



# City of Sunnyvale

## Meeting Minutes - Draft

### Board of Library Trustees

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Monday, September 14, 2015

7:00 PM

Library Program Room A, Sunnyvale  
Public Library, 665 W. Olive Ave.,  
Sunnyvale, CA 94086

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#### **CALL TO ORDER**

The meeting was called to order at 7:01 p.m.

#### **ROLL CALL**

**Present:** 4 - Chair Jill Shanmugasundaram  
Board Member Daniel Bremond  
Board Member Carey Wingyin Lai  
Board Member Erika Torres

Council Liaison Jim Griffith (present).

#### **PUBLIC ANNOUNCEMENTS**

None.

#### **CONSENT CALENDAR**

1      [15-0834](#)      Approval of Draft Minutes of June 1, 2015

Board Member Bremond moved and Board Member Lai seconded the motion to approve. The motion carried by the following vote:

**Yes:** 4 - Chair Shanmugasundaram  
Board Member Bremond  
Board Member Lai  
Board Member Torres

**No:** 0

#### **PUBLIC COMMENTS**

None.

**PUBLIC HEARINGS/GENERAL BUSINESS****2      [15-0835](#)      New Member Introduction**

Chair Shanmugasundaram welcomed Board Member Erika Torres. Board Member Torres provided a brief overview of her background. Chair Shanmugasundaram welcomed Interim Director Anne Cain. Interim Director Cain provided a brief overview of her background.

Chair Shanmugasundaram opened the public hearing, and there being no public testimonies, closed the public hearing.

**3      [15-0836](#)      Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials**

Chair Shanmugasundaram provided the Board with an overview of the 2015 Code of Ethics and Conduct for Elected and Appointed Officials.

Chair Shanmugasundaram opened the public hearing, and there being no public testimonies, closed the public hearing.

Board Member Bremond moved, and Board Member Lai seconded, to approve the Code of Ethics and Conduct for Elected and Appointed Officials. The motion carried by the following vote:

**Yes:** 4 -    Chair Shanmugasundaram  
              Board Member Bremond  
              Board Member Lai  
              Board Member Torres

**No:** 0

**4      [15-0837](#)      Preliminary Discussion of 2016 Work Plan Calendar**

Chair Shanmugasundaram presented the Board with the draft 2016 work plan calendar. Final work plan calendar will be presented to the Board at their February meeting.

Chair Shanmugasundaram opened the public hearing, and there being no public testimonies, closed the public hearing.

**5**      [15-0838](#)      Election of Officers

Nominations were opened for Chair to the Board of Library Trustees. Board Member Bremond nominated Chair Shanmugasundaram who accepted the nomination. Chair Shanmugasundaram called for further nominations. No further nominations were presented.

Chair Shanmugasundaram opened the public hearing, and there being no public testimonies, closed the public hearing.

Vote on nomination for Chair:

**Yes:** 4 -    Chair Shanmugasundaram  
                 Board Member Bremond  
                 Board Member Lai  
                 Board Member Torres

**No:** 0

Nominations were opened for Vice Chair to the Board of Library Trustees. Board Member Bremond nominated Board Member Lai who accepted the nomination. Chair Shanmugasundaram called for further nominations. No further nominations were presented.

Chair Shanmugasundaram opened the public hearing, and there being no public testimonies, closed the public hearing.

Vote on nomination for Vice Chair:

**Yes:** 4 -    Chair Shanmugasundaram  
                 Board Member Bremond  
                 Board Member Lai  
                 Board Member Torres

**No:** 0

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

**NON-AGENDA ITEMS & COMMENTS**

**-Board Member Comments**

Board Member Bremond mentioned the Library will be hosting a Repair Cafe Program on Sunday, September 27 from noon to 4 p.m. He also provided the Board with an overview of the State of the City event held on Saturday, September 12.

**-Staff Comments**

Interim Director Cain noted the following:

- A Community Workshop regarding the Civic Center Modernization Project was held on Saturday, August 22 and a Board and Commission Workshop was held on Tuesday, August 26. Council Liaison Griffith provided the Board with an overview of the workshops. The next Community Workshop is scheduled for Saturday, October 3.
- Interviews for the Library & Community Services Director are scheduled for Wednesday, September 23.
- The Sunnyvale Public Library Pops Up events have been a great success. The next Pops Up is scheduled for Tuesday, September 15 from 11 a.m. to 1 p.m. at Philz Coffee.

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**INFORMATION ONLY ITEMS**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:36 p.m.