

BOARD OF LIBRARY TRUSTEES – GOALS & OBJECTIVES

Goal	Policy	Governing Document
Section 1013	<ul style="list-style-type: none"> There shall be a Board of Library Trustees consisting of five members to be appointed by the City Council. No member of the Board shall hold any paid office or employment in the City government. All persons appointed shall be registered voters of the City and shall maintain their principal place of residence within the City at the time of their appointment. If at any time during their term any member of the board shall cease to be an elector of the City or shall cease to maintain their principal place of residence within the City, then such person shall become ineligible to continue to serve as a member of the board and said position shall be declared vacant by the City Council. 	Sunnyvale Municipal Code
Section 1014	<ul style="list-style-type: none"> The Board of Library Trustees shall have power to: <ul style="list-style-type: none"> (a) Act in an advisory capacity to the City Council and City Librarian in all matters pertaining to the City Library; and (b) Exercise such other functions as now or hereafter may be prescribed by the City Council and which do not conflict with the provisions of this Charter. (Amended effective July 8, 1968 and November 28, 2007) 	
Goal CC-7	Appropriate Library Facilities: Maintain library facility and purchase materials that are easily obtainable and appropriate based on changing community needs.	General Plan
	Policy CC-7.1: Provide access to the library and materials	
	Policy CC-7.1A: Review the need to provide library signs in languages other than English.	
	Policy CC-7.2: Maintain a full-service library adequate to meet community needs.	
	Policy CC-7.2A: Study the space needs of the library as the population grows and diversifies and recommend the most appropriate configuration for services and facilities.	
	Policy CC-7.2B: Explore the feasibility of retail and/or food/beverage service and space for library customers.	
Goal CC-8	Broad and Diverse Library Collection: Provide a broad and diverse collections of books and other library materials to meet the varied interests and needs of the community.	
	Policy CC-8.1: Provide a collection of materials in print, audio-visual and electronic formats in support of all library services.	
	Policy CC-8.2: Give high priority to the following: <ul style="list-style-type: none"> – Collections of materials for children and their parents, teachers and care givers – Collections that support reference services – Providing educational support for library users of all ages – Developing the library's collection of popular materials 	

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Goal 6.2B	Provide library services to help community residents find and use the materials and information they need	Council Policy 6.2.1
	Policy 6.2B.1: Give high priority to providing reference services for library patrons of all ages	
	Policy 6.2B.2: Organize and present materials so library users can find what they need	
	Policy 6.2B.3: Ensure lending procedures that are convenient to library users	
	Policy 6.2B.4: Provide outreach services at times and locations to meet needs of customers who do not travel to the Main Library	
Goal 6.2C	Provide library programs and publications to educate, enrich and enlighten library users	
	Policy 6.2C.1: Promote life-long use of the Library and Love of Reading through programs for children	
	Policy 6.2C.2: Provide programs for teens and adults to reflect and expand the broad range of interests of community residents	
	Policy 6.2C.3: Give high priority to helping library visitors learn how to use the library and its resources	
	Policy 6.2C.4: Promote and publicize the Library so collections and services are known to a wide range of Sunnyside residents and businesses	
Goal 6.2E	Use new technology to optimize the development and delivery of library services	
	Policy 6.2E.1: Serve as an access point in the distribution of information in digital formats and other formats that evolve in the future	
	Policy 6.2E.2: Evaluate new technologies to improve the delivery of library services	
Goal 6.2F	Foster a collaborative organization to attain a high performance and customer-focused Library	
	Policy 6.2F.1: Establish cooperative relationships to maximize the effectiveness of Library services	
	Policy 6.2F.2: Incorporate community input and use other tools to assess the effectiveness of library services	
	Policy 6.2F.3: Maximize the skills and knowledge of the library staff to deliver high quality library services	
	Policy 6.2F.4: Adopt practices and systems which streamline workflow to make library services and materials available to the public	