

2015 Master Work Plan Arts Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 21	
February 18	
March 18	<ul style="list-style-type: none"> • Approve Master Work Plan • Review and Selection of the Murphy Park Public Art Project
April 15	<ul style="list-style-type: none"> • Jay Paul Company/Moffett Gateway Public Art Component
May 13 or 20	<ul style="list-style-type: none"> • Update on Utility Box Project • Review Recommended Budget
June 17	
July 15	<ul style="list-style-type: none"> • Update on Arts Master Plan • Election of Officers
August 19	
September 16	<ul style="list-style-type: none"> • Final month to propose Study Issues
October 21	
November 18	<ul style="list-style-type: none"> • Final month to rank Study Issues
December 16	<ul style="list-style-type: none"> • Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Additional items yet to be scheduled:

- Art in Private Development (AIPD) projects that occur throughout the year
- Council Special Order of the Day (SOD) & Proclamation: October is National Arts and Humanities Month
- Christensen & Sons/433 N. Mathilda Public Art Component
- Landbank Investments//280 Santa Ana Court Public Art Component

Events:

- April 25 – Fit and Fun Earth Day Fair
- May 16 – Hands on the Arts
- TBD – State of the City

2015 Master Work Plan

Bicycle and Pedestrian Advisory Commission Annual Calendar

Meeting Date	Agenda Item/Issue
January 15	2015 BPAC Work Plan/Calendar
February 19	Annual Slurry Seal List (Information item) Curb Ramp List (Information item) Utility Bill Concepts Presentation - East Sunnyvale Sense of Place Plan
March 19	Transportation Development Act (TDA) Funding Recommendation Utility Bill Concepts Lawrence Station Area Plan Bike to Work Day Planning Council Ranking of Study Issues (Information item)
April 16	Study Issue Brainstorming Bike to Work Day Planning City of Sunnyvale Bicycle and Pedestrian Policies (Discussion) Park Dedication Fund Project List (Information item)
May 21	Review of the Detailed Two-Year Budget Discussion – Buffered Bike Lane Standards Discussion – Public Safety Department working with bicycle community
June 18	Utility Bill Stuffer Update Wolfe Road Corridor Study Land Use and Transportation Element Update
July 16	Election of Officers Discussion – Bollards/Chicanes on Off-Street Paths

Meeting Date	Agenda Item/Issue
August 20	Consideration of Candidate Study Issues Peery Park Specific Plan
September 17	Study and Budget Issues Finalization Stevens Creek Feasibility Study Discussion – State of Bicycling and Walking in Sunnyvale report
October 15	Annual reporting on collisions involving pedestrians and cyclists (information item) Discussion - Program to reduce cyclist/pedestrian/motor vehicle crashes
November 19	Final Month to Rank Study Issues
December 17	Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials

2015 Master Work Plan

Board of Library Trustees Annual Calendar

List all regularly scheduled board/commission meetings, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

MEETING DATE	AGENDA ITEM/ISSUE
January 5	
February 2	<ul style="list-style-type: none"> • Finalize Workplan Calendar for 2015 • Review of Library Fee Schedule • Day in the District
March 2	<ul style="list-style-type: none"> • Study Issues
April 6	<ul style="list-style-type: none"> • National Library Week
May 4	
May 18 (Special Meeting)	<ul style="list-style-type: none"> • National Library Week Feedback • Review Recommended Budget
June 1	
July 6	<ul style="list-style-type: none"> • Study Issues • Election of Officers
August 3	
September 14	
October 5	<ul style="list-style-type: none"> • Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials • Preliminary Discussion of 2015 Workplan Calendar
November 2	<ul style="list-style-type: none"> • Final month to rank Study Issues (if any) • Community Condition Indicators • Sunnyvale Library Comparative Data
December 7	

Additional items yet to be scheduled:

2015 Master Work Plan

Heritage Preservation Commission Annual Calendar

List all regularly scheduled board/commission meetings, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 7	Discussion and Adoption of Final 2015 Work Plan Review of the Code of Ethics
February 4	Commission Special Meeting, if needed
March 4	Heritage Preservation Routine Items Report on 2015 City Council Study Issues Workshop
April 1	Commission Special Meeting, if needed
May 6	Heritage Preservation Routine Items
June 3	Commissioner Recognition Review of Budget and Fees
July 8	Selection of Chair and Vice Chair Heritage Preservation Routine Items Discussion of Potential Study Issues for 2016
August 5	Commission Special Meeting, if needed
September 2	Heritage Preservation Routine Items Discussion of Potential Study Issues for 2016
October 7	Commission Special Meeting, if needed
November 4	Selection and Ranking of Potential Study Issues for 2016
December 2	Commission Special Meeting, if needed
January 13, 2016*	Discussion and Adoption of Final 2016 Work Plan Review of the Code of Ethics

