

Information/Action Items - Council Directions to Staff

Date	Directive/Action Required	Dept	Due Date	Completed
5/8/18	Staff to research any other available off road parking for the Bay Trails and provide an update by the end of the year.	DPW	2/5/19	
5/8/18	Provide information report to Council on the findings when the speed survey for Caribbean is complete.	DPW	Feb 2019	
5/8/18	Update Council Policy 7.1.1 – Fiscal – Long Range Goals and Financial Policies and bring back for Council adoption.	FIN	Feb 2019	
5/25/18	Provide more information on the connection between sales tax generation and land uses	OCM	Spring 2019	
5/25/18	Bring back the sales tax chart by City when the Council considers the El Camino Real Precise Plan update	CDD	Spring 2019	
7/17/18	Staff to work with the Chamber of Commerce in gathering information or making a recommendation on what options may be available to the hotels to encourage occupancy on the weekend.	OCM	Mar 2019	
8/28/18	Staff to provide quarterly updates to Council on ERP implementation progress	OCM	Jan 2019	
12/17/18	Staff to work directly with the SCV Water District on coordination of emergency operations. Obtain specific details on the monitoring efforts used by the District for awareness of emergency situations	DPS	June 2019	
12/18/18	Conduct a special audit of the Capital Improvement Project reserves and bring findings back	FIN	May 2019	

New Study/Budget Issues Sponsored by Council

Date Requested	Study Issue Topic	Requested By	Dept	Approved by City Manager
1/8/19	Study developing a Commission for Airplane Noise.	Goldman , Melton	OCM	
1/15/19	Library fee forgiveness program.	Fong , Goldman, Melton and Klein	LCS	
1/15/19	Create an office of cultural affairs or a cultural affairs strategy with designated staff.	Fong , Goldman, Melton and Klein	LCS	
1/15/19	Budget Issue proposed to escalate elimination of all City signage with the old City logo and the brick monuments on major entrances into the City.	Melton , Goldman	DPW	