

CENPoTREMOPOLICEPMisFY2016/17 JAG ALLOCATION	
FOR: SUNNYVALE DEPARTMENT OF PUBLIC SAFETY SUNNYVALE, CALIFORNIA	PROGRAM AND BUDGET WORKSHEET AND NARRATIVE
	PROGRAM NARRATIVE (ATTACHMENT 1)

The Sunnyvale Department of Public Safety proposes to purchase necessary equipment for front-line law enforcement utilizing the allocation of \$12,832 in FY 2016/17 Justice Assistance Grant (JAG) funding. The Department's law enforcement capabilities will be enhanced by using the supplies and equipment listed below. Ongoing budgetary constraints have made it necessary to acquire grant funding for the purchase of this vital equipment.

BUDGET CATEGORY: EQUIPMENT

Item #1: One (1) Cargo Trailer/Crime Scene Unit \$ 3,387.00

In recent years, the Crime Scene Unit has experienced an increased demand to participate in investigations of major crime scenes and vehicle collisions. The large-sized equipment required to process crime scenes is presently stored in the CSI Lab, and is loaded into a prisoner transport van when transport to a crime scene is required. This requires an additional staff person be attached to the detail, and takes the prisoner transport van out of service for the duration of the investigation.

The acquisition of an enclosed trailer would serve the unit by providing storage for larger equipment, eliminating the need to take a prisoner transport van out of service, assuring that all equipment necessary to process a crime scene is accessible when needed, and adding an efficient means for transporting crime scene evidence to headquarters.

The estimated cost for the Crime Scene Trailer includes the purchase of an enclosed 5' x 8' trailer, addition of an identifying Sunnyvale Department of Public Safety Logo to the trailer, and purchase and installation of a ball hitch and puck lock and interior shelving.

- Enclosed 5' x 8' trailer \$ 2,268.00
- Ball hitch and puck lock (installed) \$ 719.00

- Interior Shelving \$ 200.00
- Logo \$ 200.00

Item #2: Two (2) Powermoon SL lighting systems w/tripod \$ 3,480.00

During hours of diminished or absent lighting, investigating and processing an outdoor crime scene becomes difficult and the risk of bypassing evidentiary items is increased. The addition of high quality lighting would mitigate that risk and would enhance the capability of crime scene investigators. This equipment would also increase efficiency of operations. Currently, in order to provide adequate lighting at an outdoor crime scene, a fire apparatus and two (2) personnel are committed to the event (and out of service for firefighting/EMS operations) for the duration of the crime scene processing.

The proposed lighting is lightweight, portable, and appropriate for law enforcement work. The LED lights have a substantial life expectancy; the fiberglass tripod is sturdy and lightweight, and the system can be powered by a portable generator or a vehicle inverter installed in the CSI vehicles.

Item #3: Four (4) LED Dimmable Light boxes and stands.....\$ 264.00

One of the most challenging conditions for Crime Scene photography occurs when natural light is diminished or absent. At these times, the only means for obtaining high-quality photography is to employ both constant external light sources and external flashes.

The Sunnyvale Department of Public Safety Crime Scene Investigation unit currently uses external-mounted flash devices with each of its camera kits, but lacks sufficient equipment to provide a constant source of light that can be controlled.

The purchase of four (4) Neewer 160 LED CN-160 external light boxes, with four PBL 10' Heavy Duty Light Stands, will greatly enhance the CSI unit's ability to collect high-quality photographic evidence at night-time or dimly lit crime scenes.

Item #4: Forty (40) Tremco Police Auto Anti-Theft Devices \$ 3,960.00

In the course of law enforcement activity, it is sometimes necessary to leave a police vehicle unattended with the engine running to provide charging current to police accessories. The incidence of automobile theft is on the rise and police patrol cars present a tantalizing target for criminals and petty thieves. The Tremco Police Anti-Theft device solves the problem of police vehicle theft when the engine is left running, and it also provides 24-hour protection when the vehicle is not in service.

Sunnyvale Department of Public Safety will use grant funds to purchase forty (40) anti-theft devices to outfit each of its patrol vehicles. The devices are plug in systems and will not require any additional cost for installation.

BUDGET CATEGORY: SUPPLIES

Item #1: Miscellaneous supplies for Arson K-9 deployment\$ 750.00

In FY 2014/15, Sunnyvale Department of Public Safety was able to acquire and train, through Santa Clara County Office of Emergency Services SHSGP grant funding, a specialty K-9 for deployment in Arson detection. The K-9 and his handler have been deployed numerous times throughout Santa Clara County, and are available for other agencies as this is the only Law Enforcement/Public Agency K-9 with this capability in the greater San Francisco Bay/Northern California area.

