



# City of Sunnyvale

## Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

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Thursday, October 19, 2017

6:30 PM

Council Chambers, City Hall, 456 W. Olive  
Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Cordes called the meeting to order at 6:30 p.m.

### **SALUTE TO THE FLAG**

Chair Cordes led the salute to the flag.

### **ROLL CALL**

**Present** 6 - Chair John Cordes  
Vice Chair Timothy Oey  
Commissioner Catherine Barry  
Commissioner Susan Bremond  
Commissioner Angela Rausch  
Commissioner Scott Swail  
**Absent** 1 - Commissioner Kyle Welch

Status of an absence: (excused)

Council Liaison attendance: Russ Melton (present)

### **STUDY SESSION**

[17-0998](#) Civic Center Master Plan Concepts

Kent Steffens, Interim City Manager and Project Manager for the Civic Center Modernization Project, gave an overview of the the Civic Center project. The Civic Center Master Plan was broken up into two project options that were presented to City Council. Presentations have already been given to the Sustainability Commission and the Arts Commission. An outreach event was held at the State of the City and a community workshop was held last week. Future presentations are scheduled for the Planning Commission and the Heritage Preservation Commission. The project options will be presented to the City Council asking them to agree on

one of the alternatives. An Environmental Impact Report will then be submitted. The Master planning process is scheduled to be completed by September 2018, after the report is reviewed and certified. At that point, Council could consider adoption of the Master Plan then move into design and construction of the first phase. One of the goals is to give Public Safety more space and add a dedicated Emergency Operations Center. Potentially renovating or demolishing the South Annex building to create an amphitheater in the space and move NOVA Workforce Services to the City Hall building. Mr. Steffens introduced Mark Roddy, Design Director with Smith Group JJR, the architect for the project. Mr. Roddy presented the vision statement and goals of the project and stated the two major challenges were how to protect the trees and how to keep the buildings functional during the transition. He stated one of the designs would add bike lanes on both sides of Olive Avenue and bike parking at all buildings. The Library would also be double the size of the current one. Commissioner Rausch stressed that more bike parking at the Library needs to be considered.

Mei-Ling Stefan, member of the public, suggested having a city shuttle. She is against the option of closing Olive Avenue due to the bus routes and expressed her concern for people with physical challenges and the walking distance around the campus.

Kevin Jackson, member of the public, would like to see bike parking more secure and maintained for bicyclists. He also suggested multi use paths for bikes and pedestrians.

Commissioner Oey recommended looking at different designs of bike lockers to accommodate all types and sizes of bikes.

Commissioner Barry prefers one or two paths designated as multi-use and the rest for pedestrian travel only, unless bikes and pedestrians can be separated.

### **ORAL COMMUNICATIONS**

Vice Chair Oey, member of The Friends of Steven's Creek Trail, gave a brief overview of what they do:

- 1000 people attend the recent Trailblazer Race
- They gave out 1000 bike bells to the public
- They do outreach at the City of Sunnyvale Art and Wine Festival and Earth Day
- They do trail clean up

- They coordinated a Steel Head fish study and sent their recommendations to the Water District
- They are sponsors for habitat restoration for the Stevens Creek Trail
- They are currently collecting old toothbrushes, dental floss containers and toothpaste tubes to reduce plastic waste.

Dave Simmons, VTA BPAC Commissioner, stated that at the September VTA BPAC meeting they discussed the new checklist for capital projects, the 2018 Work Plan and the By Laws. He also stated that one of the goals is to work directly with City staff.

Mr. Jackson proposed looking at the VTA BPAC agenda and making a list of any relevant items that need to be discussed and putting them on the Sunnyvale BPAC Agenda in order to still comply with the Brown Act.

He also inquired about the annual study session with City Council and the Chair and Vice Chair from Boards and Commissions. He would like to know when that meeting will be held.

