



# City of Sunnyvale

## Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

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Thursday, May 17, 2018

6:30 PM

Council Chambers, City Hall, 456 W. Olive  
Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Cordes called the meeting to order at 6:30 p.m.

### **SALUTE TO THE FLAG**

Chair Cordes led the salute to the flag.

### **ROLL CALL**

**Present 5 -** Chair John Cordes  
Vice Chair Timothy Oey  
Commissioner Angela Rausch  
Commissioner Scott Swail  
Commissioner Kyle Welch  
**Absent 2 -** Commissioner Catherine Barry  
Commissioner Susan Bremond

Status of an absence: Commissioner Bremond (excused)

Status of an absence: Commissioner Barry (un excused)

Council Liaison attendance: Council Liaison Russ Melton (present)

### **PRESENTATION**

[18-0491](#) Annual Reporting on Collisions Involving Pedestrians and Cyclists

Lieutenant Tracy Hern, Department of Public Safety (DPS) Division of Traffic Safety and Street Crime, gave an update on collisions involving pedestrians and cyclists that occurred in the last two years (May 1, 2016 - May 1, 2018). Lt. Hern also gave a brief overview on how Office of Traffic Safety (OTS) funds are distributed.

Vice Chair Oey asked if there was a way to get the report in Excel, so it could be more useful in policy planning. Vice Chair Oey also stated that on El Camino Real

the crosswalks are too far apart so pedestrians tend to cross where it is not safe. He would like to see it be more pedestrian friendly.

Commissioner Welch commented that in October, the City held a Vision Zero workshop and the analytical data presented was in the format Vice Chair Oey is requesting.

Chair Cordes asked about the types of education events DPS offers, and whether DPS is requesting additional funds.

### **ORAL COMMUNICATIONS**

Kevin Jackson, member of the public, advised the Commissioners to understand the council approved policies before making their decisions.

David Snow, member of the public, expressed his concern about appropriate placement of bus stops to cut down on people unsafely crossing busy streets. Mr. Snow commended the efforts of DPS to help educate the public on pedestrian safety and suggested the information be in a multilingual format.

### **CONSENT CALENDAR**

- 1.A**      [18-0464](#)      Approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of April 19, 2018.

Vice Chair Oey requested to amend the minutes to include his comments on the Caribbean Drive Parking and Trail Access Enhancements Design.

Mr. Jackson wanted it on the record that his comment made at the last meeting should have also included the thirty-seven off-street paths and six bike/pedestrians bridges that were identified to be part of the ADA Transition Plan, have not been.

Commissioner Swail moved and Commissioner Welch seconded the motion to approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of April 19, 2018 with the amendment to include Vice Chair Oey's comments. The motion carried by the following vote:

**Yes 5 -**    Chair Cordes  
              Vice Chair Oey  
              Commissioner Rausch  
              Commissioner Swail  
              Commissioner Welch

**No 0**

**Absent 2 -** Commissioner Barry  
Commissioner Bremond

**PUBLIC HEARINGS/GENERAL BUSINESS**

**2. [18-0492](#) Review Recommended Budget**

Lillian Tsang, Principal Transportation Engineer/Planner, stated the recommended budget for transportation related projects for Fiscal Year 2018/19 is \$3.4 million which is an 11% increase from the previous year.

Chair Cordes questioned the budget for the Fair Oaks Avenue Bike Lane and Streetscape Phase 2 project. Chair Cordes also asked for clarification on the money allotted for Bicycle Map Revisions. Council member Melton explained the updates to the Volume One and Volume Two of the Budget Reports.

Vice Chair Oey asked for clarification on the budget allocated for the Bicycle Master Plan, Safe Routes to School (SRTS) Plan and the Pedestrian and Safety Circulation Plan. The numbers differ from the totals he was given. Ms Tsang will look into it.

