



**CITY OF SUNNYVALE  
OFFICE OF THE CITY MANAGER**

**December 1, 2016**

**TO:** Councilmembers and Council-Elect  
**FROM:** Yvette Blackford, Senior Management Analyst, OCM  
**CC:** Deanna J. Santana, City Manager  
**SUBJECT:** Council 2017 Intergovernmental Assignments - Preparation for December 6 Study Session

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In preparation for the December 6, 2016 Study Session, please see attached the list of IGR assignments for Council to review and discuss. Council will consider action on these appointments on January 10, 2017.

There are three types of IGR assignments:

1. **Appointments Made by Council:** Assignments that are at the discretion of the Council.
2. **Appointments Made by Mayor:** Assignments that are to be appointed by Mayor. Mayoral-appointed assignments will be established after January 10, 2017, upon Council's selection of a new Mayor.
3. **Appointments Made by Outside Agencies:** Assignments that are proposed to be ratified by Council during the January 10, 2017 Council Meeting. Assignments included in this section are those where the Councilmember has, in accordance with City Policy, advised staff in advance. All Outside Agency appointments must be ratified by Council before the respective appointee(s) are officially approved to serve on those assignments.

Current Councilmembers, who will continue to be seated in 2017 have expressed their interests to keep or drop existing appointments via the IGR Assignments Review Forms, presented as Attachment 2.

**ATTACHMENTS**

1. 2017 Appointments for Consideration by Council
2. IGR Assignments Review Forms

## 2017 Appointments for Consideration by Council

Every year the City Council reviews three types of appointments, as follows:

1. **Appointments Made by Council:** Assignments that are at the discretion of the Council and are proposed to be ratified during the January 10, 2017 Council Meeting.
  - a. **Community Member Appointments:** Council may appoint a non-Councilmember to represent the City's interest on an intergovernmental body.

Committee	2016 Community Member Appointee	Term Expires
VTa- Bicycle and Pedestrian Advisory Committee	David Simmons	6/30/2018
Sourcewise (formerly Advisory Council to the Council on Aging)	Martin Rawson	6/30/2019

- b. **Board and Commission Liaison Assignments:** Assignments are on a set biannual rotation; Council can either reaffirm current rotation or change.

JAN – JUN 2017	City Council Seat	Board/Commission	Meeting Dates	Times
	1	Heritage Preservation Commission	1st Monday	7:00 pm
	2	Housing and Human Services Commission	1st Wednesday	7:00 pm
	3	Parks and Recreation Commission	4th Wednesday	7:00 pm
	4	Sustainability Commission	2nd Wednesday	7:00 pm
	5	Art Commission	3rd Monday	7:00 pm
	6	Bicycle and Pedestrian Advisory Commission	3rd Wednesday	6:30 pm
	7	Board of Library Trustees	3rd Thursday	7:00 pm
JUL – DEC 2017	City Council Seat	Board/Commission	Meeting Dates	Times
	1	Housing and Human Services Commission	3rd Thursday	7:00 pm
	2	Parks and Recreation Commission	1st Monday	7:00 pm
	3	Sustainability Commission	1st Wednesday	7:00 pm
	4	Art Commission	4th Wednesday	7:00 pm
	5	Bicycle and Pedestrian Advisory Commission	2nd Wednesday	6:30 pm
	6	Board of Library Trustees	3rd Monday	7:00 pm
	7	Heritage Preservation Commission	3rd Wednesday	7:00 pm

- c. **Council Subcommittees- Standing Committees:** Seven standing Council subcommittees are set to continue into 2017 unless otherwise directed by Council. Standing committees exist with a set membership unless and until modified by the Council.

<b>Standing Committee</b>	<b>Date Formed</b>	<b>Current Appointees Requesting Re-appointment</b>
Subcommittee of Board & Commission Bylaws	3/23/10	1. Hendricks (Chair) 2. Vacant 3. Larsson
Community Event Grant Distributions	9/14/10	1. Vacant 2. Vacant 3. Vacant
Study Paramedic Services as a Service to be Provided by the City of Sunnyvale	1/17/14	1. Vacant 2. Vacant 3. Vacant
Santa Clara Unified School District Subcommittee	2/25/14	1. Vacant 2. Vacant
Sunnyvale Elementary School District Subcommittee	2/25/14	1. Vacant 2. Vacant
Fremont Union High School District Subcommittee	2/25/14	1. Hendricks 2. Vacant
Cupertino Union School District Subcommittee	2/25/14	1. Larsson 2. Griffith

- d. **External IGR Appointments:** Appointments made to local intergovernmental agencies.

