## 2019 Master Work Plan Board of Library Trustees Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 7	<ul><li>Rank Study Issues by January 31</li><li>Silicon Valley Reads</li></ul>
February 4	<ul> <li>Review of Library Fee Schedule</li> <li>Census 2020</li> <li>Cold Weather Shelter</li> </ul>
March 4	<ul><li>Partnerships and Collaborations</li><li>Day in the District</li></ul>
April 1	<ul><li>Review of National Library Week</li><li>Library Improvements</li></ul>
May 20 (Special Meeting)	Approve Recommended Budget
June 3	<ul><li>Recognition of Service</li><li>Multi-lingual Services and English as a Second Language</li></ul>
July 1	Selection of Chair and Vice Chair
August 5	<ul><li>Technology in the Library</li><li>Literacy Programs</li></ul>
September 9	Preliminary Discussion of 2020 Master Work Plan
October 7	<ul> <li>Final month to Propose Study Issues (Due to City Manager by December 3)</li> <li>Sunnyvale Working Scholars</li> </ul>
November 18 (Special Meeting)	Approve 2020 Master Work Plan
December 2	<ul> <li>Final month to Approve 2020 Master Work Plan</li> <li>Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul>

## Additional items yet to be scheduled:

• Study Issues ranking date to be determined based on 2019 Study Issues Workshop date