

# 2017 Work Plan

## Arts Commission Annual Calendar

| MEETING DATE | AGENDA ITEM/ISSUE   |
|--------------|---|
| January 18   | <ul style="list-style-type: none"> <li>Review Master Work Plan</li> </ul>   |
| February 15  | <ul style="list-style-type: none"> <li>Review Master Work Plan</li> </ul>   |
| March 15     | <ul style="list-style-type: none"> <li>Approve Master Work Plan</li> <li>Art in Private Development Project – Jay Paul Company/Moffett</li> <li>Hands on the Arts Commission Participation</li> </ul> |
| April 19     | <ul style="list-style-type: none"> <li>Public Art Master Plan Update</li> <li>Leadership Sunnyvale presentation (tentative)</li> </ul>  |
| May 10*      | <ul style="list-style-type: none"> <li>Review Recommended Budget (Joint Meeting with Parks &amp; Recreation Commission)</li> </ul>  |
| May 17       | <ul style="list-style-type: none"> <li>Cancelled</li> </ul>   |
| June 21      | <ul style="list-style-type: none"> <li></li> </ul>  |
| July 19      | <ul style="list-style-type: none"> <li>Election of Officers</li> <li>Presentation (TBD)</li> </ul>  |
| August 16    | <ul style="list-style-type: none"> <li>Public Art Master Plan Update</li> </ul>   |
| September 20 | <ul style="list-style-type: none"> <li>Final month to propose Study Issues (Due to City Manager by October 1)</li> <li>Presentation (TBD)</li> </ul>  |
| October 18   | <ul style="list-style-type: none"> <li></li> </ul>  |
| November 15  | <ul style="list-style-type: none"> <li>Final month to rank Study Issues (if any)</li> <li>Presentation (TBD)</li> </ul>   |
| December 20  | <ul style="list-style-type: none"> <li>Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul>   |

**Additional items yet to be scheduled:**

1. Art in Public Places
2. Art in Private Development

**Events:**

Fit and Fun Fair, April 29

Hands on the Arts Festival, May 20

Friends of Sunnyvale Pottery Sale, (TBD)

October is National Arts & Humanities Month (Special Order of the Day), October 3

\* Sunnyvale Civic Center (West Conference Room)

Revised 3/08/17

## 2017 Master Work Plan BPAC Annual Calendar

| MEETING DATE | AGENDA ITEM/ISSUE  |
|--------------|--|
| January      | <ul style="list-style-type: none"> <li>• Bicycle Plan Update (General Business)</li> <li>• Active Items List (General Business)</li> </ul>   |
| February     | <ul style="list-style-type: none"> <li>• Discussion of Utility Bill Concepts</li> <li>• Discussion of TDA Funding Recommendation</li> </ul>  |
| March        | <ul style="list-style-type: none"> <li>• Brown Act Training Discussion</li> <li>• Approve Master Work Plan</li> <li>• TDA Funding Recommendation</li> <li>• Utility Bill Concepts</li> <li>• Annual Slurry Seal List (Information item)</li> <li>• Council Ranking of Study Issues (Information item)</li> </ul> |
| April        | <ul style="list-style-type: none"> <li>• Fair Oaks Bike Lane</li> <li>• TDA Funding Recommendation</li> <li>• Bike to Work Day Planning</li> </ul>   |
| May          | <ul style="list-style-type: none"> <li>• Discussion with DPS regarding quarterly report on collisions involving pedestrians and cyclists</li> <li>• Review Recommended Budget</li> </ul>   |
| June         | <ul style="list-style-type: none"> <li>• Board Member/Commissioner Recognition (Presentation)</li> <li>• Utility Bill Stuffer Update</li> <li>• Election of Officers</li> </ul>  |
| July         |  |
| August       | <ul style="list-style-type: none"> <li>• Mary Avenue Extension</li> </ul>  |
| September    | <ul style="list-style-type: none"> <li>• Final month to propose Study Issues (Due to City Manager by October 1)</li> </ul>   |
| October      | <ul style="list-style-type: none"> <li>• Annual reporting on collisions involving pedestrians and cyclists (information item)</li> <li>• Bernardo Undercrossing</li> </ul>   |
| November     | <ul style="list-style-type: none"> <li>• Final month to rank Study Issues (if any)</li> </ul>  |
| December     | <ul style="list-style-type: none"> <li>• Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> <li>• 2018 Work Plan</li> </ul>  |

