SEA	В	699	24.1945	25.4041	26.6743	28.0081	29.4085	30.8789	7/6/2014
5850	MAINTENANCE WORKER II	SEA	В	698	25.4041	26.6743	28.0081	29.4085	30.8789	32.4229	7/6/2014
0274	MANAGEMENT ANALYST: EMPLOYMENT DEVELOPMENT	Mgmt- SMA	E	16	86,370					101,611	8/31/2014
0276	MANAGEMENT ANALYST: PUBLIC SAFETY	Mgmt- SMA	E	16	86,370					101,611	8/31/2014
0209	MANAGER OF BUSINESS OPERATIONS	Mgmt- SMA	E	19	112,868					132,786	8/31/2014

Job Code	Job Title	Unit	Pay Categories	Range / Scale	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
0211	MANAGER OF JOB SEEKER SERVICES	Mgmt- SMA	E	19	112,868					132,786	8/31/2014
0332	MANAGER, APPLICATIONS DEVELOPMENT	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
0324	MANAGER, BUREAU OF TECHNICAL SERVICES - PUBLIC SAFETY	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
0331	MANAGER, INFORMATION TECHNOLOGY SERVICES	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
6150	METER READER	SEA	В	147	25.5878	26.8671	28.2105	29.6210	31.1022	32.6573	7/6/2014
0204	NEIGHBORHOOD PRESERVATION MANAGER	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
2349	NEIGHBORHOOD PRESERVATION SPECIALIST	SEA	В	118	29.8268	31.3182	32.8841	34.5283	36.2547	38.0675	7/6/2014
4825	NETWORK ENGINEER	SEA	В	642	44.8802	47.1243	49.4805	51.9545	54.5522	57.2797	7/6/2014
2420	NETWORK TECHNICIAN	SEA	В	687	32.6701	34.3035	36.0187	37.8196	39.7106	41.6962	7/6/2014
6200	OFFICE ASSISTANT	SEA	В	149	20.8631	21.9060	23.0014	24.1515	25.3591	26.6270	7/6/2014
6210	OFFICE ASSISTANT-CONFIDENTIAL	CONF	G	676	20.8631	21.9060	23.0014	24.1515	25.3591	26.6270	7/6/2014
6250	OFFICE CLERK	SEA	В	150	18.9089	19.8545	20.8472	21.8895	22.9839	24.1331	7/6/2014
0329	OPERATIONS MANAGER: FACILITIES	Mgmt- SMA	E	17	93,273					109,732	8/31/2014
1060	PARALEGAL	CONF	G	637	34.2787	35.9925	37.7921	39.6818	41.6659	43.7491	7/6/2014
5350	PARKS LEADER	SEA	В	153	31.1018	32.6569	34.2897	36.0042	37.8044	39.6946	7/6/2014
0330	PARKS MANAGER	Mgmt- SMA	E	17	93,273					109,732	8/31/2014
7320	PARKS SUPERVISOR	SEA	В	613	34.2117	35.9222	37.7184	39.6043	41.5845	43.6638	7/6/2014
7600	PARKS WORKER I	SEA	В	198	24.2178	25.4287	26.7002	28.0352	29.4370	30.9089	7/6/2014
7650	PARKS WORKER II	SEA	В	600	25.4041	26.6743	28.0081	29.4085	30.8789	32.4229	7/6/2014
7675	PARKS WORKER III	SEA	В	614	27.5617	28.9397	30.3868	31.9061	33.5015	35.1764	7/6/2014
8500	PART-TIME ADMINISTRATIVE AIDE	SEIU	L	8500	31.1142	32.6700	34.3034	36.0187	37.8196	39.7106	8/17/2014
8601	PART-TIME ADMINISTRATIVE ANALYST	SEIU	L	8601	32.5236	34.1499	35.8573	37.6502	39.5327	41.5093	8/17/2014
8900	PART-TIME AUTO SHOP ATTENDANT	SEIU	L	8900	15.2529	16.0155	16.8163	17.6570	18.5399	19.4670	8/17/2014
8303	PART-TIME BUILDING SERVICES WORKER	SEIU	L	8303	25.4042	26.6744	28.0082	29.4086	30.8790	32.4230	8/17/2014
8700	PART-TIME BUSINESS LIAISON	SEIU	L	8700	28.6281	30.0595	31.5625	33.1407	34.7976	36.5376	8/17/2014
8701	PART-TIME CAREER ADVISOR	SEIU	L	8701	28.6281	30.0595	31.5625	33.1407	34.7976	36.5376	8/17/2014
8702	PART-TIME COMPUTER SYSTEMS SPECIALIST	SEIU	L	8702	32.3730	33.9916	35.6911	37.4757	39.3496	41.3170	8/17/2014
8301	PART-TIME CUSTODIAN	SEIU	L	8301	15.2529	16.0155	16.8163	17.6570	18.5399	19.4670	8/17/2014
8100	PART-TIME EMP TRNG PROG COORD	SEIU	L	8100	31.2193	32.7803	34.4193	36.1403	37.9474	39.8447	8/17/2014
8110	PART-TIME EMS SPECIALIST I	SEIU	L	8110	34.5580	36.2859	38.1002	40.0052	42.0055	44.1057	8/17/2014
8120	PART-TIME EMS SPECIALIST II	SEIU	L	8120	39.7490	41.7363	43.8233	46.0144	48.3151	50.7309	8/17/2014

Job Code	Job Title	Unit	Pay Categories	Range /	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
8250	PART-TIME ENVIRON CHEMIST I	SEIU	L	8250	28.8902	30.3347	31.8514	33.4440	35.1162	36.8720	8/17/2014
8251	PART-TIME ENVIRON CHEMIST II	SEIU	L	8251	33.6026	35.2829	37.0470	38.8994	40.8443	42.8865	8/17/2014
8150	PART-TIME FACILITY ATTENDANT I	SEIU	L	8150	15.2529	16.0155	16.8163	17.6570	18.5399	19.4670	8/17/2014
8151	PART-TIME FACILITY ATTENDANT II	SEIU	L	8151	18.9942	19.9439	20.9411	21.9882	23.0876	24.2419	8/17/2014
8200	PART-TIME GOLF SERVICE ASSISTANT	SEIU	L	8200	15.1272	15.8835	16.6778	17.5116	18.3873	19.3065	8/17/2014
8300	PART-TIME GRAPHIC ARTIST	SEIU	L	8300	23.0018	24.1519	25.3594	26.6274	27.9586	29.3566	8/17/2014
8305	PART-TIME LAB/FIELD TECHNICIAN	SEIU	L	8305	26.5817	27.9108	29.3065	30.7718	32.3104	33.9259	8/17/2014
8350	PART-TIME LANDFILL TECHNICIAN	SEIU	L	8350	25.9518	27.2494	28.6119	30.0424	31.5445	33.1217	8/17/2014
8400	PART-TIME LIBRARIAN	SEIU	L	8400	30.1026	31.6076	33.1880	34.8475	36.5898	38.4192	8/17/2014
8402	PART-TIME LIBRARY SPECIALIST I	SEIU	L	8402	14.1369	14.8437	15.5860	16.3652	17.1835	18.0427	8/17/2014
8404	PART-TIME LIBRARY SPECIALIST III	SEIU	L	8404	19.5667	20.5450	21.5723	22.6508	23.7835	24.9727	8/17/2014
8130	PART-TIME MAIL CLERK	SEIU	L	8130	18.9089	19.8545	20.8472	21.8895	22.9839	24.1331	8/17/2014
8107	PART-TIME METER READER	SEIU	L	8107	25.5878	26.8671	28.2105	29.6210	31.1022	32.6573	12/7/2014
8102	PART-TIME OFFICE ASSISTANT	SEIU	L	8102	20.8631	21.9060	23.0014	24.1515	25.3591	26.6270	8/17/2014
8105	PART-TIME PRINCIPAL OFFICE ASSISTANT	SEIU	L	8105	29.5113	30.9868	32.5362	34.1630	35.8712	37.6647	8/17/2014
8106	PART-TIME SR CRIME ANALYST	SEIU	L	8106	40.9697	43.0183	45.1692	47.4277	49.7990	52.2890	8/17/2014
8104	PART-TIME SR OFFICE ASST	SEIU	L	8104	26.0389	27.3408	28.7079	30.1433	31.6504	33.2328	8/17/2014
8800	PART-TIME SR WORKFORCE SVC REP	SEIU	L	8800	23.3409	24.5081	25.7335	27.0202	28.3711	29.7898	8/17/2014
8103	PART-TIME STAFF OFFICE ASSISTANT	SEIU	L	8103	23.0018	24.1519	25.3594	26.6274	27.9586	29.3566	8/17/2014
8600	PART-TIME VEHICLE ABATEMENT OFFICER	SEIU	L	8600	24.1661	25.3745	26.6432	27.9753	29.3741	30.8427	8/17/2014
1015	PAYROLL SUPERVISOR	CONF	G	675	37.7064	39.5918	41.5714	43.6501	45.8325	48.1242	7/6/2014
6855	PAYROLL TECHNICIAN I	CONF	G	703	23.0018	24.1519	25.3594	26.6274	27.9586	29.3566	7/6/2014
6857	PAYROLL TECHNICIAN II	CONF	G	705	26.3202	27.6362	29.0181	30.4689	31.9923	33.5919	7/6/2014
6860	PAYROLL TECHNICIAN III	CONF	G	686	29.8300	31.3216	32.8876	34.5320	36.2585	38.0715	7/6/2014
4080	PERMIT CENTER COORDINATOR	SEA	В	655	42.7393	44.8763	47.1201	49.4763	51.9501	54.5475	7/6/2014
2110	PERMIT CLERK I	SEA	В	180	23.0018	24.1519	25.3594	26.6274	27.9586	29.3566	7/6/2014
2112	PERMIT CLERK II	SEA	В	172	26.0389	27.3408	28.7079	30.1433	31.6504	33.2328	7/6/2014
2115	PERMIT TECHNICIAN	SEA	В	639	28.7423	30.1794	31.6883	33.2727	34.9364	36.6831	7/6/2014
2440	PERSONAL COMPUTER TECHNICIAN	SEA	В	708	28.9886	30.4380	31.9599	33.5579	35.2358	36.9976	7/6/2014
4875	PLAN CHECK ENGINEER	SEA	В	627	45.0645	47.3176	49.6835	52.1676	54.7761	57.5149	7/6/2014
4855	PLAN CHECKER I	SEA	В	662	34.6946	36.4293	38.2508	40.1633	42.1715	44.2800	7/6/2014

Job Code	Job Title	Unit	Pay Categories	Range / Scale	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
4805	PLAN CHECKER II	SEA	В	656	38.2511	40.1636	42.1718	44.2804	46.4944	48.8192	7/6/2014
0230	PLANNING OFFICER	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
7500	PRESS OPERATOR	SEA	В	155	23.4247	24.5959	25.8257	27.1170	28.4728	29.8965	7/6/2014
1020	PRINCIPAL ACCOUNTANT	SEA	В	616	41.7440	43.8312	46.0228	48.3240	50.7402	53.2772	7/6/2014
2050	PRINCIPAL BUYER	SEA	В	683	39.2938	41.2584	43.3214	45.4875	47.7618	50.1500	7/6/2014
5730	PRINCIPAL DESIGN AND CONSTRUCTION OPERATOR	SEA	В	710	41.7324	43.8193	46.0103	48.3108	50.7263	53.2626	12/7/2014
0334	PRINCIPAL HUMAN RESOURCES ANALYST	Mgmt- CONF	D	17CONF	93,649					110,175	8/31/2014
2204	PRINCIPAL NETWORK ENGINEER	SEA	В	632	53.1724	55.8310	58.6227	61.5538	64.6315	67.8631	12/7/2014
6300	PRINCIPAL OFFICE ASSISTANT	SEA	В	156	29.5113	30.9868	32.5362	34.1630	35.8712	37.6647	7/6/2014
6301	PRINCIPAL OFFICE ASSISTANT- CONFIDENTIAL	CONF	G	102	29.5113	30.9868	32.5362	34.1630	35.8712	37.6647	7/6/2014
1700	PRINCIPAL PLANNER	SEA	В	157	46.5887	48.9181	51.3640	53.9323	56.6289	59.4603	7/6/2014
2202	PRINCIPAL PROGRAMMER ANALYST	SEA	В	632	53.1724	55.8310	58.6227	61.5538	64.6315	67.8631	7/6/2014
6701	PRINCIPAL STOREKEEPER	SEA	В	668	30.2985	31.8133	33.4040	35.0743	36.8280	38.6693	7/6/2014
1885	PRINCIPAL TRANSPORTATION ENGINEER/PLANNER	SEA	В	709	50.5104	53.0358	55.6877	58.4721	61.3956	64.4654	7/6/2014
1255	PROGRAM COORDINATOR	SEA	В	638	32.5236	34.1499	35.8573	37.6502	39.5327	41.5093	7/6/2014
0375	PROGRAM QUALITY AND OPERATIONS MANAGER	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
2200	PROGRAMMER ANALYST	SEA	В	103	40.4743	42.4980	44.6229	46.8540	49.1966	51.6566	7/6/2014
0236	PUBLIC SAFETY CAPTAIN	Mgmt- PSMA	E	19PS	155,527					182,973	7/6/2014
0245	PUBLIC SAFETY COMMUNICATIONS MANAGER	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
4500	PUBLIC SAFETY DISPATCHER	COA	А	200	37.5213	39.3974	41.3673	43.4356	45.6074		2/6/2011
4525	PUBLIC SAFETY DISPATCHER-IN- TRAINING	COA	Α	205	32.4123	34.0329	35.7346				2/6/2011
4601	PUBLIC SAFETY LIEUTENANT	PSOA	С	309	58.5310	61.4575	64.5304	67.7569	71.1447		7/6/2014
4601	PUBLIC SAFETY LIEUTENANT (BACHELOR'S DEGREE AND EMT)	PSOA	С	309BE	62.3355	65.4522	68.7249	72.1611	75.7691		7/6/2014
4601	PUBLIC SAFETY LIEUTENANT (BACHELOR'S DEGREE)	PSOA	С	309B	59.9942	62.9939	66.1436	69.4508	72.9234		7/6/2014
4601	PUBLIC SAFETY LIEUTENANT (EMT)	PSOA	С	309E	60.8722	63.9158	67.1116	70.4672	73.9905		7/6/2014
4601	PUBLIC SAFETY LIEUTENANT (MASTER'S DEGREE AND EMT)	PSOA	С	309ME	63.7987	66.9887	70.3381	73.8550	77.5478		7/6/2014
4601	PUBLIC SAFETY LIEUTENANT (MASTER'S DEGREE)	PSOA	С	309M	61.4575	64.5304	67.7569	71.1447	74.7020		7/6/2014
7400	PUBLIC SAFETY MAINTENANCE WORKER	SEA	В	144	24.2178	25.4287	26.7002	28.0352	29.4370	30.9089	7/6/2014
3006	PUBLIC SAFETY OFFICER ACADEMY ATTENDEE/GRADUATE	PSOA	С	305	44.1071	46.3124	48.6280	51.0594			7/6/2014
	PUBLIC SAFETY OFFICER ACADEMY ATTENDEE/GRADUATE (EMT)	PSOA	С	305E	45.8713	48.1649	50.5732	53.1018			7/6/2014
	PUBLIC SAFETY OFFICER I	PSOA	С	307	46.3124	48.6280	51.0594	53.6124			7/6/2014