### **CONSENT CALENDAR**

[17-0997](#) Approve the Bicycle and Pedestrian Advisory Commission  
Draft Minutes of September 21, 2017

Commissioner Rausch moved and Vice Chair Oey seconded the motion to approve the Bicycle and Pedestrian Advisory Commission Draft Minutes of September 21, 2017. The motion carried by the following vote:

**Yes 6 -** Chair Cordes  
Vice Chair Oey  
Commissioner Barry  
Commissioner Bremond  
Commissioner Rausch  
Commissioner Swail

**No 0**

**Absent 1 -** Commissioner Welch

### **PUBLIC HEARINGS/GENERAL BUSINESS**

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

[17-0999](#) Dpw 18-03 Update Bicycle Master Plan every seven years  
(information only)

[17-1000](#) DPW 18-04 Develop an Ordinance for clear and accessible  
bicycle parking (information only)

Vice Chair Oey recommended changing the title to: Develop an Ordinance to Keep  
Bike Parking Clear and Accessible.

[17-1004](#) Designate a member of the Sunnyvale BPAC to attend other  
agency BPAC and VTA meetings to improve communication

Vice Chair Oey moved and Commissioner Bremond seconded the motion to make  
17-1004 a potential study issue. The motion failed by the following vote:

**Yes 2 -** Vice Chair Oey  
Commissioner Swail

**No 4 -** Chair Cordes  
Commissioner Barry  
Commissioner Bremond  
Commissioner Rausch

**Absent 1 -** Commissioner Welch

[17-1005](#) Improve bicycle and pedestrian metrics on City projects and  
studies to support decision-making

Vice Chair Oey moved and Commissioner Bremond seconded the motion to make  
17-1005 a potential study issue. The motion carried by the following vote:

**Yes 6 -** Chair Cordes  
Vice Chair Oey  
Commissioner Barry  
Commissioner Bremond  
Commissioner Rausch  
Commissioner Swail

**No 0**

**Absent 1 -** Commissioner Welch

[17-1006](#) Adopt the use of “cool pavement” slurry seal to reflect heat  
and permeable paving to reduce runoff

Chair Cordes withdrew 17-1006 as a potential study issue.

Chair Cordes proposed and Commissioner Bremond seconded adding Bicycle Parking Standards as a potential study issue.

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

The Commissioners discussed taking turns attending the VTA meetings. Commissioner Barry asked for volunteers for the November 8, meeting and Vice Chair Oey accepted.

Vice Chair Oey requested a list from staff of all the local BPAC meeting dates. Ralph Garcia, Senior Transportation Engineer, will look into getting a list for Santa Clara, Cupertino, Mountain View, and Los Altos as well as VTA BPAC.

Chair Cordes volunteered to attend the Mountain View BPAC meeting on November 25.

Chair Cordes requested a follow up on the list for Safe Routes to Schools projects and and update on the Homestead Bike Lanes. Mr. Garcia stated that information was already sent to the Commissioners.

Chair Cordes asked for an update on the Mary Avenue Bike Lanes that extend from Evelyn Avenue to Maude Avenue. Mr. Garcia responded saying construction is scheduled to begin by the end of the year.

Chair Cordes would like the Maude Avenue and Fair Oaks Avenue Bike Lanes schedule and the outcome of the Wolfe Road study added to the Active Items List. Mr. Garcia will do so.

Vice Chair Oey stated he attended the Safe Routes to Everywhere at Stanford along with Shahid Abbas, Transportation and Traffic Manager, Mr. Garcia and Norma O'Connell, Safe Routes to Schools Coordinator. He also stated that the Safe Routes to Schools coordinator contract ends next year and wanted to know if the program will end as well.

Commissioner Bremond inquired about the bike route signs with numbers on them and asked if the City would be adding anymore. Mr. Garcia stated that project has

ended but he will find out if they can get any more signs. Vice Chair Oey recommended adding that to the Bike Plan.

Chair Cordes would like to know how the City of Mountain View partnered with Google to get funding and if the City of Sunnyvale planning to reach out to Google as well. Chair Cordes also asked to have Way Finding Signs added to the Bike Master Plan. Mr. Garcia said staff will add it to the scope of work.

#### **-Staff Comments**

Mr. Garcia stated that DPW Transportation and Traffic will be sponsoring a Study Issue to initiate a Bike Sharing Pilot Program.

#### **INFORMATION ONLY REPORTS/ITEMS**

[17-1001](#) Collision Data

Chair Cordes stated he would still like to see the Collision Report presented on a quarterly basis instead of annually.

[17-1002](#) Active Items List - October 2017

[17-1003](#) BPAC 2017 Annual Work Plan

#### **ADJOURNMENT**

Chair Cordes adjourned the meeting at 8:28 p.m.