### **Additional items yet to be scheduled:**

El Camino Precise Plan  
 Bicycle Plan  
 Vision Zero  
 Caltrain Grade Separation

## 2017 Master Work Plan Board of Library Trustees Annual Calendar

| MEETING DATE                | AGENDA ITEM/ISSUE   |
|-----------------------------|---|
| January 9                   |   |
| February 6                  | <ul style="list-style-type: none"> <li>• Review of Library Goals &amp; Objectives</li> </ul>  |
| March 6                     | <ul style="list-style-type: none"> <li>• Review of Library Fee Schedule</li> <li>• Approve Master Work Plan</li> </ul>  |
| April 3                     | <ul style="list-style-type: none"> <li>• Review National Library Week</li> </ul>  |
| May 1                       |   |
| May 15<br>(Special Meeting) | <ul style="list-style-type: none"> <li>• Discussion of National Library Week Feedback</li> <li>• Review Recommended Budget</li> </ul>   |
| June 5                      |   |
| July 3                      | <ul style="list-style-type: none"> <li>• Election of Officers</li> </ul>  |
| August 7                    |   |
| September 11                |   |
| October 2                   | <ul style="list-style-type: none"> <li>• Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> <li>• Preliminary Discussion of 2018 Master Work Plan Calendar</li> </ul> |
| November 6                  | <ul style="list-style-type: none"> <li>• Final Ranking of Study Issues (if any)</li> <li>• Review Library Usage Trends</li> </ul>   |
| December 4                  |   |

**Additional items yet to be scheduled:**

- Study Issue Process Training

## Heritage Preservation Commission Master Work Plan

**Calendar Year:** 2017

| <b>Meeting Date</b> | <b>Agenda Item/Issue</b>  |
|---------------------|---|
| January 11*         | Discussion and Adoption of Final 2017 Work Plan<br>Review of the Code of Ethics   |
| February 1          | Regular Commission Meeting, if needed   |
| March 1             | Heritage Preservation Routine Items<br>Report on 2017 City Council Study Issues Workshop                                  |
| April 5             | Regular Commission Meeting, if needed   |
| May 3               | Heritage Preservation Routine Items<br>Review of Budget and Fees<br>Commissioner Recognition                              |
| June 7              | Regular Commission Meeting, if needed   |
| July 12*            | Selection of Chair and Vice Chair<br>Heritage Preservation Routine Items<br>Discussion of Potential Study Issues for 2018 |
| August 2            | Regular Commission Meeting, if needed   |
| September 6         | Heritage Preservation Routine Items<br>Discussion of Potential Study Issues for 2018                                      |
| October 4           | Regular Commission Meeting, if needed   |
| November 1          | Selection and Ranking of Potential Study Issues for 2018  |
| December 6          | Regular Commission Meeting, if needed   |
| January 10, 2018*   | Discussion and Adoption of Final 2018 Work Plan<br>Review of the Code of Ethics   |

- Shaded scheduled meetings are reserved if needed to review applications and discuss special business.
- Study Issues to be scheduled as necessary.
- \*Second Wednesday of the month due to Holiday conflicts

