



# City of Sunnyvale

## Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

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Thursday, July 21, 2016

6:30 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Vice Chair John Cordes called the meeting to order at 6:34 p.m. in the West Conference Room.

### **ROLL CALL**

**Present 5 -** Commissioner John Cordes  
Vice Chair Kevin Jackson  
Commissioner Timothy Oey  
Commissioner Angela Rausch  
Commissioner Kyle Welch

**Absent 2 -** Chair David Jones  
Commissioner Margaret Okuzumi

Status of an absences: Excused.

Council Liaison Attendance: Councilmember Martin-Milius (absent)

### **ORAL COMMUNICATIONS**

Commissioner Welch requested volunteer(s) and/or help with an article for the next Quarterly Report.

Commissioner Jackson inquired if the BPAC email received any feedback related to the current Quarterly Report item. Staff indicated no communications were received.

Commissioner Jackson noted the BPAC was formally recognized August 4, 1992 and would celebrate their 25-year anniversary August 4, 2017; Commissioner Jackson also noted the FY 16/17 budget included a position in DPS for a Safe Routes to School coordinator for three years. This position would assist with a pilot mapping project, and with creation of a brochure for walking and/or biking to Ponderosa School by start of school year.

Commissioner Jackson noted on July 26, 2016 City Council will take action on the Old Mountain View/Alviso Road Bridge replacement project and asked for support.

Commissioner Welch reported the Silicon Valley Bike Event will be August 11, 2016 at Microsoft in Mountain View from 10 a.m. to 5 p.m.

### **CONSENT CALENDAR**

- 1A.**      [16-0677](#)      Approve the Bicycle and Pedestrian Commission Meeting Minutes of June 16, 2016

Commissioner Jackson made a clarification to item 1A. page 3 "Commissioner Comments" section, second paragraph regarding his comment to notice the BPAC in advance of a project brought to the BPAC that goes to Council. Commissioner Jackson clarified the intent of the advance notice is to allow BPAC members to decide whether to attend in support of the BPAC recommendation.

MOTION: Commissioner Oey moved and Commissioner Welch seconded the motion to approve the Consent Calendar with modifications. The motion carried by the following vote:

**Yes 5 -**    Commissioner Cordes  
                 Vice Chair Jackson  
                 Commissioner Oey  
                 Commissioner Rausch  
                 Commissioner Welch

**No 0**

**Absent 2 -**    Chair Jones  
                 Commissioner Okuzumi

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**            [16-0679](#)      Election of Officers

For the office of Chair, Commissioner Welch nominated Commissioner Jackson and Vice Chair Cordes nominated Commissioner Okuzumi. Vice Chair Cordes closed nominations. Kevin Jackson was selected as Chair by the following vote:

**Yes 4 -**    Vice Chair Jackson  
                 Commissioner Oey  
                 Commissioner Rausch  
                 Commissioner Welch

**No 0**

**Absent** 2 - Chair Jones  
Commissioner Okuzumi

**Abstain** 1 - Commissioner Cordes

For the office of Vice Chair, Commissioner Jackson nominated Chair Jones, Commissioner Welch nominated Commissioner Rausch, Commissioner Rausch nominated Commissioner Welch, and Vice Chair Cordes nominated Commissioner Okuzumi. Commissioner Jones was selected as Vice Chair by the following vote:

**Yes** 3 - Commissioner Cordes  
Vice Chair Jackson  
Commissioner Rausch

**No** 2 - Commissioner Oey  
Commissioner Welch

**Absent** 2 - Chair Jones  
Commissioner Okuzumi

**3**      [16-0678](#)      Sunnyvale Bikeway User Map

Carol Shariat, Principal Transportation Planner/Engineer presented a draft copy of the updated Bike Map. Staff worked with Alta Planning & Design to assist with adding locations of bike racks, public access paths & signalized intersections.

Commissioners made comments on the draft bike map and also noted the Heatherstone Bridge and Mary Bridge are missing. Staff informed Commissioners remaining project funding is very limited, therefore changes should be to a minimum. Commissioner Jackson noted the access paths should be made more prominent. Commissioners marked up the draft bike map with suggested edits and submitted to staff. Vice Chair Cordes noted neighborhood guided bike routes and Bay Trail are not marked on the map; staff indicated they would add both. Acting Chair commented how to get additional funding for work still needed on the map.

Vice Chair Cordes opened the Public Hearing.

