

County of Santa Clara  
Airport Land Use Commission



**DATE:** January 25, 2017, Regular Meeting  
**TIME:** 6:00 PM  
**PLACE:** Conference Room 157  
 County Government Center – 70 W. Hedding Street, 1st Floor  
 San Jose, CA 95110

**MINUTES**

**Opening**

**1. Call to Order/Roll Call.**

Chairperson Donahue called the meeting to order at 6:00 p.m. A quorum was present.

Attendee Name	Title	Status	Arrived
Walter Windus	Commissioner - Seat 1	Present	
Diego Barragan	Commissioner - Seat 2	Present	
E. Ronald Blake	Vice Chairperson - Seat 3	Present	
Paul Donahue	Chairperson - Seat 4	Present	
Ralph Britton	Commissioner - Seat 5	Present	
Greg Scharff	Commissioner - Seat 6	Absent	
Will Willoughby	Proxy Commissioner - Seat 6	Present	
Glenn Hendricks	Commissioner - Seat 7	Absent	
Russ Melton	Proxy Commissioner - Seat 7	Present	

**2. Public Comment.**

No public comments were received.

**Regular Agenda - Items for Discussion**

**3. Approve minutes of the November 16, 2016 Regular Meeting.**

Approved as amended to change "Floor Area Ratio" to "Federal Aviation Regulations" in Item No. 6, Sub-Item No. 1; replace the text of Item No. 6, Sub-Item No. 2 with "Update the Reid-Hillview Airport FAA FAR Part 77 surfaces map to reflect the current City of San Jose Envision San Jose 2040 General Plan."; and, after the end of the second paragraph of Item No. 13a, add "These noise issues relate to overflights for landings to other Bay Area air carrier airports, not Moffett Federal Airfield."

**3 RESULT: APPROVED AS AMENDED [6 TO 0]**  
**MOVER:** Ralph Britton, Commissioner - Seat 5  
**SECONDER:** Walter Windus, Commissioner - Seat 1  
**AYES:** Windus, Barragan, Blake, Donahue, Britton, Willoughby  
**ABSTAIN:** Melton

#### 4. Elect Officers for Calendar Year 2017:

##### a. Elect Chairperson.

Commissioner Blake nominated Commissioner Windus for Chairperson.

Commissioner Britton seconded the nomination.

On a motion by Commissioner Britton, seconded by Commissioner Windus, the Commission unanimously approved closing nominations.

Commissioner Windus was elected as Chairperson.

**4.a RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Paul Donahue, Commissioner - Seat 4  
**SECONDER:** E. Ronald Blake, Vice Chairperson - Seat 3  
**AYES:** Windus, Barragan, Blake, Donahue, Britton, Willoughby, Melton

##### b. Elect Vice Chairperson.

Commissioner Britton nominated Vice Chairperson Blake for Vice Chairperson.

Commissioner Barragan seconded the nomination.

Vice Chairperson Blake was re-elected as Vice Chairperson.

**4.b RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Ralph Britton, Commissioner - Seat 5  
**SECONDER:** Paul Donahue, Commissioner - Seat 4  
**AYES:** Windus, Barragan, Blake, Donahue, Britton, Willoughby, Melton

#### 5. Consider proposed State-mandated General Plan Amendment by the City of Sunnyvale to incorporate the Moffett Federal Airfield (NUQ) Comprehensive Land Use Plan (CLUP) into their General Plan. (ID# 84722)

Possible action:

- a. Find that the General Plan Amendment adequately incorporates the NUQ CLUP.

OR

- b. Find that the General Plan Amendment does not adequately incorporate the NUQ CLUP and provide specific direction.

Mark Connolly, Planner, Department of Planning and Development, reported that the purpose of this referral is to consider whether or not the City of Sunnyvale Land Use

and Transportation Element (LUTE) of the City General Plan complies with the state-mandated General Plan Amendment that followed the Moffett Federal Airfield CLUP adoption.

Commissioner Donahue recommended modifying Policy 8, Action 6 of the Sunnyvale LUTE to read "Ensure that land uses, densities, and building heights within Airport Influence Areas are compatible with safe operation of Moffett Federal Airfield."

Chairperson Windus recommended replacing "Encourage consistency with the Santa Clara County..." with "Ensure consistency for existing non-conforming uses with the Santa Clara County..." in Policy 8, Action 5 of the Sunnyvale LUTE.

He further recommended replacing "compatible with safe operation of Moffett Federal Airfield with "compatible with the Moffett Federal Airfield Comprehensive Land Use Plan" at the end of Policy 8, Action 6 of the Sunnyvale LUTE.

Finally, Chairperson Windus recommended that the Sunnyvale LUTE Environmental Impact Report be modified to replace "Sunnyvale is not located in any airport safety zones..." with "No public-use airfield safety zones are located in Sunnyvale..." in Section 3.3-20, first paragraph.