# 2017 Master Work Plan

## Housing and Human Services Commission Annual Calendar

| Meeting Date       | Agenda Item/Issue  |
|--------------------|--|
| January 25         | <i>No meeting</i>  |
| February 22        | Presentation: Proposals for CDBG Human Services funding for FY 2017-18 and FY 2018-19 and CDBG/HOME Capital Project Loans for FY 2017-18   |
| March 22           | 1. Public Hearing: Recommended Funding of CDBG Human Services Grants and CDBG/HOME Capital Project Loans   |
| April 19*          | 1. Public Hearing: Draft FY 2017-2018 HUD Action Plan  |
| May 24             | 1. Public Hearing: Consider MidPen Housing Proposal for \$2.6 Million in Housing Mitigation Funds for Rehabilitation of Eight Trees Apartments at 183 Acalanes Drive.<br>2. Public Hearing: Accessory Dwelling Unit Study<br>3. Annual Budget Review |
| <i>June 28</i>     | <i>No meeting</i>  |
| July 26            | 1. Election of Officers for FY 2017-2018.  |
| <i>August 23</i>   | <i>No meeting</i>  |
| September 20       | 1. Propose and/or review new Study Issues and Budget Issues<br>2. Public Hearing: Review of Consolidated Annual Performance Evaluation Report (CAPER) on CDBG and HOME grants.<br>3. Annual Review of Code of Ethics                                 |
| <i>October 25</i>  | <i>No meeting</i>  |
| November 15*       | 1. Rank Study Issues   |
| <i>December 27</i> | <i>No meeting</i>  |

\* Special Meetings

Other Items:

- El Camino Real Corridor Plan - Date TBD

PLEASE NOTE: Consent Calendar items are not listed on the Work Plan.

## 2017 Work Plan Parks and Recreation Commission Annual Calendar

| MEETING DATE  | AGENDA ITEM/ISSUE   |
|---------------|---|
| January 11    | <ul style="list-style-type: none"> <li>Review Master Work Plan</li> </ul>   |
| February 8    | <ul style="list-style-type: none"> <li>Review Master Work Plan</li> <li>Orchard Heritage Museum Interactive Exhibit</li> </ul>  |
| March 8       | <ul style="list-style-type: none"> <li>Approve Master Work Plan</li> <li>Vale Development Update</li> <li>Mitigated Negative Declaration and a Mitigation Monitoring Reporting Program for Animal Assisted Happiness</li> </ul> |
| April 12      | <ul style="list-style-type: none"> <li>Presentation (tbd)</li> </ul>  |
| May 10        | <ul style="list-style-type: none"> <li>Joint Meeting with Arts Commission – Review Recommended Budget</li> </ul>  |
| June 14       | <ul style="list-style-type: none"> <li>Capital Improvement Plan Update</li> </ul>   |
| July 12       | <ul style="list-style-type: none"> <li>Election of Officers</li> </ul>  |
| August 9      | <ul style="list-style-type: none"> <li>Presentation (tbd)</li> </ul>  |
| September 13* | <ul style="list-style-type: none"> <li>Final month to propose Study Issues (Due to City Manager by October 1)</li> </ul>  |
| October 11    | <ul style="list-style-type: none"> <li>Urban Forest Management Plan Update</li> </ul>   |
| November 8    | <ul style="list-style-type: none"> <li>Final month to rank Study Issues (if any)</li> </ul>   |
| December 13   | <ul style="list-style-type: none"> <li>Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul>   |

**Additional items yet to be scheduled:**

Amended Agreement with California Sports Center (Fremont Pool)

Study Issues (if approved by City Council)

- a. Potential Membership in the Global Network of Age-Friendly Cities and Communities
- b. Orchard Heritage Park and Heritage Park Museum -
- c. Eliminate the Use of Chemical Pesticides on City Owned or Leased Property

**Note:**

\*Location: Braly Park (Sister City Tree Planting).

