



# City of Sunnyvale

## Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

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Thursday, June 16, 2016

6:30 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Jones called the meeting to order at 6:35 p.m. in the West Conference Room.

### **ROLL CALL**

**Present 7 -** Chair David Jones  
Vice Chair John Cordes  
Commissioner Kevin Jackson  
Commissioner Richard Kolber  
Commissioner Margaret Okuzumi  
Commissioner Angela Rausch  
Commissioner Kyle Welch

Council Liaison attendance: Mayor Hendrick (present)  
Vice Mayor Larsson (present)

### **PRESENTATION**

[16-0633](#) PRESENTATION - Recognition of Service

Mayor Hendricks gave Recognition of Service to Commissioners Richard Kolber and Kevin Jackson for service from 2012 to 2016.

### **ORAL COMMUNICATIONS**

Tim Oey introduced himself as new BPAC Commissioner coming on board.

Commissioner Jackson mentioned the Wolfe Road Project going to Council on June 21st and possibly assisting with bike parking at the Sunnyvale State of the City on July 9th. He also discussed working on a Safe Routes to School map for Ponderosa school and that he would be getting all files from the consultant that worked on the school traffic study and provide them to the City.

Commissioner Rausch stated that the Stevens Creek Trail Project going to Cupertino City Council on June 21st.

### **CONSENT CALENDAR**

- 1.A**      [16-0625](#)      Draft Minutes of the Bicycle and Pedestrian Advisory  
Commission Meeting of May 19, 2016

Commissioner Cordes moved and Commissioner Kolber seconded the motion to approve the consent calendar with modifications. The motion carried by the following vote:

**Yes 7 -**    Chair Jones  
                 Vice Chair Cordes  
                 Commissioner Jackson  
                 Commissioner Kolber  
                 Commissioner Okuzumi  
                 Commissioner Rausch  
                 Commissioner Welch

**No 0**

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**            [16-0640](#)      Appoint a Member to the Valley Transportation Authority  
(VTA) Bicycle and Pedestrian Advisory Commission (BPAC)

Carol Shariat, Principal Transportation Engineer/Planner, stated that Sunnyvale's seat on the VTA BPAC expires on June 30th. BPAC would need to elect a representative to be appointed to VTA BPAC for a two-year term that starts July 1st.

Commissioner Welch moved and Commissioner Kolber seconded the motion to recommend Planning Commissioner, Dave Simons, as Sunnyvale VTA BPAC representative. The motion carried by the following vote:

**Yes 7 -**    Chair Jones  
                 Vice Chair Cordes  
                 Commissioner Jackson  
                 Commissioner Kolber  
                 Commissioner Okuzumi  
                 Commissioner Rausch  
                 Commissioner Welch

**No 0**

**3            16-0639            Utility Bill Stuffer Update**

Ms. Shariat provided the proof for BPAC to view of the utility flier they created for this year.

Commissioner Cordes inquired about the residents that pay their bill electronically if they are able to view the utility flier.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

Ms. Shariat provided the updated study issues language for both DPW 17-01, Develop Implementation Standards for Cycle Tracks, and DPW 17-04, Update Bike Plan Every Five Years. Commissioners Jackson and Cordes noted that the revised language for both study issues was still not conveyed correctly. They both would send Ms. Shariat the revised language to be included in both study issues.

[16-0624](#)            DPW 17-01 Develop Implementation Standards for Cycle  
                         Tracks / Separated Bikeways

[16-0634](#)            DPW 17-04 Update Bike Plan Every Five Years

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

Commissioner Cordes inquired when the approved Maude Avenue Streetscape and Bike Lane Project will begin and he would like more information pertaining to the Safe Routes to School projects. Ms. Shariat would find out when the Maude project would begin and provide him more details on the Safe Routes to School projects. He also inquired as to when the funds for the Vision Zero Project would be added to the City budget.

Commissioner Jackson would like to know in advance when any project that has been brought to BPAC will go to Council. Ms. Shariat commented that she will have the Transportation and Traffic Manager, Shahid Abbas, provide him the information. Mr. Jackson also inquired about the status of the ADA Transition Plan Update Project. Ms. Shariat told him that a kick-off meeting occurred last month and the consultant will begin field work for the project. He also asked about the Bike Map update and Ms. Shariat told him it would be brought to BPAC next month.

Commissioner Welch inquired about sidewalk repairs within the City. Ms. Shariat commented she would find out about the status of the sidewalk repairs.

### **-Staff Comments**

Ms. Shariat mentioned that the Transportation and Traffic Division submitted two Active Transportation Program (ATP) Grants for two projects along Maude Avenue. Both projects would have pedestrian and bicycle safety improvements and would be working with schools in the area to do non-infrastructure improvements.

### **INFORMATION ONLY REPORTS/ITEMS**

- |                                |                       |
|--------------------------------|-----------------------|
| <a href="#"><u>16-0630</u></a> | Safe Routes to School |
| <a href="#"><u>16-0635</u></a> | Active Items List     |
| <a href="#"><u>16-0637</u></a> | 2016 Work Plan        |

### **ADJOURNMENT**

Chair Jones adjourned the meeting at 7:42 p.m.