



Sunnyvale

## Recommended Budget and Resource Allocation Plan

City of Sunnyvale, California – Fiscal Year 2019/20

Extracted Pages for Parks  
and Recreation and Arts  
Commission



**City Manager's  
Letter of Transmittal**



# Memorandum



**Date:** 5/6/2019  
**To:** Honorable Mayor, Councilmembers, and Sunnyvale Community  
**From:** Kent Steffens, City Manager  
**Subject:** Fiscal Year 2019/20 Recommended Budget

---

I am pleased to present the FY 2019/20 Recommended Budget and Twenty-Year Resource Allocation Plan. Sunnyvale's budget process alternates each year between an operating and projects budget. This year our focus turns to the City's projects plan, which is comprised of capital and infrastructure projects, strategic initiatives, and multi-year efforts not requiring on-going funds over 20 years. As we focus on the projects budget, part of the normal course of this process includes some operating budget adjustments.

This Recommended Budget maintains the high level of service that our community enjoys, and invests in projects needed to sustain and improve our public services. This year's Recommended Budget includes:

- A portfolio of projects that make significant investments in the City's transportation, parks, and public facilities infrastructure.
- Significant investments in public safety including an additional \$22.3 million over the twenty-year plan for recruitment and training, and the acceleration of \$1.8 million for the replacement of two fire engines and the rescue unit within three years.
- The formalization of the first phase of the Civic Center Modernization project, appropriating \$212 million for design and construction of a new City Hall.
- Investment in the City's transportation infrastructure, including the allocation of funds to street and sidewalk maintenance from the Road Maintenance and Rehabilitation Act Senate Bill 1 (SB1) and Measure B half cent sales tax.
- Continued investment in the significant needs of our aging wastewater infrastructure including continued investment in the Sunnyvale Clean Water Program.
- Investments in personnel-related costs to ensure we attract and retain a high-quality workforce.
- Closing the fiscal strategies included in the FY 2018/19 Budget required to balance the General Fund over the long term.
- \$1.6 million in funding for the implementation of the City's Climate Action Plan.

## Economic Climate

Sunnyvale's economy is both affected by and impacts the national and global economy. As the Heart of Silicon Valley, we host companies with both a strong global and local presence. We continue to experience an extended multi-year period of economic growth reflected in both our revenues and expenditures. The economic climate and fiscal condition in Sunnyvale are complex

and dynamic with key indicators, such as:

- Extremely low unemployment rates for the region (2.4% locally).
- A dynamic downtown with a major development project underway.
- Property tax growth that continues to exceed projections, adding \$180.6 million over 20 years from the FY 2018/19 Adopted Budget.
- Strong growth in Transient Occupancy Tax revenue, adding \$58.4 million over 20 years.
- A continued drop in sales tax revenue, showcasing the volatility and shifting climate of the retail economic sector, resulting in a projected \$55.1 million reduction in sales tax over 20 years.
- Strong development throughout the City with properties continuing to change ownership and developers focusing on multiple specific plan areas for development.
- All time high revenues from development impact fees for housing, parks, and traffic.

Historically, periods of expansion are followed by periods of economic contraction. Economists have been expressing an expectation that a recession is likely within the next several years. With the average economic boom lasting five to eight years, our current economic expansion has extended well beyond the average term. However, there are indicators a slowdown may be on the horizon. A flat yield curve, uncertain political climate nationally and globally, and the Federal Reserve Bank's recent reversal on raising the Federal Funds Rate, all indicate potential near-term volatility. This Recommended Budget carries through the themes of the last several budgets, bolstering the City's reserves to sustain the negative effects of a potential downturn in the short run, and allowing for thoughtful, data driven course correction over the long run.

In short, Sunnyvale's economic climate and fiscal condition are complex with many moving parts. While the underlying financial foundation of the City is solidly fueled by a strong economy, economic uncertainty, strong competition in the labor market, and significant expenditure pressures require a thoughtful and vigilant approach to budgeting.

### Legal and Policy Framework

The Recommended Budget and Twenty-Year Resource Allocation Plan reflects the Council's public policies and the related resources needed to implement them. Unlike many other public agencies, Sunnyvale is relatively unique in that it does not budget year-to-year. Sunnyvale's reputation of strong financial management rests in the community's values expressed through the City Charter and long-established City Council Policies that together require the City remain fiscally strategic and sustainable. These disciplined laws and policies promote fiscal solvency over the long term, for example:

- 10 Year Balanced Budget Mandate – Sunnyvale voters have mandated a City Charter provision requiring "At least thirty-five days prior to the beginning of each fiscal year, the City Manager shall submit to the City Council the proposed budget as prepared by

him/her. Said budget shall be a balanced ten-year budget, reflect a minimum of ten years long-range financial planning” (Article 1302);

- 20 Year Resource Allocation Plan Requirement – In addition to voter mandates, City Council Policy 7.1.1 requires decision making focused on long-range implications of short-range budgeting decisions, with specific focus on the following:
  - A.1.3 A balanced Twenty-Year Resource Allocation Plan shall be presented to the City Council annually.
  - A.2.1 The City shall maintain a long-term fiscal perspective by annually preparing a Twenty-Year Long Term Financial Plan for each fund. Those funds which account for intergovernmental grants will only include known entitlements.
  - A.2.2 Major financial decisions should be made in the context of the Twenty-Year Long Term Financial Plan.
  - A.2.3 Long term financial planning should enable the current service level provided to be sustained over time through the strategic use of reserves.
  - A.2.4 The Long Term Financial Plans should be used to communicate the fiscal impact of City decisions to all stakeholders whenever possible.
- Budget Stabilization Fund Threshold Requirement – City Council Policy 7.1.1 (E.1.4) requires that the General Fund “Budget Stabilization Fund will be a minimum of 15% of projected revenues for the first two years of the 20-year planning period. Beyond year two, the Budget Stabilization Fund will always have a balance of at least zero.”

The FY 2019/20 Recommended Budget strives to balance the distribution of resources between core operations and projects. We are deliberate in investing in present day needs, continue to sufficiently plan for unanticipated events that cause additional expenditures, and ensure our approach allows for agile reaction to quickly changing service needs while maintaining a long-term fiscal context.

### Recommended Budget and Significant Impacts

We develop the budget through the thoughtful review of revenue and expenditure trends and projections. Over the last several years we have addressed significant challenges, investing in our employees through negotiated labor agreements, accounting for long- term pension cost increases, making improvements in our internal services, increasing infrastructure investment, and prioritizing Council adopted priorities. This budget, which is focused on projects, was developed with Council Strategic Policy Priorities in mind. The City Council established strategic policy priorities two years ago and has revisited them annually to help guide the development of the Recommended Budget. The following lists those priorities and how this Recommended Budget continues them:

1. Civic Center Campus and Main Library – The Recommended Budget segregates funding for Civic Center Phase 1 (City Hall) to a separate project. In addition, \$1 million has been added to begin the planning efforts for Phase 2 (the Main Library) starting in FY 2022/23.
2. Ability of Infrastructure to Support Development and Traffic – Funds from the State SB 1 gasoline tax increase and Santa Clara County Measure B as well as the continuation of multiple significant capital improvements are included in the Recommended Budget.
3. Open Space Acquisition Planning: Future of Golf Courses – The Recommended Budget includes increases to the General Fund subsidy to Golf through FY 2023/24 to support the negative results of a wet winter, and allows space to study and evaluate the appropriate level of subsidy.
4. Downtown Sunnyvale – Developer construction is underway, the extension of Murphy Avenue is complete and the construction of more housing, retail, a movie theater and grocery store is underway. This budget anticipates the benefit of additional sales tax revenue from the downtown development starting in FY 2020/21.
5. Improved Processes and Services through the use of Technology – The Recommended Budget includes the implementation of several major initiatives, including the addition of \$1.1 million to server operating system upgrades, funding to evaluate and potentially procure a new utility billing system, and continued support of the Enterprise Resource Planning and Community Development permitting system implementations.
6. Accelerate the Climate Action Plan (CAP) – The Recommended Budget includes \$1.6 for implementation of CAP 2.0, a robust approach to address climate change.

The Recommended Budget continues the advancement of each of these priorities, applying resources both at a high level and on a very specific and targeted basis through the projects budget process.

### Maintaining a Competitive Edge

One of the most imminent challenges at hand is maintaining the City's ability to attract and retain talent. Employees in skilled positions with public sector experience are in high demand and the market is very competitive. While Sunnyvale has been successful in attracting staff from other agencies, we have also lost many talented staff at all levels. In addition, recruitment and training for public safety officers continues to be a key challenge; high attrition rates due to retirements and other separations are expected to continue. The Recommended Budget includes an effort to address this. We take a careful approach to budgeting total compensation, as the components of compensation (salaries, benefits, and retirement) all escalate at different rates, and some (e.g. pensions) compound the fiscal impact of increases in salary. Overall, compensation costs are budgeted to increase between 2% to 6% annually

(dependent largely on the growing impact of pension rates) over the first ten years of the planning period. These assumptions include increases in pensions and healthcare, as well as salaries designed to enable us to stay competitive in the regional labor market and help to retain staff.

