



# City of Sunnyvale

## Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

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Thursday, March 19, 2015

6:30 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Jones called the meeting to order at 6:34 p.m. in the West Conference Room.

### **ROLL CALL**

**Present 7 -** Chair David Jones  
Vice Chair Kevin Jackson  
Commissioner John Cordes  
Commissioner Richard Kolber  
Commissioner Margaret Okuzumi  
Commissioner Angela Rausch  
Commissioner Kyle Welch

Council Liaison attendance: Mayor Jim Griffith (present)

### **PRESENTATION**

#### PRESENTATION - Lawrence Station Area Plan

Andrew Miner, Principal Planner, gives presentation on Lawrence Station Area Plan (LSAP). This plan aims to increase ridership at the Caltrain station and promote growth of the area. The plan would provide transit-oriented development opportunities and access to the station.

Vice Chair Jackson concerned about safe bike accommodations and asked if there are cross-section diagrams for major streets. Mr. Miner referred to Section 6 of the published plan.

Commissioner Okuzumi concerned that bike parking is inadequate and requested lockers at the station. Mr. Miner stated that the parking issue is being revisited. Commissioner Cordes seconds Ms. Okuzumi's point about amount of bike parking and states he does not want car parking on Sonora Ct. Vice Chair Jackson

seconds Ms. Okuzumi's point about control access lockers and states maintenance responsibility of these lockers needs to be clear.

Chair Jones wonders how LSAP fits with the County's Expressway 2040 Plan. Mr. Miner stated that the plan fits nicely with the County's plan and that there are meetings with multiple outside agencies. Commissioners Cordes and Kolber state need for bus stops on Lawrence Expressway. Mr. Miner stated that the County's plan and this plan provide bus stops at the station.

### **PUBLIC ANNOUNCEMENTS**

Vice Chair Jackson shared some topics discussed at the last VTA BPAC meeting: cycle track design requirements for VTA Bicycle Technical Guidelines; and the new state requirement for reconfigured intersections to include bike detection on all lanes. He announced that on April 28, the City Council will have a Study Session on Transportation Policy and Process. Mr. Jackson also stated that at the last Council meeting there was a reconsideration of Study Issues. He stated the progress of Steven's Creek Trail, announced upcoming meetings, and discussed the draft feasibility study report that will be presented to Council and that will need to be reviewed. He also announced upcoming bicycling workshops as well as Bike to Shop Day on May 23.

### **CONSENT CALENDAR**

- 1. A** Draft Minutes of the Bicycle and Pedestrian Advisory Commission Meeting of February 19, 2015
- 1. B** Proposed 2015 Work Plan

Vice Chair Jackson asked for a correction of the minutes. In the first sentence of item 1B, 2015 Work Plan, "Streetscape" needs to change to "Street Space." With this change, Commissioner Welch moved and Commissioner Kolber seconded the motion to approve the consent calendar with modification. The motion carried by the following vote:

**Yes 6 -** Chair Jones  
Vice Chair Jackson  
Commissioner Cordes  
Commissioner Kolber  
Commissioner Okuzumi  
Commissioner Welch

**No 0**

**Abstain 1 -** Commissioner Rausch

**PUBLIC COMMENTS**

None

**PUBLIC HEARINGS/GENERAL BUSINESS**

**2** Utility Bill Concepts

Commissioner Okuzumi presented draft utility bill insert which educates motorists and cyclists on how to avoid a right hook situation. Commissioners provided input, suggestions, and ideas. Chair Jones recommended dedicating half of the insert towards pedestrian advocacy. Commissioner Cordes moved and Commissioner Rausch seconded the motion to have one side of the insert cover right hooks and the other side cover pedestrians. Commissioners provide staff with mock-up of utility bill insert. The motion carried by the following vote:

**Yes 6 -** Chair Jones  
Vice Chair Jackson  
Commissioner Cordes  
Commissioner Kolber  
Commissioner Rausch  
Commissioner Welch

**No 0**

**Abstain 1 -** Commissioner Okuzumi

**3** Bike to Work Day Planning

Ms. Shariat provides overview of event to be held on May 14. She states the City of Sunnyvale will be hosting an energizer station at Plaza del Sol and at the intersection of Wolfe and El Camino. She also expressed the need for volunteers at the stations and Commissioners Cordes, Okuzumi, and Welch volunteered. Ms. Shariat also discussed with Commissioners the food and drinks to be donated.

**4** Transportation Development Act (TDA) Funding Recommendation

Ms. Shariat reads the summary of TDA Article 3, announces amount of guarantee available to Sunnyvale, and proposes staff recommended projects for BPAC approval. The first project provides green bike lanes along Evelyn Avenue at major conflict points based on collision data.

Commissioner Okuzumi concerned that collisions occurred prior to road diet and that green bike lanes may not be necessary. Vice Chair Jackson concerned about how well the green bike lanes work and if they are worth the investment. Mr. Jackson also stated concerns about the One Bay Area Grant program projects that were approved but still in need of funding. He requested an update on those projects as an information only item on the next agenda.

Ms. Shariat proposed the second staff recommended project that provides rapid flashing beacons at the intersection of Henderson and Lily for the large volume of pedestrians in the vicinity of a park and school. Staff chose this pedestrian project based on collision data and a resident's request that was followed by traffic analysis conducted by the Transportation and Traffic Division regarding this intersection.

Commissioner Cordes moved and Commissioner Kolber seconded the motion to approve the two staff recommended projects. The motion carried by the following vote:

**Yes 4 -** Chair Jones  
Commissioner Kolber  
Commissioner Rausch  
Commissioner Welch

**No 3 -** Vice Chair Jackson  
Commissioner Cordes  
Commissioner Okuzumi

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Vice Chair Jackson announced Study Issue DPW 14-14, Optimization of Wolfe Road for Neighborhood and Commuters via Reconfiguration and Signalization, didn't come to BPAC and wanted an update on it. Ms. Shariat stated that part of the Scope of Work includes a meeting with BPAC.

Mr. Jackson also discussed the public's view of communication with BPAC such that they will not get a response back from Commissioners. He requested it be known that the Commissioners can't respond due to policy and that it be mentioned to the public that they may attend BPAC meetings if they would like to discuss further. He also requested the option for the public to be able to sign up for BPAC meeting email notifications.

#### **-Staff Comments**

Ms. Shariat provided the requested update of Safe Routes to School Phase 2. She also provided requested information regarding programs for City employees to walk and bike to work. Commissioner Cordes requested the union representative contact information to discuss programs for City employees to walk and bike to work.

### **INFORMATION ONLY REPORTS/ITEMS**

2015 Council Ranking of Study Issues

Active Items List-March 2015

### **ADJOURNMENT**

Chair Jones adjourned the meeting at 9:37 p.m.