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3003	PUBLIC SAFETY OFFICER I - TRAINEE	PSOA	С	308	44.1071	46.3124	48.6280	51.0594			7/6/2014
3003	PUBLIC SAFETY OFFICER I - TRAINEE (EMT)	PSOA	С	308E	45.8713	48.1649	50.5732	53.1018			7/6/2014
3002	PUBLIC SAFETY OFFICER I (EMT)	PSOA	С	307E	48.1649	50.5732	53.1018	55.7569			7/6/2014
3001	PUBLIC SAFETY OFFICER II	PSOA	С	306	49.0078	51.4582	54.0312	56.7327	59.5693	61.0586	7/6/2014
3001	PUBLIC SAFETY OFFICER II (BACHELOR'S DEGREE AND EMT)	PSOA	С	306BE						65.0274	7/6/2014
3001	PUBLIC SAFETY OFFICER II (BACHELOR'S DEGREE)	PSOA	С	306B						62.5850	7/6/2014
3001	PUBLIC SAFETY OFFICER II (EMT)	PSOA	С	306E	50.9682	53.5166	56.1924	59.0020	61.9521	63.5009	7/6/2014
	PUBLIC SAFETY OFFICER II (MASTER'S DEGREE AND EMT)	PSOA	С	306ME						66.5539	7/6/2014
3001	PUBLIC SAFETY OFFICER II (MASTER'S DEGREE)	PSOA	С	306M						64.1115	7/6/2014
3000	PUBLIC SAFETY OFFICER IN-TRAINING	PSOA	С	305	44.1071	46.3124	48.6280	49.8202			7/6/2014
3000	PUBLIC SAFETY OFFICER IN-TRAINING (EMT)	PSOA	С	305E	45.8713	48.1649	50.5732	53.1018			7/6/2014
6351	PUBLIC SAFETY PROPERTY CLERK I	SEA	В	615	26.6516	27.9841	29.3833	30.8524	32.3950	34.0147	7/6/2014
6350	PUBLIC SAFETY PROPERTY CLERK II	SEA	В	159	28.0542	29.4570	30.9298	32.4761	34.1000	35.8050	7/6/2014
1130	PUBLIC SAFETY RECORDS COORDINATOR	SEA	В	621	30.4935	32.0182	33.6190	35.3000	37.0651	38.9183	7/6/2014
	PUBLIC SAFETY RECORDS MANAGER	Mgmt- SMA	E	29	82,365					96,900	8/31/2014
6050	PUBLIC SAFETY RECORDS SPECIALIST I	SEA	В	633	22.6061	23.7366	24.9234	26.1695	27.4779	28.8518	7/6/2014
6051	PUBLIC SAFETY RECORDS SPECIALIST II	SEA	В	634	25.1181	26.3740	27.6927	29.0773	30.5312	32.0577	7/6/2014
6052	PUBLIC SAFETY RECORDS SR SPECIALIST	SEA	В	635	27.6298	29.0113	30.4617	31.9848	33.5841	35.2633	7/6/2014
	PUBLIC SAFETY SPECIALIST	SEA	В	106	30.2078	31.7182		34.9692	36.7177	38.5535	7/6/2014
4650	PUBLIC WORKS CONSTRUCTION INSPECTOR	SEA	В	160	33.7318	35.4184	37.1894	39.0488	41.0012	43.0514	7/6/2014
5510	PUBLIC WORKS CREW LEADER	SEA	В	161	31.1018	32.6569	34.2897	36.0042	37.8044	39.6946	7/6/2014
5640	PUBLIC WORKS SUPERVISOR	SEA	В	191	34.2117	35.9222	37.7184	39.6043	41.5845	43.6638	7/6/2014
0362	PURCHASING OFFICER	Mgmt- SMA	E	19	112,868					132,786	8/31/2014
5870	QUALITY ASSURANCE OFFICER	SEA	В	707	41.1454	43.2066	45.3670	47.6353	50.0172	52.5181	7/6/2014
5431	RECYCLED WATER COORDINATOR	SEA	В	663	32.9346	34.5812	36.3103	38.1259	40.0321	42.0337	7/6/2014
0218	REGULATORY PROGRAMS DIVISION MANAGER	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
0285	RISK MANAGER	Mgmt- CONF	D	19CONF	113,315					133,312	8/31/2014
1345	SOLID WASTE CONTRACT ADMINISTRATOR	SEA	В	115	45.0645	47.3176	49.6835	52.1676	54.7761	57.5149	7/6/2014
0275	SOLID WASTE PROGRAMS DIVISION MANAGER	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
4800	SOLID WASTE SPECIALIST	SEA	В	169	35.0185	36.7694	38.6079	40.5382	42.5652	44.6933	7/6/2014
1010	SR ACCOUNTANT	SEA	В	641	37.7064	39.5918	41.5714	43.6501	45.8325	48.1242	7/6/2014

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6850	SR ACCOUNTING TECHNICIAN	SEA	В	647	29.8300	31.3216	32.8876	34.5320	36.2585	38.0715	7/6/2014
0012	SR ASSISTANT CITY ATTORNEY	Mgmt- OCA	К	20K	145,395					171,053	8/31/2014
4700	SR BUILDING INSPECTOR	SEA	В	167	40.1308	42.1372	44.2441	46.4563	48.7792	51.2181	7/6/2014
5651	SR BUILDING SERVICES LEADER	SEA	В	604	34.2117	35.9222	37.7184	39.6043	41.5845	43.6638	7/6/2014
1140	SR BUYER	SEA	В	624	37.4225	39.2937	41.2583	43.3213	45.4874	47.7617	7/6/2014
2145	SR COMMUNITY SERVICES OFFICER	SEA	В	151	34.5580	36.2859	38.1002	40.0052	42.0055	44.1057	7/6/2014
1850	SR CONSTRUCTION INSPECTOR/COORDINATOR	SEA	В	174	40.1308	42.1372	44.2441	46.4563	48.7792	51.2181	7/6/2014
4150	SR CRIME ANALYST	SEA	В	653	40.9697	43.0183	45.1692	47.4277	49.7990	52.2890	7/6/2014
0373	SR ENGINEER	Mgmt- SMA	E	26	108,329					127,332	8/31/2014
1300	SR ENVIRONMENTAL CHEMIST	SEA	В	114	37.1848	39.0440	40.9961	43.0460	45.1983	47.4581	7/6/2014
1349	SR ENVIRONMENTAL COMPLIANCE INSPECTOR	SEA	В	146	38.3004	40.2156	42.2264	44.3376	46.5545	48.8823	7/6/2014
0374	SR ENVIRONMENTAL ENGINEER	Mgmt- SMA	E	26	108,329					127,332	8/31/2014
7301	SR GREENSKEEPER	SEA	В	609	34.2118	35.9223	37.7185	39.6044	41.5846	43.6639	7/6/2014
4325	SR HOUSING REHABILITATION SPECIALIST	SEA	В	601	37.1046	38.9599	40.9079	42.9533	45.1008	47.3558	7/6/2014
1460	SR HUMAN RESOURCES ANALYST	CONF	G	684	39.6559	41.6388	43.7207	45.9068	48.2021	50.6123	7/6/2014
0339	SR INTERNAL AUDITOR	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
2400	SR LIBRARY ASSISTANT	SEA	В	170	25.5556	26.8334	28.1750	29.5838	31.0628	32.6161	7/6/2014
5710	SR MAINTENANCE WORKER	SEA	В	177	27.5617	28.9397	30.3868	31.9061	33.5015	35.1764	7/6/2014
0322	SR MANAGEMENT ANALYST	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
0321	SR MANAGEMENT ANALYST: HUMAN RESOURCES	Mgmt- CONF	D	18CONF	103,013					121,192	8/31/2014
6450	SR METER READER	SEA	В	171	27.6774	29.0612	30.5144	32.0401	33.6422	35.3244	7/6/2014
2345	SR NEIGHBORHOOD PRESERVATION SPECIALIST	SEA	В	148	32.8109	34.4513	36.1739	37.9827	39.8817	41.8758	7/6/2014
6500	SR OFFICE ASSISTANT	SEA	В	172	26.0389	27.3408	28.7079	30.1433	31.6504	33.2328	7/6/2014
6501	SR OFFICE ASSISTANT-CONFIDENTIAL	CONF	G	644	26.0389	27.3408	28.7079	30.1433	31.6504	33.2328	7/6/2014
5600	SR PARK UTILITY WORKER	SEA	В	173	27.5617	28.9397	30.3868	31.9061	33.5015	35.1764	7/6/2014
4090	SR PLAN CHECK ENGINEER	SEA	В	691	50.4722	52.9959	55.6455	58.4280	61.3494	64.4168	7/6/2014
1260	SR PLANNER	SEA	В	654	42.1451	44.2523	46.4649	48.7883	51.2277	53.7891	7/6/2014
2201	SR PROGRAMMER ANALYST	SEA	В	631	44.8802	47.1243	49.4805	51.9545	54.5522	57.2797	7/6/2014
2203	SR PROGRAMMER ANALYST- CONFIDENTIAL	CONF	G	659	44.8802	47.1243	49.4805	51.9545	54.5522	57.2797	7/6/2014
	SR PUBLIC SAFETY DISPATCHER	COA	А	201	42.9619	45.1100	47.3655	49.7338	52.2205		2/6/2011
1860	SR TRAFFIC ENGINEER	SEA	В	181	48.4356	50.8574	53.4001	56.0702	58.8738	61.8174	7/6/2014

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1865	SR TRANSPORTATION ENGINEER	SEA	В	610	46.1290	48.4355	50.8573	53.4000	56.0701	58.8737	7/6/2014
1875	SR TRANSPORTATION PLANNER	SEA	В	657	43.6580	45.8410	48.1329	50.5395	53.0665	55.7198	7/6/2014
5930	SR WASTEWATER COLLECTIONS WORKER	SEA	В	177	27.5617	28.9397	30.3868	31.9061	33.5015	35.1764	7/6/2014
5820	SR WATER DISTRIBUTION WORKER	SEA	В	696	28.2537	29.6665	31.1498	32.7071	34.3427	36.0598	7/6/2014
5751	SR WATER POLLUTION CONTROL OPERATOR	SEA	В	679	36.5114	38.3370	40.2539	42.2666	44.3800	46.5990	7/6/2014
2504	SR WORKFORCE SERVICES REPRESENTATIVE	SEA	В	666	23.3409	24.5081	25.7335	27.0202	28.3711	29.7898	7/6/2014
5425	SR WPC PLANT MECHANIC	SEA	В	185	37.4238	39.2949	41.2598	43.3227	45.4889	47.7634	7/6/2014
6650	STAFF OFFICE ASSISTANT	SEA	В	180	23.0018	24.1519	25.3594	26.6274	27.9586	29.3566	7/6/2014
6651	STAFF OFFICE ASSISTANT- CONFIDENTIAL	CONF	G	109	23.0018	24.1519	25.3594	26.6274	27.9586	29.3566	7/6/2014
6700	STOREKEEPER I	SEA	В	182	26.6587	27.9917	29.3913	30.8610	32.4040	34.0241	7/6/2014
6600	STOREKEEPER II	SEA	В	176	28.0542	29.4570	30.9298	32.4761	34.1000	35.8050	7/6/2014
6710	STOREKEEPER/BUYER	SEA	В	112	34.0203	35.7213	37.5073	39.3827	41.3518	43.4194	7/6/2014
5200	STREET LIGHTING TECHNICIAN	SEA	В	142	31.1018	32.6569	34.2897	36.0042	37.8044	39.6946	7/6/2014
0353	STREET OPERATIONS MANAGER	Mgmt- SMA	E	17	93,273					109,732	8/31/2014
0210	SUPERINTENDENT OF BUILDING INSPECTION	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
0216	SUPERINTENDENT OF COMMUNITY SERVICES	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
0212	SUPERINTENDENT OF FACILITIES MAINTENANCE	Mgmt- SMA	E	19	112,868					132,786	8/31/2014
0222	SUPERINTENDENT OF PARKS AND GOLF	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
0270	SUPERINTENDENT OF PUBLIC WORKS OPERATIONS	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
0223	SUPERINTENDENT OF TREES AND LANDSCAPE	Mgmt- SMA	E	19	112,868					132,786	8/31/2014
0310	SUPERVISING LIBRARIAN	Mgmt- SMA	E	17	93,273					109,732	8/31/2014
2120	TECHNICAL SUPPORT SPECIALIST	SEA	В	649	40.1471	42.1544	44.2622	46.4752	48.7991	51.2390	7/6/2014
1950	TRAFFIC ENGINEER	SEA	В	188	41.1062	43.1615	45.3196	47.5857	49.9650	52.4632	7/6/2014
4200	TRAFFIC ENGINEERING TECHNICIAN I	SEA	В	127	25.7934	27.0831	28.4373	29.8591	31.3520	32.9196	7/6/2014
4201	TRAFFIC ENGINEERING TECHNICIAN II	SEA	В	607	28.3728	29.7914	31.2810	32.8451	34.4873	36.2116	7/6/2014
0290	TRANSPORTATION AND TRAFFIC MANAGER	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
1955	TRANSPORTATION ENGINEER	SEA	В	612	39.1489	41.1062	43.1615	45.3196	47.5857	49.9650	7/6/2014
1861	TRANSPORTATION PLANNER	SEA	В	183	42.2495	44.3619	46.5800	48.9091	51.3546	53.9223	7/6/2014
0363	TREASURY MANAGER	Mgmt- SMA	E	19	112,868					132,786	8/31/2014
0344	URBAN LANDSCAPE MANAGER	Mgmt- SMA	E	17	93,273					109,732	8/31/2014
0315	UTILITY BILLING MANAGER	Mgmt- SMA	E	19	112,868					132,786	8/31/2014

Job Code	Job Title	Unit	Pay Categories	Range / Scale	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
7800	UTILITY WORKER	SEA	В	192	25.4041	26.6743	28.0081	29.4085	30.8789	32.4229	7/6/2014
	WASTERWATER COLLECTIONS CREW										
5920	LEADER WASTEWATER COLLECTIONS	SEA	В	161	31.1018	32.6569	34.2897	36.0042	37.8044	39.6946	7/6/2014
5910	SUPERVISOR	SEA	В	191	34.2117	35.9222	37.7184	39.6043	41.5845	43.6638	7/6/2014
0352	WASTEWATER OPERATIONS MANAGER	Mgmt- SMA	E	17	93,273					109,732	8/31/2014
0201	WATER & SEWER SYSTEMS DIVISION MANAGER	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
5430	WATER CONSERVATION COORDINATOR	SEA	В	650	32.9346	34.5812	36.3103	38.1259	40.0321	42.0337	7/6/2014
5810	WATER DISTRIBUTION CREW LEADER	SEA	В	695	31.8801	33.4741	35.1479	36.9054	38.7507	40.6883	7/6/2014
5800	WATER DISTRIBUTION SUPERVISOR	SEA	В	694	35.0655	36.8189	38.6598	40.5928	42.6224	44.7536	7/6/2014
5830	WATER DISTRIBUTION WORKER	SEA	В	697	26.6743	28.0081	29.4085	30.8789	32.4229	34.0441	7/6/2014
5880	WATER METER REPAIR WORKER	SEA	В	195	27.5617	28.9397	30.3868	31.9061	33.5015	35.1764	7/6/2014
0351	WATER OPERATIONS MANAGER	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
0396	WATER POLLUTION CONTROL OPERATIONS MANAGER	Mgmt- SMA	E	19	112,868					132,786	8/31/2014
5901	WATER POLLUTION CONTROL OPERATOR I	SEA	В	197	31.1470	32.7045	34.3396	36.0565	37.8594	39.7524	7/6/2014
5900	WATER POLLUTION CONTROL OPERATOR II	SEA	В	202	31.9258	33.5221	35.1982	36.9582	38.8060	40.7463	7/6/2014
7900	WATER POLLUTION CONTROL OPERATOR IN TRAINING	SEA	В	199	23.8271	25.0184	26.2693	27.5828	28.9618	30.4100	7/6/2014
5435	WATER POLLUTION CONTROL SYSTEMS INTEGRATOR	SEA	В	711	41.4530	43.5257	45.7020	47.9871	50.3864	52.9057	12/7/2014
4100	WATER SYSTEM OPERATOR	SEA	В	186	31.5384	33.1152	34.7709	36.5096	38.3352	40.2519	7/6/2014
2540	WEB AND COMMUNICATIONS SPECIALIST	SEA	В	706	34.1499	35.8573	37.6501	39.5327	41.5093	43.5848	7/6/2014
2550	WORKFORCE DEVELOPMENT ANALYST	SEA	В	661	28.6281	30.0595	31.5625	33.1407	34.7976	36.5376	7/6/2014
2503	WORKFORCE SERVICES REPRESENTATIVE	SEA	В	667	21.1797	22.2387	23.3505	24.5180	25.7440	27.0312	7/6/2014
0395	WPC MAINTENANCE MANAGER	Mgmt- SMA	E	18	104,682					123,155	8/31/2014
5400	WPC PLANT MECHANIC	SEA	В	154	33.9235	35.6197	37.4006	39.2707	41.2343	43.2959	7/6/2014
0295	WPCP DIVISION MANAGER	Mgmt- SMA	E	20	126,413					148,721	8/31/2014
0284	YOUTH AND FAMILY RESOURCES MANAGER	Mgmt- SMA	Е	18	104,682					123,155	8/31/2014

Notes CONF and Mgmt-CONF: In addition to base pay, employees assigned to Confidential classifications receive a 3.5% confidential

PSOA: Educational Incentive: The employee must provide the Department of Human Resources with notification of

the degree to establish the educational incentive.

Bachelor's Degree - 2.5%

Master's Degree - 5.0% Emergency Medical Technician (EMT) - 4.0%

Donning and Doffing - PS Officer-in-Training and PS Officer - 1.373%

Donning and Doffing - PS Lieutenant - 0.80%

Unrepresented Management:

Effective the 1st full pay period in Fiscal Year 2015/2016 & 2016/2017: a 2% salary increase. Effective the last full pay period in November 2015 & November 2016: a 1% of current salary, pensionable for

CalPERS classic members, lump sum payment.

