

2016 Master Work Plan Arts Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 20	
February 17	<ul style="list-style-type: none"> • Approve Master Work Plan
March 16	
April 20	<ul style="list-style-type: none"> • Review Arts Master Plan RFP
May 18*	<ul style="list-style-type: none"> • Review Recommended Budget
June 15	<ul style="list-style-type: none"> • Commissioner Recognition
July 20	<ul style="list-style-type: none"> • Election of Officers
August 17	
September 21	<ul style="list-style-type: none"> • Final month to propose Study Issues (Due to City Manager by October 1) • Planning for Council Special Order of the Day (SOD) & Proclamation: October is National Arts and Humanities Month
October 19	<ul style="list-style-type: none"> •
November 16	<ul style="list-style-type: none"> • Final month to rank Study Issues (if any)
December 21	<ul style="list-style-type: none"> • Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Additional items yet to be scheduled:

Art in Private Development approvals and Art in Public Places recommendations
Guest Speakers

Events:

Hands on the Arts (May 21)
State of the City (TBD)
Fit and Fun Fair (April 30)
Pottery Sale (May & December)

* Joint meeting with the Parks and Recreation Commission to review the recommended budget.

2016 Master Work Plan

BPAC Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January	<ul style="list-style-type: none"> • 2016 BPAC Work Plan/Calendar • Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials • TDA Funds Guidelines (information item)
February	<ul style="list-style-type: none"> • TDA Funding Recommendation • Utility Bill Concepts - Discussion • Annual Slurry Seal List (Information item) • Council Ranking of Study Issues (information item)
March	<ul style="list-style-type: none"> • Approve Master Work Plan • TDA Funding Recommendation • Silver Level Bicycle Friendly Community • Bike Map • Utility Bill Concepts • Bike to Work Day Planning • Mathilda Plan Line north of Washington (information item)
April	<ul style="list-style-type: none"> • Maude Avenue Streetscape (Presentation) • Bike to Work Day Planning • Peery Park
May	<ul style="list-style-type: none"> • Review Recommended Budget • Wolfe Road Corridor Study
June	<ul style="list-style-type: none"> • Board Member/Commissioner Recognition (Presentation) • Utility Bill Stuffer Update
July	<ul style="list-style-type: none"> • Election of Officers • Study Issues Brainstorming
August	<ul style="list-style-type: none"> • Consideration of Study Issues
September	<ul style="list-style-type: none"> • Final month to propose Study Issues (Due to City Manager by October 1)
October	<ul style="list-style-type: none"> • El Camino Precise Plan • Annual reporting on collisions involving pedestrians and cyclists (information item)
November	<ul style="list-style-type: none"> • Final month to rank Study Issues (if any)
December	<ul style="list-style-type: none"> • Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials • 2017 BPAC Work Plan/Calendar

Additional items yet to be scheduled:

Mathilda and US 101/SR 237 Project (Presentation)
LUTE

2016 Master Work Plan Board of Library Trustees Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 4	
February 1	
March 7	<ul style="list-style-type: none"> • Approve Master Work Plan • Review of Library Fee Schedule • Discussion of Day in the District Planning Efforts
April 4	<ul style="list-style-type: none"> • Review National Library Week
May 2 (Canceled)	
May 16 (Special Meeting)	<ul style="list-style-type: none"> • Discussion of National Library Week Feedback • Review Recommended Budget
June 6 (Canceled)	
June 13 (Special Meeting)	
July 11	<ul style="list-style-type: none"> • Election of Officers
August 1	
September 12	
October 3	<ul style="list-style-type: none"> • Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials • Preliminary Discussion of 2017 Master Work Plan Calendar
November 7 (Canceled)	
November 14 (Special Meeting)	<ul style="list-style-type: none"> • Final Ranking of Study Issues (if any) • Review Community Condition Indicators • Review Sunnyvale Library Comparative Data
December 5	

Additional items yet to be scheduled:

Heritage Preservation Commission Master Work Plan

Calendar Year: 2016

Meeting Date	Agenda Item/Issue
January 13*	Review of the Code of Ethics
February 3	Regular Commission Meeting, if needed
March 2	Heritage Preservation Routine Items Report on 2016 City Council Study Issues Workshop
April 6	Regular Commission Meeting, if needed
May 4	Heritage Preservation Routine Items Review of Budget and Fees
June 1	Regular Commission Meeting, if needed
July 6	Selection of Chair and Vice Chair Heritage Preservation Routine Items Discussion of Potential Study Issues for 2017
August 3	Regular Commission Meeting, if needed
September 7	Heritage Preservation Routine Items Discussion of Potential Study Issues for 2017
October 5	Regular Commission Meeting, if needed
November 2	Selection and Ranking of Potential Study Issues for 2017
December 7	Regular Commission Meeting, if needed
January 11, 2017*	Discussion and Adoption of Final 2017 Work Plan Review of the Code of Ethics