Vice Chair Oey motioned and Commissioner Rausch seconded the motion to add \$40k per year to the program to fund the SRTS program. The motion carried by the following vote:

**Yes 5 -** Chair Cordes  
Vice Chair Oey  
Commissioner Rausch  
Commissioner Swail  
Commissioner Welch

**No 0**

**Absent 2 -** Commissioner Barry  
Commissioner Bremond

Vice Chair Oey motioned and Commissioner Swail seconded the motion to continue funding the SRTS Coordinator Position with a supplemental budget of \$169k per

year and a one time cost of \$9,700. The motion carried by the following vote:

**Yes 5 -** Chair Cordes  
Vice Chair Oey  
Commissioner Rausch  
Commissioner Swail  
Commissioner Welch

**No 0**

**Absent 2 -** Commissioner Barry  
Commissioner Bremond

Madison Snow, an 8th grader at Sunnyvale Middle School, would like to see a public display of SRTS for kids and the general public. Ms. Snow also pointed out that Knickerbocker Drive is a dangerous street for bicycles.

Mr. Snow expressed his concerns that the BPAC will not have time to give their input on the budget and would like to see more time given in the upcoming years.

**3. [18-0493](#) Sunnyvale Representative to VTA BPAC Recommendation**

Vice Chair Oey moved and Commissioner Rausch seconded the motion to reappoint Dave Simons as the VTA BPAC Representative for the upcoming 2-year term (7/1/18-6/30/20). The motion carried by the following vote:

**Yes 5 -** Chair Cordes  
Vice Chair Oey  
Commissioner Rausch  
Commissioner Swail  
Commissioner Welch

**No 0**

**Absent 2 -** Commissioner Barry  
Commissioner Bremond

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

**4. [18-0494](#) Adopt Bicycle Parking Standards**

Vice Chair Oey suggested to add secure, sheltered, bicycle parking and bicycle lockers to the Bicycle Parking Standards. Vice Chair Oey also suggested to add Bicycle Parking Standards to both new development and public right-of-way. Vice

Chair Oey will write up his recommendations for both.

**5.        [18-0495](#)        Vehicle Types Allowed on Sidewalks, Bicycle Facilities, and Roadways**

Commissioner Bremond has written up her recommendation. It will be discussed at the next BPAC meeting.

Commissioner Swail would like to address the proximity of cars to bikes for bike parking. Cars often block access to bike parking. Chair Cordes sees this as more of an enforcement issue.

Chair Cordes motioned and Commissioner Rausch seconded the motion to add cycle tracks or designated bike paths to all new development as a potential study issue.

Chair Cordes motioned and Vice Chair Oey seconded the motion to change the bicycle facilities standards for new development to add more bike parking facilities with charging capabilities for electric bikes as a requirement for all new development as a potential study issue.

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

Vice Chair Oey re-visited having a staff bike ride. Ms. Tsang responded that Shahid Abbas, Transportation and Traffic Manager, said it would take too much staff time to coordinate. Vice Chair Oey mentioned several other cities have done it. Chair Cordes suggested to talk to the Mayor. Vice Chair Oey agreed to do that and Chair Cordes will talk to staff about adding it to the agenda so the Commissioners can vote on it.

Vice Chair Oey recommended the board be more clear in the future on recommendations so they are not misunderstood. Commissioner Rausch added in the future, guidance from staff would be helpful with moving projects forward.

Vice Chair Oey also recommended shifting money more towards bike and pedestrian facilities instead of cars in order to make it easier to walk and bike to work.

Chair Cordes mentioned Bike to Work Day went well but he thought there were less bikes this year.

**-Staff Comments**

Ms. Tsang reported that for Bike to Work Day, there were 510 bikes that rode by and 302 bikes that stopped at the two stations they hosted, which is a 4% increase from last year. She concluded by saying that the new Bike Maps are now available in the City Hall Lobby as well as online.

Council Member Russ Melton provided a brief summary of the Caribbean Drive project. Council approved the Staff Preferred Option.

**INFORMATION ONLY REPORTS/ITEMS**

[18-0496](#) Active Items List - May 2018

[18-0497](#) BPAC 2018 Annual Work Plan

**ADJOURNMENT**

Chair Cordes adjourned the meeting at 8:17 p.m.