



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, June 8, 2016

7:00 PM

Braly Park, Park Building,
704 Daffodil Ct, Sunnyvale, CA 94086

LOCATION CHANGE

CALL TO ORDER

Chair Pasqua called the meeting to order at 7:07 p.m. in the Braly Park Building.

SALUTE TO THE FLAG

Chair Pasqua led the salute to the flag.

ROLL CALL

Present: 4 - Chair Craig Pasqua
Vice Chair Ralph Kenton
Commissioner Henry Alexander III
Commissioner Omar Din
Absent: 1 - Commissioner Robert Pochowski

Commissioner Alexander III arrived at 7:15 p.m.
Commissioner Pochowski's absence is excused.
Council Liaison Meyering (absent)

PRESENTATION

Mayor Hendricks requested that the presentation for Commissioner Recognition be taken out of order to allow Commissioner Alexander III time to arrive. Chair Pasqua agreed.

[16-0334](#) PRESENTATION - Park Building Renovations Presentation

Humza Javed, Sr. Engineer in the Department of Public Works, provided an update on the design work to renovate the Park Buildings at Washington, Raynor, DeAnza and Ponderosa Parks. The design and construction work is funded by park dedication funds and includes upgrades to accommodate ADA requirements. The design engineer has completed the estimates and the project is currently up for bid, with an anticipated cost of \$1.7 million.

Superintendent of Parks and Golf, James Stark, answered Commissioners' questions regarding funding, ADA compliance and if solar would be installed. Mayor Hendricks informed the Commission that the City is researching if they can get an aggregate utility bill, which could make the cost associated with solar installation feasible. Superintendent of Community Services Daniel Wax answered Commissioners' questions about user fees. He committed to follow up with the impact of closures to rental and program revenue. Sr. Engineer Javed answered questions regarding the contract award process. Superintendent Stark committed to follow up on the possibility of installing signage in multiple languages.

[16-0593](#) PRESENTATION - Commissioner Recognition

Mayor Hendricks presented Commissioner Alexander III a certificate of recognition for his first term of service on the Parks and Recreation Commission. He thanked all the Commissioners for their time and effort and expressed that Council values their service.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

[16-0591](#) Approve the Parks and Recreation Commission Meeting
Minutes of April 13, 2016

Vice Chair Kenton moved and Commissioner Din seconded the motion to approve the minutes of April 13, 2016. Commissioner Alexander III abstained. The motion carried by the following vote:

Yes: 3 - Chair Pasqua
 Vice Chair Kenton
 Commissioner Din

No: 0

Absent: 1 - Commissioner Pochowski

Abstain: 1 - Commissioner Alexander III

[16-0592](#) Approve the Parks and Recreation Commission Meeting
Minutes of May 18, 2016

Vice Chair Kenton moved and Commissioner Din seconded the motion to approve the minutes of May 18, 2016. Commissioner Alexander III abstained. The motion carried by the following vote:

Yes: 3 - Chair Pasqua
Vice Chair Kenton
Commissioner Din

No: 0

Absent: 1 - Commissioner Pochowski

Abstain: 1 - Commissioner Alexander III

PUBLIC HEARINGS/GENERAL BUSINESS

[16-0598](#) Planning for “July is Parks and Recreation Month”

Superintendent Wax presented a social media campaign to highlight Sunnyvale parks in July. Commissioners provided feedback, they suggested using Instagram and including youth in the campaign.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Alexander III and Chair Pasqua discussed how to engage the community with the Commission. Staff committed to provide contact information about neighborhood associations. Superintendent Wax invited Commissioner Alexander III to the quarterly Neighborhood Association meeting.

Vice Chair Kenton asked about the Braly Park location and Superintendent Stark provided information about the playground replacement plans, the donated Japanese cherry trees and the possibility of a sister city agreement with Iizuka, Japan. Commissioner Alexander III suggested that Chairs from the Sunnyvale and Japanese Parks and Recreation Commission have an exchange.

-Staff Comments

- Director of Library and Community Services Cynthia Bojorquez introduced Sandra Barajas, who will provide support to the Commission beginning in July. Anna Lewis was promoted to a position in the Information Technology Department.

Superintendent Stark made the following announcements:

- Staff will follow up with the Commission to identify a date to do volunteer work in a park, possibly in conjunction with the Kiwanis club.
- Chair Pasqua, in the last meeting, requested information about bench marking with other cities. Initial research identified that the level of effort would be enough

that the Commissioners would need to make the request via the study issue process.

- New technology has increased the number of drones flown at Baylands Park. Staff will provide information to those flying drones about the proper operations to protect the park, its users, and wildlife.
- Parks staff attended a playground inspection training.
- The Sunnyvale Golf Course restaurant vendor is obtaining the permits to open the restaurant, and may operate a beverage cart until the restaurant is operational.

Superintendent Wax made the following announcements:

- The State of City event is being promoted with 250 mailers to businesses and elected officials. Promotional materials include banners, posters, flyers, and posting on nextdoor.com. Commissioners are invited to a VIP reception at 10:00 a.m. The Mayor's address is at 11:00 a.m. The event is targeted to families and youth with a focus on sustainability and family activities. A virtual event bag will be provided to participants via a downloadable application.

Director Bojorquez made the following announcements:

- An 8-week summer reading program begins on Wednesday, June 22, at 7:00 p.m. in the Washington Park building.
- Staff attended a training by Harwood Institute to learn about turning outward to gather information from the community. She welcomed the Commissioners to be a Community Outreach Ambassador. Chair Pasqua requested a presentation to the Commission.

ADJOURNMENT

Chair Pasqua adjourned the meeting at 8:29 p.m.