## Event/Important Dates

|                |  |
|----------------|--|
| March 1        | <ul style="list-style-type: none"><li>• Athletic Fields Open</li></ul>                                 |
| March 11       | <ul style="list-style-type: none"><li>• Arbor Day Neighborhood Tree Planting Event</li></ul>           |
| April 1        | <ul style="list-style-type: none"><li>• Picnic Season Starts</li></ul>                                 |
| April 1        | <ul style="list-style-type: none"><li>• Spray Pools Open</li></ul>                                     |
| April          | <ul style="list-style-type: none"><li>• Mid-April - Open Restaurant at Sunnyvale Golf Course</li></ul> |
| April 30       | <ul style="list-style-type: none"><li>• Living Green Fair</li></ul>                                    |
| April 29       | <ul style="list-style-type: none"><li>• Fit and Fun Fair</li></ul>                                     |
| May 20         | <ul style="list-style-type: none"><li>• Hands of the Arts Festival</li></ul>                           |
| May 30         | <ul style="list-style-type: none"><li>• Possibly Fill Ornamental Water Features</li></ul>              |
| July 29        | <ul style="list-style-type: none"><li>• State of the City</li></ul>                                    |
| September      | <ul style="list-style-type: none"><li>• Drain Ornamental Water Features</li></ul>                      |
| October 2      | <ul style="list-style-type: none"><li>• Close Baseball Infields</li></ul>                              |
| October 31     | <ul style="list-style-type: none"><li>• End of Picnic Season</li></ul>                                 |
| October 31     | <ul style="list-style-type: none"><li>• Close Spray Pools</li></ul>                                    |
| December 1     | <ul style="list-style-type: none"><li>• Close Athletic Fields, 4 Remain Open for Drop In</li></ul>     |
| December (TBD) | <ul style="list-style-type: none"><li>• Pottery Sale</li></ul>   |

# 2017 Master Work Plan

## Planning Commission Annual Calendar

| Meeting Date | Agenda Item/Issue  |
|--------------|--|
| January 9    | SS Routine Planning Items  |
|              | PH Routine Planning Items  |
| January 23   | SS Routine Planning Items  |
|              | PH Routine Planning Items  |
| February 27  | SS Routine Planning Items  |
|              | PH Routine Planning Items  |
| March 6      | PH <b>Study Issue:</b> Individual Lockable Storage Requirements for Multi-Family Housing |
|              | PH Peery Park Plan Review Permit at 520 Almanor Avenue                                   |
| March 13     | SS Routine Planning Items  |
|              | PH Firebird Way/Flamingo Way/ Dunholme Way Single-Story Combining District               |
|              | PH Related General Plan Amendment and Rezone at 210, 214, and 220 W. Ahwanee Avenue      |
|              | PH Peery Park Plan Review Permit at 675 Almanor Avenue                                   |
| March 27     | SS Routine Planning Items  |
|              | PH Routine Planning Items  |
|              | PH Land Use and Transportation Element (LUTE)  |
| April 10     | SS Routine Planning Items  |
|              | PH Peery Park Plan Review Permit at 684 W. Maude Avenue                                  |
|              | PH Peery Park Plan Review Permit (multiple locations; File # 2015-7879)                  |



| Meeting Date | Agenda Item/Issue   |
|--------------|---|
| April 24     | SS Planning Commissioner Training: Further Discussion of Public Interest and Planning Commission's Discretion<br>PH Tentative Map applications, for condominium purposes, for Ranchero Mobile Estates and Thunderbird Mobile Estates<br>PH <b>Approve Master Work Plan</b><br>PH Quarterly review of General Plan Initiations |
| May 8        | SS Routine Planning Items<br>PH Routine Planning Items  |
| May 22       | SS Routine Planning Items<br>PH Routine Planning Items  |
| June 12      | SS Routine Planning Items<br>PH Routine Planning Items  |
| June 26      | SS Routine Planning Items<br><b>Recognition of Commission members</b><br>PH Routine Planning Items  |
| July 10      | SS Routine Planning Items<br>PH Routine Planning Items<br>PH <b>Election of Officers</b>  |
| July 24      | SS Routine Planning Items<br>PH Routine Planning Items<br>PH Quarterly review of General Plan Initiations   |
| August 14    | SS Routine Planning Items<br>PH Routine Planning Items  |
| August 28    | SS Routine Planning Items<br>PH Routine Planning Items  |

