



# City of Sunnyvale

## Meeting Minutes - Draft Parks and Recreation Commission

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Wednesday, March 14, 2018

7:00 PM

Council Chambers, City Hall, 456 W. Olive  
Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Kenton called the meeting to order at 7:00 p.m. in the Council Chambers

### **SALUTE TO THE FLAG**

Chair Kenton led the salute to the flag.

### **ROLL CALL**

**Present:** 4 - Chair Ralph Kenton  
Vice Chair Henry Alexander III  
Commissioner Irene Gabashvili  
Commissioner Craig Pasqua  
**Absent:** 1 - Commissioner Daniel McCune

Commissioner McCune (excused)

Council Liaison Larsson (absent)

### **ORAL COMMUNICATIONS**

### **CONSENT CALENDAR**

**1.A**     [18-0167](#)     Approve the Parks and Recreation Commission Meeting Minutes of December 4, 2017

**1.B**     [18-0177](#)     Approve the Parks and Recreation Commission Meeting Minutes of January 17, 2018

Vice Chair Alexander III moved and Commissioner Gabashvili seconded to approve the consent calendar as presented. The motion carried by the following vote:

**Yes:** 4 - Chair Kenton  
Vice Chair Alexander III  
Commissioner Gabashvili  
Commissioner Pasqua

**No:** 0

**Absent:** 1 - Commissioner McCune

**PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**      [17-0544](#)      Review and Consider Recommendation to City Council to Approve a Special Agreement between the City of Sunnyvale and the Sunnyvale Sister City Association

Community Services Coordinator, Alisha Rodrigues, presented the staff report on the proposed special agreement with the City of Sunnyvale and Sunnyvale Sister City Association (SSCA). SSCA, a local non-profit organization focused on expanding the sister city relationship between Sunnyvale and Iizuka and increasing community engagement in Sunnyvale. SSCA has been a key community partner since the beginning of the relationship between the two cities in 2013. Staff answered Commissioners' questions regarding the City of Sunnyvale's current relationship with Sister City, Iizuka, Japan and the operating budget.

Chair Kenton opened for public hearing, and there being no public comments, closed the public hearing.

Commissioner Pasqua moved and Vice Chair Alexander III seconded to recommend to Council Alternative 1: to approve and authorize the City Manager to execute the Special Agreement with Sunnyvale Sister City Association.

The motion carried by the following vote:

**Yes:** 4 -    Chair Kenton  
                 Vice Chair Alexander III  
                 Commissioner Gabashvili  
                 Commissioner Pasqua

**No:** 0

**Absent:** 1 - Commissioner McCune

**3**      [18-0176](#)      Volunteer Program Overview

Community Services Coordinator, Alisha Rodrigues, provided an overview on the City of Sunnyvale's volunteer program noting that the Human Resources Department provides general oversight of all City volunteers. Ms. Rodrigues provided a presentation highlighting volunteers from the Community Services Division. In 2017, the City had 930 active volunteers city-wide with 675 of those volunteers specific to Community Services and completing over 16,000 volunteer hours. Staff also included a list of special events hosted by Community Services and mentioned how valuable volunteers are to these events.

Chair Kenton expressed his appreciation for the volunteer luncheon for the Senior Center volunteers. Staff requested feedback or ideas from the commissioners on recruiting volunteers. Suggestions included:

- Establishing a mentorship program
- Explore company volunteer programs
- Utilizing the service Volunteer Match
- Establishing a community focus group
- Require volunteer hours for City boards and commissions members outside of their meeting dates

Superintendent Stark offered a volunteer opportunity to commissioners to assist with seed planting at the Hands on the Arts event to be held on May 19, 2018.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES****NON-AGENDA ITEMS & COMMENTS****-Commissioner Comments**

**-Staff Comments**

Superintendent Stark noted the following:

- Fair Oaks Park Community Input Meeting is scheduled to be held on March 21, 2018 at 6:30 p.m. at Fair Oaks Park Building
- Suggestion boxes are available throughout the City for community suggestions in the naming of a new City park located at Vale. Suggestions are due April 2. Suggestions will be presented to the Parks and Recreation Commission for recommendation to City Council for a final decision.
- Updated commissioners on the AMD housing project and park including the progress on the Corn Palace.

**INFORMATION ONLY REPORTS/ITEMS****ADJOURNMENT**

Chair Kenton adjourned meeting at 7:54 p.m.