In this Recommended Budget, we also continue our contribution to the newly established Pension Stabilization Trust Fund, including \$9 million over nine years in deposits into the trust. This fund will enable the City to reserve funds for pension cost uncertainty, keep those funds locally controlled, prefund our pension costs, all the while earning a higher return than we could on our regular pooled cash investments. We start drawing on the fund in FY 2028/29 to help stabilize the peak years of CalPERS payments.

While overall our strategic position on pension funding remains stable, we must be mindful that this is a significant appropriation of resources. CalPERS returns have exceeded targets over the last two years, but their ten-year average (5.6%) remains below their targeted rate. We are watching the current year returns carefully, which have dipped in the current volatile market. Underperformance in the current year would affect rates going into the FY 2020/21 Recommended Budget.

## Investments in Infrastructure

While the City has made great strides forward with regards to infrastructure funding, challenges continue. In this projects budget cycle, we reviewed all current projects, and proposed a group of new projects to support the City's efforts. The following summarizes some of the projects updated or new to this budget.

### *Sunnyvale Clean Water Program*

The Sunnyvale Clean Water Program (SCWP), which is funded to renovate the City's aging Wastewater Pollution Control Plant, is budgeted across multiple projects and includes the renovation of existing facilities, as well as construction of some new facilities to replace existing infrastructure that is in too poor of a condition to rehabilitate. The program is planned as a series of design and construction projects over the next twenty years in various phases, and some project expenditures beyond our twenty-year horizon. Total cost of the program over the twenty-year planning period is approximately \$850 million.

Sunnyvale Clean Water projects in the Recommended Budget are up \$203 million over twenty years to reflect significant increases in the cost of construction, as well as a 10% bid market factor to account for the lack of competition in this highly specialized market.

### *Civic Center Modernization*

The City has been actively planning an effort to modernize the Civic Center campus since early 2015. Buildings at the Civic Center are decades old and in need of renovation or replacement. A Master Plan and Environmental Impact Report were approved by the City Council in September 2018 and the design contract for Phase 1 which includes City Hall and a Public Safety Emergency

Operations Center Addition and Renovation was awarded by the City Council in December 2018. The design process is expected to take 16 months with the project scheduled to go out to bid for construction in spring 2020. The project is being financed by a combination of sources, largely from the sale of property and the issuance of bonds, which will be re-paid with rent from various funds, including the General Fund and Enterprise Funds.

### *Parks Renovation Projects*

The majority of Parks and Recreation projects are funded by Park Dedication Fees, which may be used to pay for developing new or rehabilitating existing neighborhood or community parks or recreational facilities. The FY 2019/20 Projects Budget reflects an update to several park rehabilitation and enhancement projects to reflect the latest labor and construction costs. The Recommended Budget has \$244.7 million in park and recreation projects. This is up approximately \$40 million from the prior year. Increases are due to cost escalations, an additional \$6 million needed for the Washington Community Swim Center, and \$25 million for park and open space improvements related to the Civic Center.

### *Traffic and Transportation Projects*

Maintaining and improving our transportation infrastructure is critical to ensuring livable local communities, balancing housing and jobs, and supporting economic development. Sunnyvale has developed an excellent transportation infrastructure, however much of it is old and requires rehabilitation and modernization. The City has proactively conducted long-range planning for traffic and transportation needs for several years and is actively involved in countywide planning efforts. We also leverage federal and state funds where possible to fund many of these very expensive projects.

Investments included in this Recommended Budget include \$23 million for the rehabilitation of the Fair Oaks Bridge, the City's share of Mathilda/237/101 Interchange improvements, the study of Caltrain Grade Separations at Mary and Sunnyvale avenue, preliminary design for the Bernardo Ave Undercrossing, and an EIR for the Mary Avenue Overcrossing. We've also continued our investment in both pavement and sidewalk, curb, and gutter rehabilitation, leveraging Measure B funds, SB1 Funds along with traditional General Fund, Gas Tax, and Vehicle Registration Fee funding sources for a total investment of \$205 million over twenty years.

### *Water Distribution and Sewer Collection Infrastructure*

In addition to the Sunnyvale Clean Water Program, the City also has projects to maintain and rehabilitate our aging water distribution and sewer collection infrastructure. Funded by revenues from utility rates, these projects ensure that our community receives a clean and reliable water supply, and that our sewer system safely and sustainably transports sewage to the Water Pollution Control Plant. The Recommended Budget includes \$84.7 million over twenty years in water main replacement and \$31.6 million in sewer collection system projects.



## *Public Safety*

With this Recommended Budget, we continue significant investments in public safety. The most significant investment continues to be in support of recruitment efforts, where we have planned \$102 million over 20 years. More importantly, \$40 million of that is planned in the near term, from FY 2018/19 to FY 2021/22. The Recommended Budget also includes moving two additional fire trucks and the fire rescue unit forward for replacement, and shortening the estimated life of fire apparatus from 20 to 15 years. Other projects include the Fire Station Master Plan (discussed more below), and several current grant related efforts.

## *Library and Community Facilities*

The most significant general public facility project after the Civic Center Modernization project is the Lakewood Branch Library project which funds construction of a new branch library and learning center at the Lakewood School site. This will increase the availability of library services for those living in North Sunnyvale by making it more convenient for residents to visit. The total project is budgeted for \$20.9 million. Currently, the City is exploring a partnership with Sunnyvale School District and Fremont Union School District to construct and operate the new branch library. The design contract is expected to be awarded in the Summer of 2019.

We are also making progress on other significant efforts around facilities. The Fire Station Master Plan, which will evaluate the current condition of our fire stations and make recommendations for replacement or renovation is underway. The Recommended Budget also includes funding for master planning the corporation yard and the replacement of that facility as well as several other smaller projects related to facilities maintenance throughout the City.

## Budget Stabilization Fund

One of the key tools the City uses in its budget are reserves. Reserves are intended for many different needs, including emergencies, holding restricted monies, or to balance out cash flow and economic volatility. We frequently discuss the Budget Stabilization Fund in the General Fund, which serves as the General Fund's economic volatility and cash flow reserve. In the Recommended Budget, the projected Budget Stabilization Fund maintains a stable position throughout the twenty-year plan.

This Recommended Budget maintains a stable Budget Stabilization Fund without the use of fiscal strategies as identified in prior years. Some of the risks to the reserve outside of the risk presented by a dynamic economy include poor CalPERS returns requiring unplanned additional contributions, continued construction cost escalation, uncertainty in the healthcare market, and unfunded infrastructure investments.

## Budget Supplements

The Recommended Budget also includes thirteen proposed Budget Supplements totaling up to \$10.5 million. The majority of the Supplements (\$795,000) are one-time costs. One Supplement that considers an increased contribution to the Pension Trust Fund, costs up to an additional \$9 million over a ten-year period. Supplements are provided in a separate

## Memorandum



Sunnyvale

section of the Recommended Budget. Eleven of the thirteen are recommended for funding totaling \$1.1 million over 20 years.

In conclusion, this Recommended Budget provides the City with a projects plan that maintains the high level of service that our community enjoys, and invests in projects needed to sustain and improve our public services. In the following pages, the FY 2019/20 Recommended Budget Highlights provides greater detail on key components of this budget.

Sincerely,

A handwritten signature in blue ink that reads "Kent Steffens". The signature is fluid and cursive.

Kent Steffens  
City Manager

## Overview of the Recommended Budget and Twenty-Year Resource Allocation Plan

# FY 2019/20 Recommended Budget Highlights

The FY 2019/20 Recommended Budget totals \$493 million and includes all City operations and project expenditures, as well as withdrawals and contributions to the City's reserves. Citywide budgeted expenditures are funded from multiple sources including general taxes and revenues (General Fund), restricted enterprise funds (Water, Wastewater, Solid Waste, Development Enterprise and Golf and Tennis), restricted special revenue funds (Housing, Park Dedication and Gas Tax), grant funding which includes transportation related grants for capital projects and federal and state workforce grants for employment development, and significant loans and debt proceeds largely related to the Sunnyvale Clean Water Program and Civic Center Modernization. Restricted funds make up over half of the budget.

Sunnyvale is a full-service city, providing a host of essential services to the community. Many traditional services (public safety, library, parks, streets, trees) are funded through general taxes from the City's General Fund. The General Fund, which accounts for 44% of the budget, has proposed expenditures (including all transfers and capital projects) of \$215 million in FY 2019/20. The General Fund is balanced over the twenty-year financial plan through the use of the Budget Stabilization Fund Reserve. This reserve is used strategically over the twenty-year planning period to ensure our ability to provide consistent service over the long term while remaining fiscally sustainable.