<b>Committee</b>	<b>Current Appointees Requesting Re-appointment</b>	<b>Term Expires</b>
<b>Association of Bay Area Governments (ABAG)</b>		
General Assembly	Vacant	
<b>Bay Area Water Supply and Conservation Agency (BAWSCA)</b>		
Board of Directors	Gustav Larsson	6/19
<b>Comprehensive County Expressway Planning Study Policy Advisory Board (PAB)</b>		
Comprehensive County Expressway Planning Study Policy Advisory Board	Vacant	
<b>Grand Boulevard Task Force</b>		
Grand Boulevard Task Force	Vacant	
Grand Boulevard Task Force, Alternate	Vacant	
<b>North Valley (NOVA) Job Training Consortium Workforce Board</b>		
Nomination Committee	Vacant	
<b>Moffett Field Restoration Advisory Board (RAB)</b>		
Moffett Field Restoration Advisory Board (RAB)	Vacant	

<b>San Francisco Bay Area Regional Water System Financing Authority (RFA)</b>		
Board of Directors	Gustav Larsson	6/19
<b>South Bay Salt Ponds Restoration Project Stakeholders</b>		
South Bay Salt Ponds Restoration Project Stakeholders	Glenn Hendricks	1/17
<b>Stevens Creek Trail Working Team*</b>		
Stevens Creek Trail Working Team- <b>Dissolved 9/29/16</b>	Vacant	
<b>Silicon Valley Clean Energy Authority (SVCEA)</b>		
Board of Directors	Jim Griffith	1/17
Board of Directors, Alternate	Vacant	
<b>Valley Transportation Authority (VTA)</b>		
Board of Directors	Glenn Hendricks	1/17
State Route (SR) 85 Corridor Policy Advisory Board (PAB)	Vacant	
State Route (SR) 85 Corridor Policy Advisory Board (PAB), Alternate	Vacant	
Policy Advisory Committee (PAC)	Vacant	
Policy Advisory Committee (PAC), Alternate	Vacant	
El Camino Real Rapid Transit Policy Advisory Board (PAB)	Gustav Larsson	1/17
El Camino Real Rapid Transit Policy Advisory Board (PAB), Alternate	Vacant	
<b>Water Emergency Transportation Authority Community Advisory Committee</b>		
Water Emergency Transportation Authority Community Advisory Committee	Glenn Hendricks	1/17

2. **Appointments Made by Mayor:** Assignments that are to be appointed by Mayor. Mayoral-appointed assignments will be established after January 10, 2017, upon Council's selection of a new Mayor.

- a. **External IGR Appointments:** The Mayor may appoint Councilmembers to various local intergovernmental agencies.

Committee	Current Appointees Requesting Re-appointment	Term Expires
<b>Caltrain Modernization Project Policy Advisory Group</b>		
Caltrain Modernization Project Policy Advisory Group [M]	Vacant	
<b>Cities Association of Santa Clara County (CASCC)</b>		

Board of Directors [M]	Jim Griffith	1/17
City Selection Committee [M]	Jim Griffith	1/17
Legislative Action Committee (LAC) [M]	Jim Griffith	1/17
<b>South Bay Military Affairs Council</b>		
Military Affairs Council [M]	Glenn Hendricks	1/17
<b>Santa Clara Valley Water District (SCVWD)</b>		
Recycled Water Joint Committee [M]	Vacant	
Recycled Water Joint Committee [M]	Vacant	
<b>Silicon Valley Regional Interoperability Authority (SVRIA)</b>		
Silicon Valley Regional Interoperability Authority (SVRIA), Alternate [M]	Vacant	

- b. **Council Subcommittees- Ad-Hoc Committees:** The Mayor may create ad hoc committees of the Council to assist in particular matters as they arise. Members of the committee shall be appointed by the Mayor.

<b>Ad-Hoc Committee</b>	<b>Date Formed</b>	<b>Current Appointees Requesting Re-appointment</b>
Lawrence Station Area Plan Citizen Advisory Committee Appointment Committee	3/20/12	1. Larsson 2. Griffith 3. Vacant
Performance Evaluation Tools and Recruitment Process for the City Manager and City Attorney	8/13/13	1. Griffith 2. Vacant 3. Vacant
El Camino Real Corridor Plan Advisory Committee Appointment Committee	3/17/15	1. Hendricks 2. Vacant 3. Vacant
Civic Center Core Team Subcommittee	3/19/15	1. Vacant 2. Vacant 3. Hendricks

- c. **Community Member Advisory Task Forces:** There are currently no Community Member Advisory Task Forces.
- d. **Mayor's Task Force:** Mayor may create advisory task forces of members of the public to address specific issues of the day. These task forces may be composed solely of community members, but may also include Councilmembers.