Zachary Kaufman noted the bridge that goes over 101 does not look continuous, and also the Mary Avenue Bridge is missing.

Vice Chair Cordes encouraged Commissioners and public to submit their edits to staff before the August meeting.

MOTION: Commissioner Rausch moved and Commissioner Oey seconded to continue this item to the next BPAC meeting in August 2016.

The motion carried by the following vote:

**Yes 5 -** Commissioner Cordes  
Vice Chair Jackson  
Commissioner Oey  
Commissioner Rausch  
Commissioner Welch

**No 0**

**Absent 2 -** Chair Jones  
Commissioner Okuzumi

Vice Chair Cordes stated he needed to leave and opened the floor for nominations for Chair Pro Tem to continue the meeting. Commissioner Oey nominated Commissioner Rausch. There were no other nominations. Acting Chair Cordes closed nominations. Commissioner Rausch was selected to serve as Chair Pro Tem by the following vote:

**Yes 5 -** Commissioner Cordes  
Vice Chair Jackson  
Commissioner Oey  
Commissioner Rausch  
Commissioner Welch

**No 0**

**Absent 2 -** Chair Jones  
Commissioner Okuzumi

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

[16-0680](#)

DPW 17-01 Develop Implementation Standards for Cycle  
Tracks/Separated Bikeways

Staff noted revisions were made to study issue DPW 17-01 as per Commissioner Jackson's comments and slight modifications made by staff. Commissioner Jackson commented revisions are ok and suggested adding protected intersections within cycle track study issue to also be looked at.

A member of the public, Zachary Kaufman inquired about the study of cycle tracks DPW 17-01 and would it be tied to a specific area in the City. Commissioner Welch clarified it would be a study to look at using cycle tracks in the City and if they would be effective and safe. Mr. Kaufman commented on concerns of hazards with cycle tracks when debris gets into the cycle tracks and also inquired on a timeline for the study.

[16-0653](#)

DPW 17-04 Update Bike Plan Every Five Years

Acting Chair Rausch inquired with Commissioners for any changes to DPW 17-04 and none received.

Commissioner Jackson suggested adding a new study issue to develop additional approaches to meet parking needs while improving safety and capacity of transportation facilities and purposely not include the mention of bike lanes in the study issue. The intent is meant to improve safety and capacity for all traffic and study the real need for on-street parking.

MOTION: Commissioner Jackson moved to add a new study issue as discussed and Commissioner Oey seconded the motion with clarification this would be to study citywide to look at parking needs for on-street parking that ultimately will improve bike safety. The motion carried by the following vote:

**Yes 4 -** Vice Chair Jackson  
Commissioner Oey  
Commissioner Rausch  
Commissioner Welch

**No 0**

**Absent 3 -** Chair Jones  
Commissioner Cordes  
Commissioner Okuzumi

## **NON-AGENDA ITEMS & COMMENTS**

### **-Commissioner Comments**

Commissioners discussed the Safe Routes to School map project. Commissioner Welch inquired on who determined the routes for the Safe Routes to School map project that provides guided bike signs at various intersections. Staff indicated a consultant worked in coordination with the former traffic manager on the selected routes. Staff noted there will be additional routes added.

Commissioner Jackson commented on the Mathilda/237/Hwy 101 interchange project and that there would be bike lanes included in the project. Commissioner Jackson would like the speed reduced on Mathilda after the reconfiguration of the interchange.

Commissioner Jackson discussed with the Commissioners concerns by Los Altos parents when riding from Los Altos into Sunnyvale, route gets dangerous. HE did not know which route they were concerend with. He also inquired about a coordinated effort with Los Altos for updating bike and pedestrian plans.

Commissioner Jackson inquired if a consultant was hired yet for update of the bike plan, Staff indicated no. Commissioner Jackson discussed a recommended consultant and staff clarified we would have to follow the City procurement policy which requires we go out to bid for projects in excess of \$25,000.

**-Staff Comments**

None.

**INFORMATION ONLY REPORTS/ITEMS**

<a href="#"><u>16-0681</u></a>	Active Items List
<a href="#"><u>16-0682</u></a>	BPAC 2016 Approved Work Plan
<a href="#"><u>16-0752</u></a>	Cycle Tracks Consideration

**ADJOURNMENT**

Chair Pro Tem Rausch adjourned the meeting at 8:09 p.m.