The local economy continues to be very active. As a result, several sources of revenue are at historical highs and growing at historically high rates. In addition, the voters passed Ballot Measure K in 2018 to increase the Transient Occupancy Tax rate from 10.5% to 12.5%, yielding additional revenue for the City's General Fund. The Recommended Budget reflects these higher revenues, especially in the short-term, while positioning the City to absorb a downturn. This is done by taking care to budget to historical growth averages over the long-term plan. The City has experienced periods of slow revenue growth and dramatic revenue reductions during the last 20 years, which warrants this caution to avoid committing to unsustainable service levels.

The local economic condition has also impacted the City's personnel expenditures. A tightening labor market is pushing up salary costs, which are amplified by corrective actions taken to mitigate the effects of rising pension costs. This budget includes projected increases for employee salaries and benefits over twenty years, however does not make an allowance to grow the labor force to meet increasing demands.

As part of the development of the budget, the City performs a detailed review of operations and projects in alternating years. For the FY 2019/20 Recommended Budget, the focus is on projects. Our staff completed a detailed review of existing projects and each department was given the opportunity to propose new projects. New projects were significantly constrained by the ability project administration staff to deliver projects, as the division is already carrying a full project load. With this in mind, some projects were deferred or scheduled to commence at a later date.

The FY 2019/20 Recommended Budget also includes Budget Supplements totaling up to \$10.5 million over twenty years, which provide funding for a variety of services or initiatives. Detail is provided in the "Budget Supplements" section. These Budget Supplements require specific Council approval; however, the funding is included in the Recommended Budget for those supplements recommended by the City Manager.

# City's Budget and Resource Allocation Plan

There are three (3) key elements to the City's budget and resource allocation plan that provide the financial picture of the City for both the short and long term: revenues, expenditures and reserves. The following sections discuss the highlights, key assumptions and changes included in this recommended budget for each of these elements. It is important to note these elements are budgeted into specific funds, such as the Park Dedication Fund and the Gas Tax Fund, primarily to ensure that revenues restricted to specific purposes can transparently be tracked as spent for those purposes. While the discussion here is not organized by fund, this important structure is reflected in the budget document with the presentation of twenty-year financial plans for each of the City's funds. Detailed discussions about revenues, expenditures, and reserves by specific fund are included at the beginning of each financial plan section.

## I. City Revenues and Resources

The City relies on many sources of revenues and the strategic use of reserves to fund services to the community at a stable and sustainable level. The largest revenue categories are taxes and service fees, followed by federal and state revenues (e.g. gas tax), bond and loan proceeds being used to fund the Sunnyvale Clean Water Program.

### Taxes

Taxes, imposed by a government for the purpose of raising revenue to support governmental activities, are distinct from fees in that a tax does not need to be levied in proportion to the specific benefit received by a person or property. Almost all the City's tax revenues are general taxes received by the General Fund, the primary general purpose fund of the City. There are several significant exceptions, specifically in relation to transportation funding, which are discussed in more detail further in this overview. Taxes account for 75% of revenues in the General Fund (excluding the sale of property), supporting many of the City's most visible and essential services such as police, fire, road maintenance, libraries and parks maintenance. Figure 1 presents recent revenue received and projections for the top tax revenues.

Figure 1 – Top Tax Revenues

Revenue Source	2016/17 Actual	2017/18 Actual	2018/19 Budget	2018/19 Revised Projection	2019/20 Proposed Projection
Property Tax	\$ 66,608,795	\$ 74,349,897	\$ 75,105,869	\$ 83,822,456	\$ 88,427,248
Sales Tax	31,029,332	33,011,138	31,913,429	33,334,705	30,568,479
Transient Occupancy Tax	16,589,743	17,741,915	16,541,424	20,660,255	22,449,576
Utility Users Tax	7,334,491	7,854,383	8,297,656	8,195,716	8,326,918
Gas Tax	2,824,559	3,163,259	3,805,275	3,263,827	3,812,544
RMRA Funds <sup>1</sup>	–	877,943	2,488,101	2,432,292	2,538,839
Measure B Funds <sup>2</sup>	–	–	–	–	2,896,545
Construction Tax	4,718,733	4,960,540	4,582,427	4,839,637	4,325,817
<b>Total Top Tax Revenues</b>	<b>\$ 129,105,653</b>	<b>\$ 141,959,075</b>	<b>\$ 142,734,181</b>	<b>\$ 156,548,888</b>	<b>\$ 163,345,966</b>

1. Road Maintenance and Rehabilitation Funds (Senate Bill 1)

2. Measure B is a half cent County-Wide sales tax for transportation funding



The revenue projections present an overall positive short-term outlook, with 14% growth from the original FY 2018/19 Budget to the FY 2019/20 Recommended Budget, but also reflect the volatility in key tax revenue sources such as sales tax, which is projected to decrease 4.2% over that period. As part of the development of the recommended budget, the current year's projections are also updated. Based on year-to-date figures, FY 2018/19 revenues will exceed prior year actual returns.

**Property tax** revenue has continued to experience very strong growth. The increased revenue is due to bustling development activity in both the residential and commercial real estate markets. Sunnyvale home sales hit record levels with an average sale price of just over \$1.9 million. Residential sector revenues increased 8.4% in FY 2018/19, while the commercial/industrial sector experienced 15.7% growth. While growth was forecasted in the FY 2018/19 Adopted Budget, actual growth is higher than estimated and the City's property tax revenue base has been adjusted upward to reflect this. Continued strong growth in property tax revenue is anticipated for the next three years. The residential growth projection is adjusted to 6.0% for FY 2019/20. On the commercial side, staff has analyzed significant approved development projects. Three years of high growth is projected as these projects are added to the tax roll. Beginning in FY 2022/23, forecasted property tax growth returns to a long-term historical average of 4.0%. The higher property tax base and revised growth assumptions result in property tax revenue being up in the General Fund long-term financial plan by \$180 million over 20 years.

The City is also the recipient of excess Educational Revenue Augmentation Funds (ERAF) over two years. ERAF is local property tax revenue that is shifted to public school systems in each county. When county auditors determine the fund has enough money to meet the minimum state funding requirements for its public schools and community colleges, the remaining funds are returned to local governments. In FY 2018/19, the City received \$4.2 million in excess ERAF and is anticipating to receive \$5.5 million in FY 2019/20. These funds have been programmed, with the exception of \$1.1 million for a storm pump station project, to the Capital Improvement Project Reserve in the General Fund for appropriation at a later time.

**Sales tax**, the City's second largest tax revenue source, continues to provide unstable returns. The largest segment of activity in the City's sales tax base is business-to-business sales, which have been highly volatile. Additionally, the twenty-year plan anticipates the loss of a significant sales tax producer. Given the ongoing volatility and erosion of the sales tax base with the trend towards a service based economy, the City forecasts modest growth projections. Projections for additional sales tax revenue from the redevelopment of the downtown begin in FY 2019/20, ramping up over time to a total of approximately \$1 million annually. The overall impact of all these adjustments to the City's General Fund long-term financial plan is significant at a \$55.1 million decrease over 20 years.

**Transient occupancy tax (TOT)** revenue has shown significant growth over recent years, coming in over revised estimates for FY 2017/18 and will exceed estimates for FY 2018/19. Currently, TOT is one of the City's strongest growth revenues, and the Recommended Budget anticipates that room rates and occupancy levels will remain strong in the short term, stepping down from current record levels but remaining well above historical averages through FY 2020/21. The Recommended Budget also reflects construction of new hotels, as well as an increase in the TOT rate from 10.5% to 12.5% passed by voters in November 2018. It is important to note that hotel activity in Sunnyvale is heavily reliant on business travel activity, and therefore this revenue source can be quite volatile and is tied to the economic climate. In the update of revenue projections for the FY 2019/20 Recommended Budget, staff has adjusted the timing of projected new hotels reflected in the budget to only include developments actively in progress. Historical room and occupancy rates are used for projections starting in FY 2019/20 but have been revised to reflect more recent trends.

**Utility users tax (UUT)** revenue, generated from the sale of electricity, telecom services and gas, is forecasted to grow over the long term but holding the same base as compared when compared to the FY 2018/19 Budget (i.e. the first year is flat). UUT has been up over the past several years. This increase is driven by the City's modernization of its UUT ordinance in November 2016. Additionally, development activity, particularly the impact of additional buildings within the City, is growing the base. However, this growth has been substantially offset by increases in energy efficiency, resulting in modest growth in revenue for gas, and electricity usage.

**Gas tax**, levied as a flat rate per gallon sold, is projected to remain flat over the twenty-year financial plan. The tax is largely based on volume sold and not on the price of gasoline, and therefore, our projections consider advancements in fuel economy offsetting increases in population and number of vehicles. Short-term volatility is due to a true-up rate set by the State for the portion that is based on prices, from two years back. While this revenue source is projected to remain flat over time, the costs and needs for street maintenance and improvements continue to climb.