<b>Task Force</b>	<b>2016 Members</b>	<b>Date Formed/</b>
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		<b>Expired</b>
Community Choice Energy (CCE)	<ol style="list-style-type: none"> <li>1. Jim Griffith, Councilmember, Sunnyvale</li> <li>2. John McAlister, Councilmember, Mountain View</li> <li>3. Rod Sinks, Councilmember, Cupertino</li> <li>4. Dave Cortese, Supervisor, Santa Clara County</li> </ol>	1/22/15 – 1/20/16

3. **Appointments Made by Outside Agencies:** Assignments that are proposed to be ratified by Council during the January 10, 2017 Council Meeting. Assignments included in this section are those where the Councilmember has, in accordance with City Policy, advised staff in advance. All Outside Agency appointments must be ratified by Council before the respective appointee(s) are officially approved to serve on those assignments.

<b>Committee</b>	<b>Current Appointees Requesting Re-appointment</b>	<b>Term Expires</b>
<b>Association of Bay Area Governments (ABAG)</b>		
Executive Board [OA, CASC]	Vacant	
Hazardous Waste Management Facility Allocation Committee [OA, CASC]	Vacant	
<b>Santa Clara County Airport Land-Use Commission (ALUC)</b>		
Airport Land-Use Commission [OA, CASC]	Vacant	
Airport Land-Use Commission, Alternate [OA, CASC]	Gustav Larsson	5/20
<b>Cities Association of Santa Clara County (CASC)</b>		
Executive Board, President [OA, CASC]	Jim Griffith	1/17
<b>Local Agency Formation Commission (LAFCO) of Santa Clara County</b>		
LAFCO [OA, CASC]	Vacant	
<b>League of California Cities (LCC)</b>		
Environmental Quality Policy Committee	Vacant	
Women's Caucus	Vacant	
Public Safety Policy Committee [OA]	Vacant	

<b>Santa Clara County Emergency Operational Area Council (OAC) (formerly the Santa Clara County Emergency Preparedness Council)</b>		
Central County Cities Seat [OA, CASC]	Vacant	
<b>Santa Clara County Recycling and Waste Reduction Commission</b>		
Santa Clara County Recycling and Waste Reduction Commission, Chair [OA, CASC]	Jim Griffith	1/22
<b>Santa Clara Valley Water District (SCVWD)</b>		
Water Commission [OA]	Vacant	



## 2017 COUNCIL IGR ASSIGNMENTS REVIEW FORM

ATTACHMENT 2

Appointments Made by Outside Agencies: An indication on this form to "keep" an existing appointment will not initiate the application process. Councilmembers wishing to keep appointments made by outside agencies should inquire with the appointing agency regarding its application process and timelines.

Outside agency appt. [OA]; Ratification Pending [RP]; CASCSC appt. [CASCSC]; Mayoral appt. [M]

**\*\* The purpose of this form is to inform the Council appointment process in January 2017 and may be included as an attachment in the Report to Council \*\***

Committee Assignment	Term Exp	Appointments Made By:			Keep	Drop			
		Mayor	Council	Outside Agencies:					
<b>SEAT 2 - MAYOR GLENN HENDRICKS</b>									
<b>South Bay Salt Ponds Restoration Project Stakeholders</b>									
South Bay Salt Ponds Restoration Project Stakeholders	1/17		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>Water Emergency Transportation Authority Community Advisory Committee</b>									
Water Emergency Transportation Authority Community Advisory Committee	1/17		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>South Bay Military Affairs Council</b>									
Military Affairs Council [M]	1/17	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>Santa Clara County Airport Land-Use Commission (ALUC)</b>									
Airport Land-Use Commission * [OA, CASCSC]	5/20			X	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
<b>Valley Transportation Authority (VTA)</b>									
Board of Directors	1/17		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
State Route (SR) 85 Corridor Policy Advisory Board (PAB)	1/17		X		<input type="checkbox"/>	<input checked="" type="checkbox"/>			
<b>Council Subcommittees and Task Forces</b>									
Subcommittee of Board & Commission Bylaws					<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Community Event Grant Distributions					<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Study Paramedic Services as a Service to be Provided by the City of Sunnyvale		Does this stay?			<input type="checkbox"/>	<input type="checkbox"/>			
Standing Subcommittees to Discuss Issues of Mutual Interest with Local School Districts- Fremont Union High School District					<input checked="" type="checkbox"/>	<input type="checkbox"/>			
El Camino Real Corridor Plan Advisory Committee Appointment Committee		Does this stay?			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Civic Center Core Team Subcommittee					<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Sunnyvale Brand Subcommittee					<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Mayor Hendricks  
11/29/16