- Shaded schedule meetings are reserved if needed to review applications and discuss special business.
- Study Issues to be scheduled as necessary.
- *second Wednesday due to City Holiday

2016 Master Work Plan

Housing and Human Services Commission Annual Calendar

Meeting Date	Agenda Item/Issue
January 20*	<ol style="list-style-type: none"> 1. Public Hearing: Consider First Community Housing Proposal for \$6 Million in Housing Mitigation Funds for Redevelopment of Orchard Gardens Apartments at 245 W. Weddell Drive 2. Review Draft Request for Proposals for 2016 CDBG/HOME Capital/Housing Projects 3. Approve Master Work Plan
February 24	Presentations: Capital Project Funding Proposals.
March 23	<ol style="list-style-type: none"> 1. Public Hearing: CDBG/HOME Capital Project Funding Recommendations
April 20*	<ol style="list-style-type: none"> 1. Public Hearing: Draft FY 2016-17 HUD Action Plan
May 18*	<ol style="list-style-type: none"> 1. Public Hearing: Lawrence Station Area Plan
June 22	No meeting
July 27	<ol style="list-style-type: none"> 1. Election of Officers for FY 2016-2017
August 24	No meeting
September 21*	<ol style="list-style-type: none"> 1. Propose and/or review new Study Issues and Budget Issues 2. Public Hearing: Review of Consolidated Annual Performance Evaluation Report (CAPER) on CDBG and HOME grants. 3. Annual Review of Code of Ethics
October 26	<ol style="list-style-type: none"> 1. Public Hearing: Priority and Unmet Needs for Human Services and Recommendation to Council
November 16*	<ol style="list-style-type: none"> 1. Review Draft Request for Proposals for FY 2015-16 and FY 2016-17 CDBG Human Services Grants and FY 2015-16 CDBG/HOME Capital Project Loans 2. Rank Study Issues
December	No meeting

* Special Meetings

PLEASE NOTE:

- Consent Calendar items are not listed on the Work Plan.
- Additional public hearing items may be added to the Work Plan after the 2016 Study Issues council hearing or at a later date, based on Council direction or as needed.

2016 Work Plan

Parks and Recreation Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 13	
February 10	<ul style="list-style-type: none"> • Conceptual Recommendation on the Relocation of the Butcher House and Update on the Design for of the Orchard Heritage Park Improvement Project and the Butcher House Study Issue • Agreement Renewal with Sustainable Community Gardens • Approve Master Work Plan
March 9	<ul style="list-style-type: none"> • Provide recommendation to City Council for staff direction on the implementation of an auxiliary restroom at the Las Palmas Park / Tennis Center
April 13	<ul style="list-style-type: none"> • Sunnyvale School District Agreement
May 11 Meeting Cancelled	
May 18* Special Meeting	<ul style="list-style-type: none"> • Review Recommended Budget
June 8	
July 13	<ul style="list-style-type: none"> • Election of Officers
August 10	
September 14	<ul style="list-style-type: none"> • Final month to propose Study Issues (Due to City Manager by October 1)
October 12	
November 9	<ul style="list-style-type: none"> • Final month to rank Study Issues (if any)
December 14	<ul style="list-style-type: none"> • Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Additional items yet to be scheduled:

- Fair Oaks Master Plan
- Animal Assisted Happiness
- Golf Course Concessions Agreement
- Feasibility of Establishing a Park Mitigation Fee for Non-Residential Development
- City Staff and Other Presentations (topics to be determined)

* Joint meeting with the Arts Commission to review the recommended budget.

2016 Master Work Plan

Personnel Board Annual Calendar

Personnel Board meetings are held only as necessary.

