



City of Sunnyvale

Meeting Minutes - Draft Heritage Preservation Commission

Wednesday, October 3, 2018

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

CALL TO ORDER

Chair Hopkins called the meeting to order.

SALUTE TO THE FLAG

Chair Hopkins led the salute to the flag.

ROLL CALL

Present: 5 - Chair Dawn Hopkins
Vice Chair Dixie Larsen
Commissioner Mike Michitaka
Commissioner Kenneth Valenzuela
Commissioner David Wu

PRESENTATION

1.A. [18-0830](#) PRESENTATION - Study Issues Training

Senior Management Analyst Lupita Alamos-Bisbee provided a Study Issue training and described the study issue process. She noted that when a study issue is proposed, staff reviews current policies to determine if a proposed study would introduce a new ordinance, expand the City's current delivery program, changes an existing policy, or amends the City's General Plan. Ms. Alamos-Bisbee further explained that staff resources are limited and that the study issue process sets the Council priorities for the year.

Commissioner Wu asked staff to clarify the General Plan and Senior Planner Noren Caliva-Lepe clarified and summarized the purpose of the City's General Plan.

Commissioner Wu asked for background information related to a 2011 study issue that created Sunnyvale's Historical Context Statement. Ms. Caliva-Lepe explained that the study issue was meant to address cultural diversity in the City and that it took approximately one year to complete.

Ms. Alamos-Bisbee summarized the timeline for the study issues process and provided tips on what makes a good study issue. She also reviewed the City's budget process. Ms. Alamos-Bisbee also reminded the Commission about their ability to advocate for study issues during the City Council public hearing and workshop process.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

2. [18-0873](#) Approve the Draft Heritage Preservation Commission Meeting Minutes of September 10, 2018

Vice Chair Larsen moved and Commissioner Wu seconded to approve the Draft Heritage Preservation Commission Meeting Minutes of September 10, 2018, as submitted.

Motion Carried as follows:

Yes: 4 - Chair Hopkins
 Vice Chair Larsen
 Commissioner Valenzuela
 Commissioner Wu

No: 0

Abstain: 1 - Commissioner Michitaka

PUBLIC HEARINGS/GENERAL BUSINESS

None

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

3. **18-0870** Potential Study Issue: The contributions of Asian Americans and other minority groups to the history of Sunnyvale.

Commissioner Wu proposed a study issue to research the contribution of Asian Americans and other minority groups to the City's history.

Chair Hopkins asked Commissioner Wu what the proposal would result in, and asked if elaborating on the existing Historical Context Statement would be sufficient. Commissioner Wu confirmed that the existing Historical Context Statement seemed to be lacking and that further research would be helpful. He also noted that an

updated Historical Context Statement could create a framework for future decision-making when examining Heritage Resources.

Ms. Caliva-Lepe Lepe noted that a historical consultant may be needed for the research and that staff may need to ask for a budget supplement for the potential costs.

Yes: 5 - Chair Hopkins
Vice Chair Larsen
Commissioner Michitaka
Commissioner Valenzuela
Commissioner Wu

No: 0

4. 18-0871 Potential Study Issue: Early electronics history in Sunnyvale

Chair Hopkins expressed interest in promoting Sunnyvale's history with technology companies that were based in the City.

Commissioner Larsen noted that the Sunnyvale Museum has a wall displaying the technological history of Sunnyvale and the greater Silicon Valley.

Commissioner Wu asked if there are any landmarks at locations of technology companies. Ms. Caliva-Lepe said that this is acknowledged in the Historical Context Statement; however, there are no designated Heritage Resources or Local Landmarks. She noted options to merge this study issue with other proposed study issues. Ms. Alamos-Bisbee added that the Commission could also ask City Council to amend a current study issue or combine study issues if they are similar in context.

Yes: 4 - Chair Hopkins
Commissioner Michitaka
Commissioner Valenzuela
Commissioner Wu

No: 1 - Vice Chair Larsen

5. [18-0872](#) Potential Study Issue: Programs to encourage visitation to Heritage and Landmark Resources.

Ms. Caliva-Lepe noted that the Commission expressed interest in promoting the Heritage Preservation program. Ms. Caliva-Lepe recapped what the study issue may result in, including an update to an existing bicycle route map of Heritage Resources and Local Landmarks. Chair Hopkins also suggested a passport

program.

- Yes:** 3 - Chair Hopkins
Commissioner Michitaka
Commissioner Wu
- No:** 2 - Vice Chair Larsen
Commissioner Valenzuela

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Chair Hopkins asked about the trees at Butchers Corner and Ms. Caliva-Lepe updated the Commission that the applicant has yet to submit a building permit application.

Commissioner Valenzuela noted that the Olson fruit stand on El Camino Real has closed.

INFORMATION ONLY REPORTS/ITEMS

None.

ADJOURNMENT

Chair Hopkins adjourned the meeting at 8:58 p.m.