Assignments of Grade and Pay Ranges to Pay Plan as Referenced in the Salary Resolution

COA:

Category A, applies to Public Safety Dispatcher-in-Training, Public Safety Dispatchers, and Senior Public Safety Dispatchers

SEA:

Category B, applies to Miscellaneous Classified Employees

PSOA:

Category C, applies to Public Safety Lieutenants, Public Safety Officers, and Public Safety Officers-in-Training

MGMT-CONF

Category D, applies to Unrepresented Classified Management Employees

MGMT-SMA and MGMT-PSMA:

Category E, applies to Represented Classified Management Employees

MGMT-DIR:

Category F, applies to Unclassified Department Directors

CONF:

Category G, applies to Classified Confidential Employees

MGMT-OCA:

Category K, applies to Unclassified Management Employees appointed by the City Attorney

SEIU:

Category L, applies to Classified Regular Part-time Employees

Pay rates for Categories A, B, C, G and L consist of hourly pay rates for each available step in each classification.

Pay rates for Categories D,E, F and K consist of the annual control point for each classification.

					Min.					Max.	
Job Code	Job Title	Unit	Pay Categories	Range / Scale	range / Step 1	Step 2	Step 3	Step 4	Step 5	range / Step 6	Effective Date
9419	CASUAL ASSISTANT POOL MANAGER	Casual- Recreation	Casual/Temp	921	15.0000	15.7500	16.5400	17.3600	18.2300	19.1400	4/27/2014
9023	CASUAL CAPITAL PROJECT ASSISTANT 1	Casual- Project	Casual/Temp	1000 923	17.4519	18.3245	19.2407	20.2027	21.2129	22.2735	6/22/2014
9501	CASUAL CAPITAL PROJECT ASSISTANT 2	Casual- Project	Casual/Temp	1001	23.3872	24.5565	25.7844	27.0736	28.4273	29.8486	
9502	CASUAL CAPITAL PROJECT ASSISTANT 3	Casual- Project	Casual/Temp	1002	31.3410	32.9081	34.5535	36.2812	38.0952	40.0000	
9986	CASUAL CLERICAL 1	Casual	Casual/Temp	1003 986	10.00 11.3950	11.9647	12.5630	13.1911	13.8507	14.5432	6/23/2002
9503	CASUAL CLERICAL 2	Casual	Casual/Temp	1004	15.2704	16.0339	16.8356	17.6774	18.5612	19.4893	
9504	CASUAL CLERICAL 3	Casual	Casual/Temp	1005	20.4638	21.4870	22.5613	23.6894	24.8738	26.1175	
9505	CASUAL CLERICAL 4	Casual	Casual/Temp	1006	27.4234	28.7946	30.2343	31.7460	33.3333	35.0000	
9009	CASUAL CRIME PREVENTION ASST	Casual	Casual/Temp	936	10.5873	11.1167	11.6725	12.2561	12.8689		6/24/2001
9010	CASUAL CROSSING GUARD	Casual	Casual/Temp	938	11.9292	12.5257	13.1520	13.8096	14.5001		6/24/2001
9979	CASUAL EXECUTIVE 1	Casual	Casual/Temp	1007 979	55.00 65.4445	68.7167	72.1526	75.7602	79.5482	83.5256	6/23/2002
9506	CASUAL EXECUTIVE 2	Casual	Casual/Temp	1008	87.7019	92.0870	96.6913	101.5259	106.6022	111.9323	
9507	CASUAL EXECUTIVE 3	Casual	Casual/Temp	1009	117.5289	123.4054	129.5756	136.0544	142.8571	150.0000	
9024	CASUAL GRANT ASSISTANT 1	Casual- Project	Casual/Temp	1010 92 4	13.0229	13.6740	14.3577	15.0756	15.8294	16.6208	6/22/2014
9508	CASUAL GRANT ASSISTANT 2	Casual- Project	Casual/Temp	1000	17.4519	18.3245	19.2407	20.2027	21.2129	22.2735	
9509	CASUAL GRANT ASSISTANT 3	Casual- Project	Casual/Temp	1001	23.3872	24.5565	25.7844	27.0736	28.4273	29.8486	
9510	CASUAL GRANT ASSISTANT 4	Casual- Project	Casual/Temp	1002	31.3410	32.9081	34.5535	36.2812	38.0952	40.0000	
		Casual-	•	1011							
9312	CASUAL INTERMITTENT RECREATION 1	Recreation	Casual/Temp	919	13.0889	13.7433	14.4305	15.1520	15.9096	16.7051	6/22/2014
9511	CASUAL INTERMITTENT RECREATION 2	Casual- Recreation	Casual/Temp	1012	17.5404	18.4174	19.3383	20.3052	21.3204	22.3865	
		Casual-									
9512	CASUAL INTERMITTENT RECREATION 3	Recreation	Casual/Temp	1013	23.5058	24.6811	25.9151	27.2109	28.5714	40.00 -30.00	
9022	CASUAL LIBRARIAN	Casual	Casual/Temp	948	26.1631	27.4713	28.8449	30.2871	31.8015		10/12/2003
9800	CASUAL LIBRARY SPECIALIST I	Casual	Casual/Temp	952	12.2869	12.9012	13.5463	14.2236	14.9348		7/18/2004
9025	CASUAL LIBRARY SPECIALIST II	Casual	Casual/Temp	954	14.4551	15.1779	15.9368	16.7336	17.5703		7/18/2004
9700	CASUAL LIBRARY SPECIALIST III	Casual	Casual/Temp	956	17.0061	17.8564	18.7492	19.6867	20.6710		7/18/2004
9420	CASUAL LIFEGUARD/SWIM INSTRUCTOR I	Casual- Recreation	Casual/Temp	925	11.8000	12.3900	13.0100	13.6600	14.3400	15.0600	4/27/2014
	CASUAL LIFEGUARD/SWIM INSTRUCTOR II	Casual-									
9421	(WATER SAFETY INSTRUCTOR CERTIFIED)	Recreation	Casual/Temp	927 1014	13.0100 35.00	13.6600	14.3400	15.0600	15.8100	16.6000 100.00	4/27/2014
9980	CASUAL MANAGEMENT 1	Casual	Casual/Temp	980	36.5857	38.4150	40.3358	42.3526	44.4702	46.6937	6/23/2002
9513	CASUAL MANAGEMENT 2	Casual	Casual/Temp	1015	49.0284	51.4798	54.0538	56.7565	59.5943	62.5740	
9514	CASUAL MANAGEMENT 3	Casual Casual-	Casual/Temp	1016 802	65.7027	68.9879	72.4373	76.0591	79.8621	83.8552	
9299	CASUAL NOVA YOUTH WORKER	WIA	Casual/Temp	801 1000	10.3000 15.00					10.0000	12/21/2014
9982	CASUAL PARAPROFESSIONAL 1	Casual	Casual/Temp	982	17.4519	18.3245	19.2407	20.2027	21.2129	22.2735	6/23/2002
9515	CASUAL PARAPROFESSIONAL 2	Casual	Casual/Temp	1001	23.3872	24.5565	25.7844	27.0736	28.4273	29.8486	
9516	CASUAL PARAPROFESSIONAL 3	Casual	Casual/Temp	1002	31.3410	32.9081	34.5535	36.2812	38.0952	40.0000	
9422	CASUAL POOL MANAGER	Casual- Recreation	Casual/Temp	928	16.5400	17.3700	18.2400	19.1500	20.1000	21.1100	4/27/2014
9981	CASUAL PROFESSIONAL 1	Casual	Casual/Temp	1017 981	20.00 19.5342	20.5110	21.5365	22.6134	23.7440	24.9312	6/23/2002
9517	CASUAL PROFESSIONAL 2	Casual	Casual/Temp	1018	26.1778	27.4867	28.8610	30.3041	31.8193	33.4102	5,2002
9518	CASUAL PROFESSIONAL 3	Casual	Casual/Temp	1019	35.0808	36.8348	38.6765	40.6104	42.6409	44.7729	
9010	UNDUAL FRUFEDDIUNAL 3	Casuai	Casual/Temp	1019	33.0000	30.0340	30.0703	40.0104	42.0409	44.7729	

Job Code	Job Title	Unit	Pay Categories	Range / Scale	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
9519	CASUAL PROFESSIONAL 4	Casual	Casual/Temp	1020	47.0116	49.3621	51.8303	54.4218	57.1429	60.0000	
9978	CASUAL PROFESSIONAL - REGISTERED/CERTIFIED 1	Casual	Casual/Temp	1018 978	30.00 32.7223	34.3584	36.0763	37.8801	39,7741	41.7628	6/23/2002
9976	CASUAL PROFESSIONAL -	Casuai			32.1223	34.3564	36.0763	37.0001	39.7741	41.7626	0/23/2002
9520	REGISTERED/CERTIFIED 2 CASUAL PROFESSIONAL -	Casual	Casual/Temp	1019	43.8509	46.0435	48.3457	50.7630	53.3011	55.9662	
9521	REGISTERED/CERTIFIED 3	Casual	Casual/Temp	1020	58.7645	61.7027	64.7878	68.0272	71.4286	75.0000	
		Casual-									
9407	CASUAL PROGRAM ASSISTANT	Recreation	Casual/Temp	907	16.0000	16.8000	17.6400	18.5200	19.4500	20.4200	4/27/2014
9250	CASUAL PUBLIC SAFETY CADET	Casual	Casual/Temp	962	10.3000	10.8150	11.3558	11.9235	12.5197		12/21/2014
9423	CASUAL RECREATION ATTENDANT	Casual- Recreation	Casual/Temp	931	12.5000	13.1300	13.7800	14.4700	15.1900	15.9500	4/27/2014
3423			Casual/Temp	331	12.5000	13.1300	13.7600	14.4700	13.1900	13.9300	4/21/2014
9410	CASUAL RECREATION INSTRUCTOR/OFFICIAL 1	Casual- Recreation	Casual/Temp	910	10.3000	10.8150	11.3558	11.9235	12.5197	13.1457	6/22/2014
	CASUAL RECREATION	Casual-									
9522	INSTRUCTOR/OFFICIAL 2	Recreation	Casual/Temp	1021	13.8030	14.4931	15.2178	15.9787	16.7776	17.6165	
	CASUAL RECREATION	Casual-									
9523	INSTRUCTOR/OFFICIAL 3	Recreation	Casual/Temp	1022	18.4973	19.4222	20.3933	21.4130	22.4836	23.6078	
9524	CASUAL RECREATION INSTRUCTOR/OFFICIAL 4	Casual- Recreation	Casual/Temp	1023	24.7882	26.0276	27.3290	28.6954	30.1302	31.6367	
9525	CASUAL RECREATION INSTRUCTOR/OFFICIAL 5	Casual- Recreation	Casual/Temp	1018	33.2185	34.8795	36.6234	38.4546	40.3773	42.3962	
	CASUAL RECREATION	Casual-									
9526	INSTRUCTOR/OFFICIAL 6	Recreation	Casual/Temp	1019	44.5160	46.7418	49.0789	51.5328	54.1095	56.8150	
9527	CASUAL RECREATION INSTRUCTOR/OFFICIAL 7	Casual- Recreation	Casual/Temp	1020	59.6557	62.6385	65.7704	69.0589	72.5119	76.1375	
9321	INSTRUCTOR/OFFICIAL /		Casual/Temp	1020	39.0337	02.0363	03.7704	09.0369	72.5119	70.1373	
9413	CASUAL RECREATION SPECIALIST	Casual- Recreation	Casual/Temp	913	10.3000	10.8150	11.3558	11.9235	12.5197	13.1457	12/21/2014
	CASUAL SEASONAL ASSISTANT POOL	Casual-									
9441	MANAGER CASUAL SEASONAL CAPITAL PROJECT	Recreation Casual-	Casual/Temp	921 1000	15.0000	15.7500	16.5400	17.3600	18.2300	19.1400	4/27/2014
9443	ASSISTANT 1	Seasonal	Casual/Temp	923	17.4519	18.3245	19.2407	20.2027	21.2129	22.2735	6/22/2014
9528	CASUAL SEASONAL CAPITAL PROJECT ASSISTANT 2	Casual- Seasonal	Casual/Temp	1001	23.3872	24.5565	25.7844	27.0736	28.4273	29.8486	
	CASUAL SEASONAL CAPITAL PROJECT	Casual-									
9529	ASSISTANT 3	Seasonal Casual-	Casual/Temp	1002 1003	31.3410 10.00	32.9081	34.5535	36.2812	38.0952	40.0000	
9988	CASUAL SEASONAL CLERICAL 1	Seasonal Casual-	Casual/Temp	986	11.3950	11.9647	12.5630	13.1911	13.8507	14.5432	4/27/2014
9530	CASUAL SEASONAL CLERICAL 2	Seasonal	Casual/Temp	1004	15.2704	16.0339	16.8356	17.6774	18.5612	19.4893	
9531	CASUAL SEASONAL CLERICAL 3	Casual- Seasonal	Casual/Temp	1005	20.4638	21.4870	22.5613	23.6894	24.8738	26.1175	
9532	CASUAL SEASONAL CLERICAL 4	Casual- Seasonal	Casual/Temp	1006	27.4234	28.7946	30.2343	31.7460	33.3333	35.0000	
9442	CASUAL SEASONAL CRIME PREVENTION ASST	Casual- Seasonal	Casual/Temp	936	10.5873	11.1167	11.6725	12.2561	12.8689		4/27/2014
		Casual-									
9013	CASUAL SEASONAL CROSSING GUARD	Seasonal Casual-	Casual/Temp	938 1007	11.9292 55.00	12.5257	13.1520	13.8096	14.5001		4/27/2014
9996	CASUAL SEASONAL EXECUTIVE 1	Seasonal Casual-	Casual/Temp	979	65.4445	68.7167	72.1526	75.7602	79.5482	83.5256	4/27/2014
9533	CASUAL SEASONAL EXECUTIVE 2	Seasonal Casual-	Casual/Temp	1008	87.7019	92.0870	96.6913	101.5259	106.6022	111.9323	
9534	CASUAL SEASONAL EXECUTIVE 3	Seasonal	Casual/Temp	1009	117.5289	123.4054	129.5756	136.0544	142.8571	150.0000	
9440	CASUAL SEASONAL GRANT ASSISTANT 1	Casual- Seasonal	Casual/Temp	1010 92 4	13.0229	13.6740	14.3577	15.0756	15.8294	16.6208	6/22/2014
9535	CASUAL SEASONAL GRANT ASSISTANT 2	Casual- Seasonal	Casual/Temp	1000	17.4519	18.3245	19.2407	20.2027	21.2129	22.2735	
9536	CASUAL SEASONAL GRANT ASSISTANT 3	Casual- Seasonal	Casual/Temp	1001	23.3872	24.5565	25.7844	27.0736	28.4273	29.8486	
		Casual-									
9537	CASUAL SEASONAL GRANT ASSISTANT 4	Seasonal	Casual/Temp	1002	31.3410	32.9081	34.5535	36.2812	38.0952	40.0000	
9538	CASUAL SEASONAL INTERMITTENT RECREATION 1	Casual- Recreation	Casual/Temp	1011 919	13.0889	13.7433	14.4305	15.1520	15.9096	16.7051	