In 2017, the State passed the Road Repair and Accountability Act (SB1). This allocates 50% of a new gas tax to cities and counties, after a series of specific program cost appropriations. City apportionments are based on population. These funds must be used for projects that include: road maintenance and rehabilitation, safety projects, railroad grade separations, traffic control devices, complete street components, active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project. If a city or county has an average Pavement Condition Index that meets or exceeds 80, the city or county may spend its RMRA funds on transportation priorities other than these types of projects discussed above. This new source adds approximately \$2.4 million per year.

**Measure B**, a half-cent sales tax passed by voters in 2016, was tied up in litigation for several years. With the resolution of the litigation, funds began flowing to cities in the current year. Measure B funds, much like SB1 funds, are restricted to transportation purposes. Funds are distributed based on population through a reimbursement basis. The Recommended Budget includes an estimated \$2.9 million in Measure B funds for FY 2019/20, with \$1.8 million going to sidewalk repair and the remainder to street maintenance.

**Construction tax** returns have been very strong, an indication of the high level of development activity that the City has sustained for three consecutive years. Staff anticipates the current peak level will cool off, stepping down over the next four years, although still estimated at elevated amounts as compared to historical averages.

## Service Fees

Service fees are the City's largest source of revenue. A diverse set of fees are charged to recover all or a portion of the City's costs for providing a service or access to public property, or for mitigating the impacts of the fee payer's activities on the community. Intended for cost recovery, a fee may not exceed the estimated reasonable cost of providing the service or facility for which the fee is charged. Due to this requirement and legal restrictions related to their expenditure, many City's fees are accounted for in separate funds. By far, the largest source of fee revenue comes from the provision of water, wastewater and solid waste collection services. The proposed increases in utility rates are discussed below, as well as highlights in other fee categories.

**Utility Rates** provide funding for the City's three self-supporting utility funds: the Water Supply and Distribution Fund, the Solid Waste Management Fund, and the Wastewater Management Fund. Each year, staff analyzes the current condition and long-term outlook for all three funds. The analysis includes a review of fund balances; state and federal environmental requirements; revenues; anticipated capital, infrastructure, and operational requirements; and a detailed inspection of significant expenditure areas. The results of this analysis lead to proposed adjustments to rates that will generate the revenues necessary to meet planned expenditures. Through the long-term planning model, staff attempts to keep utility rates as stable as possible with modest increases annually. The overall recommended increase for FY 2019/20 is shown below, in Figure 2, with a comparison to the original projection made in the FY 2018/19 Adopted Budget:

Figure 2. Utility Rates

Utility	Original Projection	Recommended FY 2018/19	Change in Percentage Points
Water	4.0%	0.0%	(4.0)%
Wastewater	7.0%	4.0%	(3.0)%
Solid Waste	2.0%	1.0%	(1.0)%

Each of the utility enterprises has its own unique pressures that drive rate adjustments. The FY 2019/20 Recommended Budget is a capital budget cycle. As such, each utility updated current projects as well as added new projects.

In the water utility, the two drivers affecting rates are the recovery from the drought and increased infrastructure needs. Water demand over the last five years has been volatile, reducing significantly with the drought and now rebounding.

Overall, measures taken during the drought and a demographic shift in the industry in Sunnyvale have permanently

changed water demand. Over the next three years, it is expected that demand will increase approximately 13%, bringing consumption in line with levels last seen prior to the drought in 2013. With landscape and water smart appliance incentives available, staff projects water consumption will remain relatively flat with moderate growth over the long term.

The long-term plan anticipates changes to rates charged by the City's wholesalers, which account for the vast majority of water supplied to the City. The San Francisco Public Utilities Commission has projected four consecutive years of no increases, while Valley Water (formerly Santa Clara Valley Water District) has reduced its expected rate increase by 3% to an estimated 6.6% increase annually over the next ten years. Since these rates were lower than expected in the FY 2018/19 financial plan, water rates are unchanged for FY 2019/20.

As with all utilities, there are fixed costs to operate the water system that are not based on the volume of water delivered. These include large capital needs in the fund, mainly associated with pipe, tank, and well replacements and rehabilitation, but the age of the system also required modest requests for additional equipment and contract services needed to maintain the system. The Recommended Budget includes approximately \$130 million in projects over 20 years, the most significant of which is \$88 million for water pipe and main replacements.

Wastewater rates are rising, driven primarily by costs associated with planned improvements to the City's wastewater collection and treatment system, and stricter regulatory requirements. The main driver of rates in the Wastewater Management Fund is the need to replace the City's aging wastewater treatment plant. The rates include an assumption that the City will issue debt to fund the project over many years; annual debt service costs start at \$8.6 million annually in FY 2021/22, and will increase as new debt is issued over the twenty-year financial plan. By the end of the twenty-year plan, over \$42 million in annual debt service costs are expected. This debt service expense is substantial as it will eventually make up over one-third of the fund's total expenditure requirements.

The anticipated debt service has changed since the FY 2019/20 financial plan, with much of the debt service cost being shifted towards the second ten years of the financial plan. This reduces the need for required rate increases over the short term, with FY 2019/20 through FY 2023/24 rate increases expected to be lower than projected in the previous financial plan. It is notable that the City received \$127 million in State Clean Water Revolving funds for the project, which came at a significantly lower rate than traditional municipal bonds.

Solid waste rates are rising by 1%, which is less than expected in the FY 2018/19 financial plan. The rates for different customer classes and individual service rates will vary from the overall 1% increase to reflect changes identified in a recently completed cost of service study. The study was last updated five years ago, and the current study recalibrates rates so that they reflect the current costs of providing service to each customer class and service type. The primary finding in the study is that there have been reductions in the amount of garbage collected from customers as a result of the new FoodCycle services. This results in lower costs and enables a decrease to residential solid waste rates.

Revenue to the fund provides the resources to support the City's zero waste efforts, including the FoodCycle program. Solid waste rates also include the costs of operating and maintaining the Sunnyvale Materials Recovery and Transfer Station (SMaRT Station®). These costs are shared by the cities of Mountain View and Palo Alto proportionally by the amount of recyclable material processed.

Overall, the utility funds remain on solid footing and are performing well. The City's disciplined annual review of these critical funds allows sufficient time to adjust the financial plans and minimize the fiscal impact on each utility's customers over the twenty-year horizon.

**Development-Related Fees** include revenue from all development-related fees (e.g. plan check fees, inspection fees and permit application fees). In FY 2014/15, the City established a separate Development Enterprise Fund that includes these fees and related expenditures. In addition to ensuring full cost recovery, the fund allows for the segregation of these revenues, and building and drawing down on a separate reserve. This is especially important as development-related fee revenues are highly volatile and, as large development projects take many years to complete, expenditures related to specific fees can occur in later fiscal years than when the revenue was collected.

With large development projects in the Moffett Park, Peery Park, Lawrence Station and downtown areas, staff estimates revenue to remain elevated over historical averages through FY 2020/21, however projections are stepped down from peak year numbers. History has shown this revenue to be volatile with wide swings between peaks and valleys. As a result, a historical average is budgeted starting in FY 2021/22.

On the expenditure side, the plan assumes the current level of staffing will be needed going forward, even under an average revenue scenario, as expenditures have not kept pace with revenues. Once revenue projections drop to historical averages, as indicated in the out-years of the financial plan, fees will need to be increased or expenses reduced. Careful monitoring of development activity and the effects on the Development Enterprise Fund will be key in coming years.

**Development Impact Fees** are imposed to mitigate the impact of a development on the community. These four (4) fees include: Park Dedication fees, Transportation Impact fees, Housing Mitigation fees, and Sense of Place fees. Impact fees have strict requirements, set by state government code, that require fees to be roughly proportional to the impacts of the project and imposed for purposes related to the impacts of the project. Therefore, each of these fees is accounted for separately in its own fund or sub-fund. With development activity in the City at record levels, revenue from these fees has been significant. The City collected \$49.3 million in revenue from these fees in FY 2017/18. Based on year-to-date figures and approved projects, staff estimates collecting \$23.2 million in FY 2018/19. With the known development projects in the permitting process currently, a high level of revenue is anticipated for FY 2019/20, peaking in FY 2020/21 at a projected \$81.6 million. Because of the volatile nature of development projects, it is challenging to forecast impact fee revenue beyond the most immediate years. The revenue projected above last year's budget is primarily appropriated in projects, or reflected as increases to fund reserves that will be dedicated to future projects in the upcoming projects budget cycle.

