



# City of Sunnyvale

## Meeting Minutes - Draft

### Board of Library Trustees

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Monday, October 2, 2017

7:00 PM

Library Program Room, Sunnyvale Public  
Library, 665 W. Olive Ave., Sunnyvale, CA  
94086

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#### **CALL TO ORDER**

The meeting was called to order at 7:01 p.m.

#### **ROLL CALL**

**Present:** 5 - Chair Carey Wingyin Lai  
Vice Chair Daniel Bremond  
Board Member Mason Fong  
Board Member Tina Hwang  
Board Member Mark Isaak

Boardmember Hwang arrived at 7:24 p.m.  
Council Liaison Smith (present)

#### **STUDY SESSION**

[17-0903](#) Review Civic Center Master Plan Concepts and Provide  
Feedback on Project Alternatives (Study Session)

Interim City Manager, Kent Steffens, and representatives from the City's architect, SmithGroup JJR, provided a presentation and overview of the Civic Center Master Plan Concepts. The presentation described two alternative concepts as well as the proposed schedule, goals and criteria, site assessment and next steps. Interim City Manager Steffens invited Boardmembers to share their comments regarding the Civic Center concepts.

Boardmembers commented on open space, parking concepts, safety and accessibility for library visitors, public safety vehicle access, operational costs, the project phases, traffic impact and neighborhood impact.

Chair Lai opened the item for public comment,

members of the public commented on expanding the Charles Street Community Garden and tree preservation.

There being no additional public comments, Chair Lai closed the item for public comment.

### **ORAL COMMUNICATIONS**

None.

### **CONSENT CALENDAR**

- 1      [17-0904](#)      Approve the Board of Library Trustees Meeting Minutes of September 11, 2017

Vice Chair Bremond moved, and Boardmember Hwang seconded, approval of the consent calendar as presented. The motion carried by the following vote:

**Yes: 5 -**    Chair Lai  
                 Vice Chair Bremond  
                 Board Member Fong  
                 Board Member Hwang  
                 Board Member Isaak

**No: 0**

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Board Member Comments**

Vice Chair Bremond shared information on the Repair Cafe program and the Art Cart Contest.

#### **-Staff Comments**

Administrative Librarian Steve Sloan noted the following:

- The Library is pleased to announce the opening of a Digital Learning Lab! The Lab will allow Library users to get creative with video production, music, photo

editing, website design and graphic design as well as the ability to convert and preserve media such as photos, music and videos to a digital format. The space is equipped with an iMac, an HP Sprout and two windows computers loaded with design software, an Epson FastFoto Scanner, an Epson Perfection photo scanner, a video converter and a turntable/cassette player that will allow you to convert your music to a CD.

**INFORMATION ONLY ITEMS**

None.

**ADJOURNMENT**

The meeting was adjourned at 8:38 p.m.