



# City of Sunnyvale

## Meeting Minutes - Draft

### Housing and Human Services Commission

---

Wednesday, January 23, 2019

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

---

#### **CALL TO ORDER**

Chair Gilbert called the meeting to order at 7 p.m.

#### **SALUTE TO THE FLAG**

Chair Gilbert led the salute to the flag.

#### **ROLL CALL**

**Present:** 5 - Chair Diana Gilbert  
Commissioner Patti Evans  
Commissioner Ken Hiremath  
Commissioner Minjung Kwok  
Commissioner Elinor Stetson

**Absent:** 1 - Vice Chair Joshua Grossman

**Vice Chair Joshua Grossman (excused)**  
**Council Liaison Russ Melton (present)**

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

**1.A**     [19-0052](#)     Approve the Housing and Human Services Commission  
Meeting Minutes of December 12, 2018

Chair Gilbert asked if there was need for discussion, or for a motion on the consent calendar.

MOTION: Commissioner Evans moved and Commissioner Stetson seconded the motion to Approve the Housing and Human Services Commission Minutes of December 12, 2018 as submitted.

The motion carried by the following vote:

**Yes:** 5 - Chair Gilbert  
Commissioner Evans  
Commissioner Hiremath  
Commissioner Kwok  
Commissioner Stetson

**No:** 0

**Absent:** 1 - Vice Chair Grossman

### **PUBLIC HEARINGS/GENERAL BUSINESS**

#### **2      [19-0051](#)      Review and Rank Study Issues**

Housing Officer Jenny Carloni provided an overview of each of the study issues and staff recommendations, as well as a review of the ranking process.

After some clarifying questions of staff, Chair Gilbert opened the public hearing at 7:25 p.m.

No speakers present.

Chair Gilbert closed the public hearing at 7:26 p.m.

Chair Gilbert suggested to discuss one study issue at a time to first determine if they should be dropped or deferred, and rank the remainder. All commissioners agreed.

There was no motion to drop any of the study issues.

Study Issue CDD 19-01: Evaluation of Right-to-Lease Ordinance was deferred unanimously.

Study Issue CDD 19-11: Promote Workforce Housing Opportunities for City Employees and Sunnyvale School Teachers was deferred unanimously.

MOTION: Commissioner Evans moved and Commissioner Stetson seconded the motion to defer Study Issue CDD 19-12: Develop Policy to address impacts of Mobile Home Park rent increases, conversions, and closures.

The motion failed by the following vote:

**Yes:** 2 - Commissioner Evans  
Commissioner Stetson

**No: 3 -** Chair Gilbert  
Commissioner Hiremath  
Commissioner Kwok

**Absent: 1 -** Vice Chair Grossman

Ranking of the remaining two study issues was as follows:

Study Issue	Evans	Gilbert	Hiremath	Kwok	Stetson
CDD 19-12	2	2	2	2	2
CDD 19-13	1	1	1	1	1

Chair Gilbert asked for a motion.

MOTION: Commissioner Hiremath moved and Commissioner Evans seconded the motion to accept the resulting ranking:

Ranked No. 1 - Study Issue CDD 19-13: Update and develop City policies to take a more prominent role in human services for Sunnyvale residents.

Ranked No. 2 - Study Issue CDD 19-12: Develop Policy to address impacts of Mobile Home Park rent increases, conversions, and closures.

The motion carried by the following vote:

**Yes: 5 -** Chair Gilbert  
Commissioner Evans  
Commissioner Hiremath  
Commissioner Kwok  
Commissioner Stetson

**No: 0**

**Absent: 1 -** Vice Chair Grossman

Additionally, Chair Gilbert noted that she would attend the Council Study Issues Workshop on March 7.

**3**      [19-0174](#)      Review Draft Human Services Policy Letter to City Council

Chair Gilbert asked if there were any questions on the letter that she drafted

regarding Human Services policy.

Chair Gilbert opened the public hearing at 7:58 p.m.

No speakers present.

Chair Gilbert closed the public hearing at 7:59 p.m.

Chair Gilbert encouraged the commissioners to provide input to improve the letter before it was sent to Council.

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Commissioner Hiremath thanked Chair Gilbert for drafting the letter to Council.

#### **-Staff Comments**

Housing Officer Carloni announced that the Housing Strategy webpage was in place and distributed a flier for the Community Outreach meeting scheduled for Feb 12 at Lakewood Park Community Room. She also noted that outreach for the Housing strategy will be done through email to existing lists of interested parties, City website, social media, and posting fliers at key locations throughout the City and encouraged the Commissioners to spread the word.

### **INFORMATION ONLY REPORTS/ITEMS**

[19-0168](#)      Approved 2019 Master Work Plan

### **ADJOURNMENT**

Chair Gilbert adjourned the meeting at 8:27 p.m.