Job Code	Job Title	Unit	Pay Categories	Range / Scale	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
9539	CASUAL SEASONAL INTERMITTENT RECREATION 2	Casual- Recreation	Casual/Temp	1012	17.5404	18.4174	19.3383	20.3052	21.3204	22.3865	
9540	CASUAL SEASONAL INTERMITTENT RECREATION 3	Casual- Recreation	Casual/Temp	1013	23.5058	24.6811	25.9151	27.2109	28.5714	40.00- 30.00	
9028	CASUAL SEASONAL LIBRARIAN	Casual- Seasonal	Casual/Temp	948	26.1631	27.4713	28.8449	30.2871	31.8015		4/27/2014
9801	CASUAL SEASONAL LIBRARY SPECIALIST I	Casual- Seasonal	Casual/Temp	952	12.2869	12.9012	13.5463	14.2236	14.9348		4/27/2014
9027	CASUAL SEASONAL LIBRARY SPECIALIST II	Casual- Seasonal	Casual/Temp	954	14.4551	15.1779	15.9368	16.7336	17.5703		4/27/2014
9701	CASUAL SEASONAL LIBRARY SPECIALIST III	Casual- Seasonal	Casual/Temp	956	17.0061	17.8564	18.7492	19.6867	20.6710		4/27/2014
9428	CASUAL SEASONAL LIFEGUARD/SWIM INSTRUCTOR I	Casual- Recreation	Casual/Temp	925	11.8000	12.3900	13.0100	13.6600	14.3400	15.0600	4/27/2014
9429	CASUAL SEASONAL LIFEGUARD/SWIM INSTRUCTOR II (WATER SAFETY INSTRUCTOR CERTIFIED)	Casual- Recreation	Casual/Temp	927	13.0100	13.6600	14.3400	15.0600	15.8100	16.6000	4/27/2014
9989	CASUAL SEASONAL MANAGEMENT 1	Casual- Seasonal	Casual/Temp	1014 980	35.00 36.5857	38.4150	40.3358	42.3526	44,4702	100.00 46.6937	4/27/2014
9541	CASUAL SEASONAL MANAGEMENT 2	Casual- Seasonal	Casual/Temp	1015	49.0284	51.4798	54.0538	56.7565	59.5943	62.5740	1/2/2011
9542	CASUAL SEASONAL MANAGEMENT 3	Casual- Seasonal	Casual/Temp	1016	65.7027	68.9879	72.4373	76.0591	79.8621	83.8552	
9298	CASUAL SEASONAL NOVA YOUTH WORKER	Casual Seasonal- WIA	Casual/Temp	802 801	10.3000					10.0000	12/21/2014
9990	CASUAL SEASONAL PARAPROFESSIONAL 1	Casual- Seasonal	Casual/Temp	1000 982	15.00 17.4519	18.3245	19.2407	20.2027	21.2129	22.2735	4/27/2014
9543	CASUAL SEASONAL PARAPROFESSIONAL 2	Casual- Seasonal	Casual/Temp	1001	23.3872	24.5565	25.7844	27.0736	28.4273	29.8486	
9544	CASUAL SEASONAL PARAPROFESSIONAL 3	Casual- Seasonal	Casual/Temp	1002	31.3410	32.9081	34.5535	36.2812	38.0952	40.0000	
9430	CASUAL SEASONAL POOL MANAGER	Casual- Recreation	Casual/Temp	928	16.5400	17.3700	18.2400	19.1500	20.1000	21.1100	4/27/2014
9991	CASUAL SEASONAL PROFESSIONAL 1	Casual- Seasonal	Casual/Temp	1017 981	20.00 19.5342	20.5110	21.5365	22.6134	23.7440	24.9312	4/27/2014
9545	CASUAL SEASONAL PROFESSIONAL 2	Casual- Seasonal	Casual/Temp	1018	26.1778	27.4867	28.8610	30.3041	31.8193	33.4102	
9546	CASUAL SEASONAL PROFESSIONAL 3	Casual- Seasonal	Casual/Temp	1019	35.0808	36.8348	38.6765	40.6104	42.6409	44.7729	
9547	CASUAL SEASONAL PROFESSIONAL 4 CASUAL SEASONAL PROFESSIONAL -	Casual- Seasonal Casual-	Casual/Temp	1020 1018	47.0116 30.00	49.3621	51.8303	54.4218	57.1429	60.0000	
9975	REGISTERED/CERTIFIED 1 CASUAL SEASONAL PROFESSIONAL -	Seasonal Casual-	Casual/Temp	978	32.7223	34.3584	36.0763	37.8801	39.7741	41.7628	4/27/2014
9548	REGISTERED/CERTIFIED 2 CASUAL SEASONAL PROFESSIONAL -	Seasonal Casual-	Casual/Temp	1019	43.8509	46.0435	48.3457	50.7630	53.3011	55.9662	
9549	REGISTERED/CERTIFIED 3	Seasonal	Casual/Temp	1020	58.7645	61.7027	64.7878	68.0272	71.4286	75.0000	
9435	CASUAL SEASONAL PROGRAM ASSISTANT	Casual- Recreation	Casual/Temp	907	16.0000	16.8000	17.6400	18.5200	19.4500	20.4200	4/27/2014
9251	CASUAL SEASONAL PUBLIC SAFETY CADET	Casual- Seasonal	Casual/Temp	962	9.6000	10.0800	10.5840	11.1132	11.6689		4/27/2014
9431	CASUAL SEASONAL RECREATION ATTENDANT	Casual- Recreation	Casual/Temp	931	12.5000	13.1300	13.7800	14.4700	15.1900	15.9500	4/27/2014
9432	CASUAL SEASONAL RECREATION INSTRUCTOR/OFFICIAL 1	Casual- Recreation	Casual/Temp	910	10.3000	10.8150	11.3558	11.9235	12.5197	13.1457	6/22/2014
9551	CASUAL SEASONAL RECREATION INSTRUCTOR/OFFICIAL 2	Casual- Recreation	Casual/Temp	1021	13.8030	14.4931	15.2178	15.9787	16.7776	17.6165	
9552	CASUAL SEASONAL RECREATION INSTRUCTOR/OFFICIAL 3	Casual- Recreation	Casual/Temp	1022	18.4973	19.4222	20.3933	21.4130	22.4836	23.6078	
9553	CASUAL SEASONAL RECREATION INSTRUCTOR/OFFICIAL 4	Casual- Recreation	Casual/Temp	1023	24.7882	26.0276	27.3290	28.6954	30.1302	31.6367	
9554	CASUAL SEASONAL RECREATION INSTRUCTOR/OFFICIAL 5	Casual- Recreation	Casual/Temp	1018	33.2185	34.8795	36.6234	38.4546	40.3773	42.3962	
9555	CASUAL SEASONAL RECREATION INSTRUCTOR/OFFICIAL 6	Casual- Recreation	Casual/Temp	1019	44.5160	46.7418	49.0789	51.5328	54.1095	56.8150	

Job Code	Job Title	Unit	Pay Categories	Range / Scale	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
9556	CASUAL SEASONAL RECREATION INSTRUCTOR/OFFICIAL 7	Casual- Recreation	Casual/Temp	1020	59.6557	62.6385	65.7704	69.0589	72.5119	76.1375	
9433	CASUAL SEASONAL RECREATION SPECIALIST	Casual- Recreation	Casual/Temp	913	10.3000	10.8150	11.3558	11.9235	12.5197	13.1457	12/21/2014
9992	CASUAL SEASONAL SERVICE MAINTENANCE 1	Casual- Seasonal	Casual/Temp	1003 985	10.00 11.3950	11.9647	12.5630	13.1911	13.8507	14.5432	4/27/2014
9557	CASUAL SEASONAL SERVICE MAINTENANCE 2	Casual- Seasonal	Casual/Temp	1004	15.2704	16.0339	16.8356	17.6774	18.5612	19.4893	
9558	CASUAL SEASONAL SERVICE MAINTENANCE 3 CASUAL SEASONAL SERVICE	Casual- Seasonal Casual-	Casual/Temp	1005	20.4638	21.4870	22.5613	23.6894	24.8738	26.1175	
9559	MAINTENANCE 4	Seasonal	Casual/Temp	1006	27.4234	28.7946	30.2343	31.7460	33.3333	35.0000	
9434	CASUAL SEASONAL SITE LEAD	Casual- Recreation	Casual/Temp	939	16.5400	17.3700	18.2400	19.1500	20.1000	21.1100	4/27/2014
9993	CASUAL SEASONAL SKILLED CRAFT 1	Casual- Seasonal Casual-	Casual/Temp	984	20.00 23.3872	24.5565	25.7844	27.0736	28.4273	29.8486	4/27/2014
9560	CASUAL SEASONAL SKILLED CRAFT 2 CASUAL SEASONAL SPECIAL PROJECT	Seasonal Casual-	Casual/Temp	1002	31.3410	32.9081	34.5535	36.2812	38.0952	40.0000	
9436	ASSISTANT 1 CASUAL SEASONAL SPECIAL PROJECT	Seasonal Casual-	Casual/Temp	926	13.0229	13.6740	14.3577	15.0756	15.8294	16.6208	6/22/2014
9561	ASSISTANT 2 CASUAL SEASONAL SPECIAL PROJECT	Seasonal Casual-	Casual/Temp	1000	17.4519	18.3245	19.2407	20.2027	21.2129	22.2735	
9562	ASSISTANT 3 CASUAL SEASONAL SPECIAL PROJECT	Seasonal Casual-	Casual/Temp	1001	23.3872	24.5565	25.7844	27.0736	28.4273	29.8486	
9563	ASSISTANT 4	Seasonal	Casual/Temp	1002	31.3410	32.9081	34.5535	36.2812	38.0952	40.0000	
9437	CASUAL SEASONAL SPORTS OFFICIAL	Casual- Recreation	Casual/Temp	947	20.0000	21.0000	22.0500	23.1500	24.3100	25.5300	4/27/2014
9438	CASUAL SEASONAL SR RECREATION SPECIALIST	Casual- Recreation	Casual/Temp	937	11.8500	12.4400	13.0600	13.7000	14.4000	15.1200	4/27/2014
9976	CASUAL SEASONAL STAFF SUPPORT 1	Casual- Seasonal	Casual/Temp	1024 977	10.3000	10.8150	11.3558	11.9235	12.5197	13.1457	12/21/2014
9564	CASUAL SEASONAL STAFF SUPPORT 2	Casual- Seasonal Casual-	Casual/Temp	1025	13.8030	14.4931	15.2178	15.9787	16.7776	17.6165	
9565	CASUAL SEASONAL STAFF SUPPORT 3	Seasonal Casual-	Casual/Temp	1026 1027	18.4973 20.00	19.4222	20.3933	21.4130	22.4836	23.6078	
9994	CASUAL SEASONAL TECHNICAL 1	Seasonal Casual-	Casual/Temp	983	21.8148	22.9056	24.0509	25.2534	26.5161	27.8419	4/27/2014
9566	CASUAL SEASONAL TECHNICAL 2	Seasonal Casual-	Casual/Temp	1028	29.2340	30.6957	32.2304	33.8420	35.5341	37.3108	
9567	CASUAL SEASONAL TECHNICAL 3 CASUAL SEASONAL THEATRE	Seasonal Casual-	Casual/Temp	1029	39.1763	41.1351	43.1919	45.3515	47.6190	50.0000	
9439	TECHNICIAN CASUAL SEASONAL UNSKILLED LABORER	Recreation Casual-	Casual/Temp	949	25.0000	26.2500	27.5600	28.9400	30.3900	31.9100	4/27/2014
9995 9568	CASUAL SEASONAL UNSKILLED LABORER	Seasonal Casual- Seasonal	Casual/Temp Casual/Temp	987	13.8030	10.8150	11.3558 15.2178	11.9235	12.5197 16.7776	13.1457 17.6165	6/22/2014
9581	CASUAL SEASONAL SENIOR CENTER CASE MANAGER 1	Casual- Season	Casual/Temp	1030	20.0000	21.0000	22.0500	23.1525	24.3101	25.5256	
9582	CASUAL SEASONAL SENIOR CENTER CASE MANAGER 2	Casual- Season	Casual/Temp	1031	26.8019	28.1420	29.5491	31.0266	32.5779	34.2068	
9583	CASUAL SEASONAL SENIOR CENTER CASE MANAGER 3	Casual- Season	Casual/Temp	1032	35.9171	37.7130	39.5986	41.5786	43.6575	45.8404	
9584	CASUAL SENIOR CENTER CASE MANAGER 1 CASUAL SENIOR CENTER CASE MANAGER	Casual- Season Casual-	Casual/Temp	1030	20.0000	21.0000	22.0500	23.1525	24.3101	25.5256	
9585	2 CASUAL SENIOR CENTER CASE MANAGER 2 CASUAL SENIOR CENTER CASE	Season Casual-	Casual/Temp	1031	26.8019	28.1420	29.5491	31.0266	32.5779	34.2068	
9586	MANAGER 3	Season	Casual/Temp	1032 1003	35.9171 10.00	37.7130	39.5986	41.5786	43.6575	45.8404	
9985	CASUAL SERVICE MAINTENANCE 1	Casual	Casual/Temp	985	11.3950	11.9647	12.5630	13.1911	13.8507	14.5432	6/23/2002
9569 9570	CASUAL SERVICE MAINTENANCE 2 CASUAL SERVICE MAINTENANCE 3	Casual	Casual/Temp Casual/Temp	1004	15.2704 20.4638	16.0339 21.4870	16.8356 22.5613	17.6774 23.6894	18.5612 24.8738	19.4893 26.1175	
9571	CASUAL SERVICE MAINTENANCE 4	Casual	Casual/Temp	1006	27.4234	28.7946	30.2343	31.7460	33.3333	35.0000	
	CASUAL SITE LEAD	Casual- Recreation	Casual/Temp	939	16.5400	17.3700	18.2400	19.1500	20.1000	21.1100	4/27/2014
	CASUAL SKILLED CRAFT 1	Casual	Casual/Temp	984	20.00 23.3872	24.5565	25.7844	27.0736	28.4273	29.8486	6/23/2002

Job Code	Job Title	Unit	Pay Categories	Range / Scale	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
9572	CASUAL SKILLED CRAFT 2	Casual	Casual/Temp	1002	31.3410	32.9081	34.5535	36.2812	38.0952	40.0000	
9026	CASUAL SPECIAL PROJECT ASSISTANT 1	Casual- Project	Casual/Temp	926	13.0229	13.6740	14.3577	15.0756	15.8294	16.6208	6/22/2014
9573	CASUAL SPECIAL PROJECT ASSISTANT 2	Casual- Project	Casual/Temp	1000	17.4519	18.3245	19.2407	20.2027	21.2129	22.2735	
9574	CASUAL SPECIAL PROJECT ASSISTANT 3	Casual- Project Casual-	Casual/Temp	1001	23.3872	24.5565	25.7844	27.0736	28.4273	29.8486	
9575	CASUAL SPECIAL PROJECT ASSISTANT 4	Project	Casual/Temp	1002	31.3410	32.9081	34.5535	36.2812	38.0952	40.0000	
9426	CASUAL SPORTS OFFICIAL	Casual- Recreation	Casual/Temp	947	20.0000	21.0000	22.0500	23.1500	24.3100	25.5300	4/27/2014
9424	CASUAL SR RECREATION SPECIALIST	Casual- Recreation	Casual/Temp	937	11.8500	12.4400	13.0600	13.7000	14.4000	15.1200	4/27/2014
9977	CASUAL STAFF SUPPORT 1	Casual	Casual/Temp	1024 977	10.3000	10.8150	11.3558	11.9235	12.5197	13.1457	6/22/2014
9576	CASUAL STAFF SUPPORT 2	Casual	Casual/Temp	1025	13.8030	14.4931	15.2178	15.9787	16.7776	17.6165	
9577	CASUAL STAFF SUPPORT 3	Casual	Casual/Temp	1026	18.4973	19.4222	20.3933	21.4130	22.4836	23.6078	
9983	CASUAL TECHNICAL 1	Casual	Casual/Temp	1027 983	20.00 21.8148	22.9056	24.0509	25.2534	26.5161	27.8419	6/23/2002
9578	CASUAL TECHNICAL 2	Casual	Casual/Temp	1028	29.2340	30.6957	32.2304	33.8420	35.5341	37.3108	
9579	CASUAL TECHNICAL 3	Casual	Casual/Temp	1029	39.1763	41.1351	43.1919	45.3515	47.6190	50.0000	
9427	CASUAL THEATRE TECHNICIAN	Casual- Recreation	Casual/Temp	949	25.0000	26.2500	27.5600	28.9400	30.3900	31.9100	4/27/2014
9987	CASUAL UNSKILLED LABORER 1	Casual	Casual/Temp	987	10.3000	10.8150	11.3558	11.9235	12.5197	13.1457	6/22/2014
9580	CASUAL UNSKILLED LABORER 2	Casual	Casual/Temp	1025	13.8030	14.4931	15.2178	15.9787	16.7776	17.6165	
9017	INTERN 21	Casual- Project	Casual/Temp	1028 903	10.3000	10.8150	11.3558	11.9235	12.5197	13.1457	6/22/2014
9018	INTERN 32	Casual- Project	Casual/Temp	1025 904	13.8030	14.4931	15.2178	15.9787	16.7776	17.6165	6/29/1997
9019	INTERN 43	Casual- Project	Casual/Temp	1026 905	18.4973	19.4222	20.3933	21.4130	22.4836	23.6078	6/29/1997

SECTION 3

City of Sunnyvale Salary Table - Council Members

Job Code	Job Title	Unit	Pay Categories	Range / Scale	Min. range / Step 1	Step 2	Step 3	Step 4	Step 5	Max. range / Step 6	Effective Date
0006	COUNCIL MEMBER	Council	N/A	302	27078.48 (Monthly)						1/1/2015
0007	MAYOR	Council	N/A	303			36104.64	(Monthly)			1/1/2015

EXHIBIT B

CITY OF SUNNYVALE SALARY RESOLUTION

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CITY OF SUNNYVALE SALARY RESOLUTION

1.000. PAY PLAN SCHEDULES. The schedule of pay for each classification in the Classified Service and in the Unclassified Service enumerated by pay category in Sections 2.000, 2.100, 2.200, 2.450, 2.500, 2.600, 2.700, and 2.900 consists of hourly pay rates for each available step in each classification. The schedule of pay for Unclassified and Classified Management classifications enumerated by pay category in Sections 2.300, 2.400, and 2.800 consists of the annual control point for each classification. Pay Plan Schedules A through L apply to employee categories as follows:

The section in which each classification is assigned to a pay range is indicated in parentheses () following the definition of the category.