| Meeting Date | Agenda Item/Issue                                    |
|--------------|--|
| September 11 | SS Routine Planning Items                            |
|              | PH Routine Planning Items                            |
| September 25 | SS Routine Planning Items                            |
|              | PH Routine Planning Items                            |
|              | PH <b>Final Meeting to Propose 2018 Study Issues</b> |
| October 9    | SS Routine Planning Items                            |
|              | PH Routine Planning Items                            |
| October 23   | SS Routine Planning Items                            |
|              | PH Routine Planning Items                            |
|              | PH Quarterly review of General Plan Initiations      |
| November 13  | SS Routine Planning Items                            |
|              | PH <b>Ranking of Study Issues</b>                    |
| November 27  | SS Routine Planning Items                            |
|              | PH Routine Planning Items                            |
| December 11  | SS Routine Planning Items                            |
|              | PH Routine Planning Items                            |

**Additional items yet to be scheduled:**

1. Study Issue – Downtown Development Policies for Parking

- *Training will be scheduled based on workload of routine planning applications*
- *Schedules are subject to change*

# 2017 Master Work Plan

## Sustainability Commission Annual Calendar

| MEETING DATE | AGENDA ITEM/ISSUE   |
|--------------|---|
| January      | <ul style="list-style-type: none"> <li>• Discussion of draft 2017 Annual Master Work Plan</li> <li>• Sustainability Speaker Series</li> </ul>   |
| February     | <ul style="list-style-type: none"> <li>• Discussion of draft 2017 Annual Master Work Plan</li> <li>• Sustainability Speaker Series</li> <li>• CAP Overview Presentation</li> </ul>  |
| March        | <ul style="list-style-type: none"> <li>• Staff Report on Animal Assisted Happiness at Baylands Park</li> <li>• Discussion and Possible Action Regarding Climate Action as a Council Priority</li> </ul>   |
| April        | <ul style="list-style-type: none"> <li>• Approve 2017 Master Work Plan</li> </ul>   |
| May          | <ul style="list-style-type: none"> <li>• Review of Recommended Budget</li> <li>• Staff Report on PACE Program Evaluation</li> <li>• Staff Report on Green Infrastructure Framework</li> </ul>   |
| June         | <ul style="list-style-type: none"> <li>• Commissioner Presentation – Leading edge transportation programs (Vice-Chair Srivastava)</li> </ul>  |
| July         | <ul style="list-style-type: none"> <li>• Election of Officers</li> <li>• Commissioner Presentation – Leading edge residential energy practices such as electrification (TBD)</li> <li>• Commissioner Presentation – Best Practices on funding CAP implementation</li> </ul> |
| August       | <ul style="list-style-type: none"> <li>• Review and Discuss Draft Study Issues</li> <li>• Presentation of City's sustainability webpage</li> <li>• Commissioner Presentation – Leading edge building code practices (Commissioner Kisyova and Chair Paton)</li> </ul>       |
| September    | <ul style="list-style-type: none"> <li>• Commissioner Presentation – 2018 Sustainability Speaker Series Recommendations (Commissioners Wickham and Zornetzer)</li> </ul>  |
| October      | <ul style="list-style-type: none"> <li>• Study Issues Ranking</li> <li>• Eco-District Feasibility and Incentives Study Issue</li> </ul>   |
| November     | <ul style="list-style-type: none"> <li>• Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul>   |
| December     | <ul style="list-style-type: none"> <li>• Draft Annual Master Work Plan for 2018</li> </ul>  |

*Topics to be scheduled:*

- Building Code Basics (staff update)
- City Green Building Code Update Progress (staff update)
- CAP 2.0 Briefing/Updates
- Transportation Strategic Program/Traffic Impact Fees (staff update)
- Traffic light coordination (staff update)