



City of Sunnyvale

Meeting Minutes - Draft

Housing and Human Services Commission

Wednesday, November 1, 2017

7:00 PM

Council Chambers, City Hall, 456 W. Olive
Ave., Sunnyvale, CA 94086

Special Meeting

CALL TO ORDER

Chair Grossman called the meeting to order at 7:03 p.m.

SALUTE TO THE FLAG

Chair Grossman led the salute to the flag.

ROLL CALL

Present: 6 - Chair Joshua Grossman
Commissioner Patti Evans
Commissioner Diana Gilbert
Commissioner Ken Hiremath
Commissioner Minjung Kwok
Commissioner Elinor Stetson

Absent: 1 - Vice Chair Avaninder Singh

Vice Chair Avaninder Singh (excused)
Council Liaison Gustav Larsson (absent)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1.A [17-0970](#) Approve the Housing and Human Services Commission
Special Meeting Minutes of September 20, 2017

Chair Grossman asked for a motion on the consent calendar if there were no questions or comments.

MOTION: Commissioner Evans moved and Commissioner Hiremath seconded the motion to Approve the Housing and Human Services Commission Minutes of

September 20, 2017 as submitted.

The motion carried by the following vote:

Yes: 6 - Chair Grossman
Commissioner Evans
Commissioner Gilbert
Commissioner Hiremath
Commissioner Kwok
Commissioner Stetson

No: 0

Absent: 1 - Vice Chair Singh

PUBLIC HEARINGS/GENERAL BUSINESS

- 2 [17-0806](#) Consider New First Mortgage Refinance Loan of \$3.3 Million in Housing Funds to MidPen Housing Corp. and Modification of Outstanding Loans to Finance Phase Two of Eight Trees Apartments Rehabilitation at 183 Acalanes Drive, Sunnyvale

Housing Officer Suzanne Ise gave some historical background on the Eight Trees Apartments property and noted that MidPen staff was also present to answer questions.

MidPen Project Manager, Helen Tong-Ishikawa, provided an overview of requested City financing and loan restructure, and the proposed rehabilitation project.

Commissioners asked questions of staff and MidPen representatives regarding details of the project, funding details, and the tax credit scoring and application process.

Chair Grossman opened and closed the public hearing at 7:44 p.m. noting that there were no requests to speak.

After some discussion, Chair Grossman asked for a motion.

MOTION: Commissioner Gilbert moved and Commissioner Evans seconded the motion to recommend to Council Alternative 1: Approve a new first mortgage refinance loan of \$3.3 million in Housing Mitigation Funds for the Eight Trees Phase Two Project and authorize the City Manager to execute the new first mortgage

refinance loan and amendments to the existing City loans to forgive accrued interest and adjust interest rates to 0%, as further described in Attachments 2 and 5 of the report.

The motion carried by the following vote:

Yes: 6 - Chair Grossman
Commissioner Evans
Commissioner Gilbert
Commissioner Hiremath
Commissioner Kwok
Commissioner Stetson

No: 0

Absent: 1 - Vice Chair Singh

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

After a short discussion and questions of staff, the commissioners agreed that there were no new suggestions at this time.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

None.

-Staff Comments

Staff reminded the commissioners of the next meeting on November 15.

INFORMATION ONLY REPORTS/ITEMS

3 [17-0986](#) Multi-family Residential Transportation Demand Management Program

Staff noted that this information was provided in response to the inquiry by the Commissioners at the September 20 meeting regarding transportation demand programs.

ADJOURNMENT

MOTION: Chair Grossman moved and Commissioner Evans seconded the motion to adjourn the meeting.

The motion carried by the following vote at 7:57 p.m.

Yes: 6 - Chair Grossman
Commissioner Evans
Commissioner Gilbert
Commissioner Hiremath
Commissioner Kwok
Commissioner Stetson

No: 0

Absent: 1 - Vice Chair Singh