



Parking Management plan
Helios School
593 Central Ave.
Date: 04/03/17

Project Description: Helios school located in Sunnyvale serves 136 students from kindergarten to grade 8. There are 17 teachers and 7 admin working in the school. The project site Consist of 4 buildings; school building, Parish Hall, Parish Center and the proposed portable modular multipurpose room – total 33,480 sq. ft. floor area.

- The Parish Center building is 6,210 sq. ft.
- School building is 17,200 sq. ft.
- The Parish Hall is 9110 sq. ft.
- Proposed modular Multipurpose Room is 960 sq. ft.

Hours of operation: The site includes existing school building, existing parish hall, existing parish Center and proposed portable modular multipurpose room (will be used by school only). The school is used Monday through Friday from 8 am to 3 Pm. Parish Center will primarily be a daytime use, typically Monday through Friday from 8 am to 5 pm, with some occasional evening use for committees etc. It is anticipated that the school and parish Center would be used concurrently and thus the parking is adequate to meet both uses simultaneously. However, the parish hall is space that would be used in one of two ways. First, it is used by the students of the school during school hours and as such, places no additional parking load on the site. The second way is after school hours, evening uses for parent meetings etc. in this case, the school would not be in session. The proposed portable modular multipurpose room would be used as a library by the students of school or as meeting room by the staff of the school during the school hours and as such, places no additional parking load on the site.

Pick-up/Drop off hours of operation and circulation: Morning Drop off from 8:00 am to 8:25 am, Pick-up from 3:15 pm, on Monday, Tuesday, Wednesday and Friday Thursday pick- up 12:30 pm (early dismissal).
After care pick-up: 3:15pm-6:00pm on Monday, Tuesday, Wednesday and Friday.



After care pick-up: 12:30-6:00 pm Thursday.

For drop off 8:00-8:25 am: Parents may either drive to the blacktop area and drop off their child with his/her teacher, or park in the St. Martin's corner lot and walk their child in. In both cases, parents must walk their children in for safety reasons.

For early dismissal pickup, Parents park in the St. Marin lot across the street from the playground and walk through the front gate by front of school to pick up their child(ren).

Refer to sheet A-3 for drop off / pick up circulation.

Parking: The entire site is served by 74 parking spaces that are shared by uses in the above noted buildings. Below is a breakdown of each use and the required parking.

Type of Use and Details	Parking Ratio	# of Parking required	# of parking provided
School Site			
Ex. School building for Kindergarten through 8 th grade students with 10 classrooms	3/classroom	30	40
Ex. Parish hall with no fixed seating - 9,110 sq. ft.	1/21 s.f. seating area 1/400 s.f. open space	None because it is an ancillary use	0
Ex. Parish Center 6,210 sq.ft.	1/225 s.f. office use 1/14 children +1/staff member	32	34
Proposed modular multipurpose room	1/21 s.f. seating area 1/400 s.f. open space	None because it is an ancillary use	0
Total parking		62	74



Parking management: The existing 74 spaces are to be shared by all uses in the four buildings. The existing parking anticipates that perhaps 3 buildings would be used at the same time. Existing parking has provided enough parking spaces for the anticipated worst case, which would be the parish center and the parish hall being used at the same time, although this would be a rare event. Existing parking has more than enough spaces for the typical, excepted use of the parish center and school at the same time.