

Boards and Commissions Budget Review

As presented as part of the Budget Hearing Report, eight of the City's ten boards and commissions have had the opportunity to review the FY 2017/18 Recommended Budget, which was made available to them on May 8, 2017. The Board of Building Code Appeals and the Personnel Board chose not to review the budget. Meeting minutes from all other boards and commissions that held meetings to discuss the budget prior to submission of this report are included in Attachment 5 of this report. Recommendations to Council on the budget were voted on and are detailed in the minutes.

Three commissions approved the budget with additional funding considerations, including the Bicycle and Pedestrian Advisory Commission's motion to reinstate the Mobile Bike Map, excerpted below.

Given the short timeframe available for review of the minutes by the boards and commissions, some of the minutes are draft minutes.

Bicycle and Pedestrian Advisory Commission

Commissioner Oey moved to approve the FY 17-18 budget with the following amendment: Reinstate the Mobile Bike Map into the budget.

Housing and Human Services Commission

Commissioner Stetson moved and Commissioner Grossman seconded the motion to recommend to Council that they revisit the Housing and Human Services Commission recommendation of funding to the Healthier Kids Foundation for its Vision First program and to MayView Community Clinic to enhance their provision of needed services to the community at large.

Planning Commission

Commissioner Olevson moved and Commissioner Howe seconded the motion to recommend approval to the City Council of the proposed Planning Program budget for Fiscal Year 2017-2018, with a comment that additional consideration should be given to increase the budget for Planning Commissioner training at the League of California Cities Planning Commissioners Academy.



City of Sunnyvale

Meeting Minutes - Draft Arts Commission

Thursday, May 25, 2017

7:00 PM

Board Room - Recreation Center,
Sunnyvale Community Center
550 E. Remington Drive
Sunnyvale, CA 94087

Special Meeting

CALL TO ORDER

Chair Koppel called the meeting to order at 7:20 p.m. in the Board Room.

SALUTE TO THE FLAG

Chair Koppel led the salute to the flag.

ROLL CALL

Present: 3 - Chair David Koppel
Commissioner Robert Lawson
Commissioner Susannah Vaughan
Absent: 2 - Vice Chair Roberta Kiphuth
Commissioner Dustin Nguyen

Vice Chair Kiphuth (excused)
Commissioner Nguyen (excused)
Council Liaison Griffith (present)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1 [17-0547](#) Approval of Draft Meeting Minutes of April 19, 2017

Commissioner Vaughan moved, and Chair Koppel seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 2 - Chair Koppel
Commissioner Vaughan

No: 0

Absent: 2 - Vice Chair Kiphuth
Commissioner Nguyen

Abstain: 1 - Commissioner Lawson

PUBLIC HEARINGS/GENERAL BUSINESS

2 [17-0541](#) Review of Fiscal Year 2017/18 Recommended Budget

Superintendent of Community Services Daniel Wax introduced Assistant Director of Finance Kenn Lee. Assistant Director Lee presented an overview of the City's budget structure and process. The FY 2017/18 recommended budget focuses on the City's projects plan.

Superintendent of Community Services, Daniel Wax, provided a review of Community Services projects: Arts Master Plan, Performing Arts Center Infrastructure, Community Center Comprehensive Infrastructure and Washington Pool Infrastructure.

Commissioner Lawson mentioned Council may want to consider implementing an Arts Dedication Fund and that each City project include an art component. Superintendent Wax reminded the Commission that some municipal construction and renovation projects are required to provide art based on a 1% allocation of the capital project budget.

Chair Koppel opened the item for public comment, and there being no public comments, closed the item for public comment.

3 [17-0503](#) Approve Art in Private Development Proposal (Revised) - Jay Paul Company/280 North Wolfe Road

Mr. Casey Kraning, Jay Paul Company representative, provided the Commission with an overview of the project. The project is a 17.84-acre site located on the corner of North Wolfe Road and East Arques Avenue. The artist selected for the project is Southern California artist Mr. Cliff Garten. The Arts Commission had previously approved an art project on the same site at their Sept. 21, 2016 meeting, however, the developer is seeking approval for a revised art proposal, utilizing the same artist and original locations reconfigured with newly proposed sculptures.

Mr. Garten presented his artwork to the Commission. Mr. Garten created four environments which will include sculptures made of stone, predominately marble or granite, however, onyx may also be used. Each environment will also include 1-3 granite or marble benches. Mr. Garten is proposing illuminating each sculpture from the front and back with four ground-level up lights and/or pole lights.

Commissioners expressed their appreciation of the art stone sculptures.

Chair Koppel opened the item for public comment, and there being no public comments, closed the item for public for public comment.

Chair Koppel moved, and Commissioner Vaughan seconded, approval of the revised artwork as presented. The motion carried by the following vote:

Yes: 3 - Chair Koppel
Commissioner Lawson
Commissioner Vaughan

No: 0

Absent: 2 - Vice Chair Kiphuth
Commissioner Nguyen

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

-Commissioner Comments

Commissioners thanked staff for all their work with the Hands on the Arts event and congratulated staff for a successful event.

-Staff Comments

Community Services Manager, Trenton Hill, announced that an estimated 3,000 people attended the Hands on the Arts event. Highlights from the event include: the sale of 1,046 wristbands; assistance from over 120 volunteers and 32 workshop booths were realized.

INFORMATION ONLY REPORTS/ITEMS

None.

ADJOURNMENT

Chair Koppel adjourned the meeting at 8:48 p.m.



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, May 15, 2017

7:00 PM

Library Program Room, Sunnyvale Public
Library, 665 W. Olive Ave., Sunnyvale, CA
94086

Special Meeting

CALL TO ORDER

The meeting was called to order at 7:02 p.m.

ROLL CALL

Present: 4 - Chair Carey Wingyin Lai
Vice Chair Daniel Bremond
Board Member Tina Hwang
Board Member Mark Isaak
Absent: 1 - Board Member Erika Torres

Board Member Hwang's absence from the April 3, 2017 meeting was excused.
Board Member Torres (excused absence)
Council Liaison Goldman (present)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

- 1 [17-0522](#) Approve the Board of Library Trustees Meeting Minutes of April 3, 2017

Vice Chair Bremond moved, and Board Member Isaak seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Bremond
Board Member Hwang
Board Member Isaak

No: 0

Absent: 1 - Board Member Torres

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [17-0486](#) Review Proposal to Assist the Department of Library and Community Services (LCS) with the Design and Implementation of the 2017 Library Cart Art Contest

Administrative Librarian Steve Sloan and Friends of the Sunnyvale Library representative Kathy Boelter presented the Board with an overview of the Library's Cart Art Contest. The contest is an opportunity to promote art within the Library. Artists of all ages will be invited to submit original artwork that could be converted to decals and used to decorate the shelving carts. Staff is requesting two members of the Board of Library Trustees provide assistance in the design, implementation and promotion of the contest. The Board Members would work with staff, representatives of the Arts Commission and the Friends of the Sunnyvale Public Library on the planning of the contest. The proposed contest would be launched to coincide with the National Arts and Humanities Month in October 2017.

Vice Chair Bremond and Board Member Hwang volunteered to be on the planning committee for the contest.

Chair Lai opened the item for public comment, and there being no public comments, closed the item for public comment.

Board Member Isaak moved, and Vice Chair Bremond seconded, to appoint two representatives of the Board of Library Trustees to participate on the planning committee. Vice Chair Bremond and Board Member Hwang will serve on the planning committee. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Bremond
Board Member Hwang
Board Member Isaak

No: 0

Absent: 1 - Board Member Torres

- 3 [17-0523](#) Approve FY 2017/18 Library Recommended Budget

Director Bojorquez presented the Board with an overview of the City's budget structure and process. The FY 2017/18 recommended budget focuses on the City's projects plan. A review of Budget Supplement No. 1, Library Plumbing Study Project, Library Program Space Project and Library LED Lighting Conversion

Project was provided.

Chair Lai opened the item for public comment, and there being no public comments, closed the item for public comment.

Vice Chair Bremond moved, and Board Member Isaak seconded, to recommend to Council the approval of the FY 2017/18 budget as presented. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Bremond
Board Member Hwang
Board Member Isaak

No: 0

Absent: 1 - Board Member Torres

4 [17-0524](#) Update on Progress of Branch Library Project

Director Bojorquez informed the Board that the City executed an agreement to conduct a feasibility study for a joint branch library. Representatives from the City and School District have identified multiple site locations at Lakewood Park that will be presented to Council for their review at a future Study Session.

Director Bojorquez mentioned that Library staff continues to identify projects that will help build a relationship with the School District and the Lakewood community. Most recently, the White House ConnectED Library Challenge was completed at Lakewood Elementary School. The Challenge provided every child enrolled at the school with a virtual library card and access to the Library's digital resources.

Chair Lai opened the item for public comment, and there being no public comments, closed the item for public comment.

Vice Chair Bremond moved, and Board Member Isaak seconded, approval of the staff report. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Bremond
Board Member Hwang
Board Member Isaak

No: 0

Absent: 1 - Board Member Torres

5 [17-0526](#) Discussion of National Library Week Feedback

Director Bojorquez mentioned that during National Library Week staff gathered satisfaction surveys and customer feedback regarding library operations. She thanked Vice Chair Bremond for his participation during National Library Week in helping to solicitate participation in the survey. Board Members recommended that staff administer surveys throughout the year and offer the surveys electronically as well.

Chair Lai opened the item for public comment, and there being no public comments, closed the item for public comment.

Board Member Isaak moved, and Board Member Hwang seconded, approval of the staff report. The motion carried by the following vote:

Yes: 4 - Chair Lai
 Vice Chair Bremond
 Board Member Hwang
 Board Member Isaak

No: 0

Absent: 1 - Board Member Torres

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS**-Board Member Comments**

Vice Chair Bremond presented the Board with an overview of the Repair Café event on Sunday, April 30. Thirty six volunteers assessed over 100 items. Of those items: 56 were fixed, 9 were partially fixed and 29 were unable to be fixed.

Board Member Isaak requested Lakewood school staff be informed of the 20% teacher discount available at the Friends of the Sunnyvale Library book sales. Director Bojorquez mentioned that the Sunnyvale School District has offered to publish Library-related items in their newsletter and suggested an article highlighting the Friends group be prepared for an upcoming newsletter.

-Staff Comments

Director Bojorquez informed the Board of the following:

- The Library received a \$2,500 donation in honor of Gloria Carlstrom. Gloria was a participant of the Homebound Delivery Program and a long-time resident of Atria

Assisted Living facility who looked forward to her visits from Bob Balmanno. The donation is to be used to support the Homebound Delivery Program.

- The much-anticipated bike mobile has arrived! Community members can help us name the bike mobile by casting their vote at the bike mobile display in the Library lobby.

- The Library's Make-HER Series continues to receive praise. The program series was recently featured in two articles: "Sunnyvale Library's STEM Program for Girls Nets Grant, Praise", published in the San Jose Mercury News on Sunday, April 23 and "Informal Maker Programs Make Deep Connections," published by FabLEARN Fellows on Monday, April 24. The hands-on "making" program for girls and their mothers has received a number of awards and has been highlighted nationwide as a program that stands out "for spreading meaningful and lasting impact" in the community.

- The Library recently applied, and was awarded, an equipment grant to participate in the Virtual Reality (VR) Experience Project. The Library will receive a VR-enabled computer with pre-loaded educational programs, plus Oculus Rift head gear. The Library will also receive installation assistance, training, and access to a web portal that will include resources for successful VR programming. In addition, the Library will be afforded the opportunity to purchase additional computers and head gear at discounted prices.

- Part-time Library Specialist III, Aaron Migliaccio, has been promoted to the full-time Library Assistant position in Circulation. Aaron has worked at the Sunnyvale Library as a Library Specialist III since 2014. Aaron will begin his new assignment on Tuesday, May 23.

- The Friends of the Library Book Sale is scheduled for Saturday, May 20, 10 a.m. – 3 p.m. and Sunday, May 21, Noon – 3 p.m. at the Sunnyvale Public Library Program Room.

INFORMATION ONLY ITEMS

None.

ADJOURNMENT

The meeting was adjourned at 8:02 p.m.



City of Sunnyvale

Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

Thursday, May 18, 2017

6:30 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Chair Cordes called the meeting to order at 6:32 p.m.

ROLL CALL

Present 5 - Vice Chair David Jones
Chair John Cordes
Commissioner Timothy Oey
Commissioner Angela Rausch
Commissioner Kyle Welch
Absent 1 - Commissioner Margaret Okuzumi

Status of an absence: Commissioner Okuzumi (excused)
Council Liaison attendance: Council Liaison Nancy Smith (absent)

ORAL COMMUNICATIONS

A member of the public, Glen Chambers, expressed his concerns regarding The Vale housing project on Duane Avenue. He stated the gutters and sidewalks are below the street grade and the bike lane is now at a 45 degree slope. At the bus stop on Duane Avenue near the project, there is an island that can make it difficult for a bicyclist to use the bike lane if there are pedestrians waiting for the bus. Chair Cordes requested staff to look into this matter.

A member of the public, Kevin Jackson, stated that the on-line project data base has not been updated since December. He would like to know when it will be updated and it also needs to be easy for the public to access. He added that the Vision Zero contract was approved in April. Mr. Jackson suggested adding more "No Parking" signs for the bike lanes on Mary Avenue because the current transition from parking to no parking still allows cars to park where they should not. He also shared that the Sunnyvale Library now has an electric assist bike mobile with trailer.

The Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Commission (BPAC) representative, David Simmons, gave an update on the May 10th VTA meeting. He stated that VTA has new videos on their website that encourage bicycling and taking bicycles on trains and buses. The VTA BPAC submitted the Complete Streets recommendation to the Board. He also shared that Lawrence Expressway is being re-striped between Homestead Road and Quito Road to reduce lane size.

CONSENT CALENDAR

- 1.a** [17-0540](#) Approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of April 20, 2017

Vice Chair Jones moved to approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of April 20, 2017. Commissioner Oey seconded the motion. The vote carried by the following vote:

Yes 4 - Vice Chair Jones
 Chair Cordes
 Commissioner Oey
 Commissioner Welch

No 0

Absent 2 - Commissioner Okuzumi
 Commissioner Rausch

PUBLIC HEARINGS/GENERAL BUSINESS

- 2.** [17-0563](#) Discussion with DPS regarding quarterly collision report

Carol Shariat, Principal Transportation Engineer, introduced Lieutenant Tracy Hern and Captain Jeff Hunter from Sunnyvale Department of Public Safety. The officers gave a brief introduction and opened the floor to questions.

Commissioner Oey made a request to have the collision report provided in a different format. Lieutenant Hern stated that at this time, the system can not provide any other style of report and could be costly to change the computer system.

Chair Cordes suggested adding an action item to see if the report could be put into an Excel spreadsheet. He also requested to have the report on a quarterly basis instead of once a year. In addition, a map showing where collisions took place would be helpful. Ms. Shariat said she would look into it.

Commissioner Oey asked for an explanation on some of the acronyms used in the

report. Lieutenant Hern said he will provide Ms. Shariat with a list of acronyms and meanings to distribute to the Commissioners.

Vice Chair Jones wanted to make sure DPS still patrols schools in the morning. Lieutenant Hern noted that patrolling Sunnyvale schools in the morning and afternoon is a priority.

3. [17-0565](#) Review FY 2017-18 Recommended Budget

Ms. Shariat reported that the recommended budget for next fiscal year is close to \$475,000,000.00 which is up 19% from last fiscal year.

Ms. Shariat suggested the BPAC Chair attend the June City Council meeting.

Chair Cordes announced that Commissioner Rausch showed up to the meeting at 7:00 p.m.

Commissioners inquired about the Mobile Bike Map that should have been on the Budget Report. Ms. Shariat agreed to follow up.

Chair Cordes requested clarification on the \$6,000,000.00 from the Active Transportation Program (ATP) grant. He would like to know what that money will be used for.

Commissioner Oey moved to approve the FY 17-18 budget with the following amendment: Reinstate the Mobile Bike Map into the budget. Commissioner Welch seconded the motion. The motion carried by the following vote:

Yes 5 - Vice Chair Jones
Chair Cordes
Commissioner Oey
Commissioner Rausch
Commissioner Welch

No 0

Absent 1 - Commissioner Okuzumi

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

4. [17-0564](#) Discussion of potential study issue - Develop location standard for residential trash bin placement adjacent to bicycle lanes

Commissioner Oey is still researching developing a location standard for residential

trash bin placement.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Mr. Simmons requested to meet with Shahid Abbas, Transportation Traffic Manager on a quarterly basis. Ms. Shariat will pass along that request to Mr. Abbas.

Commissioner Oey requested a map showing which streets are considered "Complete Streets" within Sunnyvale.

Chair Cordes inquired about the status of the utility flyer. Ms. Shariat will bring the final copy to the June meeting.

Chair Cordes inquired about the status of the data base project and when it would be available. Ms. Shariat will follow up.

Chair Cordes also questioned if we would be applying for the VTA Bike Expenditure Program (BEP) which has \$418,000.00. Ms. Shariat said we will not. Reason being, you can only request money for projects that are on the VTA BEP approved list and are considered "shovel ready."

Commissioner Oey requested to make a change to the Active Items List regarding the Stevens Creek Trail. He would like to add the widening of Homestead Road as a separate item. Ms. Shariat agreed to make the change.

Chair Cordes announced the budget workshop will be held on May 19. San Miguel Bike Rodeo will be on May 19 and the Stockmeir Bike Rodeo will be held on May 31.

Chair Cordes requested to have the BPAC Minutes available a week after the meetings instead of waiting until the following month. Ms. Shariat will look at the policy and follow up.

-Staff Comments

Ms. Shariat reported on locations where green bike lanes would be installed within Sunnyvale. She stated there will be green bike lanes at conflict points along Evelyn Avenue. Treatment is being done at Mary Avenue and Homestead Road along with a bike box. There will be green bike lanes along Maude Avenue from Fair Oaks Avenue to Mathilda Avenue and at Mathilda Avenue and Indio Avenue intersection.

There will also be green bike lanes and a bike box at Pastoria Avenue and El Camino Real.

INFORMATION ONLY REPORTS/ITEMS

[17-0542](#) Active Items List - May 2017

[17-0543](#) BPAC 2017 Annual Work Plan

ADJOURNMENT

Commissioner Cordes adjourned the meeting at 8:07 p.m.



City of Sunnyvale

Meeting Minutes - Draft Heritage Preservation Commission

Wednesday, June 7, 2017

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Chair Michitaka called the meeting to order.

SALUTE TO THE FLAG

Chair Michitaka led The Pledge of Allegiance.

ROLL CALL

Chair Michitaka noted the excused absences of Comm. Valenzuela and Comm. Holthaus.

Present: 5 - Chair Mike Michitaka
Vice Chair Hannalore Dietrich
Commissioner Dawn Hopkins
Commissioner Dixie Larsen
Commissioner Dale Mouritsen
Absent: 2 - Commissioner Melanie Holthaus
Commissioner Kenneth Valenzuela

PRESENTATION

[17-0403](#) Heritage Preservation Commission Recognition

Vice Mayor Larsson congratulated Comm. Larsen for her years of service to the Heritage Preservation Commission and re-appointment to another term to serve with the Commission.

ORAL COMMUNICATIONS

Deborah Marks, Sunnyvale Urban Forest Advocates, presented her request to preserve approximately 15 to 17 redwood trees located around the Civic Center, between City Hall and Annex buildings.

Ms. Caliva-Lepe, Senior Planner, noted that the Commission would need to add this subject to a future agenda in order for the

Commission to discuss this topic.

Chair Michitaka noted that this discussion is to decide to place this to a future agenda.

Comm. Larsen motioned to discuss the possibility to place Redwood trees located at the Civic Center on the Heritage Resource Inventory list on a future agenda. Comm. Mouritsen seconded.

Motion carried as follows:

Yes: 5 - Chair Michitaka
Vice Chair Dietrich
Commissioner Hopkins
Commissioner Larsen
Commissioner Mouritsen

No: 0

Absent: 2 - Commissioner Holthaus
Commissioner Valenzuela

CONSENT CALENDAR

[17-0627](#) Approve the Heritage Preservation Commission Meeting Minutes of May 3, 2017

Comm. Hopkins made a motion to approve the Draft Minutes of May 3, 2017, with a minor modification to the first paragraph of page 3. Comm. Larsen seconded.

Motion carried as follows:

Yes: 4 - Chair Michitaka
Commissioner Hopkins
Commissioner Larsen
Commissioner Mouritsen

No: 0

Absent: 2 - Commissioner Holthaus
Commissioner Valenzuela

Abstain: 1 - Vice Chair Dietrich

PUBLIC HEARINGS/GENERAL BUSINESS

[17-0619](#) Review Planning Program Budget and Fees for FY 2017-18

Planning Officer Miner provided a review of the Planning Program Budget and Fees for FY 2017-18.

Comm. Dietrich stated that the City's development shows the need for more staff.

Chair Michitaka asked staff to clarify the Overview of Planning Program Budget table on page 3, noting the Actual and Budget columns. Mr. Miner discussed the budget, stating that the General Fund finances policy planning, such as study issues.

Chair Michitaka confirmed and discussed that the Heritage Preservation Commission is no more than 10% of the Planning Budget.

Comm. Dietrich commended Sunnyvale's 20-year budget plan.

Vice Chair Dietrich made a motion to make a formal recommendation to the City Council to adopt the FY 2017-2018 budget for the Planning Program, as prepared by staff.

Yes: 5 - Chair Michitaka
Vice Chair Dietrich
Commissioner Hopkins
Commissioner Larsen
Commissioner Mouritsen

No: 0

Absent: 2 - Commissioner Holthaus
Commissioner Valenzuela

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

Ms. Caliva-Lepe updated the Commission regarding Fremont High School, that there was a study approximately 10 to 15 years ago for the high school to be listed as a heritage resource, and said that the high school was not interested at that time. She noted that the Commission may revisit the idea through the study issue process. She also noted that a larger study to review the City's Resource Inventory could be requested.

Vice Chair Hopkins made a motion to propose a study issue to review the Heritage Resource List, including a Fremont High School, and consider local, state, and federal criteria for listing. Comm. Larsen seconded.

Staff indicated that a study issue paper would be prepared for Commissioner's

review at a future hearing.

Motion carried as follows:

Yes: 5 - Chair Michitaka
Vice Chair Dietrich
Commissioner Hopkins
Commissioner Larsen
Commissioner Mouritsen

No: 0

Absent: 2 - Commissioner Holthaus
Commissioner Valenzuela

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

None

INFORMATION ONLY REPORTS/ITEMS

Comm. Dietrich noted that the State of the City will take place on Saturday July 29, 10 a.m. to 2 p.m.

Comm. Mouritsen noted that he viewed a drone video of the new Apple Campus, that it includes a restored historic barn.

Comm. Larsen noted the last night's City Council included a presentation from Jeanine Stanek regarding architectural upgrades to the front of the Sunnyvale Historic Museum.

Comm. Larsen asked staff about the walk through with the historic consultant on Historic Murphy Avenue regarding the Murphy Avenue Design Guideline study. Ms. Caliva-Lepe noted that staff is working with the consultant and that the walk-through will likely occur in July.

ADJOURNMENT

Chair Michitaka adjourned the meeting at 7:48 p.m.



City of Sunnyvale

Meeting Minutes - Draft (Excerpt) Housing and Human Services Commission

Wednesday, May 24, 2017

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

2 [17-0512](#) Review of Fiscal Year 2017/18 Recommended Budget

Housing Officer Suzanne Isé gave an overview of the housing-related budget sections provided to the commissioners and answered their questions.

After some discussion and clarification questions of staff, Chair Evans opened and closed the public hearing at 9:06 p.m. There were no members of the public present.

Chair Evans asked for a motion.

MOTION: Commissioner Stetson moved and Commissioner Grossman seconded the motion to recommend to Council that they revisit the Housing and Human Services Commission recommendation of funding to the Healthier Kids Foundation for its Vision First program and to MayView Community Clinic to enhance their provision of needed services to the community at large.

The motion carried by the following vote:

Yes: 6 - Chair Evans
 Vice Chair Kwok
 Commissioner Gilbert
 Commissioner Grossman
 Commissioner Singh
 Commissioner Stetson

No: 0

Absent: 1 - Commissioner Hiremath



City of Sunnyvale

Meeting Minutes - Draft Planning Commission

Monday, May 22, 2017

7:00 PM

Council Chambers and West Conference
Room, City Hall, 456 W. Olive Ave.,
Sunnyvale, CA 94086

Study Session Cancelled | Special Meeting - Public Hearing 7 PM

4. [17-0552](#) Review Planning Program Budget and Fees for FY 2017-18

Planning Officer Andrew Miner presented the staff report.

Commissioner Simons discussed the budget for sending commissioners to the Planning Academy and why it is limited to sending 3-4 commissioners versus all commissioners. Planning Officer Miner advised that the budget is based on the best estimate for cost, previous attendance, and conference location.

Commissioner Simons suggested attendance at this type of training is required as part of the City's charter. Senior Assistant City Attorney Rebecca Moon advised that the charter does not mention the requirement, but stated there is City Council policy that Commissioners may attend educational training if funds are budgeted for the purpose. Planning Officer Miner noted that the Planning Commission can provide comments or make a recommendation to the City Council to increase funding for training so all members may attend.

Commissioner Olevson noted cost increases of 6% versus a 3% inflation rate, and asked why the costs have risen so much. Planning Officer Miner stated the increase is due to several factors, including salary increases, additional positions, and adding additional limited-term full time positions. Planning Officer Miner described that some of the additional budget is General Fund increases, but the majority are from Development Enterprise budget, which is funded by applicants.

MOTION: Commissioner Olevson moved and Commissioner Howe seconded the motion to recommend approval to the City Council of the proposed Planning Program budget for Fiscal Year 2017-2018, with a comment that additional consideration should be given to increase the budget for Planning Commissioner training at the League of California Cities Planning Commissioners Academy.

The motion carried by the following vote:

Yes: 7 - Chair Harrison
Vice Chair Rheaume
Commissioner Howard
Commissioner Howe
Commissioner Olevson
Commissioner Simons
Commissioner Weiss

No: 0



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Tuesday, May 30, 2017

7:00 PM

Council Chambers, City Hall, 456 W. Olive
Ave., Sunnyvale, CA 94086

Special Meeting

CALL TO ORDER

Chair Alexander III called the meeting to order at 7:00 p.m. in the Council Chambers.

SALUTE TO THE FLAG

Chair Alexander III lead the salute to the flag.

ROLL CALL

Present: 3 - Chair Henry Alexander III
Vice Chair Ralph Kenton
Commissioner Irene Gabashvili
Absent: 2 - Commissioner Craig Pasqua
Commissioner Robert Pochowski

Commissioner Pochowski (excused)
Commissioner Pasqua (excused)
Council Liaison Melton (absent)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1 [17-0553](#) Approval of Draft Meeting Minutes of March 8, 2017

Commissioner Gabashvili moved, and Vice Chair Kenton seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 3 - Chair Alexander III
Vice Chair Kenton
Commissioner Gabashvili

No: 0

Absent: 2 - Commissioner Pasqua
Commissioner Pochowski

PUBLIC HEARINGS/GENERAL BUSINESS

2 [17-0546](#) Review of Fiscal Year 2017/18 Recommended Budget

Superintendent of Community Services, Daniel Wax, introduced Assistant Director of Finance, Kenn Lee. Assistant Director Lee presented an overview of the City's budget structure and process. The FY 2017/18 recommended budget focuses on the City's projects plan.

Superintendent Wax, provided a brief overview of the Community Services budget including the following projects:

- Performing Arts Center Infrastructure
- Community Center Comprehensive Infrastructure
- State of the City (scheduled for Saturday, July 29, 2017)
- Washington Community Swim Center

Superintendent of Parks and Golf, James Stark, provided a brief overview of the Parks and Golf budget including the following projects:

- Fair Oaks and Lakewood Park Enhancement
- All-Inclusive Playground at Fair Oaks
- Future Park Enhancements at Ortega Park slated for FY 2020/2021; Baylands Park slated for FY 2022/23 and Las Palmas and Serra Parks slated for FY 2023/24

In addition, the Parks Division anticipates adding approximately 13 acres of open space in four new Park projects (Vale, AMD, Corn Palace and Millennium) during FY 2017/18.

Vice Chair Kenton inquired about the Park Dedication Fund. Assistant Director Lee provided an overview of the 20-year Park Dedication Fund plan.

Chair Alexander III inquired about the Food Scraps Collection program. Staff committed to seeking information from the Environmental Services Department and following up with the Commission about the program.

Chair Alexander III opened the item for public comment, and there being no public comments, closed the item for public comment.

Vice Chair Kenton moved to recommend to Council approval of the FY 2017/18

budget as presented. Commissioner Gabashvili offered a friendly amendment to recommend to Council approval of the Park's FY 2017/18 budget and the Community Services' FY 2017/18 budget as presented. Vice Chair Kenton accepted the friendly amendment. The motion carried by the following vote:

Yes: 2 - Vice Chair Kenton
Commissioner Gabashvili

No: 1 - Chair Alexander III

Absent: 2 - Commissioner Pasqua
Commissioner Pochowski

- 3 [16-1021](#) First Amendment to the Agreement between the City of Sunnyvale and California Sports Center for the Management, Operation and Supervision of Public Swimming Programs at Fremont High School Pool

Superintendent Wax introduced Community Services Manager, Nancy Grove, who provided the Commission with a brief overview of the current agreement between the City of Sunnyvale and California Sports Center (CSC). She also reviewed with the Commission the proposed amendment.

Chair Alexander III opened the item for public comment, and there being no public comments, closed the item for public comment.

Vice Chair Kenton moved, and Commissioner Gabashvili seconded to recommend to Council approval of the proposed First Amendment to the Agreement Between the City of Sunnyvale and California Sports Center for the Management, Operation and Supervision of Public Swimming Programs at Fremont High School. The motion carried by the following vote:

Yes: 3 - Chair Alexander III
Vice Chair Kenton
Commissioner Gabashvili

No: 0

Absent: 2 - Commissioner Pasqua
Commissioner Pochowski

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

Commissioner Gabashvili inquired on the status of the Animal Assisted Happiness Study Issue. Superintendent Stark commented that Commissioners recommended to Council the approval of report no. 17-0090 at their March 8 meeting. Council reviewed and approved the item at their May 9 meeting.

NON-AGENDA ITEMS & COMMENTS**-Commissioner Comments**

Vice Chair Kenton provided the Commission with an overview of the age-friendly focus group meeting he attended on April 24 at the Senior Center. The meeting was led by Dr. Anabel Pelham, Ph.D. and founder of Center for Age-Friendly Excellence (CAFE) which is a project of the Los Altos Community Foundation. The group included six Sunnyvale older adult residents that identified transportation, affordable housing, communication and social opportunities as major concerns.

-Staff Comments

Superintendent Wax informed the Commission that the June 14 Parks and Recreation Commission meeting agenda will include: Recognition of Service for outgoing Commissioners; presentation about the Magical Bridge; review of the Washington Community Swim Center design and an update on the Age-Friendly Initiative.

He also requested commissioners to save Tuesday, July 11 at 6 p.m. for a Joint Study Session with Council in the West Conference Room. The purpose of the Study Session is to provide an update on the Branch Library and Learning Center at Lakewood Park.

INFORMATION ONLY REPORTS/ITEMS

None.

ADJOURNMENT

Chair Alexander adjourned the meeting at 8:10 p.m.



City of Sunnyvale

Meeting Minutes - Draft

Sustainability Commission

Monday, May 15, 2017

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Chair Paton called the meeting to order at 7:03 p.m. in the West Conference Room.

SALUTE TO THE FLAG

Chair Paton led the salute to the flag.

ROLL CALL

Present: 5 - Chair Bruce Paton
Vice Chair Amit Srivastava
Commissioner Dan Hafeman
Commissioner Petya Kisyova
Commissioner Kristel Wickham
Absent: 1 - Commissioner Steven Zornetzer

Vice Chair Srivastava arrived at 7:05 p.m.

Commissioner Zornetzer's absence is excused.

Council Liaison – Larry Klein (present)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

- 1 [17-0554](#) Approve the Sustainability Commission Meeting Minutes of April 17, 2017

Commissioner Hafeman pulled the minutes of the April 17, 2017 meeting to ask whether Study Issue ESD 17-01 "Eliminate the Use of Chemical Pesticides on City Owned or Leased Property" would still need be evaluated by Council for prioritization as indicated in the minutes, or whether it would automatically be

approved for 2018. Elaine Marshall, Environmental Programs Manager, clarified that this year's Study Issue ranking process established a new category for approved Study Issues that would be conducted pending staffing and resource availability and which also specified that any approved Study Issues not completed would be forwarded for Council consideration as part of the next Study Issue cycle. Commissioner Hafeman acknowledged that the minutes accurately reflected the process as clarified by Ms. Marshall.

Commissioner Wickham moved, and Commissioner Kisyova seconded, a motion to approve the minutes. The motion carried by the following vote:

Yes: 4 - Chair Paton
Commissioner Hafeman
Commissioner Kisyova
Commissioner Wickham

No: 0

Absent: 1 - Commissioner Zornetzer

Abstain: 1 - Vice Chair Srivastava

Vice Chair Srivastava abstained as he was not present for the April 17 meeting.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [16-0585](#) Adopt Resolutions Authorizing the Operation of Property Assessed Clean Energy (PACE) Financing Programs Within the City of Sunnyvale, Authorize the City Manager to Execute Agreements and Other Documents Necessary to Implement the Same, and Find that the Actions are Exempt from Environmental Review under CEQA Guidelines Section 15378(b)(4)

Elaine Marshall provided an overview of Property Assessed Clean Energy (PACE) financing programs, outlining their general operational process, benefits and risks to homeowners, the City's role in the administration of these programs, and the operating conditions proposed by staff for PACE providers operating in Sunnyvale. She highlighted that staff recommended authorizing PACE providers that agreed to the staff proposed operating conditions by signing a letter of agreement and that agreed to the operate in accordance with the best practices laid out in the Association of Bay Area Governments' (ABAG) Regional Collaborative Services Agreement (RSCA). Ms. Marshall also noted that a representative of the HERO

program informed staff of recent changes to their program and that HERO program will no longer offer contractual subordination of PACE assessments, which would preclude them from signing the proposed letter of agreement. Staff was alerted of this change on May 12, 2017 after the Commission Agenda packet had been posted.

The Commission discussed the staff recommendation, identifying concerns and receiving clarification from staff and PACE program representatives. Ms. Marshall provided several key several clarifications, which included: (1) Council would need to adopt resolutions to join each program's Joint Powers Authority (JPA) with no financial relationship; (2) PACE is a form of public-private partnership that would involve the issuance of bonds by JPAs to fund the projects; (3) the programs are primarily marketed through contractors that are affiliated with the PACE providers and who work directly with property owners; and (4) the City will provide information on available PACE programs on the City's website, but would not provide lists of approved contractors (as these are available on PACE provider websites).

Commissioner Kisyova expressed concerns about the lack of performance measures to assess whether PACE-funded projects actually achieve energy, water, and long-term financial savings. Additionally, Commissioner Kisyova asked about realtors' acceptance of PACE programs and noted that the real estate association had opposed a Climate Action Plan item requiring energy audits at time of resale. The Commission discussed how PACE program participation is voluntary while the CAP item that was opposed by the real estate association was mandatory. Commissioner Kisyova also observed that sustainability should be achieved through codes and regulations and applied to all projects rather than through the creation of special programs like PACE. Commissioner Wickham noted that PACE program interest rates were higher than those offered for other types of financing.

Chair Paton opened the Public Hearing.

Emily Goodwin, Ygrene Works, clarified several questions posed by the Commission regarding the operation of PACE programs, including that PACE was aligned with the State's AB 32 goals and targets for water and energy conservation. Although Ygrene does not measure energy and water savings, it does communicate with each homeowner directly at the outset to confirm the contractor's scope of work. While contractors are not exclusive to individual PACE programs, if one PACE provider is released from program due to quality issues, information is shared among the PACE providers to ensure that poor contractors do not move among the providers. Ms. Goodwin also noted that PACE creates local jobs by providing financing that may be otherwise unavailable to property owners.

Leah Wiggs, HERO PACE Program, also clarified several questions from the Commission. She explained that most PACE programs perform rigorous quality assurance to ensure that their approved contractors meet specific standards. HERO has a contractor quality rating system and has excluded contractors from their approved pool for failing to meet quality standards. Furthermore, HERO's team of property advisors work directly with realtors and homeowners of active Multiple Listings Service (MLS) listings to assist them in selling or refinancing homes with PACE liens. Ms. Wiggs confirmed that HERO is no longer offering contractual subordination based on the recent experience with Federal Housing Finance Agency's (FHFA) position. However, she noted that the Federal Housing Administration (FHA) and Veterans Affairs (VA) have recently taken a position to allow PACE assessments on their loans.

Rachel Hobbs, California Statewide Communities Development Authority (CSCDA) OpenPACE program, noted that the quick 3-day loan approval turnaround offered by PACE programs was particularly useful for financing unanticipated energy and water efficiency upgrades (e.g., replacing an air conditioner that stopped working).

Chair Paton closed the Public Hearing.

Vice Chair Srivastava moved, and Commissioner Hafeman seconded, a motion to approve Alternatives 1-8 as recommended by staff. Chair Paton clarified that approval of Alternative 3 would be contingent on HERO's agreement to sign the proposed Letter of Agreement. The motion carried by the following vote:

Yes: 4 - Chair Paton
Vice Chair Srivastava
Commissioner Hafeman
Commissioner Wickham

No: 0

Absent: 1 - Commissioner Zornetzer

Abstain: 1 - Commissioner Kisyova

Commissioner Kisyova abstained due to the aforementioned concerns.

- 3** [17-0492](#) Approve the City's Green Infrastructure Plan Framework and Find that the Action is Categorically Exempt from Environmental Review under CEQA Guidelines Section 15308

Melody Tovar, Regulatory Programs Division Manager, provided an overview of the City's Green Infrastructure Plan Framework, which describes the City's workplan to develop the required Green Infrastructure Plan and integrate stormwater treatment to control and reduce stormwater pollutants, particularly polychlorinated biphenyls (PCBs) and mercury. The proposed Framework outlines a roadmap for developing a complete Plan by July 2019 as required by the City's stormwater permit. Staff will also screen Capital Projects for potential to include green infrastructure in City projects even before completion of the Plan.

The Commission asked clarifying questions and inquired about the scope of the Green Infrastructure Plan.

Commissioner Kisyoova moved, and Commissioner Wickham seconded, a motion to recommend that Council approve staff's proposed Green Infrastructure Plan Framework. The motion carried by the following vote:

Yes: 5 - Chair Paton
Vice Chair Srivastava
Commissioner Hafeman
Commissioner Kisyoova
Commissioner Wickham

No: 0

Absent: 1 - Commissioner Zornetzer

- 4 [17-0557](#) Annual Review of the City Manager's Recommended Budget
Full budget available online at:
<<http://sunnyvale.ca.gov/Departments/Finance/BudgetDocuments.aspx>>

The Commission discussed aspects of the Recommended Budget related to the City's Climate Action Plan (CAP). Ms. Tovar clarified that the \$250,000 proposed in Budget Supplement No. 6, Accelerating Climate Action, included funds only to expand the CAP to meet long-term targets beyond year 2020, separate from implementation of the adopted CAP.

Chair Paton asked why CAP Implementation project (831290) had been reduced in the out-years. Ms. Marshall clarified that funding had been reduced in out-years to account for \$90,000 grant awarded to the City by the Silicon Valley Energy Watch (SVEW) for residential energy efficiency programs and to reflect realistic potential to use the funding for current CAP implementation, given the priority of developing CAP 2.0 in the upcoming year.

Commissioner Wickham moved, and Commissioner Kisyova seconded, a motion to recommend that Council adopt the Recommended Budget including fully funding the following items: (1) Budget Supplement No. 6; (2) CAP Implementation (831290); and (3) CAP and Green Building Updates (901261). The motion carried by the following vote:

Yes: 5 - Chair Paton
Vice Chair Srivastava
Commissioner Hafeman
Commissioner Kisyova
Commissioner Wickham

No: 0

Absent: 1 - Commissioner Zornetzer

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

Commissioner Wickham inquired whether the City had considered studying parking fees to raise revenue for funding sustainable transportation initiatives. Ms. Tovar and Ms. Marshall clarified that the adopted CAP includes an action to study the potential for downtown parking fees, but this study was scheduled for later years. Councilmember Klein added that Council had approved a program for paid parking in Downtown Caltrain commuter lots on May 9, 2017.

Vice Chair Srivastava moved, and Commissioner Wickham seconded, to add to the June Commission agenda the discussion of a potential Study Issue to examine no-cause evictions and rent control. The motion carried by the following vote:

Yes: 5 - Chair Paton
Vice Chair Srivastava
Commissioner Hafeman
Commissioner Kisyova
Commissioner Wickham

No: 0

Absent: 1 - Commissioner Zornetzer

Nupur Hiremath, Sustainability Coordinator, confirmed that the discussion of a potential Study Issue on improved transportation controls which was proposed by Commissioner Kisyova would also be included on the June agenda.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Wickham shared that she attended the People's Climate March and a talk on "Making Silicon Valley America's Bike Capital: Lessons from the Dutch," which had informative strategies on how to promote bicycling. She also gave an update on the Sustainability Speaker Series, noting that publicity was well under way for the first event, a talk on building electrification by Pierre Delforge on Wednesday, May 31 at 7:00 p.m. in Council Chambers. She also noted that the transportation electrification speaker was changed to Rod Diridon. Subsequent Speaker Series events will be held in July (Rod Diridon) and August (Bea Johnson).

Commissioner Hafeman noted that he attended the "Future of El Camino Real" event, where the Mayor stated that Bus Rapid Transit was coming to Sunnyvale. Vice Chair Srivastava and Councilmember Klein clarified that the Mayor was referring to a version of BRT that would not be implemented with a fully dedicated bus lane. Commissioner Hafeman reiterated his request for information on the smoke-free ordinance outreach from staff. Ms. Tovar noted that staff was preparing to send out an update via email and would coordinate with staff on the possibility of a future Commission presentation.

Commissioner Kisyova shared that she attended a meeting of the Division of the State Architect at which she learned that the 2016 California Building Code (Title 24), effective as of January 1, 2017, contains new specific accessibility standards for electric vehicle charging stations requiring that they are as accessible to individuals with disabilities as ATMs or gas stations. She indicated that the City could consider adopting these guidelines. She also announced that a local group was providing walking tours of El Camino Real.

Vice Chair Srivastava shared that he also attended the Future of El Camino Real event and the People's Climate March. He shared information on a new group, Mothers Out Front, that was a local neighborhood group that had organized itself to address climate change.

Chair Paton shared that he attended a meeting of the Silicon Valley Leadership Group where he learned about sea-level rise threats to Bay Area cities, like Alviso. He noted this is an important issue for Council to consider even though Sunnyvale seemed farther away from the Bay relative to other cities.

-Staff Comments

Ms. Hiremath provided clarification on the use of the Non-Agenda Items portion of Commission meetings. She noted that Commissioner comments should be limited

to comments and not a discussion of the merits or demerits of a topic. If the Commission wanted further discussion, the Commission would need to vote to add this discussion to a subsequent meeting's agenda. She also noted that Earth Day Poster and Video Contest winners would be recognized at the May 23 Council meeting and that staff is coordinating National River Cleanup Day on May 20.

Kent Steffens, Assistant City Manager, announced that the selection of the design consultant for Civic Center Master Plan was scheduled for City Council approval at their May 23, 2017 meeting. The City Council has already established that the Civic Center achieve LEED Platinum certification and strive to be a Zero Net Energy facility. The consultant scope includes developing the LEED Platinum checklist and identifying sustainable features needed to achieve LEED Platinum. The consultant also will be coming to the Sustainability Commission in June or July to get input from the Commission on sustainable features to be evaluated for the new Civic Center, and Assistant City Manager Steffens encouraged the Commission to begin thinking about potential sustainable features.

Ms. Marshall announced that the City's Schools Goin' Green program, which was funded through a Santa Clara Valley Water District grant, was selected by the California Stormwater Quality Association to receive it's 2017 Award for Outstanding Stormwater News, Information, Outreach, and Media program or project.

ADJOURNMENT

The meeting was adjourned at 9:45 p.m.