- Shaded schedule meetings are reserved if needed to review applications and discuss special business.
- Study Issues to be scheduled as necessary.
- *second Wednesday due to City Holiday

2015 Master Work Plan

Housing and Human Services Commission Annual Calendar

Meeting Date	Agenda Item/Issue
January 28	<ol style="list-style-type: none"> 1. Public Hearing: Rental Impact Fee 2. Public Hearing: 2015-2020 Consolidated Plan 3. Public Hearing: Consider Proposal for Housing Mitigation Funds
February 25	Presentation: Proposals for CDBG Human Services funding for FY 2015-16 and FY 2016-17 and CDBG/HOME Capital Project Loans for FY 2015-16
March 25	<ol style="list-style-type: none"> 1. Public Hearing: Recommended Funding of CDBG Human Services Grants and CDBG/HOME Capital Project Loans
April 22	<ol style="list-style-type: none"> 1. Public Hearing: Draft FY 2015-2016 HUD Action Plan 2. Public Hearing: Draft 2015-2020 Consolidated Plan
May 20*	<ol style="list-style-type: none"> 1. Annual Budget Review 2. Introduce an Ordinance to Approve Two New Affordable Housing Fees - Commercial Linkage Fee and Rental Impact Fee
<i>June</i>	<i>No meeting</i>
July 22	<ol style="list-style-type: none"> 1. Election of Officers for FY 2015-2016. 2. Public Hearing: Study Issue CDD 15-12: Regulating Short-term Residential Rental Units (i.e., AirBnB)
<i>August</i>	<i>No meeting</i>
September 23	<ol style="list-style-type: none"> 1. Propose and/or review new Study Issues and Budget Issues 2. Public Hearing: Review of Consolidated Annual Performance Evaluation Report (CAPER) on CDBG and HOME grants. 3. Annual Review of Code of Ethics
<u>October 28</u>	<u>If needed</u>
November 18*	<ol style="list-style-type: none"> 1. Rank Study Issues 2. Annual Review of Code of Ethics
<i>December</i>	<i>No meeting</i>

* Special Meetings

PLEASE NOTE: Consent Calendar items are not listed on the Work Plan.

2015 Master Work Plan

Parks and Recreation Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 14	<ul style="list-style-type: none"> Review Master Work Plan
February 11	<ul style="list-style-type: none"> Review of Park Use Policies and Related User Fees (Study Issue) Review Master Work Plan
March 11	<ul style="list-style-type: none"> Leaf Blower Study and Findings (Study Issue) Biological Constraints and Opportunities Analysis for the Sunnyvale Landfill and Baylands Park and Protecting Burrowing Owl Habitat on City Facilities (Study Issues) Parks and Recreation Commissioner Training Approve Master Work Plan
April 8	<ul style="list-style-type: none"> Capital Improvement Projects Review Community Engagement
May 13	<ul style="list-style-type: none"> Review Recommended Budget Golf Course Vendor Agreement
June 10	<ul style="list-style-type: none"> Community Center Tour
July 8	<ul style="list-style-type: none"> Election of Officers
August 12	<ul style="list-style-type: none"> Fair Oaks Auxiliary Restroom Conceptual Plan Propose Study Issues
September 9	<ul style="list-style-type: none"> Propose Study Issues
October 14	<ul style="list-style-type: none"> Community Engagement
November 11	<ul style="list-style-type: none"> Orchard Heritage Park Improvements Conceptual Plan Final month to rank Study Issues
December 9	<ul style="list-style-type: none"> Las Palmas Park/ Tennis Center Auxiliary Restroom Conceptual Plan Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Additional items yet to be scheduled:

- Relocation of the Butcher House to Heritage Garden Park and Review of the Need for a Retaining Wall
- Feasibility of Establishing a Park Mitigation Fee for Non-residential Development

Events:

May 16 – Hands on the Arts

TBD – State of the City

April 25 – Fit and Fun Earth Day Fair

2015 Master Work Plan

Planning Commission Annual Calendar

List all regularly scheduled board/commission meetings, specific issues identified in the Tentative Council Meeting Agenda Calendar, and routine assignments specific to each board or commission.