Figure 3. Impact Fee Revenue

Revenue Source	2017/18 Actual	2018/19 Budget	2019/20 Plan	2020/21 Plan	2021/22 Plan
Park Dedication Fee	26,131,034	8,547,788	36,578,495	47,700,805	10,193,040
Housing Mitigation Fee	12,807,464	5,782,941	15,171,589	21,320,335	4,130,239
Transportation Impact Fee	8,226,540	7,263,868	6,381,121	11,324,190	2,638,341
Sense of Place Fee	2,110,296	1,627,298	2,944,017	1,208,476	177,993
<b>IMPACT FEES - TOTAL</b>	<b>49,275,334</b>	<b>23,221,895</b>	<b>61,075,222</b>	<b>81,553,806</b>	<b>17,139,613</b>

**Golf Fees** support the Golf and Tennis Fund, which has been operating at a deficit and is not currently a self-supporting enterprise fund. This has been a strategic focus for Council, and staff has made progress in restructuring activities to reduce expenditures. However, growing revenues has been a challenge and the fund will require continued subsidy. Recently, staff contracted with new restaurant operators, with restaurants at both courses now open for business. The impact of these new concessions has been included in the long-term financial plan.

While staff will continue to explore cost saving opportunities, General Fund monies transferred to the Golf and Tennis Operations Fund will be required until a permanent plan is in place, and have been increased by \$1,060,000 over six years to adjust for a wet season and corresponding revenue reduction, as well as a subsidy for the restaurant operations at the Municipal Golf Course, which is anticipated to operate at a loss over several years before turning a profit. An additional longer-term pressure is the funding of capital improvements. Current planned capital projects are funded by Park Dedication Fees through FY 2032/33, but a funding source has not yet been identified for future needed golf capital and infrastructure projects.

## Other Revenue Sources

The remaining revenue sources are varied, including franchises, rents, fines, licenses and interest income. There are also one-time revenues in this category such as bond proceeds, federal and state grants and sale of property. Highlights of other revenue sources are discussed below.

**Debt Financing** is used as a tool for paying certain expenditures and managing cash flow when large, one-time outlays are required, generally for large infrastructure projects.



The City currently carries debt for both the Water and Wastewater Systems, the SMaRT Station®, the Redevelopment Successor Agency and the Government Center property at 505 West Olive Avenue (“Sunnyvale Office Center”). All of the currently held debt is funded by rate revenues, former tax increment or lease payments paid by various funds. The City does not maintain any general obligation debt (commonly called “GO Bonds”) and continues to maintain the highest issuer credit rating issued by Standard & Poor’s (AAA) and Moody’s (Aaa). The City also has a State Revolving Fund loan for approximately \$127 million for the Sunnyvale Clean Water Program. This loan provides cost effective funding for the first significant phase of the project, construction of new primary treatment facilities and headworks. The City has also been invited to apply for \$166 million in Water Infrastructure Finance and Innovation Act (WIFIA) funds, a federal low-interest loan program that would be used for portions of the second phase of the project. While the interest rates on WIFIA loans are not as low as State Revolving Fund loans, they are still favorable to the public market.

**Sale of Property** includes one-time proceeds from the sale of property. These revenues go to the fund that owned or purchased the property. By City policy, one-time revenues are spent on one-time expenditures. As such, in the General Fund, sale of property revenue is placed in the Capital Improvement Reserve. For FY 2018/19, the Infrastructure Fund reflects \$33 million from the sale of the Unilever Margarine Plant property. This revenue is being used to help fund the Civic Center Modernization project.

## II. City Expenditures

City expenditures fall into three broad categories: operating, projects and equipment, and debt service.

### Operating Expenditures

This year is the second year of an operating budget cycle, so the only changes made to operations were on an exception basis. City departments are extremely integrated and highly reliant on each other to deliver services and achieve the goals and results established by the City Council. The departments are:

- Office of the City Attorney
- Office of the City Manager
- Community Development Department
- Environmental Services Department
- Finance Department
- Human Resources Department
- Information Technology Department
- Library and Community Services Department
- NOVA Workforce Services Department
- Department of Public Safety
- Department of Public Works

### Citywide Operations

#### Employee Compensation

As a service delivery organization, salaries and benefits costs for personnel make up the majority of operating expenditures. Managing total compensation costs is a key component of long-term financial sustainability. The Recommended Budget addresses this in several ways. The City accounts for pension costs in a separate Employee Benefits Fund. The Recommended Budget for this fund contains several assumptions to mitigate pension cost volatility, including holding healthy reserves. The most significant change in the last budget was the addition of a pension trust fund. This budget continues the contribution to the fund of approximately \$1 million per year. The City’s current consulting actuary is assisting with the management of the trust and the City will begin drawing from the trust in FY 2028/29. Over the next five years, the trust is expected to yield approximately \$15.6 million in payments to help stabilize the peak years of CalPERS contributions. The most significant impact from the increase in pension cost is in the General Fund and therefore the largest benefit (approximately \$12.7 million) from the trust is gained in the General Fund.

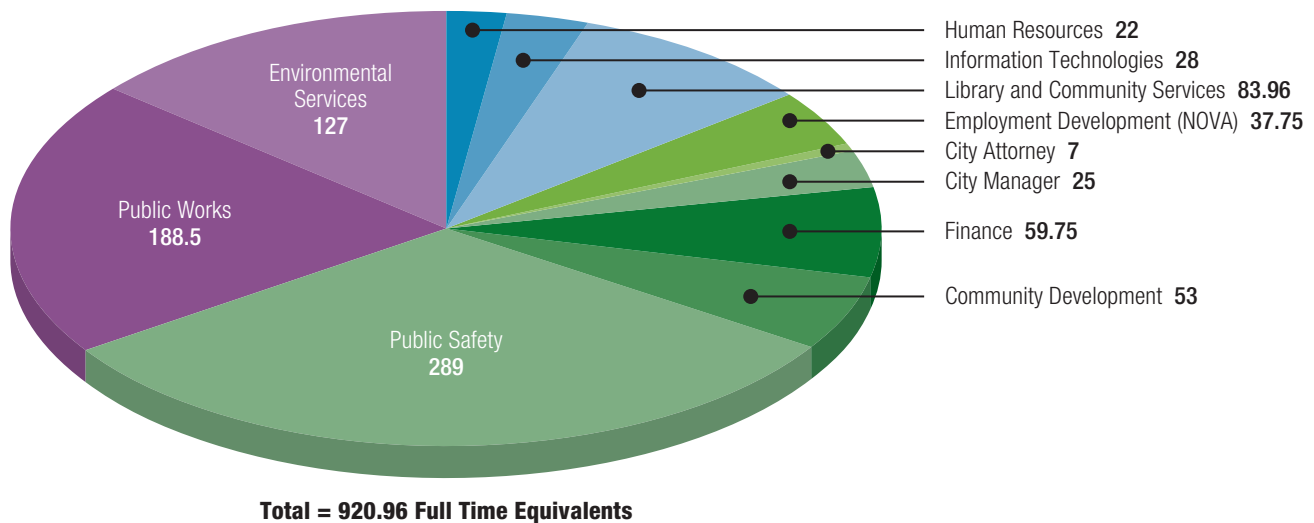
The Recommended Budget also includes updated assumptions on insurances and salaries. A tightened and highly competitive labor market is creating stiff competition for talent. Just as the City does not project revenues off a peak economy, annual increases in salaries are not projected at peak levels. This budget includes resources to maintain competitiveness in the short term, while moderating salary growth in the long term.

Changing workforce demographics have continued to keep insurance costs under projections. Fewer employees are insuring families as younger employees take advantage of alternate coverage and have fewer dependents. The total for all insurances is down \$8 million across all funds over twenty years. As with pensions, the City carries reserves for insurance rate uncertainty and projects insurance rate increases based on longer term averages, which are generally above inflation.

Total compensation in the General Fund (salaries, pensions, and insurances) is projected to rise by approximately \$50.7 million over twenty years from the FY 2018/19 Adopted Budget. This increase has been offset by the addition of new revenue, primarily property tax and transient occupancy tax as discussed above. Over the past several years, the City has taken actions to provide competitive compensation while managing long-term liabilities. Growth in total compensation is actively tracked against the growth in the cost of living. Growth in pensions and healthcare costs has exceeded inflation, placing downward pressure on salaries as those components consume a larger percentage of available resources. However, as revenues have rebounded, the Recommended Budget has been able to absorb these increases while maintaining reasonable anticipated growth in salaries.

The Recommended Budget includes 920.96 Full Time Equivalent (FTE) Employees. The City added thirteen positions over the year, mostly associated with the implementation of a new Enterprise Resource Planning System. Term limited positions were added in Finance (5), Human Resources (2), and Information Technology (2) in support of the project. The other five positions were added in the Community Development Department, where workload continues to stretch the current staffing resources. Three of the Community Development positions were added just prior to the release of the Recommended Budget. As such, while included in this chart, they were not included in the departmental summary, however will be incorporated into the Adopted Budget.

Figure 4.



As this year is the second year of an operating budget cycle, no additional changes have been made to non-personnel costs in the budget.

