



Sunnyvale

Neighborhood Grant Program Application Fiscal Year 2018/19

Application Deadline: May 2, 2018, by 5 p.m.

Thank you for your interest in the Neighborhood Grant Program. Please make sure you thoroughly reviewed the grant guidelines and eligibility criteria to determine if your group qualifies for funding. Funding requests will be considered as part of an annual competitive application process. Neighborhood Grant Program funding will be determined by City Council during the adoption of the FY 2018/19 Budget. If Council approves the funding, each neighborhood group is eligible to apply for and receive a grant of up to \$1,000. Applicants will be notified of award decisions in July 2018.

Complete applications may be submitted in the following ways:

Mail or Drop Off in Person:

Sunnyvale Community Center (Recreation Center Front Desk)
Attn: Alisha Rodrigues
550 E. Remington Drive, Sunnyvale, CA 94087

Email: ncs@sunnyvale.ca.gov or Fax: 408-730-7754.

For questions, contact Alisha Rodrigues at ncs@sunnyvale.ca.gov or 408-730-7599.

Name of Neighborhood Group or Association: Evelyn Glen HOA

Name of Individual Submitting Application: Trillo, Austin

Individual's Email:

Name of Proposed Project: Sign Unveiling

Grant Amount Requesting from the City of Sunnyvale: \$ 1000

(Maximum grant amount is \$1,000)

Neighborhood Group/Association Background

1. When was your neighborhood group or association formed and why? What are the geographic boundaries of your group? How many households are included?

Evelyn Glen HOA is a diverse, multi-family homeowners' association. The community was established in 2008 and consists of 130 individual units.

2. Describe your neighborhood group's activities and the resources that support those activities.

If yours is a formal association, what is the annual budget? How do you raise funds?

Evelyn Glen HOA is a very active community. The board of directors organize community events sometimes several times a year, including: pumpkin carving festivals, multi-cultural food mixer, face painting for families in the summer season. The community has a budget of approximately \$100K. They raise these funds by establishing a monthly assessment - this then gets put into a Reserve fund for future repairs on site. Evelyn Glen chooses to additionally fund social events for more community awareness and comradery.

3. Describe your proposed project and/or event. Make sure to include the following:

- How it will benefit the residents in your neighborhood and/or your neighborhood association?
- How many people or households you are expecting to attend or benefit from the project or event?

The project proposed is a 'Sign Unveiling'. Evelyn Glen HOA currently does not have sign for the community when you enter the property. We feel a sign for the community will only extend the principals of comradery that the board and management strive to maintain. This is a unique project because it does directly impact every resident within the HOA. With the amount of traffic and 'Silicon Valley Madness' we all experience living here - any extra sense of community that we can project, we feel is beneficial for everyone.

4. How did you choose this project and/or event? Describe the outreach you have done to generate awareness and support in your neighborhood around the project and/or event. How many neighbors are in support and how did you determine that number?

We have many residents question why we do not have a welcome sign within the community. Again, this is a community with a lot of families and a lot of people involved to maintain it's integrity. Based off phone calls, emails, and general conversation - more than 50% of the community is in support of this project.

Project Plan

5. Using the chart below, list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/18
1. Find specific site location	Austin + Board of Directors	07/18
2. Hire GC to complete project	Austin	9/18
3. Complete project	Austin + Board of Directors	11-12/18
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

6. Describe how your project and/or event focuses on one or more of the following areas:

- Increasing communication among neighbors
- Building bridges between cultures
- Improving the physical condition of the neighborhood
- Enhancing neighborhood pride and identity

The sign for Evelyn Glen HOA touches on all these points. It will increase communication among neighbors and only further the community more. With being a very diverse community - a sign defining the community will for sure bridge different cultures together even more than what is currently happening. The overall aesthetic will improve with a sign - giving it a uniformed look. Lastly, the sense of pride will have a point of focus having a sign.

7. How will you determine the completed project and/or event has been successful?

The end result will speak for itself. Attention to detail and making sure aesthetically the sign fits in a community that is already established. Feedback through development will be encouraged, as well.

8. What resources will your neighborhood group contribute to support the project and/or event (i.e., number of volunteer hours, donated materials if any, etc.)?

We have many resources at Evelyn Glen that can help. We will need a licensed contractor to perform work - we have several business owners and employees who live within the community that could help facilitate.

9. Please explain how your organization intends to operate this project and/or event in future years without grant assistance from the City. Your explanation should include a goal of sustainability and independence from grant funds within four years or less. Attach additional sheets if needed.

After establishing location - future maintenance of the sign should be minimal. Cleaning and replacing letters should be needed every 10 years or so - which we will budget for.

Neighborhood Grant Program Project Budget Form Fiscal Year 2018/19

Please list the project's expenses using the form below. All expense-related activities listed on your application must be included in your budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than June 14, 2019.**

Project Expenses

Activity	Estimated Costs	Actual Costs
1. <i>Contractor hire (estimate)</i>	\$ <i>100-200</i>	\$
2.	\$	\$
3. <i>materials, contractor paid in full</i>	\$ <i>300</i>	\$
4.	\$	\$
5.	\$	\$
6.	\$	\$
7.	\$	\$
8.	\$	\$
9.	\$	\$
Total Expenses	\$	\$
Amount Requested from the City of Sunnyvale	\$ <i>500</i>	

Other Sources of Support

Volunteer Hours (valued at \$28.46/hour, per <i>IndependentSector.org</i>)	\$
Donated Materials/Services (food, supplies, equipment)	\$
Other Funding Received (other grants, collected dues, donations)	\$
Other: <i>landscape budget</i>	\$ <i>500</i>
Other: <i>misc. repairs after install</i>	\$ <i>500</i>
Total Neighborhood Association Contribution	\$ <i>1000</i>