Pay Plan Category A applies to employees represented by the Communications Officers Association (COA) (Section 2.000).

Pay Plan Category B applies to employees represented by the Sunnyvale Employees Association (SEA) (Section 2.100).

Pay Plan Category C applies to employees represented by the Public Safety Officers Association (PSOA) (Section 2.200).

Pay Plan Category D/E applies to unrepresented **Classified Management** employees, and employees represented by the Sunnyvale Managers Association (SMA). This category represents first-line supervisors, mid-management, and staff level employees who plan and implement established City programs, budgets, and policy (Section 2.300).

Pay Plan Category F applies to employees in Unclassified **Department Director** positions who report directly to the City Manager. These classes are the highest level management positions at the department level. Employees in these positions are responsible for overall direction of their respective department operations within the context of City policy (Section 2.400).

Pay Plan Category G applies to unrepresented **Classified Confidential** employees (Section 2.450). [Note: For purposes of wage increases/decreases, benefits and leaves, Category G employees receive the same treatment as Category B employees, except as provided in Section 3.110 and Section 3.310.].

Pay Plan Category H applies to Unclassified recreation employees (Section 2.500).

Pay Plan Category I applies to Unclassified casual, seasonal, and special project employees other than recreation employees (Section 2.600).

Pay Plan Category J applies to the **Unclassified** classifications listed under the **Job Training Partnership Act (JTPA)** (Section 2.700).

Pay Plan Category K applies to employees in unrepresented **Unclassified Management** classifications appointed directly by the City Attorney (Section 2.800).

Pay Plan Category L applies to **Classified Regular Part-time** employees represented by the Service Employee International Union (SEIU) (Section 2.900).

The Pay Ranges and Rates for each Subclass of a classification for which subclasses have been established shall be as set forth for the applicable classification.

The effective dates for each Pay Plan are indicated on the respective Pay Plan Schedules as set forth in Exhibit "A" (posted Salary Tables).

1.050. RETROACTIVE PAYMENT. SEPARATED/RETIRED EMPLOYEES. Retroactive salary adjustments which occur as a result of a collective bargaining settlement will be provided to those employees who are actively employed by the City at the time of the Memorandum of Understanding adoption by the City Council, and to those employees who have retired between the effective date for retroactivity and date of adoption by the City Council. Any employees who have separated or have been terminated prior to this adoption will not be eligible for any retroactive adjustments. Retroactivity will be provided for salary adjustment only. To be eligible for any other salary adjustment as a result of MOU provisions, the employee must be employed as of the established effective date of such action.

<u>1.100.</u> MANDATED DEDUCTIONS. Any state or federally mandated deductions are made in accordance with applicable law.

All employees hired after April 1986 shall be covered by Medicare. The employee and the City will each contribute the mandated percentage of the employee's wage toward the cost of Medicare.

Unemployment insurance is provided to employees at no cost to the employee.

2.000 THROUGH 2.900. ASSIGNMENT OF PAY RANGES AND RATES TO PAY PLAN. All Pay Ranges and Rates are contained in Exhibit "A" (posted Salary Tables) and incorporated by this reference.

- <u>3.000.</u> LEAVE BENEFITS. The enumerated leave benefits are part of the Pay Plan or applicable Memoranda of Understanding.
- 3.010. LEAVE AUTHORIZATION. All leaves, with the exception of those of Category K members, must be approved in advance by the City Manager or designated Management representative under established procedure. Leaves of Category K members must be approved in advance by the City Attorney.
- 3.020. LEAVE BENEFITS. TO WHOM APPLICABLE. Except as otherwise provided for herein, leave benefits are applicable to employees in Pay Plan Categories A, B, C, D/E, F, G, K and L.
- 3.030. LEAVE PAYMENT. All leave time shall be paid at the hourly straight time rate. Only one type of paid leave shall be paid at any given time and when paid shall be to the exclusion of any other paid time.
- 3.040. LEAVE SUBSTITUTION. No leave may be substituted for the authorized leave once the employee is on leave except as provided in the Administrative Policy; nor may any leave be authorized in addition to another leave for the same period.

3.100. PAID TIME OFF LEAVE (PTO) AND PAID MEDICAL LEAVE (PML). MANAGEMENT.

(a) Employees in Categories D, F, and K are eligible to accrue and use Paid Time Off Leave (PTO). Such leave shall be used for vacation, medical appointment, disability/illness, family emergency, and may also be used for personal business, care of sick children or other family members, school visits, etc. Leaves not included in PTO which remain separate leaves are bereavement, jury duty, military duty, management administrative leave, workers' compensation, floating holiday, and holiday.

Except for illness or emergency, all PTO shall be pre-planned and pre-approved. The minimum advance notice is 1 week. The City may at any time require written verification from a physician for a non-pre-planned absence for illness, family emergency or visits to a doctor, dentist or licensed mental health practitioner.

(b) PTO begins accruing on the first day of employment and is prorated on an hourly basis for each paid hour. PTO shall not accrue during any unpaid leave, except in Section 3.100(k) that employees use PTO or any other leave balance available to him/her to supplement workers' compensation benefits as provided by state law. Time off is paid provided there is adequate PTO accrued to cover the absence. Time off in excess of PTO accruals and other available leave shall be leave without pay. As employees use PTO, the time used shall be deducted from the employee's current PTO balance.

(c) The accrual rates are listed below:

TABLE A

Service Period			Accrual Rate	
Pay Periods	Years	Hrs/pp	Hrs/yr	Days/yr
1-26.99	0 to 1	6.5	169	21
27-130.99	1+ to 5	7.5	195	24
131-260.99	5+ to 10	9.0	234	29
261-442.99	10+ to 17	10.5	273	34
443-650.99	17 to 25	11.5	299	37
651+	25+	12.0	312	39

(d) Eligible employees will accrue at the rates shown in Table A for the first 870 hours (21.75 weeks, 108.75 work days). After 870 hours are accrued, the employee will start accruing at the reduced rate levels of Table B.

TABLE B

Service Period Pay Periods	Years	Hrs/pp	Accrual Rate Hrs/Yr	Work Days/Yr
1-130.99	0 to 5	5.0	130	16
131-650.99	5+ to 25	6.5	169	21
651+	25+	8.0	208	27

Accruals at this level will stop at 1040 hours (maximum cap) until total accrual is reduced below 1040.

- (e) If at any time the total accrual falls below 870 hours, the accrual rate will revert to the rates in Table A.
- (f) No minimum usage per year is required. Accruals carry over from one payroll calendar year to the next.
- (g) For a newly-hired Category F employee, the City Manager may authorize an initial accrual rate higher than that provided in the above and/or an initial credit of hours. Such provision will be documented in the offer letter to the employee.
- (h) For a newly-hired Category K employee, the City Attorney may authorize an initial accrual rate higher than that provided in the above and/or an initial credit of hours. Such provision will be documented in the offer letter to the employee.

- (i) PTO and Separation/Retirement. PTO accrues and is prorated on an hourly basis for each paid hour during the last pay period of service. PTO shall be paid off to the employee on the employee's last day of work (pay included in final paycheck). The City Manager may, however, approve the utilization of available accrued PTO to extend the date of retirement, and in special circumstances, the date of separation.
- (j) PTO and Paid Medical Leave. After 26 consecutive pay periods of service, the City shall provide full pay for a medically certified (same occurrence) disability, beginning with work hour 121 through 90 calendar days of disability. At this time, the City will require a doctor's note and medical information in accordance with current Administrative Policy provisions. No disability leave will be provided until this requirement is satisfied.

To access the Paid Medical Leave (full pay from 16-90 calendar days), an employee must provide acceptable written medical documentation showing that the disability is a single disability, whether continuous time off has been taken or not for that disability. The first 120 hours of a single disability are charged to the employee's PTO bank. Hours 121 up through the maximum of calendar day 90 are eligible for coverage under the Disability Leave Benefit.

After 90 calendar days of (same occurrence) disability, the disabled employee shall be eligible to apply for Long Term Disability coverage as outlined in Section 3.630. In addition, if, after having been off work for 121 hours on a same disability and becoming eligible for disability leave pay, the disabled employee continues to be unable to return to work full-time, but is able to work partial days, the employee remains eligible for disability pay for the part of the day that the employee is unable to work.

(k) PTO and Workers' Compensation. Employees will be eligible for Workers' Compensation benefits as provided by state law. The employee, at this time, will have the option to use PTO or any other leave balance available to him/her, have it paid off, or keep it in his/her leave bank for future use upon his/her return.

After 26 consecutive pay periods of service, the City shall provide full pay for a medically certified work-related (same occurrence) disability, beginning with workday 1 through 60 calendar days of disability. After 60 calendar days of (same occurrence) work-related disability, the disabled employee shall be eligible to apply for Long Term Disability coverage as outlined in Section 3.630.

- (l) If an employee has no available leave hours, pay may be deducted for any hours short of 40 worked in a week. This policy is established pursuant to principles of public accountability.
- (m) Employees in Categories D/E, F and K will have the option to cash-out up to 80 hours of PTO once at the end of each payroll calendar year. This cash-out will be allowed as long as the employee maintains a balance of 80 hours in his/her bank. If the employee elects this option, the minimum number of hours that may be cashed-out is 8.

3.110. PAID TIME OFF LEAVE (PTO). CONFIDENTIAL EMPLOYEES.

- (PTO). Such leave shall be used for vacation, medical appointment, disability/illness, family emergency, and may also be used for personal business, care of sick children or other family members, school visits, etc. Leaves not included in PTO which remain separate leaves are bereavement, jury duty, military duty, floating holiday, holiday, and workers' compensation leave. Except for illness or emergency, all PTO shall be pre-planned and pre-approved. The minimum advance notice is 1 week. The City may at any time require written verification from a physician for a non-preplanned absence for illness, family emergency or visits to a doctor, dentist or licensed mental health practitioner.
- (b) PTO begins accruing on the first day of employment and is prorated on an hourly basis for each paid hour. PTO shall not accrue during any unpaid leave. Time off is paid provided there is adequate PTO accrual to cover the absence. Time off in excess of PTO accruals and other available leave shall be leave without pay. As employees use PTO, the time used shall be deducted from the employee's current PTO balance.
 - (c) The accrual rates are listed below:

Service Period	T 7	TT /	Accrual Rate	D /57 *
Pay Periods	Years	Hrs/pp	Hrs/Yr	Days/Yr*
1-26	0 to 1	5.5	143	17.875
27-130	1+ to 5	6.5	169	21.125
131-260	5+ to 10	8.0	208	26.000
261-650	10+ to 25	9.5	247	30.875
651+	25+	11.0	286	35.750

^{*}Based on an eight hour/day schedule.

- (d) Accruals will stop at 700 hours (maximum cap) until total accrual is reduced below 700.
- (e) No minimum usage per year is required. Accruals carry over from one payroll calendar year to the next.
- (f) PTO and Separation/Retirement. PTO accrues and is prorated on an hourly basis for each paid hour during the last pay period of service. PTO shall be paid off to the employee on the employee's last day of work (pay included in final paycheck). The City Manager may, however, approve the utilization of available accrued PTO to extend the date of retirement, and in special circumstances, the date of separation.
- (g) PTO and Disability. After 26 consecutive pay periods of service, the City shall provide full pay for medically certified same disability, beginning with work hour 81 through 90 calendar days of same disability. At this time, the City will require a doctor's note and medical information in accordance with current Administrative Policy provisions. No disability leave will be provided until this requirement is satisfied.

To access the Disability Leave Benefit (full pay from 10-90 calendar days), an employee must provide acceptable written medical documentation showing that the disability is a single disability, whether continuous time off has been taken or not for that disability. The first 80 hours of a single disability are charged to the employee's PTO bank. Hours 81 up through the maximum of calendar day 90 are eligible for coverage under the Disability Leave Benefit.

After 90 calendar days of disability, the disabled employee shall be eligible to apply for Long-Term Disability coverage as outlined in Section 3.630. In addition, if, after having been off work for 80 hours on a same disability and becoming eligible for disability leave pay, the disabled employee continues to be unable to return to work full-time, but is able to work partial days, the employee remains eligible for disability pay for the part of the day that the employee is unable to work.

(h) PTO and Workers' Compensation. During the first 26 pay periods of service, the employee will be eligible for Workers' Compensation benefits as provided by state law. The employee, at this time, will have the option to use PTO or any other leave balance available to him/her, have it paid off, or keep it in his/her leave bank for future use upon his/her return.

After 26 consecutive pay periods of service, the City shall provide full pay for a medically certified work-related same disability, beginning with workday 1 through 90 calendar days of disability. After 90 calendar days of a work-related same disability, the disabled employee shall be eligible to apply for Long-Term Disability coverage as outlined in Section 3.630.

(i) Employees in Category G will have the option to cash-out up to 80 hours of PTO once at the end of each payroll calendar year. This cash-out will be allowed as long as the employee maintains a balance of 80 hours in his/her bank. If the employee elects this option, the minimum number of hours that may be cashed-out is 8.

3.200. BEREAVEMENT LEAVE. Employees in Categories D, F, and K are entitled to bereavement leave where death has occurred to an employee's spouse or registered domestic partner, father, mother, son, daughter, brother, sister, grandparents or grandchildren, or to the father, mother, son, daughter, brother, sister, grandparents or grandchildren of an employee's spouse or registered domestic partner. The City reserves the right to require proof of death from the employee. Employees in Categories D, F, and K shall be entitled to bereavement leave in an amount not to exceed 40 work hours per eligible incident immediately upon employment.

3.300. HOLIDAY LEAVE. Employees in Categories B, C (except those scheduled to work holidays), D/E, F, and K who were on pay status both before and after each holiday shall be entitled to take leave on each of the following holidays and be paid at the straight time rate, except as provided in Section 3.320.

CITY OBSERVED HOLIDAYS

Independence Day

Labor Day

Christmas Eve
Christmas Day

Christmas Day

Thanksgiving Day

New Year's Eve
Day After Thanksgiving

Christmas Eve
New Year's Eve
New Year's Day

Martin Luther King, Jr. Birthday
President's Holiday

Memorial Day

When a City holiday falls on a Saturday the holiday will be observed on the Friday; when a holiday falls on a Sunday, the holiday will be observed on Monday; or as designated by the City Council.

3.310. FLOATING HOLIDAY LEAVE. Employees in Categories D/E, F, G and K shall be credited with 20 hours of floating holiday leave at the beginning of each payroll calendar year. New employees shall be credited with a pro-rata share based upon the proportion of the payroll calendar year remaining after their date of hire. Use of floating holiday leave shall be subject to the approval of the employee's supervisor.

Employees terminating City employment shall have their allotment of floating holiday leave for that year pro-rated based upon their date of separation. Employees who have used less than their pro-rated allotment for the portion of the payroll calendar year worked shall have the balance paid to them on their final paycheck. Employees who have used more than their pro-rated allotment for the portion of the payroll calendar year worked, shall have the overage deducted from their final paycheck.

Further, employees in Categories D/E, F, G, and K who have unused floating holiday hours at the end of the payroll calendar year have the option of having all of the unused hours either paid in cash or added to their PTO balance if such addition does not exceed the maximum accrual allowed for PTO.

3.320. SPECIAL SCHEDULE. HOLIDAY LEAVE. Holiday leave for employees on a Special Schedule is paid in accordance with policies set forth in the Special Schedule Agreement, applicable MOU, or in the Administrative Policy Manual as the same exists or is amended hereafter.

3.400. JURY LEAVE. An employee is entitled to jury leave subject to conditions and limitations contained in the applicable MOU, or in the Administrative Policy Manual, as the same exists or is amended hereafter.

3.500. MILITARY LEAVE. Employees assigned to active military duty are entitled to military leave in accordance with the provisions of applicable State and Federal laws and the Administrative Policy Manual as the same exists or is amended hereafter. This leave is granted on a fiscal year basis.

