



# City of Sunnyvale

## Meeting Minutes - Final

### Housing and Human Services Commission

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Wednesday, October 24, 2018

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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#### **CALL TO ORDER**

Chair Gilbert called the meeting to order at 7:01 p.m.

#### **SALUTE TO THE FLAG**

Chair Gilbert led the salute to the flag.

#### **ROLL CALL**

**Present:** 6 - Chair Diana Gilbert  
Vice Chair Joshua Grossman  
Commissioner Patti Evans  
Commissioner Ken Hiremath  
Commissioner Minjung Kwok  
Commissioner Elinor Stetson

**Council Liaison Nancy Smith (present)**

#### **ORAL COMMUNICATIONS**

Trudi Ryan, Director of Community Development, introduced new Housing Officer Jennifer Carloni. She noted that her official start day will be November 19 and was attending the meeting to observe and prepare for the work ahead.

#### **CONSENT CALENDAR**

**1.A**     [18-0890](#)     Approve the Housing and Human Services Commission  
Meeting Minutes of September 19, 2018

MOTION: Commissioner Evans moved and Vice Chair Grossman seconded the motion to Approve the Housing and Human Services Commission Minutes of September 19, 2018 as submitted.

The motion carried by the following vote:

**Yes:** 5 - Chair Gilbert  
 Vice Chair Grossman  
 Commissioner Evans  
 Commissioner Hiremath  
 Commissioner Stetson

**No:** 0

**Abstain:** 1 - Commissioner Kwok

### **PUBLIC HEARINGS/GENERAL BUSINESS**

**2**      [18-0892](#)      Biennial Review of Priority Needs for Human Services and  
 Recommendation to City Council

Housing Programs Analyst, Joseph Shin, provided the staff report.

Chair Gilbert opened the public hearing at 7:11 p.m.

Staff noted that the Commissioners had received written comments and materials from Senior Adults Legal Assistance, Abilities United, and Downtown Streets Team to be included as part of the public hearing.

The following representatives spoke in support of their programs that provide services to low-income residents of all ages, and thanked the Commissioners for their continued support.

- Teresa Johnson, Meals-on-Wheels Program Manager
- Sarah Norman, Friends for Youth Community Partnerships Director
- Pilar Furlong, Bill Wilson Center Chief Community Resources Officer
- Marie Bernard, Sunnyvale Community Services Executive Director
- Georgia Bacil, Senior Adults Legal Assistance Directing Attorney

Services for youth include mentoring and counseling. Services for Seniors include home-delivered hot meals and legal services. Services for residents with special needs, homeless individuals, and families also include, outreach, job readiness, independent living skills, and food programs.

All the speakers shared accomplishments from the current year and indicated that the need for their services continues to increase. They also noted that a major driving factor has been the continuing rise in housing costs.

Ms. Bernard also encouraged a recommendation to Council an increase to the budgeted annual allocation of General Fund for human services which has remained at \$100,000 for many years.

Chair Gilbert closed the public hearing at 7:37 p.m.

After some discussion and clarification questions of staff, Chair Gilbert asked for a motion.

MOTION: Commissioner Evans moved and Commissioner Stetson seconded the motion to recommends to Council Alternatives 1 and 4: 1) Recommend to City Council the list of priority needs as shown in the staff report, excerpted from the 2015-2020 ConPlan; and, 2) Recommend a supplemental funding amount of \$200,000 for human services grants for FY 2019/20. The funding recommendation is to include information and supporting documentation from staff based on CPI, increasing housing costs, number of potential low-income or high need clients, and percentage of the total General Fund that it represents.

The motion carried by the following vote:

**Yes:** 6 - Chair Gilbert  
Vice Chair Grossman  
Commissioner Evans  
Commissioner Hiremath  
Commissioner Kwok  
Commissioner Stetson

**No:** 0

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

Chair Gilbert reiterated the commissioners' welcome to Ms. Carloni.

**-Staff Comments**

None.

**ADJOURNMENT**

Chair Gilbert adjourned the meeting at 8:02 p.m.