



Sunnyvale

## Memorandum

**Date:** 4/24/2018  
**To:** Mayor and City Council  
**From:** Kent Steffens, City Manager  
**Subject:** Supplemental Information for Item 1.G - Countywide AB 939 Fee and Household Hazardous Waste Agreements for FY 2018/19 through 2020/21 (RTC 18-0341)

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On April 23, 2018, City staff was alerted by staff from the County of Santa Clara that they have updated the Agreement for Countywide Household Hazardous Waste Collection Program to delete a provision that delegated authority for the agreement to a County department director. The message from County staff is excerpted here:

“... this morning we received direction from County administration to remove Section 10, Delegation of Authority from the Agreement for the Household Hazardous Waste Collection Program. Removing this section does not impact the rest of the agreement. It is an internal County procedural matter to standardize contract documents. Attached is the revised agreement. Please replace the previous agreement with this version.”

Section 10 (deleted from the revised Agreement):

**10. DELEGATION OF AUTHORITY**

*The Board of Supervisors delegates all CoHHW Program management to the Consumer and Environmental Protection Agency. The Director of the Consumer and Environmental Protection Agency has the authority to execute all vendor contracts necessary to operate the program, to execute any necessary license agreements, to add additional HHW services provided on a cost recovery basis, to amend any contracts or agreements, and to terminate any contracts or agreements. All contracts, agreements, and amendments shall first be approved by County Counsel as to form and legality and the Office of the County Executive.*

Staff supports the revised Agreement as the deleted provision reflects an administrative matter for the County and has no impact on the HHW program services.