



# City of Sunnyvale

## Meeting Minutes - Draft

### Board of Library Trustees

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Monday, March 5, 2018

7:00 PM

Library Program Room, Sunnyvale Public  
Library, 665 W. Olive Ave., Sunnyvale, CA  
94086

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#### **CALL TO ORDER**

The meeting was called to order at 7:00 p.m.

#### **ROLL CALL**

**Present:** 4 - Chair Carey Wingyin Lai  
Vice Chair Daniel Bremond  
Board Member Mason Fong  
Board Member Mark Isaak  
**Absent:** 1 - Board Member Tina Hwang

Board Member Fong arrived at 7:08 p.m.  
Council Liaison Klein (present)

#### **PRESENTATION**

##### [18-0216](#) PRESENTATION - Teen Services

Director Bojorquez introduced Teen Librarian Amy Truter. Librarian Truter provided a presentation highlighting the Library's teen programs and events. During the school year, staff provides "Lunchtime Librarian" visits to Sunnyvale Middle School, Columbia Middle School and Fremont High School and afterschool craft programs at Columbia Middle School. During the Summer, teen programs include: sewing classes; learning Henna; learning how to juggle and the Teen Summer Reading Program. In addition, the Library's Teen Volunteer Advisory Board assists staff with planning programs and events such as winter crafts for children and teen "Blind Date with a Book".

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

- 1.A**     [18-0217](#)     Approve the Board of Library Trustees Special Meeting Minutes of January 17, 2018

Vice Chair Bremond moved, and Board Member Isaak seconded, approval of the Board of Library Trustees Minutes of January 17, 2017 as submitted. The motion carried by the following vote:

**Yes:** 3 -   Vice Chair Bremond  
              Board Member Fong  
              Board Member Isaak

**No:** 0

**Absent:** 1 -   Board Member Hwang

**Abstain:** 1 -   Chair Lai

- 1.B**     [18-0218](#)     Approve the Board of Library Trustees Meeting Minutes of February 5, 2018

Board Member Isaak moved, and Vice Chair Bremond seconded, approval of the Board of Library Trustees Minutes of February 5, 2018 as submitted. The motion carried by the following vote:

**Yes:** 3 -   Vice Chair Bremond  
              Board Member Fong  
              Board Member Isaak

**No:** 0

**Absent:** 1 -   Board Member Hwang

**Abstain:** 1 -   Chair Lai

## **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**        [18-0226](#)     Overview of Proposed National Library Week Activities

Director Bojorquez reported that National Library Week will be Sunday, April 8 through Saturday, April 14. Board Members were invited to attend the March 27 Council meeting for a Special Order of the Day in honor of National Library Week. An overview of the week's activities was provided and a video highlighting Library services was presented.

Chair Lai opened the public hearing, and there being no public testimonies, closed the public hearing.

**3      [18-0228](#)      Discussion of Lakewood Branch Library and Learning Center  
Next Steps**

Director Bojorquez reported that the Report to Council (RTC) regarding the Branch Library and Learning Center Feasibility Study Findings will be presented to Council at their March 6 meeting. A brief overview of the RTC was provided to the Board. Director Bojorquez also reported that a presentation on the the Lakewood Branch Library and Learning Center was made at the quarterly Neighborhood Associations meeting on February 12. Additional presentations will be made at: 1) the Lakewood Village Neighborhood Association meeting on March 14; and 2) the Sunnyvale Rotary Club meeting on March 27. In addition, a "Community Table" event is scheduled for April 26 at Lakewood Elementary School. This event will be an opportunity for the larger community to provide feedback on the proposed site options.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

**NON-AGENDA ITEMS & COMMENTS**

**-Board Member Comments**

Board Member Fong moved, and Vice Chair Bremond seconded, to add a public hearing item regarding California Library Association Advocacy Issues to a future Board of Library Trustees Meeting. The motion carried by the following vote:

**Yes: 4 -**    Chair Lai  
                 Vice Chair Bremond  
                 Board Member Fong  
                 Board Member Isaak

**No: 0**

**Absent: 1 -**    Board Member Hwang

**-Staff Comments**

Director Bojorquez informed the Board of the following:

- This year's Staff Development Day is scheduled for Columbus Day which is October 8. Library and Community Services will be closed so that all staff may attend this mandatory in-service training day.
- A total of seven Library employees will be attending this year's Public Library Association (PLA) conference which is being held in Philadelphia PA during the week of March 19.

- The ten slots for the Working Scholars Program were filled with unprecedented speed. In other jurisdictions, the pattern has been that the first slot was not filled until one week after the launch. The Sunnyvale slots were all filled within three business days.
- The Library continues its effort to expand library services to north Sunnyvale students through its "Passport to Learning" Virtual Library Card ConnectEd Whitehouse Challenge Program. Over 400 students at San Miguel Elementary School celebrated 100% student participation with an end of the program school celebration with an hour-long bubble making program with Sterling Johnson the "Bubble Smith".
- This year's California Library Association's Day in the District will take place on March 9. Meetings have been scheduled with both Assembly Speaker Pro Tempore Kevin Mullin and Senator Jerry Hill.

**INFORMATION ONLY ITEMS**

None.

**ADJOURNMENT**

The meeting adjourned at 8:42 p.m.