3.550. MILITARY RESERVISTS. EXTENSION OF BENEFITS AND SUPPLEMENTAL SALARY.

- (a) A person is eligible for the benefits established in this section if he or she meets all of the following qualifications:
 - (1) Is an active probationary or regular part-time or full-time employee of the City in Pay Plan Categories A, B, C, D/E, F, G, K or L.
 - (2) Is a member of the Armed Forces, Naval Militia or National Guard.
 - (3) Is called to active duty per Executive Order 13223 issued on September 14, 2001;
 - (4) Returns to City employment within 60 days after the end of active duty status; and
 - (5) Remains as an employee of the City for at least six months following his or her return to City employment.

Eligible employees will be required to sign an agreement with the City which details their rights and obligations with respect to these benefits and supplemental salary prior to their initial receipt of benefits beyond the mandatory 30 days of benefits otherwise provided by law. Employees who elect not to return to City service shall be required to repay the City for the cost of the supplementary salary and benefits plus interest at the 26-week T-bill rate at the time that the final supplementary compensation was provided and for the period that exceeded the mandatory 30 days of benefits otherwise provided by law.

- (b) The City will continue to pay a bi-weekly check to eligible employees equal to base salary, plus any other compensation the employee would have received had he/she been actually working. The employee then will reimburse the City the amounts paid for military service plus allowances, including Basic Allowance for Housing.
- (c) Eligible employees will be required to send copies of their military pay stubs to the Department of Human Resources for purposes of reconciliation. The payments will be reconciled by the Payroll unit of the Accounting Division of the Department of Finance. If the Payroll unit has not received the copies within three weeks after the end of the month, future checks will be withheld until the information is provided.
- (d) All employees who receive the benefits and supplemental salary under this section will be eligible to remain covered under their current retirement, medical, dental, employee assistance, and vision plans while Executive Order 13223 remains active or until such time as Council takes action to amend or discontinue such benefits and supplemental salary. The City will provide eligible employees, along with the supplemental salary, the amount that the City currently contributes toward the benefits plans. If the employee is currently paying a deduction toward these plans, the employee will continue to make those payments.
- 3.600. DISABILITY LEAVE. NONMANAGEMENT ENTITLEMENT. Employees in Categories A, B, and C qualify for disability leave after completion of twenty-six (26) consecutive pay periods from the date of original appointment; provided, however, that employees may be authorized up to 40 hours of interim disability leave from the date of employment for the first 26 pay periods; provided, however, that at the conclusion of the 26th pay period the interim disability leave shall terminate, including any unused amount. The total allowable paid interim disability leave for employees in Categories A, B, and C for work-related and non-work related disability combined is 40 hours.

3.610. DISABILITY LEAVE. NONMANAGEMENT PROVISIONS. For employees in Categories A, B, and C upon completion of the 26th consecutive pay periods of service, the City shall provide regular salary for disability leave, less any coverage provided by any other insurance program for the first 90 calendar days of disability.

3.620. DISABILITY LEAVE. AUTHORIZATION. Disability leave may be authorized by Management staff in accordance with procedures set forth in the applicable MOU or Administrative Policy Manual as the same now exists or is hereafter amended.

3.625. STATE DISABILITY INSURANCE (SDI), INCLUDING PAID FAMILY LEAVE INSURANCE (PFLI). Category L employees are eligible for SDI benefits in accordance with the applicable MOU. Benefits are provided due to non-work related disability. The cost is paid by employee. SDI includes Paid Family Leave Insurance. These programs are administered by the State of California.

3.630. LONG TERM DISABILITY. For employees in Categories A, B, D/E, and K, the City shall provide, after completion of 26 consecutive pay periods of service, income protection insurance which will take effect after 90 calendar days from the original date of disability and which, subject to standard policy provisions, exclusions and limitations, will pay 2/3 of the employee's salary while the employee is disabled and unable to work. For employees in Category F, income protection insurance is provided as of the first of the month after date of hire. Eligibility and procedural limitations are set forth in the Administrative Policy Manual and the current Long Term Disability contract as the same now exists or is hereafter amended. For employees in Category C, the Public Safety Officers Association shall contract with a long-term disability insurance provider and make long-term disability insurance available to represented employees in accordance with provisions of the MOU.

3.640. PAID MEDICAL LEAVE REQUIREMENT WAIVER. For employees in Categories D/E, F and K, the requirement of 26 pay periods of service for eligibility for City-provided Paid Medical Leave, i.e., full pay for a medically certified (same occurrence disability beginning with work hour 81 through 90 calendar days of disability for Category E, and work hour 121 through 90 calendar days for Categories D, F and K) may be waived by the City Manager in the case of catastrophic and/or life-threatening illness or disability.

3.700. MEDICAL APPOINTMENT LEAVE. For employees in Categories A and C, medical appointment leave for employee appointments with medical doctors and dentists may be authorized after the employee has completed 26 consecutive pay periods of service. This leave will not exceed 2 hours during a standard daily work schedule.

<u>3.800.</u> VACATION LEAVE. <u>Casual/Temporary</u> <u>Ee</u>mployees hired prior to August 30, 1992 in <u>Categories</u>

H and I with 2,500 hours of City employment which is continuous or separated by no more than 26 pay periods of service are entitled to .1 hour of vacation leave for each hour of work.

Casual/Temporary Eemployees hired after August 30, 1992 in Categories H and I are not entitled to vacation leave accrual.

3.810. VACATION LEAVE. ACCUMULATION. USE. For Casual/Temporary employees in Categories H and I, hired prior to August 30, 1992, vacation leave may be accumulated up to 50 hours. Accumulated leave time unused at the end of the payroll calendar year will be paid at the employee's current pay rate on one of the last paychecks of the payroll calendar year. Casual/Temporary Eemployees in these categories who have accumulated 50 hours of vacation leave at any time shall not accrue additional vacation leave or be compensated for any unused vacation leave in excess of 50 hours.

Accrued vacation leave for all categories of employees shall be paid off to the employee on the employee's last day of work and will be included in the employee's final paycheck. The City Manager may, however, approve the utilization of available accrued vacation to extend the date of retirement, and in special circumstances, the date of separation.

3.900. MANAGEMENT. ADMINISTRATIVE LEAVE FOR MANAGEMENT. Employees in Categories D, and K shall be credited with 50 hours of Administrative Leave at the beginning of the first pay period of the payroll calendar year. Employees in Category F shall be credited with 70 hours. All employee categories must complete 6 months of employment to meet eligibility. Use of Administrative Leave for Category F is subject to the City Manager's approval, Categories D to Department Director's approval and to the additional provisions in the Administrative Policy. Provisionally appointed managers not previously holding a regular management position are ineligible for Administrative Leave.

3.950. EMPLOYEE EMERGENCY LEAVE RELIEF FUND. The Employee Emergency Leave Relief Fund is a program that allows any City employee who has leave hours accrued, the opportunity to donate a portion of his/her accrued leave to benefit another employee needing paid emergency leave. To benefit from this fund, the receiving employee must be eligible to accrue City paid leave time, must have used all available accrued leave and must have a personal emergency that requires the employee to be on leave from work responsibilities to attend to the emergency. The employee must request in writing to the City Manager that this Employee Relief Fund be enacted. The City Manager will have administrative authority to accept or reject the employee's request. The City Manager will also have the administrative

authority in defining all procedures to be followed in setting up and utilizing this fund.

4.000. OVERTIME PAY. WHO IS ENTITLED. All employees of the City shall be entitled to overtime pay, except those in Management positions in Categories D/E, F, and K which are hereby designated as exempt from the provisions of the Fair Labor Standards Act.

<u>4.010.</u> OVERTIME AUTHORIZATION. All overtime must be approved in advance by the City Manager or designated Management representative under established procedure.

4.020. OVERTIME COMPUTATION. Overtime, when applicable, shall be paid at the rate of 1½ times the straight-time rate, except as otherwise provided for in an applicable MOU or herein.

4.030. OVERTIME PAY. WHEN APPLICABLE. An employee in Category A who has worked more than 8 hours in a standard work schedule day of 8 hours or has worked more than 40 hours in a standard week of 7 days, or an employee in Category C on tour of fire duty has worked more than 24 hours of fire tour duty shall be entitled to overtime pay.

Employees in Categories C (other than those assigned to a tour of fire duty), only for hours worked in excess of 80 hours in a biweekly pay period. Casual/Temporary employees in categories H, I and J; and regular part-time employees in Category L shall be entitled to overtime pay in accordance with the Fair Labor Standards Act (FLSA). Casual/Temporary employees in Category I (Management and Executive) who meet the FLSA exempt requirements are designated as such.

Employees assigned to a special schedule shall be entitled to overtime only for hours worked in excess of 40 hours in a work week as defined in the applicable MOU and Administrative Policy Manual, or as provided in the written special schedule agreement. See also Section 6.150 regarding flex time for designated Category B employees.

<u>4.100.</u> COMPENSATORY TIME. Employees in Category G shall have the same accumulation and use options as employees in Category B.

4.200. CALL-BACK PAY. OVERTIME. WHEN APPLICABLE. For full-time employees and for Category C employees the call-back provisions apply when an employee has gone off duty and left the job site. Overtime pay for call-back duty shall not continue into the next work schedule nor shall it be counted toward fulfillment of a work period.

4.300. CONFIDENTIAL PREMIUM PAY. The City shall provide a 3.5% premium on all paid hours for employees in Category G, and for Classified Confidential Management employees in Category D/E and for Unclassified Confidential Management employees in Category K appointed by the City Attorney.

5.000. WAGE SUPPLEMENTS. Wage supplements shall consist of payments to the employee outside the standard pay schedule for paid work time, and which are paid by the City either in part or in total as provided for herein or in applicable Memoranda of Understanding.

<u>5.010.</u> INTERIM/ACTING PAY. MANAGEMENT. Employees who are appointed by the City Manager in an acting/interim status to a vacant position in Pay Plan Categories D/E or F may receive placement within the control point of the vacant position; or a percentage over his/her current pay as designated by the City Manager.

5.020. Y-RATING PAY. Y-rating may be authorized by the City Manager or his/her designee when an employee is allocated to a classification with a lower salary range. If the current salary of the employee is more than the maximum of the revised allocated classification, the employee may be Y-rated and he/she will continue to receive the former rate of pay until the maximum salary of the new classification is raised to an amount higher than the rate of pay received in the former classification.

<u>5.100.</u> UNIFORMS. The City shall provide uniforms for Category B employees assigned to meter reading, public facility maintenance, public safety records, and others as designated by the City Manager.

<u>5.200.</u> WORK EQUIPMENT. The City shall provide mattresses, sheets, pillows, pillow cases and blankets at the fire stations and safety gear in all departments as required by law.

5.210. SAFETY GLASSES. The City shall provide employees in Categories A, B, C, D/E, and L prescription safety glasses, provided (a) that safety glasses are required on the job; (b) the employee provides the prescription at no cost to the City; and (c) the glasses are provided by an optical firm approved by the City.

5.220. SAFETY FOOTWEAR. Employees in Category L in classifications required by the City to wear safety footwear shall be eligible to receive an annual allowance in accordance with the provisions of the applicable MOU. Employees hired after the start of the fiscal year shall be eligible for a pro-rated allowance.

The Human Resources Risk Manager may authorize additional classifications to receive the safety footwear allowance if it is determined that safety footwear is required for the work being performed.

5.300. TRAINING ASSISTANCE. The City shall reimburse employees in Categories A, B, C, D/E, F, K, and L, those in the Public Safety Cadet program, and employees in the classification of Crime Prevention Assistant for all or part of the cost of tuition and books for

courses approved in advance by the City, provided the course is completed successfully and documentation of costs and certificates of completion are presented according to Administrative Policy or applicable MOU. The amount of reimbursement based on relatedness to the employee's present position may be taxable in accordance with state and federal law.

5.500. HEALTH INSURANCE. ELIGIBILITY AND EFFECTIVE DATES.

- (a) <u>Medical</u>. Participation in the medical insurance plan is available to employees in all full-time and regular part-time Categories and to members of the City Council at the time of appointment in accordance with the provisions of the plan selected, with the effective date the first day of the month following enrollment.
- (b) <u>Dental</u>. Employees in Categories D/E, F, K, and members of the City Council are eligible for dental coverage at the time of appointment, with an effective date of the first day of the month following enrollment. Employees in Categories B and L shall become eligible for dental coverage, in accordance with the provisions of the plan selected, upon completion of 13 pay periods of service with the effective date on the first of the month following enrollment. For employees in Categories A and C, the Communication Officers Association and the Public Safety Officers Associations shall contract with a dental provider and make dental insurance available to represented employees in accordance with the provisions of the respective MOU. Effective January 1, 2010, employees and members of the City Council may elect to enroll in an enhanced "voluntary buy-up" dental plan. The cost of the voluntary buy-up plan is solely funded by employee / City Council member contributions.
- (c). <u>Vision</u>. Employees in all full-time and regular part-time Categories and members of the City Council are eligible for vision coverage at the time of appointment, with an effective date of the first day of the month following enrollment. Effective January 1, 2010, employees and members of the City Council may elect to enroll in an enhanced "voluntary buy-up" vision plan. The cost of the voluntary buy-up plan is solely funded by employee / City Council member contributions.
- (d) <u>Employee Assistance Plan (EAP)</u>. Employees in all full-time and regular parttime Categories are covered by the employee assistance program at the time of appointment in accordance with the provisions of the plan.

5.501. CASH IN-LIEU. MEDICAL COVERAGE.

(a) Employees in Categories D/E, F, and K, and members of the City Council have the option of reducing their medical coverage and receiving payment of a portion of the City contribution. However, if the employee is currently a dependent of a City employee

and covered by a CalPERS Health Plan, the employee is not eligible for reimbursement.

To be eligible for this plan, an employee must either:

- (1) Change from full family to employee plus one or employee only;
- (2) Change from employee plus one to employee only;
- (3) Change from any level coverage to no coverage; or
- (4) A new employee may choose no coverage.

Payment shall be made based on the following schedule:

Current	New	Monthly
Employee + 2	No coverage	\$213.42
Employee + 2	Employee only	\$131.08
Employee + 2	Employee +1	\$ 48.75
Employee + 1	No coverage	\$164.67
Employee + 1	Employee	\$ 82.33
Employee only	No coverage	\$ 82.33
NEW employee	No coverage	\$ 82.33

Whenever an employee changes to no coverage, the employee shall provide proof of alternate coverage and sign a waiver stating that she or he does have alternative coverage and that he or she understands that he or she will no longer receive coverage through a Citysponsored CalPERS provided medical plan.

If an employee decides to increase his or her level of coverage by either reentering a City sponsored CalPERS provided medical plan or including a dependent in his or her current coverage, he or she must enroll during the annual open enrollment period, unless a qualifying event occurs. See the Department of Human Resources for additional information on what constitutes a qualifying event.

Procedures for exercising this option and for reentering the City sponsored CalPERS provided medical plans shall be established by the City.

5.505. CITY CONTRIBUTION. MEDICAL INSURANCE.

Effective January 1, 2015, the City will contribute the following amounts toward the cost of premiums for medical insurance under the Public Employees Medical and Hospital Care Act (PEMHCA) for each employee in the respective categories listed below, and his or her eligible dependents, and for each annuitant in CalPERS formerly in the respective categories listed below and his or her eligible dependents:

- (a) Category A. The cost of the premium or \$472.98 per month, whichever is less.
- (b) Categories B and G. The cost of the premium or \$721.88 per month, whichever is less.
- (c) Category C. The cost of the premium or \$467.46 per month, whichever is less.
- (d) Category L. The cost of the premium or \$397.05 per month, whichever is less.
- (e) Categories D/E, F, and K. The cost of the premium or \$721.88 per month, whichever is less. Effective January 1st each year, the City's contribution will be the lesser of the cost of the premium or the lowest cost HMO premium for single coverage of the lowest cost HMO plan available through the CalPERS Bay Area regional medical plans. Additionally, the City's contribution shall be no less than the highest City contribution for any of the employee represented units; including COA, PSOA, SEA, and SEIU.
- (f) Members of the City Council. The City's contribution will be the lesser of the cost of the premium or the minimum monthly contribution pursuant to Government Code Section 22892 of the Public Employees Medical and Hospital Care Act (PEMHCA). For calendar year 2010, the amount is \$105.00 and for calendar year 2011, the amount is \$108.00.

5.506. CITY CONTRIBUTION. DENTAL INSURANCE.

- (a) Category A. The City's contribution is up to a maximum of \$140.55 per month, pursuant to the provisions of the COA MOU.
 - (b) Category B. The City's contribution is included under Section 5.515 (b) below.
- (c) Category C. The City's contribution is up to a maximum of \$140.55 per month, pursuant to the provisions of the PSOA MOU.
 - (d) Category L. The City's contribution is included under Section 5.515 (d) below.
- (e) Categories D/E, F, and K. The City will contribute the premium for employee only, employee plus one dependent, or employee plus family coverage.
- (f) Members of the City Council. The City will contribute the premium for council member only coverage. Dependent coverage is available at the council member's cost.