Trudi Ryan, Community Development Director, City of Sunnyvale, stated that a study session and hearings relating to the City General Plan will be heard at the next several Sunnyvale City Council meetings. She further stated that there are no issues in incorporating the requested modification to the LUTE. Finally, Ms. Ryan urged the Commission to find that the policies in the draft update of the LUTE adequately incorporate the NUQ CLUP.

The Commission approved finding that the General Plan Amendment adequately incorporates the NUQ CLUP.

**5 RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Ralph Britton, Commissioner - Seat 5  
**SECONDER:** Russ Melton, Proxy Commissioner - Seat 7  
**AYES:** Windus, Barragan, Blake, Donahue, Britton, Willoughby, Melton

**6. Receive verbal report from the Department of Planning and Development relating to proposed San Jose Earthquakes Soccer complex in the Guadalupe Gardens between Hedding Street and Emory Street.**

Mr. Connolly reported that no progress has been made since the last update and provided an overview of the plan since the beginning of its development.

**6 RESULT: RECEIVED**

- 7. Discuss Commission Work Plan for Fiscal Year July 1, 2017 through June 30, 2018 (FY 2018) and Accomplishments for FY 2017, to be submitted to the Clerk of the Board by April 1, 2017, and subsequently forwarded to the Board of Supervisors through the Housing, Land Use, Environment and Transportation Committee. (ID# 84778)**

Discussion ensued relating to options to develop the FY 2018 Commission work plan. The Commission requested that Staff prepare a draft work plan for approval at the next ALUC meeting.

- 8. Receive report from Chairperson relating to Commission activities. (Walter Windus)**

Chairperson Windus had nothing to report.

- 9. Receive report from the Department of Planning and Development. (Mark Connolly)**

Mr. Connolly reported that after discussions with Jim Peterson, Special Events Coordinator, City of San Jose, a process is now in place to mitigate airspace penetration issues with future events held at Eastridge Mall.

**9 RESULT: RECEIVED**

- 10. Receive document from Staff relating to 2017 Capital Improvement Plan from CalTrans Division of Aeronautics. (ID# 84776)**

Mr. Connolly informed the Commission that the 2017 Capital Improvement Plan will be submitted to the State on Friday, January 27, 2017 to request funding, pending eligibility.

**10 RESULT: RECEIVED**

- 11. Receive report from Airport Planner, San Jose International Airport. (Cary Greene)**

Mr. Greene reported that in 2016, San Jose International Airport experienced a nearly ten percent increase in air traffic, and that continued growth is anticipated in 2017. He reported that 17 new positions were approved at the recent San Jose City Council meeting.

Mr. Greene stated that the results of the Runway Incursion Mitigation study will determine whether or not runway 11-29 will reopen.

**11 RESULT: RECEIVED**

**12. Receive report from Director of County Airports. (Eric Peterson)**

No report was received.

**13. Receive report from Moffett Federal Airfield representative. (David Satterfield)**

David Satterfield, Chief, Aircraft Maintenance, NASA Ames Research Center, reported that at the recent Sunnyvale Mary Avenue project meeting, he provided information relating to the Airport Land Use Commission. Commissioner Melton provided details relating to the Mary Avenue project. Mr. Satterfield stated that Federal Aviation Administration (FAA) issued a no-hazard determination for the project.

Commissioner Britton stated that a fencing project is ongoing at Palo Alto Airport and that funding has been received to begin work on the ramp area.

<b>13 RESULT: RECEIVED</b>
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<b>Announcements</b>
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**14. Announcements and correspondence:**

- a. Commissioners' announcements.

No announcements were made.

- b. Receive obstruction study notices from the Federal Aviation Administration. (ID# 84777)

Mr. Connolly provided information relating to the postcards that are received from the FAA regarding aeronautical studies and noted that a card is issued for every corner of every building that has a change in direction. Chairperson Windus suggested that if any Commissioners are interested in reviewing the cards in the future, to request copies from Mr. Connolly.

<b>14.b RESULT:RECEIVED</b>
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- c. There are currently no vacancies on the Commission. For internet access to the vacancies list and applications, please visit <http://www.sccgov.org/sites/bos/bnc>.
- d. The County of Santa Clara provides reimbursement to appointed Commissioners for child care expenses incurred during the time spent performing their official County duties. For additional information please contact the Office of the Clerk of the Board at (408) 299-5001.

**Adjourn**

**15. Adjourn to the next regular meeting on Wednesday, February 22, 2017, at 6:00 p.m. in Room 157, County Government Center, 70 W. Hedding Street, San Jose.**

The meeting was adjourned at 7:28 p.m.

**15 RESULT: ADJOURNED [UNANIMOUS]**

**MOVER:** Paul Donahue, Commissioner - Seat 4

**SECONDER:** Will Willoughby, Proxy Commissioner - Seat 6

**AYES:** Windus, Barragan, Blake, Donahue, Britton, Willoughby, Melton

Respectfully submitted,

Jean Anton

Deputy Clerk