Meeting Date	Agenda Item/Issue
January 12	SS <i>Joint Study Session w/ HHSC re: Rental Housing Impact Fee for Market-Rate Rental Development</i>
	PH Routine Planning Items
January 26	SS Routine Planning Items
	PH Routine Planning Items
	PH <i>Moffett Park Specific Plan Amendment Initiation</i>
February 9	SS Routine Planning Items
	PH Routine Planning Items
	PH <i>Consideration of a Rental Housing Impact Fee for Market-Rate Rental Development</i>
	PH Study Issue – <i>Tandem and Stacker Parking</i>
February 23	SS Routine Planning Items
	PH Routine Planning Items
February 24	<i>Joint Study Session w/City Council re:</i> 1) <i>Review of Draft Lawrence Station Area Plan</i> 2) <i>Peery Park Specific Plan</i>
<i>March 4-6</i>	<i>Training - League of CA Cities Planning Commissioners Academy Newport Beach, CA</i>
March 9	SS Routine Planning Items
	PH Routine Planning Items

Meeting Date	Agenda Item/Issue
March 23	SS Routine Planning Items PH Routine Planning Items PH Quarterly Consideration of GPIs <i>PH Toolkit for Mixed Use Developments</i>
April 13	SS Routine Planning Items PH Routine Planning Items PH Approve Master Work Plan¹ <i>PH Peery Park Specific Plan</i>
April 27	SS Routine Planning Items PH Routine Planning Items
May 11	SS Routine Planning Items PH Routine Planning Items PH Review Recommended Budget²
May 12	Joint Study Session w/City Council re: <i>Regulating Short-term Residential Rental Units (e.g. AirBnB)</i>
May 19	Joint Study Session w/City Council re: <i>Land Use and Transportation Element (LUTE)</i>
May 27 (Wednesday)	SS Routine Planning Items PH Routine Planning Items PH Alternative Date for Review of Recommended Budget²
June 8	SS Routine Planning Items PH Routine Planning Items PH Quarterly Consideration of GPIs
June 22	SS Routine Planning Items Recognition of Commission members PH Routine Planning Items <i>PH Study Issue – Design Guidelines for Parking Structures</i>

Meeting Date	Agenda Item/Issue
July 13	SS Routine Planning Items PH Routine Planning Items PH Election of Officers³ PH Study Issue – <i>Appropriate Locations for Child Care Facilities</i>
July 27	SS Routine Planning Items PH Routine Planning Items PH Study Issue – <i>Policies Regarding Private Security Cameras</i>
August 10	SS Routine Planning Items PH Routine Planning Items
August 24	SS Routine Planning Items PH Routine Planning Items PH Study Issue – <i>Regulating Short-term Residential Rental Units (e.g. AirBnB)</i>
September 14	SS Routine Planning Items PH Routine Planning Items
September 28	SS Routine Planning Items PH Routine Planning Items PH Final Month to Propose Study Issues⁴ PH Quarterly Consideration of GPIs
October 12	SS Routine Planning Items PH Routine Planning Items PH Study Issue – <i>Evaluate Timing of Park Dedication In-lieu Fee Calculation and Payment</i>
October 26	SS Routine Planning Items PH Routine Planning Items

Meeting Date	Agenda Item/Issue
November 9	SS Routine Planning Items
	PH Routine Planning Items
	PH Final Month to Rank Study Issues⁵
	PH Study Issue – Consider Multi-family Residential Transportation Demand Management Programs
November 23	SS Routine Planning Items
	PH Routine Planning Items
December 14	SS Routine Planning Items
	PH Routine Planning Items
	PH Quarterly Consideration of GPIs
	PH Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials⁶

Additional items yet to be scheduled:

1. Lawrence Station Area Plan
 2. Peery Park Specific Plan
 3. Land Use and Transportation Element (LUTE)
 4. Update to Precise Plan for El Camino Real
- Training will be scheduled based on workload of routine planning applications
 - Schedules are subject to change

2015 Master Work Plan

Sustainability Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January	
February	
March	<ul style="list-style-type: none"> • Leaf Blower Study Issue
April	<ul style="list-style-type: none"> • Presentation: Sunnyvale Urban Forest Advocates • Approve Master Work Plan
May	<ul style="list-style-type: none"> • Community Choice Energy Study Issue (Special Mtg May 4th) • Drought Response and Water Conservation (Special Mtg May 4th) • Review City Manager's Recommended Budget (May 18th)
June	<ul style="list-style-type: none"> • Discussion Item: Energy (CA Building Code)
July	<ul style="list-style-type: none"> • Discussion Item: Leading Edge Sustainability Practices of Other Communities • Election of Officers
August	<ul style="list-style-type: none"> • Land Use and Transportation Element • CAP Implementation Update • Review of Study Issue Process • Propose Study Issues (Due to City Manager by October 1)
September	<ul style="list-style-type: none"> • Discussion Item: EcoDistrict Protocol • Discussion Item: Water • Propose Study Issues (Due to City Manager by October 1)
October	<ul style="list-style-type: none"> • Lawrence Station Area Plan • Rank Study Issues
November	<ul style="list-style-type: none"> • CAP Implementation Update • Rank Study Issues (if not done in October)
December	<ul style="list-style-type: none"> • Energy (Building Code and Development) • Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Priority Topics Areas Identified by the Commission

Water Conservation

Transportation

CAP Implementation

Energy (Building Code and Development)