



City of Sunnyvale  
California

Draft Blanket Purchase Order NO

BL007341

<b>ORDERED FROM</b> 15478 - 001  Midwest Tape 1417 Timberwolf Dr Holland, OH 43528  (800) 875-2785	ORDER DATE	<b>BILL TO:</b>  <b>City of Sunnyvale</b> <b>Finance Department</b> <b>Accounts Payable</b> <b>PO Box 3707</b> <b>Sunnyvale, CA 94088-3707</b>
	EFFECTIVE DATE 9/1/2016	
	EXPIRATION DATE 8/31/2017	
	CONTRACT AMOUNT \$147,000.00	
REQUISITIONING DEPARTMENT (5008) LCS/Library Acquisitions	FOB DEST	FREIGHT CHARGES Destination, freight included in price
	PAYMENT TERMS N/30	BID NO

ITEM	DESCRIPTION	UNIT	UNIT COST
1	Blanket order for the purchase of adult and juvenile audiovisual materials in accordance with the offer letter dated 4/18/2016, attached and incorporated by reference. This order may be renewed for two (2) additional one-year periods.  Awarded by Council _____, RTC No. 16-0666 Requisition No. RQ016374	DLR	\$1.0000

**AUTHORIZED DEPARTMENT(S)**

NO	DEPT NAME	RELEASE AMT
5008	LCS/Library Acquisitions	\$25,000.00

**DOCUMENT TERMS**

This purchase order is subject to the City of Sunnyvale Standard Terms and Conditions for the Purchase of Goods, dated 10/8/2010, a copy of which is attached and incorporated by reference (Form #TCBPO-G). Invoices must be sent directly to Accounts Payable by mail to the address above or by e-mail to [accountspayable@sunnyvale.ca.gov](mailto:accountspayable@sunnyvale.ca.gov) and must reference the purchase order number. Failure to comply will result in a delay in payment processing.

**BUYER:**

Dietz, Noel

**PHONE** (408) 730-7399

**FAX** (408) 730-7710