



# City of Sunnyvale

## Meeting Minutes - Draft

### Housing and Human Services Commission

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Wednesday, January 17, 2018

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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#### Special Meeting

#### **CALL TO ORDER**

Chair Grossman called the meeting to order at 7:02 p.m.

#### **SALUTE TO THE FLAG**

Chair Grossman led the salute to the flag.

#### **ROLL CALL**

**Present:** 5 - Chair Joshua Grossman  
Vice Chair Avaninder Singh  
Commissioner Patti Evans  
Commissioner Ken Hiremath  
Commissioner Minjung Kwok  
**Absent:** 2 - Commissioner Diana Gilbert  
Commissioner Elinor Stetson

**Commissioner Diana Gilbert (excused)**  
**Commissioner Elinor Stetson (excused)**  
**Council Liaison Michael S. Goldman (absent)**

#### **ORAL COMMUNICATIONS**

Chair Grossman expressed his concerns about the process for the Chair to add items to the commission's meeting agenda. He asked staff for clarification of the City's policy on this and expressed frustration about the timeliness of staff's response to his request for a meeting with the City Manager to discuss this process.

There were no comments from the public.

#### **CONSENT CALENDAR**

Chair Grossman asked if anyone wanted to pull any item on the consent calendar or make a motion to approve it.

MOTION: Commissioner Evans moved and Commissioner Hiremath seconded to pull item 1.B: Approve 2018 Draft Master Work Plan, from the consent calendar for discussion.

The motion carried by the following vote:

**Yes:** 5 - Chair Grossman  
Vice Chair Singh  
Commissioner Evans  
Commissioner Hiremath  
Commissioner Kwok

**No:** 0

**Absent:** 2 - Commissioner Gilbert  
Commissioner Stetson

**1.A**     [17-1182](#)     Approve the Housing and Human Services Commission Meeting Minutes of November 15, 2017

MOTION: Commissioner Evans moved and Vice Chair Singh seconded the motion to Approve the consent calendar comprised only of item 1.A Approve the Housing and Human Services Commission Minutes of November 15, 2017 as submitted.

Item 1.B to be discussed after approval of the consent calendar.

The motion carried by the following vote:

**Yes:** 5 - Chair Grossman  
Vice Chair Singh  
Commissioner Evans  
Commissioner Hiremath  
Commissioner Kwok

**No:** 0

**Absent:** 2 - Commissioner Gilbert  
Commissioner Stetson

**1.B**     [17-1183](#)     Approve 2018 Draft Master Work Plan

Housing Officer Suzanne Ise gave a brief overview of the items that have been scheduled on the Master Work Plan and noted that many of them are related to the Department of Housing and Urban Development (HUD) deadlines for spending

HUD grants to the City. She explained that consent calendar items are not included on the Work Plan, and that more items may be added after the City Council had held its Study Issues Workshop in February, or any time later in the year as needed.

After additional questions of staff, Chair Grossman asked for a motion.

MOTION: Commissioner Hiremath moved and Commissioner Kwok seconded to approve the Draft Master Work Plan as provided in the meeting materials.

The motion carried by the following vote:

**Yes:** 5 - Chair Grossman  
Vice Chair Singh  
Commissioner Evans  
Commissioner Hiremath  
Commissioner Kwok

**No:** 0

**Absent:** 2 - Commissioner Gilbert  
Commissioner Stetson

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**      [17-1184](#)      Review Draft Request for Proposals for FY 2018 Capital and Housing Projects

Housing Officer Suzanne Isé provided the staff report.

Chair Grossman opened the public hearing at 7:53 p.m.

Chris Anderson, Downtown Streets Team Project Manager, gave an update on the current progress of the WorkFirst Sunnyvale program and thanked the commissioners for their funding recommendation and support during the last funding cycle.

Marie Bernard, Sunnyvale Community Services Executive Director, spoke about the partnership with Downtown Streets Team and noted the effect in attitude toward homeless individuals that the WorkFirst model has had on the community.

Chair Grossman closed the public hearing at 8:11 p.m.

Chair Grossman opened the floor for discussion and/or questions from the commissioners. Following a brief discussion, he asked for a motion.

MOTION: Vice Chair Singh moved and Commissioner Evans seconded the motion to approve the draft RFP with the following changes to the scoring system, for this RFP only: Rather than giving the same weight (20 points) to each of the five categories, he moved to reduce categories one and four to 15 points each; increase categories two and three to 25 points each; and leave category five unchanged at 20 points.

The motion carried by the following vote:

**Yes:** 5 - Chair Grossman  
Vice Chair Singh  
Commissioner Evans  
Commissioner Hiremath  
Commissioner Kwok

**No:** 0

**Absent:** 2 - Commissioner Gilbert  
Commissioner Stetson

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

#### **NON-AGENDA ITEMS & COMMENTS**

##### **-Commissioner Comments**

Commissioner Evans, the Commission's representative on the El Camino Real Plan Advisory Committee, provided an update on the committee's recent progress in the effort to update the El Camino Real Corridor Specific Plan.

##### **-Staff Comments**

None.

#### **ADJOURNMENT**

Chair Grossman asked for a motion to adjourn.

MOTION: Commissioner Hiremath moved and Vice Chair Singh seconded to adjourn the meeting at 8:38 p.m.

The motion carried by the following vote:

**Yes: 5 -** Chair Grossman  
Vice Chair Singh  
Commissioner Evans  
Commissioner Hiremath  
Commissioner Kwok

**No: 0**

**Absent: 2 -** Commissioner Gilbert  
Commissioner Stetson