



City of Sunnyvale

Meeting Minutes - Draft

Climate Action Plan 2.0 Advisory Committee

Thursday, November 2, 2017

6:30 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Nupur Hiremath, Sustainability Coordinator, called the meeting to order at 6:31 p.m.

ROLL CALL

Present: 11 - Member Mandy Abend
Member Anne Ashini Fernando
Member John Cordes
Member Marie Curtis
Member Sue Harrison
Member Stephen Joesten
Member Padmavathy Mahadevan
Member Sue Serrone
Member James Tuleya
Member Drew Wenzel
Member Kristel Wickham

Jasneet Sharma arrived at 6:35 p.m.

CONSENT CALENDAR

[17-1041](#) Approve the CAC Meeting Minutes of September 28, 2017

Sue Harrison, CAC member, moved, and John Cordes, CAC member, seconded a motion to approve the consent calendar. The motion carried by the following vote:

Yes: 10 - Member Abend
Member Cordes
Member Curtis
Member Harrison
Member Joesten
Member Mahadevan
Member Serrone
Member Tuleya
Member Wenzel
Member Wickham

No: 0

Abstain: 1 - Member Ashini Fernando

Ashini Fernando, CAC member, abstained as she was absent at the last meeting.

PUBLIC COMMENT

Zachary Kaufman noted in reference to the last CAC meeting that a lot of the reductions in greenhouse gas emissions could be accomplished with carbon neutral methane.

GENERAL BUSINESS

[17-1040](#) Review of Parliamentary Procedures and Brown Act Requirements

Rebecca Moon, Senior Assistant City Attorney, provided an in-depth presentation on Brown Act requirements and the parliamentary procedures and how they relate to the CAC. Ms. Moon provided clarification on several questions raised by CAC members. Ms. Moon noted that any concerns members had regarding conflicts of interest should be discussed with the staff liaison and the Office of the City Attorney. Staff clarified that there would be no separate Chair and Vice Chair training, noting that staff are available to support the Chair and Vice Chair as they take on these roles.

Ms. Hiremath opened the public hearing.

No public comments were provided.

Ms. Hiremath closed the public hearing.

[17-1039](#) Review of CAC Purpose and Procedures

Ms. Hiremath reviewed the purpose of the CAC and the general procedures that members are expected to follow. CAC members asked clarification questions.

Ms. Hiremath opened the public hearing.

No public comments were provided.

Ms. Hiremath closed the public hearing.

[17-1038](#) Election of Officers

Ms. Hiremath opened the nominations for the office of the CAC Chair. Stephen Joesten, CAC member, nominated Kristel Wickham, CAC member, to the office of the Chair. Ms. Wickham accepted the nomination.

No further nominations were received for the office of the Chair. Ms. Hiremath closed nominations.

The CAC voted as follows to elect Kristel Wickham as the Chair of the CAC:

Yes: 11 - Member Abend
 Member Ashini Fernando
 Member Cordes
 Member Curtis
 Member Harrison
 Member Joesten
 Member Mahadevan
 Member Serrone
 Member Tuleya
 Member Wenzel
 Member Wickham

No: 0

Ms. Hiremath opened the nominations for the office of the CAC Vice Chair. John Cordes, CAC member, nominated James Tuleya, CAC member, to the office of the Vice Chair. Mr. Tuleya accepted the nomination.

No further nominations were received for the office of the Vice Chair. Ms. Hiremath closed nominations.

The CAC voted as follows to elect James Tuleya as the Vice Chair of the CAC:

Yes: 11 - Member Abend
Member Ashini Fernando
Member Cordes
Member Curtis
Member Harrison
Member Joesten
Member Mahadevan
Member Serrone
Member Tuleya
Member Wenzel
Member Wickham

No: 0

INFORMATION ONLY

[17-1047](#) CAC Tentative Meeting Schedule

Ms. Hiremath announced that CAC meetings will be held at 6:30 p.m. each time and would typically last two hours; staff will notify the CAC if a particular meeting is anticipated to extend beyond two hours. Ms. Hiremath also clarified that the Special Meeting tentatively scheduled for February 24, 2018 would be a community-wide charrette and would be noticed as a Special Meeting to allow more than a quorum of the CAC to attend.

John Cordes, CAC member, asked if it was possible for staff to include a section for CAC member comments at the end of the agenda to allow members to share relevant updates from their personal experiences or events they had attended. Staff noted that the purpose of the CAC was to focus on CAP 2.0 development, but would consider an opportunity for some meetings to have such an agenda item to share member updates.

ADJOURNMENT

Chair Wickham adjourned the meeting at 8:01 p.m.