5.507. CITY CONTRIBUTION. VISION INSURANCE.

- (a) Category A. The City's contribution is included under Section 5.515 (a) below.
- (b) Category B. The City will contribute the premium for employee only or employee plus one dependent coverage.
 - (c) Category C. The City's contribution is included under Section 5.515 (c) below.
 - (d) Category L. The City will contribute the premium for employee only or employee

plus one dependent coverage.

- (e) Categories D/E, F, and K. The City will contribute the premium for employee only, employee plus one dependent, or employee plus family coverage.
- (f) Members of the City Council. The City will contribute the premium for council member only coverage. Dependent coverage is available at the council member's cost.

5.515. CITY CONTRIBUTION. CAFETERIA BENEFITS PLAN.

- (a) Category A. The City will contribute \$42.02 per month, the difference between \$515.00 and the amount stated in 5.505 (a) above.
- (b) Category B. The City will contribute a maximum of \$588.69 per month toward a Cafeteria Benefits Plan for employees and dependent medical coverage and a minimum of \$196.21 per month for employees with employees with <a
- (c) Category C. The City will contribute \$47.54 per month, the difference between \$515.00 per month and the amount stated in 5.505 (c) above.
- (d) Category L. The amount the City contributes towards the Cafeteria Benefits Plan shall be made based on the number of hours in paid status as provided in the SEIU MOU.
- (e) Categories D/E, F, and K. The City will contribute to a Cafeteria Benefits Plan for the cost of medical premiums only. The City's Cafeteria Benefits Plan contribution will be capped at the cost of the premium of the highest priced plan between the CalPERS Bay Area regional HMO plans or the PERS Choice PPO plan, effective January 1 each year, less the City Contribution as stated in Section 5.505 (e) above, and shall be based upon the plan level in which the employee is enrolled (i.e., employee only, employee plus one dependent, or employee plus family).
- (f) Members of the City Council. The City will contribute to a Cafeteria Benefits Plan for the cost of medical premiums only. The City's Cafeteria Benefits Plan contribution will be capped at the cost of the premium of the highest priced plan between the CalPERS Bay Area regional HMO plans or the PERS Choice PPO plan, effective January 1 each year, less the City Contribution as stated in Section 5.505 (f) above, and shall be based upon the plan level in which the council member is enrolled (i.e., council member only, council member plus one dependent or council member plus family).

5.520. MAXIMUM CITY CONTRIBUTION. HEALTH INSURANCE.

(a) Category A. Including the amounts specified in Sections 5.505 (a) and 5.515 (a), the City's maximum contribution is \$515.00 per month (\$237.69 per pay period) towards the employee assistance program insurance, employee and dependent medical insurance, employee

and dependent vision insurance, optional life insurance or any combination thereof.

- (b) Category B. Including the amounts specified in Sections 5.505(b) and 5.515(b) the City's maximum monthly contribution is \$1154.29 (\$532.75 per pay period). For employees with employee only medical coverage, the City's maximum monthly contribution is \$761.81 (\$351.60 per pay period). The City's health insurance contribution is payable towards the cost of employee and dependent medical insurance, employee and dependent dental insurance, family coverage vision insurance, optional life / AD&D insurance or any combination thereof. In addition, the City pays the full premium for the employee assistance program.
- (c) Category C. Including the amounts specified in Sections 5.505 (c) and 5.5150 (c), the City's maximum contribution is \$515.00 per month (\$237.69 per pay period) towards the employee assistance program insurance, employee and dependent medical insurance, employee and dependent vision insurance, optional life insurance or any combination thereof.
- (d) Category L. Including the amounts specified in Sections 5.505 (d) and 5.515 (d), the City's maximum contribution is up to \$923.42 per month (\$426.19 per pay period) towards employee and dependent medical insurance, employee and dependent dental insurance, family coverage vision insurance, or any combination thereof. The actual City maximum is pro-rated based on the number of hours in paid status as provided in the SEIU MOU. In addition, the City pays the full premium for the employee assistance program.
- (e) Categories D/E, F, and K. In addition to the amounts contributed by the City as specified in Sections 5.505 (e), 5.508 (e), 5.510 (e), and 5.515 (e), the City pays the full premium for the employee assistance program.
- (f) Members of the City Council. For calendar year 2010, the maximum monthly City contribution, as described in Sections 5.505 (f), 5.506 (f), 5.507 (f) and 5.515(f), ranges from \$630.55 to \$1554.28. The actual amount is based upon the plan level in which the council member is enrolled in medical coverage (e.g.; council member only, council member plus one dependent or council member plus family).
- 5.525. EMPLOYEE CONTRIBUTION. HEALTH INSURANCE. To the extent that any full or part-time employee or member of the City Council elects health insurance coverage that exceeds the amount stated in Section 5.520, the employee/member of the City Council shall pay the difference.
- 5.530. PREMIUM CONVERSION. If applicable, pursuant to IRS Code §125, regular full-time and regular part-time employees shall pay their contribution toward health insurance on a pre-tax basis, unless the employee chooses to pay on a post-tax basis and notifies the

Department of Human Resources of this request in writing.

5.540. POST RETIREMENT MEDICAL BENEFITS.

- (a) Categories D/E, F, and K. Employees who retire from City service under the provisions of the City's contract with CalPERS (minimum of age 50 and 5 years of service) are eligible for post retirement medical benefits as stated below:
 - (a.1) Group A Retirement date prior to January 1, 2008.

The City shall contribute an amount equal to that which is stated in Section 5.505 (e) for the cost of retiree medical premiums. Additionally, the City's Retiree Health Reimbursement Program will provide the retiree a monthly reimbursement amount equal to the difference between the City Contribution, as stated in Section 5.505 (e) and the retiree's premium for his/her selected medical plan.

(a.2) Group B – Retirement date on or after January 1, 2008 with an appointment date prior to July 1, 2007.

The City shall contribute an amount equal to that which is stated in Section 5.505 (e) for the cost of retiree medical premiums. Additionally, the City's Retiree Health Reimbursement Program will provide the retiree a monthly reimbursement amount equal to the difference between the City Contribution, as stated in Section 5.505 (e) and the retiree's premium for his/her selected medical plan, subject to a cap based on the cost of the premium of the highest price plan between the CalPERS Bay Area regional HMO plans or the PERS Choice PPO plan effective January 1 of each year.

(a.3) Group C – Retirement date on or after January 1, 2008 with an appointment date on or after July 1, 2007.

The City shall contribute an amount equal to that which is stated in Section 5.505 (e) for the cost of retiree medical premiums. Additionally, the City's Retiree Health Reimbursement Program (RHR) will provide the retiree a monthly reimbursement amount equal to the difference between the City Contribution, as stated in Section 5.505 (e) and the retiree's premium for his/her selected medical plan, subject to the cap indicated in (a.3) above and according to the following vesting schedule:

Vesting Schedule

City of Sunnyvale Management	% of RHR paid to Retiree
Years of Service	
5	50%
6	55%
7	60%
8	65%
9	70%
10	75%
11	80%
12	85%
13	90%
14	95%
15+	100%
Combined Years of Service 5 years management service with City of Sunnyvale and 15 years or more of non- management City service	100%

5.550. LIFE INSURANCE. The City shall provide life insurance equal to one times annual base salary for employees in Categories D/E, F, and K. In addition, the employee has the option of buying additional insurance of one times his/her annual base salary up to the maximum allowable coverage. Coverage is subject to the terms and conditions of the insurance policy and to current tax law provisions.

<u>5.560</u>. DEPENDENT CARE REIMBURSEMENT ACCOUNT. Employees in Categories A, B, C, D/E, F, K, and L are provided with an option to pay for dependent care expenses on a pre-tax basis, as provided in the Internal Revenue Code.

<u>5.561.</u> HEALTH CARE REIMBURSEMENT ACCOUNT. Employees in Categories A, B, C, D/E, F, K, and L are provided with an option to pay for health care expenses on a pre-tax basis, as provided in the Internal Revenue Code.

5.600. WORKERS' COMPENSATION BENEFITS. The City self-insures for Workers' Compensation benefits. Workers' Compensation benefits will be provided as required by law. Employees who are injured on the job are to comply with the legal requirements governing the use of Workers' Compensation benefits. Employees in Categories A and E who are eligible for temporary disability payments under Workers' Compensation law, shall receive salary continuation from the City's disability program for the first 90 calendar days of temporary disability payments under Workers' Compensation law, shall receive salary continuation from the City's disability program for the first 60 calendar days of temporary disability. Pursuant to current tax laws, a portion of salary continuation, in lieu of temporary disability payments, is exempt from federal and state withholding taxes. The amount of tax-free salary continuation is up to 2/3 of an employee's average wage, subject to minimums and maximums set by state law. Employees who remain temporarily totally disabled after 90 calendar days shall receive temporary disability payments directly from the City's Workers' Compensation third party administrator.

<u>5.700.</u> RETIREMENT SYSTEMS. The City shall provide a retirement system to eligible employees and to members of the City Council who elect to join the California Public Employees' Retirement System, in accordance with the provisions of the City Charter, and as specifically described herein.

5.710. CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CalPERS). The City shall contract with the State of California Public Employees' Retirement System (CalPERS) for retirement plans for qualified Safety and Miscellaneous employees. Both plans shall include the 1959 Survivor Benefits. Miscellaneous and Safety employees, and members of the City Council who have elected CalPERS membership, receive the 1959

- Survivor Benefit at the increased benefit level (Third Level). Miscellaneous and Safety employees are eligible for the optional Military Buy-Back benefit (Military Service Credit as Public Service).
- 5.711. CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM. QUALIFIED EMPLOYEES. Qualified employees are those in Categories A, B, C, D/E, F, G, K, L, and those employees in any other Category who are required by CalPERS to be covered. In addition, members of the City Council are qualified to participate in the California Public Employees Retirement System and may elect optional membership in CalPERS.
- 5.715. PUBLIC AGENCY RETIREMENT SYSTEM (PARS). In appropriate situations for employees hired on or after July 1, 1996, who retire in good standing, City agrees to provide a supplemental retirement benefit through the Public Agency Retirement System (PARS) so that the employee's retirement benefit equals what the employee would have received from CalPERS had the employee been hired by the City prior to July 1, 1996 as outlined in the CalPERS Circular Letter No. 200-002 (circular letter available in the Department of Human Resources).
- <u>5.720.</u> TIER 1 3%-AT-50 SAFETY PLAN. The City shall provide qualified Safety employees with the basic "3%-at-50" plan with the one-half continuance option under the California Public Employees' Retirement System (CalPERS). Final compensation shall be calculated using the single highest year model.
- 5.721. TIER 2 3%-AT-55 SAFETY PLAN. The City shall provide qualified Safety employees with the basic "3%-at-55" plan with the one-half continuance option under the California Public Employees' Retirement System (CalPERS). This benefit will apply to Safety employees hired after February 19, 2012. Final compensation shall be calculated using the single highest year model.
- 5.722. TIER 3 2.7%-AT-57 SAFETY PLAN. The City shall provide qualified safety employees hired beginning January 1, 2013 who are not current CalPERS members or who are not members of a reciprocal retirement system as defined by CalPERS the safety 2.7% at age 57 retirement formula with the one-half continuance option under CalPERS. Final compensation shall be calculated using the average of the three highest years model.
- <u>5.730.</u> TIER 1 2.7%-AT-55 MISCELLANEOUS PLAN. The City shall provide qualified Miscellaneous employees and members of the City Council with the "2.7%-at-55" plan under the California Public Employees' Retirement System (CalPERS). Final compensation shall be calculated using the single highest year model.

- 5.731. TIER 2 2%-AT-60 MISCELLANEOUS PLAN The City shall provide qualified Miscellaneous employees and members of the City Council hired/appointed beginning in the last full pay period in December 2012 the Local Miscellaneous 2.0% at age 60 retirement formula. Final compensation shall be calculated using the single highest year model. Employees hired on or after January 1, 2013 who are current CalPERS members or who are members of a reciprocal retirement system, as defined by CalPERS shall also receive the 2% at 60 retirement plan.
- 5.732. TIER 3 2%-AT-62 MISCELLANEOUS PLAN The City shall provide qualified Miscellaneous employees and members of the City Council hired/appointed beginning January 1, 2013 who are not current CalPERS members or who are not members of a reciprocal retirement system as defined by CalPERS the Local Miscellaneous 2.0% at age 62 retirement formula. Final compensation shall be calculated using the average of the three highest years model.

5.740. Calpers Contribution.

(a) Effective August 31, 2014, employees in categories D, F (except for the Director of Public Safety), and K who are also in Tier 1, shall be responsible for contributing 4% of the member contribution, and the City shall contribute 4%; such payment shall be made pursuant to IRC Section 414(h)(2). The City will report the value of the Employer Paid Member Contribution (EPMC) of 4% as additional compensation.

Effective first full pay period of July 2015, employees shall be responsible for contributing 5% of the member contribution, and the City shall contribute 3%; such payment shall be made pursuant to IRC Section 414(h)(2). The City will report the value of the Employer Paid Member Contribution (EPMC) of 3% as additional compensation.

Effective first full pay period of July 2016, employees shall be responsible for contributing 6% of the member contribution, and the City shall contribute 2%; such payment shall be made pursuant to IRC Section 414(h)(2). The City will report the value of the Employer Paid Member Contribution (EPMC) of 2% as additional compensation.

(b) Effective August 31, 2014, employees in categories D, F, and K in Tier 2 shall be responsible for contributing 3% of the member contribution, and the City shall contribute 4%; such payment shall be made pursuant to IRC Section 414(h)(2). The City will report the value of the Employer Paid Member Contribution (EPMC) of 4% as additional compensation.

Effective first full pay period of July 2015, employees shall be responsible for contributing 4% of the member contribution, and the City shall contribute 3%; such payment shall be made pursuant to IRC Section 414(h)(2). The City will report the value of the Employer Paid Member Contribution (EPMC) of 3% as additional compensation.

Effective first full pay period of July 2016, employees shall be responsible for contributing 5% of the member contribution, and the City shall contribute 2%; such payment shall be made pursuant to IRC Section 414(h)(2). The City will report the value of the Employer Paid Member Contribution (EPMC) of 2% as additional compensation.

- (c) Employees in categories D, F, and K in Tier 3 shall be responsible for paying 50% of the normal cost toward their retirement.
- (d) Effective August 31, 2014, the Director of Public Safety shall be responsible for paying 3% of the member contribution, and the City shall contribute 6%; such payment shall be made pursuant to IRC Section 414(h)(2). In addition, the City shall continue to pay to CalPERS a total of 2.25% of the employee's salary to fund the cost of the single highest year retirement benefit. The City will report the value of the Employer Paid Member Contribution (EPMC) of 6% as additional compensation.

Effective first full pay period of July 2015, the Director of Public Safety shall be responsible for paying 4% of the member contribution, and the City shall contribute 5%; such payment shall be made pursuant to IRC Section 414(h)(2). In addition, the City shall continue to pay to CalPERS a total of 2.25% of the employee's salary to fund the cost of the single highest year retirement benefit. The City will report the value of the Employer Paid Member Contribution (EPMC) of 5% as additional compensation.

Effective first full pay period of July 2016, the Director of Public Safety shall be responsible for paying 5% of the member contribution, and the City shall contribute 4%; such payment shall be made pursuant to IRC Section 414(h)(2). In addition, the City shall continue to pay to CalPERS a total of 2.25% of the employee's salary to fund the cost of the single highest year retirement benefit. The City will report the value of the Employer Paid Member Contribution (EPMC) of 4% as additional compensation.

(e) For employees in other Categories who are required by the CalPERS to be covered, such as City Council members who elect to enroll in CalPERS and eligible casual employees, the employee shall be responsible for the full normal member contribution to CalPERS.

5.750. SOCIAL SECURITY. FICA PORTION. All employees not covered by CalPERS shall be covered by Social Security/FICA. The employee and the City will each contribute the mandated percentage of the employee's wages toward the cost of Social Security/FICA. No Social Security/FICA will be withheld for retired CalPERS members who return to work as a temporary employee.

<u>5.800.</u> PUBLIC SAFETY NONMANAGEMENT. DIFFERENTIAL. When salaries are set for Public Safety Officer II, the following classifications of Public Safety Non Management will be adjusted, since they are tied to differentials established by the Public Safety Officer II, to maintain the appropriate relationships:

Public Safety Officer-in-Training Step 1 is set at 10% below Step 1 of

Public Safety Officer II; Step 2 is 5%

above Step 1

Public Safety Officer I Step 1 is set at 5% above Step 1 of

Public Safety Officer-in-Training; Steps 2 through 4 are set at 5% above

each previous step

<u>6.000.</u> SPECIAL PROVISIONS. Those provisions which are in a non-pay category, but which confer a benefit on an employee, are provided in accordance with the provisions in the Administrative Policy Manual.