The ongoing training and support of the Arson K-9 requires a variety of incidental equipment, such as paint cans, rags, and sample accelerants. Sunnyvale Department of Public Safety will use grant funds to purchase and maintain a sufficient inventory of supplies to keep up with training and field requirements.

BUDGET CATEGORY: OTHER

Item #1: State and Local Sales Taxes..... \$ 1,036.00

State and local sales tax will apply to all purchases: the federal share of sales taxes is \$991.00, calculated as follows:

Equipment Purchases	\$ 11,091
Supplies	750

Taxable Total:	\$ 11,841
Sales tax @ 8.75%	1,036
Federal Share	999
Non-Federal Amount	45

Item #2: Estimated Shipping Costs\$ 200.00

Vendor estimated shipping costs total \$200 for the equipment and supplies proposed.

Performance metrics associated with the equipment purchased will be in the form of performance evaluations conducted by department personnel. The evaluations will answer the following questions:

- a) Does the equipment improve or enhance readiness in the field or in training exercises?
- b) Does the equipment create any efficiencies in terms of response time or capability?
- c) Did use of this equipment present any unexpected challenges? If so, how could those challenges be overcome in the future?
- d) Was there any feedback from the public or media regarding deployment of this equipment?

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	BUDGET AND BUDGET NARRATIVE (ATTACHMENT 2)

Purchase of the equipment and supplies will be funded primarily with 2016 JAG funds with remaining funding to be acquired from other external sources, including funds transferred from the City's General Fund. The City's documented procurement procedures and policy will be adhered to for the purchase of all equipment listed.

Budget Summary

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	N/A
B. Fringe Benefits	N/A
C. Travel	N/A
D. Equipment	\$ 11,091
One (1) Crime Scene trailer w/hitch, locks, shelving	\$ 3,386
Two (2) Crime Scene lighting systems with stands	\$ 3,480
Four (4) LED Dimmable light systems with stands	\$ 264
Forty (40) Tremco Police Anti-Theft devices	\$ 3,960
E. Supplies – Arson/Accelerant Detection K-9	\$ 750
F. Construction	N/A
G. Consultant	N/A
H. Other	
a. Sales Tax	\$ 1,036
b. Shipping	\$ 200
TOTAL COSTS	\$ 13,077
Federal Request	\$ 12,832
Non-Federal Amount	\$ 245

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	REVIEW NARRATIVE (ATTACHMENT 3)

The City of Sunnyvale has an established policy for reviewing grant opportunities that support City programs, events, and services. Review of FY 2016/2017 JAG application for use of the \$12,832 in grant monies to purchase supplies and equipment falls under this policy. Specifically, Council Policy 7.1.5 — Donations, Contributions and Sponsorships, Section 2 states:

"The city manager may apply for grants of any dollar amount, but shall notify the Council when grants are being pursued pursuant to Council Policy 7.1.1 (Fiscal –Long Range Goals and Financial Policies), B.4. (Grants and Intergovernmental Assistance). The city manager may accept and appropriate grant funds up to \$100,000 that do not require a local match or obligate the City to any ongoing expenses, through an administrative budget modification... The budget modification shall include the use to which the grant will be placed; the objectives or goals of the City that will be achieved through use of the grant; the local match required, if any, plus the source of the local match; any increased cost to be locally funded upon termination of the grant; and the ability of the City to administer the grant."

In June 2016, the city manager was notified that the Department of Public Safety is applying for the FY 2016/2017 JAG Allocation of \$12,832. When the grant is awarded, the Department of Public Safety will request an appropriation of funds from the city manager that will include all information relevant to the grant (title, goals, strategies, performance metrics, etc.). In addition, information regarding the grant will appear in the city manager's bi-weekly report that is published for public view via the City of Sunnyvale website.

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	ABSTRACT (ATTACHMENT 4)

Purchase of the equipment and supplies will be funded primarily with 2016 JAG funds: remaining funding will be acquired from other external sources, including funds transferred from the City's General Fund.

The City's documented procurement procedures and policy will be adhered to with regard to the purchase of all equipment listed. The Department's front-line law enforcement capabilities will be enhanced by using the equipment included in this grant. Further, the equipment meets qualifications under the following identifiers:

Equipment – General

Equipment – Tactical

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	DISCLOSURE OF PENDING APPLICATIONS (ATTACHMENT 5)

The City of Sunnyvale does not have any pending applications for federal funding and/or grants for the project detailed in this grant application, other than the FY 2016/2017 JAG Allocation application, of which this document is a part. The table required by the grant solicitation appears as follows:

FEDERAL OR STATE FUNDING AGENCY	SOLICITATION NAME/PROJECT NAME	NAME/PHONE/E-MAIL FOR POINT OF CONTACT AT FUNDING AGENCY
<i>None</i>	<i>n/a</i>	<i>n/a</i>