| Date | Directive/Action Required | Dept | Due Date | Completed |
|----------|--|------|-----------|-----------|
| 5/8/18 | Provide information report to Council on the findings when the speed survey for Caribbean is complete. | DPW | Feb 2019 | |
| 5/8/18 | Update Council Policy 7.1.1 – Fiscal – Long Range Goals and Financial Policies and bring back for Council adoption. | FIN | 3/5/19 | |
| 5/25/18 | Bring back the sales tax chart by City when the Council considers the El Camino Real Precise Plan update | CDD | Fall 2019 | |
| 7/17/18 | Staff to work with the Chamber of Commerce in gathering information or making a recommendation on what options may be available to the hotels to encourage occupancy on the weekend. | OCM | Mar 2019 | |
| 8/28/18 | Staff to provide quarterly updates to Council on ERP implementation progress | OCM | Apr 2019 | |
| 12/18/18 | Conduct a special audit of the Capital Improvement Project reserves and bring findings back | FIN | May 2019 | |

| Date Requested | Study Issue Topic | Requested By | Dept | Approved by City Manager |
|-------------------|--|---|------|-----------------------------|
| 1/15/19 | Explore Strategies to Promote Cultural Inclusion in City Programs and Services | Fong, Goldman, Melton and Klein | LCS | |
| 1/15/19 | (Budget Issue) Escalate elimination of all City signage with the old City logo and the brick monuments on major entrances into the City. | Melton, Goldman | DPW | |
| 2/5/19 | Develop lighting ordinance (Dark Sky/Lights out) to address artificial light and its impact. | Smith , Melton, Fong, Goldman, Klein | DPW | |
| 2/5/19 | (Budget Issue) Increase the service level pertaining to City advocacy in Washington, Sacramento and regional basis. | Melton , Klein, Smith | OCM | |
| 2/7/19 | Study adding diversity and inclusion into the General Plan, by amending Chapter 2, C.V. 1.4 to ensure all components of the City operations attempt to address diversity in the City of Sunnyvale. | Fong, Melton | CDD | |
| 2/7/19 | Develop a Workforce Initiative That Creates Partnerships to Develop a Pipeline for Students to Enter Public Sector Employment | Fong, Klein | HRD | |