MEETING DATE	AGENDA ITEM/ISSUE
January	•
February	•
March	• Approve Master Work Plan
April	•
May	• Review Recommended Budget
June	•
July	• Election of Officers
August	•
September	• Final month to propose Study Issues (Due to City Manager by October 1)
October	•
November	• Final month to rank Study Issues (if any)
December	• Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Additional items yet to be scheduled:

2016 Master Work Plan

Planning Commission Annual Calendar

Meeting Date	Agenda Item/Issue
January 11	SS Routine Planning Items
	PH Routine Planning Items
	PH Medical Marijuana distribution ordinance
January 25	SS Water efficient landscape ordinance (MWELO)
	PH Routine Planning Items
February 8	SS Routine Planning Items
	PH Routine Planning Items
February 22	SS Routine Planning Items
	SS Study Issue: Consider Multi-Family Residential Transportation Demand Management Programs
	PH Routine Planning Items
	PH Study Issue: Park in-lieu fee
March 14	SS Overview of City housing program
	PH Routine Planning Items
	PH Dartshire/Devonshire single-story Combining District request
March 21	SS Overview of City transportation improvements
	PH Water efficient landscape ordinance (MWELO)
March 28	SS Routine Planning Items
	PH Approve Master Work Plan
	PH Routine Planning Items
April 11	SS Routine Planning Items
	PH Routine Planning Items
	PH Quarterly review of General Plan Initiations- 160 Aries
	PH LSAP DEIR review

Meeting Date	Agenda Item/Issue
April 25	SS Routine Planning Items
	PH Routine Planning Items
May 9	SS Routine Planning Items
	PH Routine Planning Items
	PH Alternative Date for Review of Recommended Budget
May 23	SS Routine Planning Items
	PH Routine Planning Items
	PH Study Issue – Solar Access Requirements
June 13	SS Routine Planning Items Recognition of Commission members
	PH Routine Planning Items
June 27	SS Routine Planning Items
	PH Routine Planning Items
July 11	SS Routine Planning Items
	PH Election of Officers
	PH Lawrence Station Area Plan and Environmental Impact Report
	PH Study Issue - Consider Multi-Family Residential Transportation Demand Management Programs
	PH Quarterly review of General Plan Initiations
July 25	SS Routine Planning Items
	PH Routine Planning Items
	PH Peery Park Specific Plan and Environmental Impact Report
August 8	SS Routine Planning Items
	PH Routine Planning Items

Meeting Date	Agenda Item/Issue
August 22	SS Routine Planning Items
	PH Routine Planning Items
	PH Land Use and Transportation Element Update and Environmental Impact Report
September 12	SS Routine Planning Items
	PH Routine Planning Items
September 26	SS Routine Planning Items
	PH Routine Planning Items
	PH Final Month to Propose Study Issues
October 10	SS Routine Planning Items
	PH Routine Planning Items
	PH Quarterly review of General Plan Initiations
October 24	SS Routine Planning Items
	PH Routine Planning Items
November 14	SS Routine Planning Items
	PH Routine Planning Items
November 28	SS Routine Planning Items
	PH Routine Planning Items
	PH Final Month to Rank Study Issues
December 12	SS Routine Planning Items
	PH Routine Planning Items
	PH Quarterly Consideration of GPIs
	PH Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Additional items yet to be scheduled:

1. Update to Precise Plan for El Camino Real
 2. Study Issue – Study Individual Lockable Storage Requirements for Multi-Family Housing
 3. Study Issue – Update to the Murphy Avenue Design Guidelines
- *Training will be scheduled based on workload of routine planning applications*
 - *Schedules are subject to change*

2016 Master Work Plan

Sustainability Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January	<ul style="list-style-type: none"> • Discussion of draft 2016 Annual Master Work Plan
February	<ul style="list-style-type: none"> • Preview of CAP monitoring and GHG inventory results • Discussion of draft 2016 Annual Master Work Plan
March	<ul style="list-style-type: none"> • Water Pollution Control Plant Capital Improvement Plan Update Presentation • Approve Master Work Plan • CAP Biennial Report
April	<ul style="list-style-type: none"> • Zero Waste Plan Update Presentation • Peery Park Specific Plan
May	<ul style="list-style-type: none"> • Review Recommended Budget • Lawrence Station Area Plan • Proposals for Sustainability Speaker Series
June	<ul style="list-style-type: none"> • CAP Implementation Update Presentation: CCE Update • Discussion of Potential Study Issues • Traffic Lights and Controls Presentation
July	<ul style="list-style-type: none"> • Election of Officers • Land Use and Transportation Element (LUTE) • Sustainability Speaker Series Coordination
August	<ul style="list-style-type: none"> • Review and Discuss Draft Study Issues • Building Energy Code Presentation
September	<ul style="list-style-type: none"> • Review and Discuss Draft Study Issues (final month) • CAP Implementation Update Presentation
October	<ul style="list-style-type: none"> • Rank Study Issues • Commissioner Presentation: Adaptation
November	<ul style="list-style-type: none"> • Study Issues Ranking • Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials • Commissioner Presentation: Building Energy Codes
December	<ul style="list-style-type: none"> • CAP Implementation Update Presentation: CCE Update • Commissioner Presentation: Transportation • Commission Recommended Changes to Climate Action Plan