## Projects Budget

Sunnyvale's projects budget is a complex document involving four separate and distinct categories of projects: capital, infrastructure, special, and outside group funding. Totaling over \$2.1 billion over twenty years, the projects themselves are budgeted and accounted for in various funds, most notably the General and Gas Tax Funds, the Capital Projects and Infrastructure Funds, and the Utility Funds. These projects are separated in this Recommended Budget into fourteen categories:

- Traffic and Transportation
- Downtown
- Housing
- Water
- Solid Waste
- Outside Group Funding
- Wastewater
- Clean Water Program
- Public Safety
- Community Development Block Grant (CDBG)
- Parks and Recreation
- Library
- Governance and Community Engagement
- Administrative Facilities

Each of these categories carries a portfolio of projects that address the subject area. As part of the annual budget preparation process, City staff reviewed and updated all projects, and identified new projects for inclusion. Some of the new projects identified are intended to address major initiatives and actions. Additionally, the past few years have seen two new sources of funding for transportation projects, specifically street maintenance. These revenue streams include the Santa Clara County half-cent Sales Tax for transportation (Measure B), and the Road Rehabilitation and Maintenance Act (SBI) gas tax. Impact fees have also provided significant funding streams for many of the projects identified in this Recommended Budget.

Along with the new initiatives and funding opportunities, the City also has several challenges in the projects area. Most significantly, cost escalation heavily impacted the City's budget. The City faces stiff competition for contractors in the local economy. Smaller projects, like park building or pump station rehabilitations, are getting less interest from the construction community. For the Sunnyvale Clean Water Program, total costs are up \$202 million over twenty years, due to cost escalation and the inclusion of a 10% bid market factor for this very competitive market. Park projects are up \$11 million over twenty years, half of which is due to escalations related to the Washington Community Swim Center. These factors are resulting in new revenue from a vibrant economy, and savings obtained through low-interest loans, being consumed to absorb these increases.

Figure 5 shows the year over year change of the total 20 year project budget by fund for the period from FY 2017/18 to FY 2037/38

Figure 5.

Fund	FY 2018/19	FY 2019/20	Increase/(Decrease)
General Fund	116,966,960	150,850,260	33,883,300
Combined Housing Fund	24,361,610	18,342,919	(6,018,691)
HOME Fund	1,606,785	1,504,217	(102,568)
Redevelopment Housing Fund	1,616,645	1,616,645	-
CDBG Fund	9,449,284	10,182,569	733,285
CFD No. 3-Estates at Sunnyvale	104,752	89,882	(14,870)
Gas Tax Fund	889,100	742,707	(146,393)
Capital Projects Fund	144,636,848	119,710,426	(24,926,422)
Water Fund	120,707,174	131,363,509	10,656,335
Wastewater Fund	767,829,921	981,480,024	213,650,103
Solid Waste Fund	36,061,338	33,532,924	(2,528,414)
Development Enterprise Fund	3,613,938	2,982,302	(631,636)
General Services Fund	27,605,599	30,111,007	2,505,408
Infrastructure Fund	498,293,715	704,638,974	206,345,259
Asset Forfeiture	240,574	245,613	5,039
Supplemental Law Enforcement	28,746	122,101	93,355
Parking District	861,058	1,064,858	203,800
Transportation Development Act	-	120,887	120,887
<b>Total</b>	<b>1,754,874,047</b>	<b>2,188,701,824</b>	<b>433,827,777</b>

## Budget Supplements and Unfunded Needs

As part of the development of the FY 2019/20 Recommended Budget, departments identified unfunded needs and Budget Supplements resulting from the Study/Budget Issues Workshop are brought forward. The list of unfunded needs is intended to assist the City in establishing funding priorities in a larger and long-term context. The Recommended Budget also includes a series of 13 Budget Supplements, all of which impact the General Fund.

With the recommended supplements in place, the Recommended Long-Term General Fund Financial Plan reaches a low point of approximately \$10 million in FY 2028/29 in the Budget Stabilization Fund. To the extent that Council eliminates expenditures included in the Recommended Budget, identifies additional revenues, or draws reserves, Council can repurpose those resources to add supplements, service level adjustments, or begin to address unfunded needs.

The following list includes all Budget Supplements and currently identified unfunded needs for the evaluation discussed above. The City Manager has recommended certain Budget Supplements for inclusion in the Recommended Budget. No new unfunded needs have been addressed at this time as many are still in the early stages of development or other funding requirements were prioritized.



## Budget Supplements

Each supplement is presented separately and recommended for inclusion or exclusion from the FY 2019/20 Recommended Budget. This year the budget includes thirteen Budget Supplements. Figure 5 lists the supplements and the City Manager's recommendation. If the supplement is recommended for funding, it will be included in the financial plan of the affected fund for budget adoption. Details of each supplement can be found in the Budget Supplements section.

Figure 6. Proposed Budget Supplements

No.	Title	Cost	Fund	Recommendation
1	Evaluation of Right to Lease Ordinance	\$60,000 one-time	General Fund	Recommended for Funding
2	Update and Review Heritage Resource Inventory and Include Potential Resources Associated with Technological Innovation	\$325,000 one-time	General Fund	Not Recommended
3	Responsible Construction Ordinance	\$25,000 one-time	General Fund	Recommended for Funding
4	Ascertain Suitable Location(s) for the Installation of Youth Cricket Batting Cages and Potential Funding Sources	\$25,000 one-time	General Fund	Recommended for Funding
5	Improving Traffic Operations at Fremont/Bernardo/Hwy 85	\$150,000 one-time	General Fund	Recommended for Funding
6	Consider the Feasibility of Establishing and Eruv in Sunnyvale	\$50,000 one-time	General Fund	Recommended for Funding
7	Single Use Plastics Strategy	\$50,000 one-time	Solid Waste Enterprise Fund	Recommended for Funding
8	Evaluate Options for Revisions to the Sunnyvale Business License Tax	\$50,000 one-time	General Fund	Recommended for Funding
9	Explore Strategies to Promote Cultural Inclusion in City Programs and Services	\$60,000 one-time	General Fund	Recommended for Funding
10	Increase the Service Level Pertaining to City Advocacy in Sacramento and the Regional Area	\$70,000 each for five years	General Fund	Recommended for Funding
11	Increase Community Event Grants Funding	\$10,500 on-going	General Fund	Recommended for Funding
12	Increase Neighborhood Grant Program Funding	\$3,250 on-going	General Fund	Recommended for Funding
13	Increase the Planned Contribution to the Pension Trust Fund	Up to \$1 million each for nine years	Multiple Funds	Not Recommended
Twenty Year Total		\$ 10,507,000		

## Unfunded Programs and Projects

The following list enumerates known areas that are unfunded or underfunded. These issues all require additional scoping to identify. It is important to note this list is dynamic and will change with each budget cycle and as the City identifies new needs or funds items on the list.

### Unfunded Projects Listing

Short Description
<b>Community, Economic &amp; Workforce Development</b>
Transportation, Streets and Infrastructure
Transportation Strategic Plan Projects
Bicycle CIP Improvement Program Projects
Downtown Specific Plan Projects
Traffic Signal Infrastructure Replacement
Sidewalk Repair
Street Maintenance (additional to maintain PCI)
<b>Environment and Sustainability</b>
Climate Action Plan Program Funding
Water Infrastructure
Wastewater Collection Infrastructure
Stormwater Collection Infrastructure
Stormwater Program Funding
<b>Library, Community Services &amp; Public Facilities</b>
Civic Center Modernization
Corporation Yard Modernization
Fire Station Replacements/Rehabilitation
Gap Funding for Repairs to the Corporation yard
Golf Building Replacements
Golf Course Infrastructure
Golf Operations Subsidy
Branch Library Operating and Ongoing Costs
<b>Public Safety</b>
Evidence Storage
Work order and Asset Management Systems
<b>Administrative Services</b>
Modernization of various customer interface systems (POS, non-CDD permitting, etc)

### III. City Reserves

The backbone of our financial planning process is the Twenty-Year Resource Allocation Plan. This planning document provides the framework to maintain a structurally balanced budget by requiring financial discipline in making policy and service level decisions. One of the key components of the financial plans is the various reserves contained within each plan, which is considered a best practice. While many organizations have reserves, the City's strategic and disciplined use of reserves is unique and more active than a typical city. The City maintains reserves for different purposes; some are restricted in use while others are available for a variety of priorities. Examples of restricted reserves include debt service reserves or reserves of special revenues. Unrestricted reserves are used strategically over the twenty-year planning period to balance each fund. The City plans to increase or decrease reserve levels as business and economic cycles pass, allowing stable and consistent levels of service. This is especially critical in periods of revenue volatility. Reviewing reserves over a long period forces policymakers, staff and the community to think carefully before adding services that must be sustained through growing and recessionary economic periods.

