



# City of Sunnyvale

## Meeting Minutes - Draft

### Board of Library Trustees

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Monday, September 11, 2017

7:00 PM

Library Program Room, Sunnyvale Public  
Library, 665 W. Olive Ave., Sunnyvale, CA  
94086

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#### **CALL TO ORDER**

The meeting was called to order at 7:02 p.m.

#### **ROLL CALL**

**Present:** 5 - Chair Carey Wingyin Lai  
Vice Chair Daniel Bremond  
Board Member Mason Fong  
Board Member Tina Hwang  
Board Member Mark Isaak

Council Liaison Smith (absent)

Chair Lai welcomed newly appointed Board Member Mason Fong to the Board of Library Trustees. Board Member Fong provided the Board with a brief overview of his background.

#### **PRESENTATION**

[17-0772](#) PRESENTATION - Friends of the Sunnyvale Public Library

Kathy Boelter, President of the Friends of the Sunnyvale Library, provided the Board with a presentation on the group's purpose, structure and foundation.

[17-0840](#) PRESENTATION - Information on Open Data

Chief Information Officer Kathleen Boutté Foster provided the Board with a presentation on Open Data. Open Data allows individuals to access data, use and/or share in a machine-readable format. The data is re-usable without requiring further permission and aims for transparency in government.

#### **ORAL COMMUNICATIONS**

None.

**CONSENT CALENDAR**

- 1      [17-0839](#)      Approve the Board of Library Trustees Meeting Minutes of August 7, 2017

Vice Chair Bremond moved, and Board Member Isaak seconded, approval of the consent calendar as presented. The motion carried by the following vote:

**Yes:** 5 -    Chair Lai  
                 Vice Chair Bremond  
                 Board Member Fong  
                 Board Member Hwang  
                 Board Member Isaak

**No:** 0

**PUBLIC HEARINGS/GENERAL BUSINESS**

- 2      [17-0841](#)      Overview of Library Summer Reading Program

Supervising Librarian Christine Mendoza provided the Board with an overview of the Sunnyvale Public Library Summer Reading Program. A total of 3,192 individuals participated in the Summer Reading Program. Participants included:

- 1,779 children with 1,003 successfully completing the program
- 521 teens with 300 successfully completing the program
- 892 adults with 491 successfully completing the program

This year's Summer Reading events included the popular Family Nights at Washington Park, B.I.K.E. pop-ups and storytimes. Approximately 27,404 individuals participated in the various events.

Chair Lai opened the item for public comment, and there being no public comments, closed the item for public comment.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

**NON-AGENDA ITEMS & COMMENTS****-Board Member Comments**

Vice Chair Bremond provided the Board with an overview of programs and meetings

he attended.

### **-Staff Comments**

Administrative Librarian Steve Sloan noted the following:

- On August 10, Kartma temporarily paused their operations on the Library plaza. Kartma struggled with costs, staffing and training their baristas. They have hired a consultant to help them revisit their business and strategy. Kartma hopes to reopen in 30-60 days with new offerings and new staff.
- Library staff recently participated in the Librarian's Guide to Homelessness training with creator Ryan Dowd. The program is the same training that homeless shelter staff receive, but tailored to fit libraries. The Sunnyvale Library partnered with Salinas Public Library to offer the training to Monterey County and with San Mateo County to offer it to the northern bay area cities. The partnership was made possible through a Pacific Library Partnership grant. The feedback from participants was overwhelmingly positive: 57% of survey responders indicated that the training was "excellent"; 28% indicated it was "very good" and 13% indicated it was "good".
- City Manager Deanna Santana accepted the City of Santa Clara's offer to become their next city manager. Her role as Sunnyvale's City Manager will end on September 29. In addition, Assistant City Manager Walter Rossman and Public Works Director Manuel Pineda have announced that have accepted offers to work at the City of Santa Clara, and will end their roles in Sunnyvale at the end of September.
- The Library, Community Center and Senior Center were opened as cooling centers during Labor Day weekend's record-setting heat wave. The Library extended its hours to be open 10 a.m. to 9 p.m. Friday through Sunday, welcoming 7,813 people. This is a 51% increase from the 5,159 people who visited the Library during the Labor Day weekend in 2016. Patrons expressed their appreciation that the Library offered extended hours.

### **INFORMATION ONLY ITEMS**

None.

### **ADJOURNMENT**

The meeting was adjourned at 8:16 p.m.