Other Requested Appointments: \_\_\_\_\_

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Councilmember Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## 2017 COUNCIL IGR ASSIGNMENTS REVIEW FORM

Appointments Made by Outside Agencies: An indication on this form to "keep" an existing appointment will not initiate the application process. Councilmembers wishing to keep appointments made by outside agencies should inquire with the appointing agency regarding its application process and timelines.

Outside agency appt. [OA]; Ratification Pending [RP]; CASC appt. [CASC]; Mayoral appt. [M]

**\*\* The purpose of this form is to inform the Council appointment process in January 2017 and may be included as an attachment in the Report to Council \*\***

Committee Assignment	Term Exp	Appointments Made By:			Keep	Drop
		Mayor	Council	Outside Agencies:		
<b>SEAT 1 - VICE MAYOR GUSTAV LARSSON</b>						
<b>Bay Area Water Supply and Conservation Agency (BAWSCA)</b>						
Board of Directors	6/19		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Grand Boulevard Task Force</b>						
Grand Boulevard Task Force, Alternate	1/17		X		<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>San Francisco Bay Area Regional Water System Financing Authority (RFA)</b>						
Board of Directors	6/19		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Valley Transportation Authority (VTA)</b>						
Policy Advisory Committee (PAC), <u>Alternate</u> <i>become primary</i>	1/17		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>
El Camino Real Rapid Transit Policy Advisory Board (PAB)	1/17		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Santa Clara County Airport Land-Use Commission (ALUC)</b>						
Airport Land-Use Commission, Alternate * [OA, CASC]	5/20			X	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Council Subcommittees and Task Forces</b>						
Subcommittee of Board & Commission Bylaws					<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Event Grant Distributions					<input type="checkbox"/>	<input checked="" type="checkbox"/>
Standing Subcommittees to Discuss Issues of Mutual Interest with Local School Districts- Cupertino Union School District					<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other Requested Appointments: Caltrain Modernization, County Expressway Planning Study PAC  
ABAG General Assembly

Mayoral appointments: SCUWD Recycled Water, Civic Center Core Team

Councilmember Signature: Gustav Larsson Date: 11/14/2016

## 2017 COUNCIL IGR ASSIGNMENTS REVIEW FORM

Appointments Made by Outside Agencies: An indication on this form to "keep" an existing appointment will not initiate the application process. Councilmembers wishing to keep appointments made by outside agencies should inquire with the appointing agency regarding its application process and timelines.

Outside agency appt. [OA]; Ratification Pending [RP]; CASCC appt. [CASCC]; Mayoral appt. [M]

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Committee Assignment	Term Exp	Appointments Made By:			Keep	Drop			
		Mayor	Council	Outside Agencies:					
<b>SEAT 3 - JIM GRIFFITH</b>									
<b>Cities Association of Santa Clara County (CASCC)</b>									
Board of Directors [M]	1/17	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
City Selection Committee [M]	1/17	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Executive Board, President [OA, CASCC]	1/17			X	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Legislative Action Committee (LAC) [M]	1/17	X			<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>Silicon Valley Clean Energy Authority (SVCEA)</b>									
Board of Directors	1/17		X		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>Santa Clara County Recycling and Waste Reduction Commission</b>									
Santa Clara County Recycling and Waste Reduction Commission, Chair [OA, CASCC]	1/22			X	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
<b>Santa Clara Valley Water District (SCVWD)</b>									
Recycled Water Joint Committee [M]	1/17	X			<input type="checkbox"/>	<input checked="" type="checkbox"/>			
<b>Council Subcommittees and Task Forces</b>									
Subcommittee of Board & Commission Bylaws					<input type="checkbox"/>	<input checked="" type="checkbox"/>			
Standing Subcommittees to Discuss Issues of Mutual Interest with Local School Districts- Cupertino Union School District					<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Other Requested Appointments: \_\_\_\_\_

Councilmember Signature: James L Griffith Date: 11/21/16