In the General Fund, the unrestricted reserve is the Budget Stabilization Fund. Disciplined and strategic use of this reserve allowed the City to weather the great recession, and is helping to strategically add back services in a planned way to ensure sustainability over the long run. Most significantly, in the past several years, the reserve helped manage the significant increase in projected pension costs. In this Recommended Budget, the reserve continues to absorb significant increases in total compensation costs, as well as provides a resource for the next downturn, however it recovers to \$56 million by the end of the plan. It is important to note that while this seems like a large number in today's dollars, it is only 16% of the total revenues projected in the twentieth year.

This Recommended Budget enables the City to set aside \$23.2 million over 20 years for to-be-identified increasing demands in service. This allows the City to adapt to the ever-changing service needs of our community, whether rolling out new services (e.g. new operating costs at the Lakewood Branch Library), or increasing current operating program budgets (e.g. to support additional City parks). Identifying this capacity is the strength of the City's twenty-year planning and setting the funding aside provides time to thoughtfully address the issue in the upcoming operating budget cycle.

In the utility funds, the use of the Rate Stabilization Reserves allows for the measured increase of rates to cover increasing costs, such as wholesale water costs and tightening regulations on wastewater discharge. This reserve also allows the City to incrementally increase rates to the level needed to support the replacement of the WPCP.

In both these cases, and throughout the budget, reserves also allow the City to deal with unexpected expenditures. In the most extreme case, each significant fund carries large contingency reserves for emergencies such as natural disasters. Reserves also allow the City to address projects that may be more expensive than estimated or absorb unanticipated operating costs. In all cases, reserves are one of our most critical tools to achieve and maintain financial sustainability.

### Conclusion

The City's continued discipline in crafting balanced budgets enables us to anticipate and respond to the evolving needs of our community. With our economy in full swing, this budget deploys resources strategically to meet growing demands for service, improve infrastructure and address projected pension and retiree medical liabilities. We are strategic in advancing the City Council's goals and the services so highly valued by residents, all while safeguarding the City's long-term financial health. While more work is ahead of us in the coming years, we are confident this budget sets us on a sustainable path to respond to future needs.

In closing, we would like to thank our City Council for its dedication to advancing the strategic priorities which guide our budget development process. The preparation of this budget was also made possible by the collaborative efforts of our Executive Leadership Team and City staff. Thank you all for your commitment and hard work in preparing this Recommended Budget.

This Page Intentionally Blank



**CITY OF SUNNYVALE  
FY 2019/20 BUDGET SUMMARY**

**EXPENDITURES:**

**Operating Budget:**

Office of the City Attorney		\$2,289,952
Office of the City Manager		\$5,373,483
Community Development Department		
Building Safety	4,627,617	
Planning	4,219,484	
Housing and CDBG Program	1,568,186	
Community Development Department Management	658,675	
Total Community Development Department		\$11,073,963
NOVA Workforce Services Department		\$10,441,805
Finance Department		
Utility Billing	3,601,108	
Accounting and Financial Services	2,225,022	
Purchasing	2,002,483	
Budget Management	980,311	
Financial Management and Analysis	928,818	
Non-Utility Revenue Management and Special Projects	853,731	
Audit	241,566	
Total Finance Department		\$10,833,038
Human Resources Department		\$5,071,584
Library and Community Services Department		
Community Services	10,847,181	
Library	10,201,226	
Total Library and Community Services Department		\$21,048,407
Department of Public Safety		
Fire Services	34,419,748	
Police Services	33,921,616	
Public Safety Administrative Services	6,668,911	
Investigation Services	5,828,489	
Communication Services	5,209,703	
Fire Prevention and Hazardous Material Services	3,802,866	
Community Safety Services	2,984,788	
Personnel and Training	2,516,728	
Records Management and Property Services	2,463,551	
Community Preservation Services	1,818,853	
Total Department of Public Safety		\$99,635,253

**CITY OF SUNNYVALE  
FY 2019/20 BUDGET SUMMARY**

---

**Operating Budget: (Continued)**

Department of Public Works		
Neighborhood Parks and Open Space Management	11,586,476	
Pavement and Concrete Maintenance	5,708,633	
Golf Course Operations	4,048,328	
Transportation and Traffic Services	3,474,637	
Street Lights, Signs and Debris	2,617,077	
Urban Forestry	2,327,032	
Land Development - Engineering Services	2,196,303	
Public Works Administration and Property Management	828,782	
Downtown Parking Lot Maintenance	66,922	
Total Department of Public Works		\$32,854,189
Environmental Services Department		
Solid Waste Management	40,705,950	
Wholesale Water Purchases	34,120,172	
Wastewater Management	11,874,999	
Water Resources	7,479,496	
Regulatory Programs	5,118,898	
Wastewater Collection Systems	3,293,628	
Stormwater Collections	609,511	
Environmental Sustainability	419,528	
Total Environmental Services Department		\$103,622,181
Service Level Set Aside		
Operating Savings		
<b>Total Operating Budget**</b>		<b>\$302,243,856</b>

\* Solid Waste Management includes the City's share of SMaRT Station operating expenditures.

\*\* Excludes internal service fund operating budget.

**CITY OF SUNNYVALE  
CALCULATION OF APPROPRIATIONS LIMIT  
FY 2019/20 Adopted Budget**

	<u>FY 2018/2019</u>	<u>FY 2019/2020</u>
<b>Appropriations:</b>		
035. General Fund	\$ 161,566,696	\$ 177,035,999
070. Housing Fund	4,512,698	1,343,169
071. Home Fund	1,009,910	153,829
072. Redevelopment Housing Fund	300,115	1,298,580
110. Community Development Block Grant Fund	1,640,022	1,542,133
141. Park Dedication Fund	1,237,857	686,559
175. Public Safety Forfeiture Fund	41,145	7,090
190. Police Services Augmentation Fund	255,827	265,844
210. Employment Development Fund	10,554,531	10,500,000
245. Parking District Fund	142,588	135,872
280. Gas Tax Fund	210,713	2,351,912
285. Transportation Development Act (TDA) Fund	-	120,887
295. Youth and Neighborhood Services Fund	876,824	900,613
385. Capital Projects Fund	14,179,068	8,465,555
610. Infrastructure Renovation and Replacement Fund	65,753,937	22,583,368
<b>Total Appropriations</b>	<u><b>262,281,931</b></u>	<u><b>227,391,410</b></u>
<b>Appropriation Adjustments:</b>		
Current Non-Tax Revenues	(114,439,156)	(114,791,555)
Prior Non-Tax Revenues	(20,266,729)	-
Debt Service Appropriation	-	-
Qualified Capital Outlay	(1,200,250)	(1,054,504)
<b>Total Appropriation Adjustments</b>	<u><b>(135,906,135)</b></u>	<u><b>(115,846,059)</b></u>
<b>Appropriations Subject to Limit</b>	<b>126,375,797</b>	<b>111,545,350</b>
Growth Rate Factor	<u>1.0559</u>	<u>1.0494</u>
<b>Total Allowable Appropriations Limit</b> <i>(Prior Year Appropriations Limit x Growth Rate Factor)</i>	<u><b>232,128,614</b></u>	<u><b>243,596,754</b></u>
<b>Amount Under (Over) Allowable Appropriations Limit</b>	<u><b>\$ 105,752,817</b></u>	<u><b>\$ 132,051,404</b></u>

This Page Intentionally Blank

# General Fund

The General Fund is used by the City to account for all financial resources except those required by law or practice to be accounted for in another fund. It supports many of the most visible and essential City services such as police, fire, road maintenance, libraries, and parks and open space maintenance. General government support functions are also included in this fund, and their costs are apportioned through the use of indirect administrative charges to other City funds. The General Fund receives the majority of its revenue from taxes. Therefore, the state of the regional economy has a direct effect on the General Fund.

The General Fund has a significant financial relationship with several other funds, such as: Youth and Neighborhood Services Fund, Gas Tax Fund, Internal Service Funds, Capital Projects Fund, Golf and Tennis Fund and the Infrastructure Renovation and Replacement Fund. Consequently, the condition of these funds has a direct bearing on the General Fund. The relationship between these various funds, where appropriate, will be discussed as a part of the General Fund, as well as in the review of each of these individual funds.

## General Fund Revenues

### Revenue Estimation Methodology

All revenue assumptions and projections are reviewed and revised each fiscal year. Further, considerable analysis is undertaken to identify the key elements that drive our major revenue sources so that the projection methodology is as reliable as possible over the long-term. A review of historical data demonstrates the fact that economic cycles can yield a significant swing in revenues. Projecting revenue based on the high point of an economic cycle would overstate the City's financial position significantly for future years and could result in spending patterns that cannot be sustained. Conversely, projecting revenues from the lowest point of the economic cycle could understate the long-term financial position of the City and cause unnecessary service reductions.