<u>6.100.</u> WORK SCHEDULES. Employees in the Civil Service are to work in accordance with the schedules, shifts, tours of duty and work periods or cycles established by their respective departments in accordance with the provisions of the applicable MOU or the Administrative Policy Manual as the same now exists or is hereafter amended.

6.150. FLEX SCHEDULES. DESIGNATED CATEGORY B EMPLOYEES. Category B employees, designated under the terms of the applicable MOU as exempt under the Fair Labor Standards Act, may have their work schedules adjusted, at the discretion of their managers, in order to minimize the cost of overtime pay. Such adjustments shall be made in accordance with the provisions of the applicable MOU.

<u>6.200.</u> ALTERNATE SCHEDULES. MANAGEMENT EMPLOYEES. Alternate schedules for individual employees in Categories D/E, F, and K may be authorized by the City Manager and the City Attorney in accordance with the Administrative Policy Manual.

<u>6.300.</u> DEFERRED COMPENSATION. Employees in Categories A, B, C, D/E, F, K, and L and members of the City Council shall be entitled to participate in a 457 deferred compensation plan approved by the City. For employees in Categories D/E, F, and K, a 401 (a)

plan is available and procedures for contribution to such plan will be established by the City. With respect to any employee in Categories D/E, F, and K who enrolls in any of the two deferred compensation plans (457 or 401 (a)), the City shall contribute to such plan on behalf of the employee an amount equal to 2% of the employee's gross pay per pay period. Such employees shall not be entitled to receive any or all of such payment except as payment into a deferred compensation account.

<u>6.400.</u> YOUTH PARTICIPATION INCENTIVES. Incentive Payments may be made in accordance with 29 USC § 2854, to provide incentives for recognition and achievements of the participants in the youth activities through the Department of Employment Development.

6.500. AUTOMOBILE ALLOWANCE. Any Management employee authorized and assigned exclusive use of a City vehicle on a 24-hour basis may, at the option of the employee, receive a car allowance, payable monthly, in lieu of the assignment and authorization to use such City vehicle. Such car allowance is only available while the employee is actively at work (i.e., not absent from work for more than one month, irrespective of reason). When not actively at work, the automobile allowance will cease the first of the month following the last date the employee is actively at work. A Management employee in Category D/E who is not assigned exclusive use of a City vehicle and who ordinarily does not have access to pool vehicles at his or her work site and who averages 300 or more miles per month of City business travel in his or her own personal vehicle, excluding normal travel to and from work, shall be eligible for a car allowance. This option shall not be available in the event the City Manager or the employee's Department Director determines that the vehicle assigned is a special purpose vehicle or a vehicle especially equipped so that it cannot be adequately replaced by the employee's private vehicle. Effective July 1, 2007, the monthly vehicle allowance for Department Directors will be \$450.00 and for designated management employees \$310.00. The City Manager may authorize a change in this allowance in accordance with the change in the IRS standard mileage rate.

6.600. RELOCATION ASSISTANCE. Employees in Categories D/E and K may be offered up to \$5,000 of relocation assistance, including expenses incurred in connection with the final trip for employee and immediate family to the area, provided that their primary residence at the time they receive their offer of employment with the City is located outside a 50 mile radius of the City and they move to a location within Santa Clara County within 1 year of appointment. In addition, these employees are also eligible for interim living expenses, at the maximum rate of \$100 per day for a period not to exceed 30 days, incurred while searching for a new residence. Category F employees may be offered up to the full cost of relocation assistance, including interim living expenses, if they move into the City limits within 1 year of

appointment. Such assistance may be taxable to the employee. This assistance must be documented in the offer letter to the employee.

<u>6.700.</u> EXECUTIVE MORTGAGE ASSISTANCE PROGRAM. Category F employees are eligible for benefits provided pursuant to the Executive Mortgage Assistance Program. Provisions of the program have been approved through separate resolution and may be amended as necessary.

7.000. ADMINISTRATION. CLASSIFIED SERVICE AND UNCLASSIFIED MANAGEMENT. The Pay Plan for all City employees shall be administered by the City Manager in accordance with policies stated herein and in the Administrative Policy Manual and any applicable MOU. The City Manager shall issue such rules and procedures as are necessary to put the policies into effect.

7.100. HOURLY RATES. Employees in Categories A, B, C, G, and L at the time of appointment are ordinarily assigned the hourly rate in the first step of the pay range. In cases where it is necessary to attract qualified personnel the employee may be assigned the hourly rate in the second or third step of the pay range. Under extraordinary circumstances, employees may be assigned to a higher step than the first step of the pay range, upon recommendation of the Department Director and approval of the City Manager.

7.105. SALARY RATES. The minimum rate at which employees in Categories D/E, F, and K may be hired is 85.0% of the Control Point for that classification; the maximum is 100% of Control Point. Appointments made above 95.0% of Control Point require recommendation of the Department Director, and approval of the City Manager for all, but Category K. Determinations on Category K employees are made by the City Attorney.

7.110. CONTROL POINTS AND SALARY RANGES. MANAGEMENT. Control Points for Management classifications are as established in Sections 2.300, 2.400 and 2.800. The range for each classification extends from 85.0% of the Control Point up to the Control Point (100%).

7.115. DIFFERENTIAL PAY. MANAGEMENT. In the event that a pay differential of less than 15% is identified between the Control Point for a Management classification and the top step base salary for a direct-report non-management classification, a department director may recommend a pay differential of up to 15%. The differential will not be applied automatically, and an identifiable need for such differential must exist prior to providing the differential pay. All differentials require review by the Director of Human Resources and approval of the City Manager.

7.120. MERIT INCREASE. NONMANAGEMENT. Upon completion of 13 pay

periods, employees in Categories A, B, C, and G may be assigned the next step in the pay range to which the classification is assigned. Such merit increases shall not be approved unless the employee's work performance is acceptable. Consideration for each subsequent one step merit adjustment is given at 26 pay period intervals until the employee's hourly pay rate reaches the top step of the pay range. Increases may be granted effective with the pay period immediately following the anniversary date.

Upon completion of 6 months of continuous City service, employees in Category L may be assigned the next step in the pay range to which the classification is assigned. Such merit increase shall not be approved unless the employee's work performance is acceptable. Consideration for each subsequent one step merit adjustment is given upon completion of intervals of 12 months of continuous service until the employee's hourly pay rate reaches the top step of the pay range. Increases may be granted effective with the pay period immediately following completion of the requisite hours.

7.130. MERIT INCREASE. MANAGEMENT. Upon completion of 13 pay periods of service, employees in Categories D, F, and K who receive an overall rating of achieves or exceeds expectations on their most recent performance evaluation may receive an increase in salary above the rate to which they were initially assigned, up to but not exceeding the Control Point.

The pay rate for employees in Categories D, F, and K hired or appointed to management positions prior to June 1, 2013 will be considered for adjustment beyond that granted after the first 13 pay periods of service at the beginning of each new fiscal year after employment. The pay rate adjustment is subject to an overall rating of achieves or exceeds expectations on the employee's most recent performance evaluation. Increases of more than 5% require approval of the City Manager.

The pay rate for employees in Categories D, F, and K hired or appointed to management positions on or after to June 1, 2013 will be considered for adjustment beyond that granted after the first 13 pay periods of service following the completion of 26 pay periods from the prior increase in salary, up to but not exceeding the Control Point. Increases in salary shall be granted effective with the pay period immediately following the completion of 26 pay periods. Increases of more than 5% require approval of the City Manager.

7.140. PROMOTION. NONMANAGEMENT. Upon promotion to a full-time non-management classification having an assigned pay range greater than the classification from which the employee is being promoted, employees in Categories A, B, C, and G shall be entitled

either to that hourly pay step in the pay range of the higher class which is at least 5% above the employee's current hourly step rate, or that step the employee would have received within 2 pay periods had the promotion not been made, provided the increase does not exceed the rate contained in the top salary step. Thereafter, the employee will be considered for merit increases in the same manner as other probationary employees.

Upon promotion to a regular part-time classification having an assigned pay range greater than the classification from which the employee is being promoted, the employee shall be entitled to that hourly pay step in the pay range of the higher classification which is at least 5% above the employee's current hourly step rate, provided the increase does not exceed the rate contained in the 5th salary step. Thereafter, the employee will be considered for merit increases in the same manner as other probationary employees.

7.150. PROMOTION. MANAGEMENT. Employees in Category D/E who are promoted to a classification which has been assigned a Control Point greater than the classification from which the employee is being promoted shall be entitled to assignment to a pay rate in the new salary range which provides at least 5% above the employee's current hourly rate, or the rate which the employee would have received with a meeting or exceeding expectation of performance within 2 pay periods had the promotion not been made, provided the increase does not exceed 95.0% of the Control Point for the new classification, except that upon recommendation of the Department Director and approval of the City Manager, the promoted employee's pay rate may be set at up to 100% of such Control Point. Employees in Category K who are promoted in similar circumstances shall likewise receive an increase, subject to the determination of the City Attorney. Thereafter, the employee is considered for merit increases in the same manner as other Management employees.

7.160. PROVISIONAL APPOINTMENT. The pay periods of service of a probationary or regular employee shall not be affected by a provisional appointment. Merit pay increases are to be considered as though the employee had not accepted the provisional appointment.

7.170. GRANT FUNDED EMPLOYMENT.

- (a) The City may hire employees in grant-funded (limited duration) positions where the position is funded by grant funds or similar types of non-City funding sources.
- (b) Job classification titles for grant-funded positions shall be distinct from job classification titles for regular positions.
 - (c) Prospective employees shall be informed of the duration of the appointment in the

job announcement and at the time of employment, and shall be advised of and acknowledge in writing the impact of the grant-funded (limited duration) status, including that the City has the authority to terminate employment at the completion of the grant or for reduction or loss of grant funding.

- (d) Unless otherwise stated by the funding source or agency, if the appointment is for a period of twelve months or more, employees in grant-funded positions shall receive the same benefits as regular employees. Employees who will be working a full-time schedule in a management classification will be included in the Sunnyvale Managers Association bargaining unit; employees who will be working a full-time schedule in a non-management classification will be included in the Sunnyvale Employees Association bargaining unit; and employees who will be working a schedule of 1,092 -1,716 hours per fiscal year will be included in the Services Employees International Union bargaining unit.
- (e) If the appointment is for less than twelve months, employees shall be employed in the unclassified service as temporary employees. Temporary employees are unrepresented, are eligible for only those benefits applicable to this category of employment, and are limited to 900 hours of work in the fiscal year.
- (f) Should an employee who was originally hired to fill a grant-funded position of twelve months or more be later appointed to a regular position, his/her hire date will be the date that service commenced in the grant-funded position.

8.000. UNCLASSIFIED SERVICE. RECREATION, CASUAL, SEASONAL, AND SPECIAL PROJECT. ADMINISTRATION. CASUAL/TEMPORARY PAY RATE ASSIGNMENTS AND STEP INCREASES. Pay rate assignments and pay step increases for Casual/Temporary employees in Unclassified Categories H and I shall be administered by the City Manager in accordance with the policies stated herein. The City Manager shall promulgate such rules and procedures as are necessary to put said policies into effect.

8.010. UNCLASSIFIED SERVICE. RECREATION EMPLOYMENT: Casual/Temporary Eemployees in Category H, at the time of appointment, are ordinarily assigned the hourly rate in the first step of the pay range; however, the department may assign employees to a higher step based on qualifications and experience, and/or specific job functions, or in cases where it is necessary to attract qualified personnel. Casual/Temporary employees may be considered for an initial merit step increase after completion of 1040 hours of service and additional merit step increases upon completion of intervals of 2080 hours of service up to top step. However, a merit increase shall not be approved unless the employee's work performance is rated satisfactory or better. In situations where the above hour criteria for merit increases is not

reasonable given the nature of a Casual/Temporary assignment, individual departments may assign a Casual/Temporary employee to the next step in the series. Uupon completion of a minimum of 12 months of service in the current job classification and step, and a minimum number of hours worked as established by the department., employees in Category H may be assigned the next step in the pay range to which the classification is assigned. A merit increase shall not be approved unless the employee's work performance is rated satisfactory or better.

8.020. UNCLASSIFIED SERVICE. CASUAL, SEASONAL, AND SPECIAL PROJECT (OTHER THAN RECREATION) EMPLOYMENT. Employees in Category I at the time of appointment are ordinarily assigned the hourly rate in the first step of the pay range. In cases where it is necessary to attract qualified personnel, the employee may be assigned the hourly rate in the second or third step of the pay range. Non Management employees in Category I may be considered for an initial merit step increase after completion of 1040 hours of service and additional merit step increases upon completion of intervals of 2080 hours of service up to Step 5. Employees in the Category I classification of Casual or Seasonal Crossing Guard who have satisfactory performance evaluations may be considered for an initial merit step increase after completion of 200 hours of service and additional merit step increases upon completion of intervals of 420 hours of service up to Step 5. Service is that which is separated by no more than 26 pay periods of service. In those classifications where there is only a range and there are no specified step intervals, initial appointment may be made at any appropriate rate within that range and merit increases for non Management employees are in 5% increments in accordance with the work hour requirements above. Casual/Seasonal Management/Executive employees may receive merit increases up to 10% at the beginning of each fiscal year regardless of the number of hours worked during that fiscal year.

<u>8.030.</u> UNCLASSIFIED SERVICE. RECREATION, CASUAL, SEASONAL, AND SPECIAL PROJECT. ANNUAL REVIEW. At the beginning of each fiscal year, employees, in classifications in which there is only a range and no specified step intervals, may be eligible to receive a market based salary adjustment, provided the employee's performance is satisfactory or higher. The market based increase shall not exceed that of the increase for a similar full time classification, and cannot exceed the maximum of the range.

<u>8.100.</u> UNCLASSIFIED SERVICE. RECREATION, CASUAL, SEASONAL, AND SPECIAL PROJECT APPOINTMENT. LIMITATIONS.

(a) A person may be employed in a position within the Unclassified Service Recreation, provided that the total hours of such employment do not exceed 999 hours per fiscal year, except as noted below, and such employment shall conform to the CalPERS definition for

this category of employment in that part time employment is limited to less than an average of 20 hours per week. Further, a person may be employed in a position within the Unclassified Service Recreation, in the job classification of "Intermittent Recreation" and may exceed 999 hours of work in a fiscal year. Such employment shall conform to the CalPERS definition for this category of employment in that the appointment is an on-call, intermittent, emergency, substitute, or irregular basis, which excludes a person from CalPERS membership until the person has worked 1000 hours in the fiscal year.

- (b) A person may be employed in a position within the Unclassified Service Casual, provided that the total hours of such employment do not exceed 900 hours per fiscal year, and such employment shall conform to the CalPERS definition for this category of employment in that part-time employment is limited to less than an average of 20 hours per week. Employees in this category who regularly work the same number of hours per week will typically work 15 or less hours per week.
- Seasonal, provided that the total hours of such employment do not exceed 999 hours per fiscal year or six months of continuous service, whichever is sooner, and such employment shall conform to the CalPERS definition for this category of employment in that a full time seasonal or full-time limited-term appointment is limited to 6 months or less.
- (d) A person who is a CalPERS retiree may be employed in a position within Unclassified Service-Recreation, Casual or Seasonal, provided that the total hours of such employment do not exceed 900 hours in a casual position and 960 hours per fiscal year in a seasonal position.
- (e) The unclassified temporary employee assigned to support the Onizuka Airforce Station (AFS) Base Realignment and Closure (BRAC) project is allowed to exceed 999 hours of work per fiscal year for the period needed to support the project, as determined by the Office of the City Manager.
- (f) The type of appointment shall be designated upon hire so that appropriate monitoring of hours/time worked may occur.
- 8.2100. REDUCED TIME JOB STATUS PROGRAM. CATEGORY G. Designated classifications within Category G may work a reduced time work job share schedule pursuant to the provisions of the Reduced Time Job Status Program.
- <u>9.000.</u> PAY BASIS. An eligible employee may be paid under multiple pay ranges or scheduled amounts in any given pay period, in addition to working out of class, on special assignment or under special circumstances.

	<u>10.000.</u>	EFFECTIVE	DATE.	Unless otherwise	specifically	indicated, a	all provisions		
herein contained shall be effective as of the date of posting. This version of the Salary Resolution									
superse	edes any p	orior versions an	d amendr	nents thereto.					

Posted: