

*Project Description*

Oksana Lukish

1220 Vienna Drive, spc 546

Sunnyvale, CA, 94089

Date: 04/14/2017

To Whom It May Concern

Planning Department

City Hall, Sunnyvale

Subject: Permit for a Large Family Daycare at 1220 Vienna Drive, spc 546, Sunnyvale, CA, 94089

Dear Sir/Madam,

I operate a Small Family Daycare (up to 8 children) at 1220 Vienna Drive, spc 546, Sunnyvale, CA, 94089 (Plaza Del Rey Mobile Home Park). I would like to expand the daycare up to 12 children. My Mozaica Preschool and Daycare provides services for working parents who want their children to stay in loving and home-like setting that also provides high quality educational programs for kids. I have a 6 year experience of working in home-based daycare and more than 1 year in a day care center. I also worked as a middle school teacher for more than 15 years. It was my great dream to open my own preschool and daycare and offer the best service. I am very fond of children and love my job. The children from all backgrounds are welcomed. As my native languages are Ukrainian and Russian, I already have lot of requests from the Ukrainian or Russian Speaking parents, who work in high-tech industries nearby. There are some English-speaking parents who want a Russian Immersion school for their kids.

I am always careful not to disturb our neighbors and be respectful towards them. The daycare working hours are from 8 am to 6 pm. Nevertheless, the parents will come at different times, so it won't disturb the neighbors. Also most of them are working during this period. I always have one parking lot on my own driveway and there are 10 guest parking lots at distance from five spaces from me. There are more than 16 guest parking lots nearby as well. I require parents not to park on the Plaza Del Rey Park driveways.

The outside activities time for kids is from 10.30 am to 12.00 pm and from 4.30 pm to 5.30 pm. I am sure that adding 4 more children will not interfere with the noise level in the neighborhood, especially since they will play in the backyard which is adjacent to Lawrence Expressway.

I am planning to hire one more person or it can be my mom, who lives with me. If I am granted a use permit, this will allow me more flexibility and capability of serving more families, some of which may be my immediate neighbors.

Sincerely

Oksana Lukish



### Philosophy

Mozaica Preschool and Daycare is a play based program with strong academic curriculum. We believe that children's potential is endless especially before the age of 5. Therefore our school is a place where your child has access to everything they need to build a solid foundation for the rest of the life. Our goal is to discover the possibility of your child's potential and offer him a suitable age appropriate activities. At the same time children should be allowed to grow at their own place and to learn in ways that help them become confident in themselves as learners. We want the children to feel confident and secure enough to explore and grow in a stimulating educational and social environment.

Children at Mozaica Preschool and Daycare are given the opportunity to explore, experiment, and create in a safe and nurturing environment. Mozaica Preschool and Daycare does not discriminate on the basis of race, color, gender, religion, or nation origin.

### Preschool Operations

Mozaica Preschool and Daycare will generally operate **Monday through Friday from 8:00 a.m. to 6:00 p.m.**

The school will be closed for the following holidays:

- Martin Luther King Jr. Day
- Presidents day
- Friday before Easter (Good Friday)
- Memorial Day
- Independence Day
- Five days summer break (time will be announced in advance)
- Labor Day
- Columbus Day
- Veterans Day
- Thanksgiving and the day after
- Christmas
- One week winter break ( best effort to follow the public school district calendar)
- New year (Des 31, and January 1)

### Parking policy

- Parents can park their car on any guest parking if no space available on the daycare own driveway. There are two nearby: in the end of the Calle Dorita street and near the East Clubhouse.

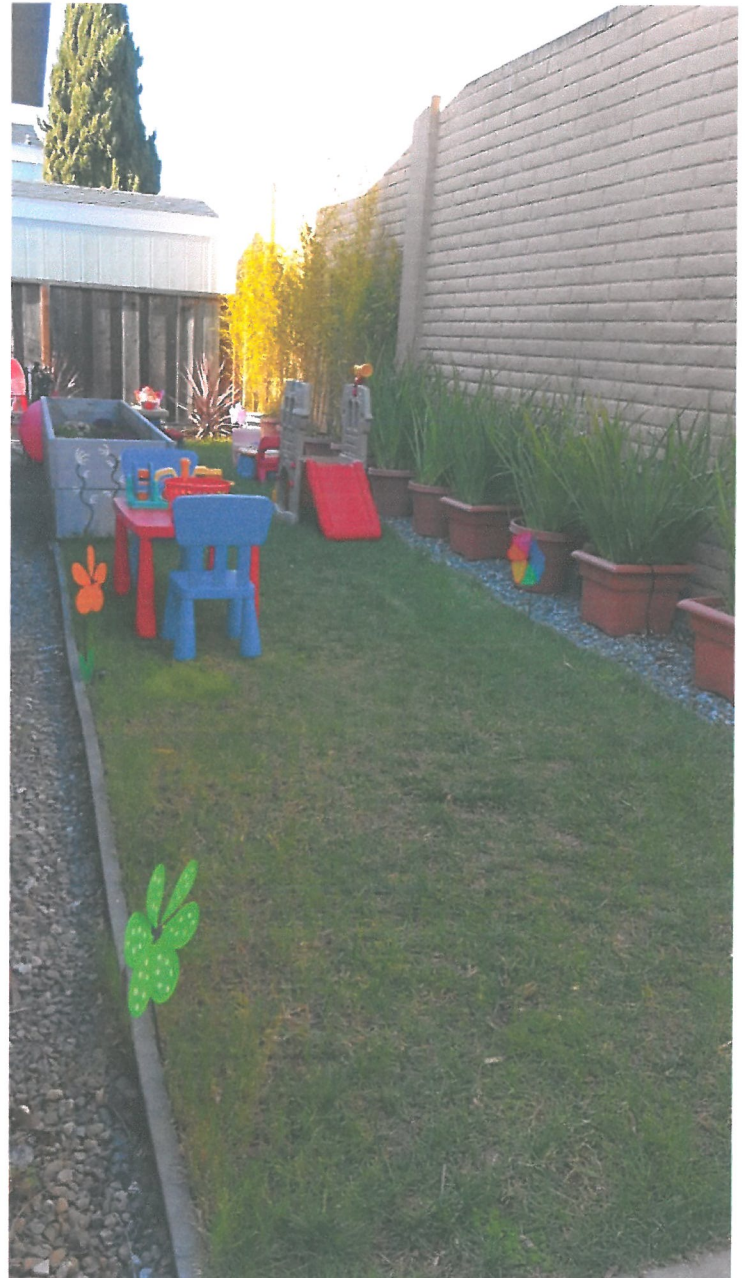
- **\*\*Parking on the street and next to the resident's driveways is strictly prohibited!**

*Violation of the parking policy may result the termination of the contract.*

Since our daycare is located on mobile home park type of property it is especially important to respect other resident's rights and adhere to Plaza Del Rey community rules. We ask parents to supervise their children in the driveway. It is recommended that children exit from cars and are offered a hand to hold. Sticking together seems to be a reasonable safety request.

# Mozaica Preschool and Daycare Daily Schedule

8.00	Open, free play time
9.00	Breakfast
9.30.	Circle time
10.00.	Small group activities and projects
10.25.	Snack
10.30	Outside play time.
12.00	Preparing for Lunch
12.30.	Lunch
1.00	Lights out, nap time
3.00.	Wake up
3.30.	Story time, art, music, etc
4.00.	Snack
4.30.	Outside
5.30	Table toys/activities
6.00.	Closed.



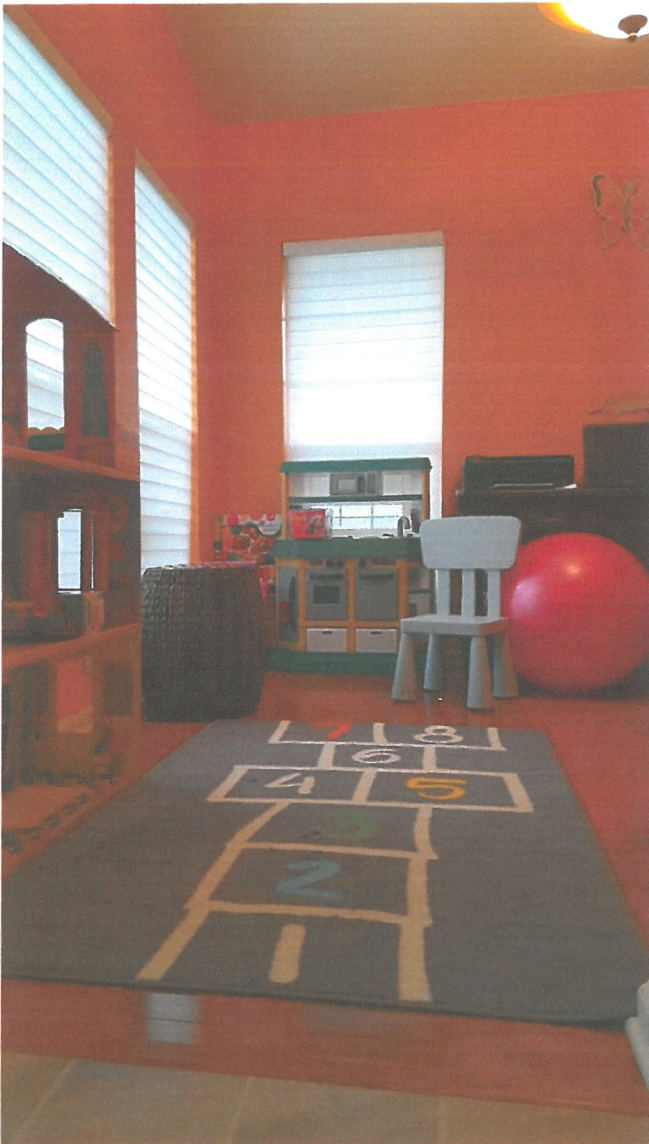
The backyard is bordered on three sides - the 8 foot wall from the Lawrence Expressway and 6 feet solid wood fences from both of neighbors. There are also my and my neighbors sheds from both sides of the play area. There is always some noise from the Lawrence Expressway. Outdoor activities are continuously supervised by the daycare staff who ensure the children do not make excessive noise. That is why the neighbors will not feel impacted or their privacy will be diminished.

Play structures are less than 8 feet in height and will not require a separate planning permit.



The dinning and living rooms are connected. This space is for circle time, reading, play, lunch and nap time.

The toilet is equipped with a baby seat and pedestal.



The living room, dining room and kitchen are equipped by children appropriate furniture and toys. There was no building remodeling. There are kids safety locks on the cabinets and it was approved by childcare license.



*There are 26 guest parking spaces nearby. Five of them are within 300 foot.*





Parents and kids will enter the daycare from the front door. I have my own driveway that allows to park 2-3 cars. It will be only one my car during the hours of operation, so there are 1-2 parking spaces.





Narrow side paths are closed by kid's safety gates during the outside play time.

Project 2017-7321

Mozaica Preschool and Daycare

1220 Vienna Drive, spc 546, Sunnyvale, CA, 94089

At the Plaza Del Rey Mobile Home Park

Provider: Oksana Lukish

### **Drop-Off/Pickup Plan, part/full time**

I am planning to enroll up to 12 children. 4 children will attend the daycare 5 days per week (full time). 4 kids will attend the daycare 5 days per week, but half of the day (part time), 4 kids will attend the daycare 2 to 3 days per week (part time).

Overall it will be **4 full time children and 8 part time children.**

### **Drop-off Schedule**

8 am-9am - 4 children (two of them are siblings, so it will be 3 cars).

9 am-10am – 4 children (one of them is the neighbor and don't need a car, so 3 cars)

10am-11am – 2 children (2 cars)

1 pm-2 pm – 2 children (2 cars)

### **Pickup schedule**

12 pm-1 pm – 4 children (one of them is the neighbor and don't need a car, so 3 cars)

3 pm-4 pm – 2 kids (2 cars)

4 pm-5 pm – 3 kids (3 cars)

5 pm – 6 pm – 3 kids ( 2 of them are siblings, so 2 cars)

**The number of open parking spaces and approximate distance from the mobile home to each of four parking lots.**

There are 5 open parking lots that parents currently use (the map with marked parking spaces is attached):

1. 5 parking spaces ( aprox. 310')
2. 5 parking spaces (aprox. 410')
3. 8 parking spaces (aprox. 500')
4. 6 parking spaces (aprox. 690')
5. 7 parking spaces (aprox. 570')

I can also provide my husband's parking space on my driveway, which is available from 8 am to 7 pm. In addition, I can park my own car on the guest's parking lot or out of the park during the weekday to allow parents drop off/pick up their children, if needed.

**Age range of the children**

3 children from 1 to 2 years old

5 children from 2 to 3 years old

3 children from 3 to 4 years old

1 child 5 years old

**Number of employees and employees parking**

According to the California State Requirements the teachers/children ratio for Large Family Daycare is 1-6 with no more than 4 infants. If I obtain the use permit and business license, I am planning to have my mother, who lives with me and doesn't have a car, to be in ratio. If I decide to hire one more teacher, I will allow her/him to park her/his vehicle on my own parking space near the house. There are two parking spaces and one of them is always available from 8 am to 7 pm because at that time during the weekdays my husband is out of the home.



## Licensed Large Family Child Care Provider Orientation Checklist

Today's orientation includes an overview of YFR work unit and the types of services and programs we offer to support your child care business and the families and children that you work with. We look forward to working with you to provide high quality child care services to all families.

### Overview of YFR Work Unit

- ☒ Goal
- ☒ Youth and Family Resources website: **Childcare.inSunnyvale.com**

### Support to Children, Youth & Families

- ☒ Quarterly Parent/Caregiver Workshops (Kindergarten readiness, healthy eating, etc.)
- ☒ Child Care Seeker Packet
- ☒ General Information and Referral for Families (Sunnyvale Pocket Guide, Community Resource Kiosk, etc.)
- ☒ Activities for Youth and Events for Families (Cesar Chavez Day, Fit and Fun Fair, Family Fun Day)
- ☒ Lending Library bookshelf in CNC Lobby 4/29
- ☒ Collaborations with Other Agencies (Family Resource Centers, Fresh Approach and more)

*FRC San Miguel  
Vargas*

### Support to Child Care Providers

- ☒ Quarterly Professional Development Workshops for Providers
- ☒ Child Care Referral Listings & How to be Added (Criteria Guidelines Form)
- ☒ Monthly Child Care E-Newsletter
- ☒ Free Provider Book Bags to Borrow
- ☒ Activities & Events for Providers (Child Care Fair, Provider Roundtable, etc.)
- ☒ Opportunities for Engagement and Networking (Santa Clara County Local Planning Council/LPC and Sunnyvale Family Child Care Network)
- ☒ Book-A-Storytime librarian visits for Providers

### Other Important Items to Know

- ☒ City's Community Development Dept. Planning Division: Review and Discuss Good Neighborhood Tip Sheet, Signage Regulation for Home Businesses, Use Permit Requirement for Child Care Homes
  - ☒ City's Finance Dept: Business License Requirement for Large Family Child Care Only
  - ☒ City's Dept. of Public Safety: Fire Clearance for child care homes and centers in Sunnyvale
- The information listed above can be obtained at the City's Planning One-Stop Center, 456 W. Olive Avenue, Sunnyvale*
- ☒ State of California, Community Care Licensing: Questions related to expanding your child care home and licensing requirements or Health & Safety Regulations for Licensed Child Care. Visit **cclid.ca.gov**, click Child Care Licensing or Find Licensed Care in left margin. 408-324-2148
  - ☒ NIXLE Notifications: Visit **Nixle.com** to receive alerts and information from local public safety depts., schools or neighborhoods
  - ☒ Your questions, comments, suggestions, etc.

Your signature below confirms that you have received the above information at this orientation:

<u><i>[Signature]</i></u>	<u><i>Oksana Lukish</i></u>	<u><i>4/12/2017</i></u>
Signature of Child Care Licensee	Print Name of Child Care Licensee	Date
<u><i>1220 Vienna Dr, spc 546, Sunnyvale, CA, 94089</i></u>	<u><i>(650) 390-7508</i></u>	
Address	Phone Number	
<u><i>olukish@gmail.com</i></u>	<u><i>V</i></u> Yes <u>    </u> No	
E-mail	Add to monthly Child Care E-Newsletter?	
<u><i>[Signature]</i></u>	<u><i>MONICA GUTIERREZ, SROFFICE</i></u>	<u><i>4/12/2017</i></u>
Signature of YFR Staff	Print Name & Title of YFR Staff <i>ASST</i>	Date

Original: Provider submits to City Planning

Copy: Child Care Provider

Copy: Youth and Family Resources