



# Neighborhood Grant Program Application

## Fiscal Year 2018/19

Application Deadline: May 2, 2018, by 5 p.m.

Thank you for your interest in the Neighborhood Grant Program. Please make sure you thoroughly reviewed the grant guidelines and eligibility criteria to determine if your group qualifies for funding. Funding requests will be considered as part of an annual competitive application process. Neighborhood Grant Program funding will be determined by City Council during the adoption of the FY 2018/19 Budget. If Council approves the funding, each neighborhood group is eligible to apply for and receive a grant of up to \$1,000. Applicants will be notified of award decisions in July 2018.

### Complete applications may be submitted in the following ways:

#### Mail or Drop Off in Person:

Sunnyvale Community Center (Recreation Center Front Desk)  
Attn: Alisha Rodrigues  
550 E. Remington Drive, Sunnyvale, CA 94087

Email: [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov) or Fax: 408-730-7754.

For questions, contact Alisha Rodrigues at [ncs@sunnyvale.ca.gov](mailto:ncs@sunnyvale.ca.gov) or 408-730-7599.

Name of Neighborhood Group or Association: LUNA Lakewood Village Neighborhood Assc

Name of Individual Submitting Application: Abby Rosa - president -

Individual's Email:

Name of Proposed Project: LUNA Picnic 2018

Grant Amount Requesting from the City of Sunnyvale: \$ 1,000.00

(Maximum grant amount is \$1,000)

### Neighborhood Group/Association Background

- When was your neighborhood group or association formed and why? What are the geographic boundaries of your group? How many households are included?  
The Neighborhood was created in 1962. Originally these homes were built as housing for veterans, military workers, and civilians for workers in the Moffett Field area. Today more than 1,625 homes are housed in the Lakewood Village:  
  - ~~Units~~ :  
- Sandia Ave. to Wildwood Ave
  - East of Lawrence Express  
Lakehaven Dr. to Lakebird Dr. West of Lawrence Express
  - Palamos Ave to Sandia Ave. East of Lawrence Express

2. Describe your neighborhood group's activities and the resources that support those activities. If yours is a formal association, what is the annual budget? How do you raise funds?

LUNA is a formal Association which operates on Fund raising, Selling Ads for the LUNA (Lakewood Village Neighborhood Association.) Newsletter Currently there is less than \$100.00 in our Budget Annually ONE of the most popular group Activity, LUNA Sponsors "Dumpster Day" This Activity, cleans up our neighborhood by organizing trash removal and recycling unneeded goods. It make such an impact for which we are very proud of.

## Project Description

3. Describe your proposed project and/or event. Make sure to include the following:
- How it will benefit the residents in your neighborhood and/or your neighborhood association?
  - How many people or households you are expecting to attend or benefit from the project or event?

With This grant Lakewood Village would propose to host A Barbeque on August 19, 2018. This barbeque would feed at \$4.00 a person estimating attendees at 200 people. That funding requires \$800.00 to do this

The balance of the grant would serve us funding for newsletter cost and printing. This Amount is \$200.00

4. How did you choose this project and/or event? Describe the outreach you have done to generate awareness and support in your neighborhood around the project and/or event. How many neighbors are in support and how did you determine that number?

This outreach was chosen as it is an excellent means to foster neighborhood introductions by hosting a barbeque

Social activities build rapport and net working. Everyone loves to enjoy outdoor barbeques and especially if they support getting to know one's neighbors.

We plan to create flyers for the event to present the event 200 neighbors was the amount determined as that was what could be managed financially with the grant requested This estimate

## Project Plan

5. Using the chart below, list the specific activities needed to carry out your project and/or event including an estimated date of completion for each activity.

Activity	Person(s) Responsible	Completion Date (MO/YR)
<i>Example: Create flier/email for barbecue</i>	Jane Smith	08/18
1. Create Fliers For BBQ	Teresa Reynolds	7/20, 2018
2. Fliers Delivery	Abby Rosa + Team	8/5/2018
3. Food Selection Shopping + Prep	Sandra Moreno Abby Rosa + Teresa Reynolds	8/18/2018
4. Cooking and Set up	Juan Moreno	8/19/2018
5. Clean Up	Teresa Reynolds Sandra Moreno Juan Moreno Abby Rosa	8/19/2018
6.		
7.		
8.		
9.		
10.		
11.		
12.		

6. Describe how your project and/or event focuses on one or more of the following areas:

- Increasing communication among neighbors
- Building bridges between cultures
- Improving the physical condition of the neighborhood
- Enhancing neighborhood pride and identity

People love a Free Meal: This barbeque provides A gathering where Food is enjoyed, cultures from the various lands can mingle and community pride is established. This encourages the Neighborhood to take pride and encourage a safer place to live Neighborhood Watch - A Safe + Sound Neighborhood.

7. How will you determine the completed project and/or event has been successful?

We will have A Survey That Attendees can fill out for suggestions and comments

8. What resources will your neighborhood group contribute to support the project and/or event (i.e., number of volunteer hours, donated materials if any, etc.)?

We will use our Team to solicit donated materials  
There will be a Series of raffles + prizes offered.  
Such as A prize of A day of beauty offered by Celebrity  
Make up Artist / Hair Stylist Teresa Reynolds, A volunteer  
and resident of Lakewood Village.  
The estimated volunteers hours should be A total of 40 hours  
Start to Finish of this project.

9. Please explain how your organization intends to operate this project and/or event in future years without grant assistance from the City. Your explanation should include a goal of sustainability and independence from grant funds within four years or less. Attach additional sheets if needed.

We will recreate The Event by charging A small fee to attend Annual picnics This can be the 2019 goal. With The success of the 2018 barbeque LUNA will be able to attract interest and support of future sponsors

**Neighborhood Grant Program**  
**Project Budget Form Fiscal Year 2018/19**

Please list the project's expenses using the form below. All expense-related activities listed on your application must be included in your budget form. **Note: This is a reimbursement grant. All eligible receipts and invoices showing payment must be submitted for reimbursement within 30 days of project/event conclusion and no later than June 14, 2019.**

**Project Expenses**

Activity	Estimated Costs	Actual Costs
1. <u>Primary Cost</u>	\$ <u>150.<sup>00</sup></u>	\$ <u>200.<sup>00</sup></u>
2. <u>Food - HOT DOGS, HAMBURGERS,</u>	\$ <u>800.<sup>00</sup></u>	\$ <u>800.<sup>00</sup></u>
3. <u>BUN, CHEESE, CONDOMENTS, WATER</u>	\$	\$
4. <u>CUPS, PLATES, UTENSILS, CHIPS, COOKIES</u>	\$	\$
5. <u>COFFEE</u>	\$	\$
6.	\$	\$
7.	\$	\$
8.	\$	\$
9.	\$	\$
<b>Total Expenses</b>	\$ <u>1000.<sup>00</sup></u>	\$
<b>Amount Requested from the City of Sunnyvale</b>	\$ <u>1000.<sup>00</sup></u>	

**Other Sources of Support**

<u>Volunteer</u> Hours (valued at \$28.46/hour, per <u>IndependentSector.org</u> )	\$
<u>- 40 hours -</u>	
Donated Materials/Services (food, supplies, equipment)	\$ <u>150.<sup>00</sup></u>
Other Funding Received (other grants, collected dues, donations)	\$
Other: <u>DEPOSIT for Park Permit BBQ</u>	\$
Other:	\$
<b>Total Neighborhood Association Contribution</b>	\$ <u>150.<sup>00</sup></u>