Each revenue source has unique characteristics that are used as the basis for projections. In general, the actual revenue trend for each major source is used to calculate projections. Future growth trends are estimated and, depending on the specific revenue source, inflation factors may be applied to forecast revenue levels in the out-years of the plan. Following the adoption of each long-term financial plan, the major revenue sources are monitored throughout the budget year to detect any change in patterns or circumstances.

## General Fund Major Revenue Sources

Five key sources generated more than 83% of the City's General Fund revenues (excluding property sale proceeds and transfers in from other funds) in FY 2017/18. These sources are Property Tax, Sales Tax, Transient Occupancy Tax, Utility Users Tax, and Franchise Fees. Actual collections for each of the top five sources were positive in FY 2017/18 when compared to budget, except for UUT and Franchise Fees. When compared to FY 2016/17, Property Tax had the most significant growth; increasing \$7.7 million and over 11.5%. Property tax growth is driven by several factors that are discussed in greater detail below.

Strong collections continued in FY 2017/18 for Transient Occupancy Tax (TOT) returns, which increased about \$1.2 million from the prior year mainly due to strong occupancy rates and higher room rates. In addition, after adoption of a voluntary collection agreement with Airbnb, the City's short-term rental TOT remittance improved in FY 2017/18. Utility Users Tax (UUT) revenue was up \$520,000, a 7% increase from the prior year, and Franchise Fee revenues climbed \$42,000 or 0.6%. In addition, Sales Tax revenue was up primarily due to sales tax being returned to Sunnyvale from a major sales tax payer that had previously gone to the County Pool. With this in mind, the FY 2018/19 Budget forecasts growth for each of these revenue sources. The general volatility of most of these revenue sources cause key issues in revenue projection efforts as discussed in more detail below.



FY 2018/19 has unfolded and Property Tax and TOT collections continue to be strong performers. Results to date are above the original growth expectations. Accordingly, the updated projection for Property Tax revenue in FY 2018/19 is \$8.7 million more than the original budget. Though Property Tax continues to reflect updated assessment information and the high value of property in Sunnyvale, almost \$4.2 million of that is due to Excess ERAF money and is not expected to continue over the longer term. TOT projections continue to perform at peak levels compared to the historical averages used to develop the original estimate and have been revised by over \$4 million. On the Sales Tax side, the City is increasing the estimate by almost \$1.4 million from the initial FY 2018/19 forecast. This strong performance is not, however, expected to last.

Projections for FY 2019/20 and beyond vary based on the revenue source. Property Tax is anticipated to continue experiencing healthy growth. Sales Tax is expected to decline before assuming very modest growth going forward.

Transient Occupancy Tax, historically a very volatile revenue source driven by business travel, has held steady at an elevated level and our projection for the FY 2019/20 Recommended Budget reflects continuation at this high level for another year. From FY 2021/22 forward, the TOT revenue projection is based on longer term historical average room rates and occupancy percentages. These estimates factor in revenue from both hotels and short-term rentals. Utility Users Tax and Franchise Fees grow with an inflation factor through the twenty-year plan.

Total General Fund revenue is projected to be up by 6.8% in FY 2019/20 primarily due to the Sale of Property and strong property tax growth. Excluding sale of property, General Fund revenue is forecast upward by approximately 1.8%. The table below reflects projected sources of General Fund revenues for FY 2019/20 and compares those sources with revised FY 2018/19 estimates. Actual revenues for FY 2017/18 and FY 2016/17 are also included for comparison purposes.

Exhibit 1: Major Revenues

Revenue Source	2016/17 Actual	2017/18 Actual	2018/19 Revised Projection	2019/20 Proposed Projection	% Change 2019/20 over 2018/19
Property Tax	66,608,795	74,349,897	83,822,456	88,427,248	5.49%
Sales Tax	31,029,332	33,011,138	33,334,705	30,568,479	-8.30%
Transient Occupancy Tax	16,589,743	17,741,915	20,660,255	21,861,049	5.81%
UUT and Franchises	14,452,223	15,014,559	15,599,410	15,880,861	1.80%
Construction Tax	4,718,733	4,960,540	4,839,637	4,325,817	-10.62%
Business License Tax	1,818,751	1,837,527	1,857,232	1,876,937	1.06%
Real Property Transfer Tax	1,770,333	2,075,141	1,835,575	1,939,105	5.64%
Permits and Licenses	1,286,572	1,698,986	1,415,807	1,483,745	4.80%
Service Fees	6,573,727	7,034,234	6,568,688	6,635,463	1.02%
Rents and Concessions	2,481,504	2,676,784	3,118,316	3,434,888	10.15%
Other Revenue	4,214,237	7,530,994	4,395,954	4,137,439	-16.18%
<b>Subtotal excluding in lieu Transfers</b>	<b>151,543,950</b>	<b>167,931,715</b>	<b>177,448,035</b>	<b>180,571,031</b>	<b>1.76%</b>
Sale of Property	4,764	21,000,000	0	9,000,000	N/A
<b>Subtotal with Sale of Property</b>	<b>151,548,714</b>	<b>188,931,715</b>	<b>177,448,035</b>	<b>189,571,031</b>	<b>6.83%</b>

\* Excludes In Lieu Charges / Transfers and Interfund Revenues

Detailed discussions of the City's five major revenue sources are in the sections below, including explanations of the revenue forecasts for FY 2019/20 and beyond. Discussions of several other revenue sources of particular note follow.

## Property Tax

Property Tax represents the largest source of General Fund revenue, estimated to be about 47% of General Fund revenues in FY 2019/20. For each dollar of Property Tax paid by property owners in Sunnyvale, approximately \$0.17 is now allocated to the City of Sunnyvale. This amount is up from the previous \$0.13, which the City received prior to the implementation of the VLF Swap discussed below.

The City's Property Tax revenue consists of several categories. Secured Tax, which represents the vast majority of the overall Property Tax, is the tax on real property and the structures on that real property. Unsecured Tax represents the tax on appurtenances such as furniture, machinery, and equipment. Supplemental Tax is the result of reassessing the value of real property when there is a change of ownership or new construction is completed after the official lien date. Other sources of Property Tax revenue come from Unitary Tax, which is assessed by the State Board of Equalization on property such as utilities or railroad lines, and Tax Delinquencies.

Property Tax has also been the revenue most affected by voter initiatives and legislative actions. With approval of Proposition 13 in 1978, Property Tax revenues were reduced by two-thirds and thereafter limited to 2% annual increases or the Consumer Price Index (CPI), whichever is less. In the early 1990s, the State legislature permanently shifted a larger portion of the Property Tax to schools. This shift was made to the State's Educational Revenue Augmentation Fund (ERAF) to backfill a portion of the State's obligation for school funding. In FY 2004/05 and FY 2005/06 the State shifted an additional \$4.1 million over those two years from Sunnyvale Property Tax to the ERAF as part of a solution to its ongoing budget crisis (ERAF III).

Also included in the State Budget deal with local governments in FY 2004/05 was a permanent redistribution of two of the City's revenue sources. Under this agreement, the Vehicle License Fee (VLF) rate for cities was permanently reduced from 2% to 0.65%. For FY 2004/05, the VLF that the City would have received at the 2% rate was calculated and this amount was added to

our Property Tax base through transfers from the ERAF. In FY 2005/06, the City began to receive our portion of VLF revenues at the lower rate of 0.65%, while the Property Tax base was adjusted to reflect its new, permanent base.

Overall FY 2019/20 Property Tax revenues are expected to increase from the prior year, continuing the growth seen in FY 2018/19. The outlook for Property Tax is positive, with assessed valuation expected to grow in both the residential and commercial sectors driving revenue growth.

Secured Tax, which accounts for approximately 87.5% of total Property Tax revenue, experienced strong growth in FY 2018/19 and revenue is expected to continue to increase over the next three fiscal years. Assessed valuation of residential property in the City is expected to slightly exceed historical average for the next three years. Accelerated growth is also expected in the short-term for the commercial sector. Substantial assessed value was being added to the City's Property Tax roll in FY 2017/18 and FY 2018/19, and the City is forecasting continued strong new construction numbers as well as continued high demand for commercial leases in Sunnyvale. Overall, the combined residential and commercial growth rate is expected to be 6.0% in FY 2019/20, 5.5% in FY 2020/21 and 5.0% in FY 2021/22. After that, growth is expected to continue at the historical average of approximately 4% annually. This factors in 2% growth and the maximum 2% increase from the California Consumer Price Index (CCPI).

The Secured Property Tax base increased with the dissolution of the RDA. After the payment of enforceable obligations, the former property tax increment is distributed as Property Tax to all applicable taxing agencies, and \$62 million has been programmed into the long-term financial plan to account for the City's expected allocation. In FY 2019/20, the distribution of the former property tax increment is expected to provide \$1.7 million in revenue to the City. Downtown development with the Town Center project will further strengthen this revenue source.

Two other important elements of Property Tax revenue are the Unsecured Property Tax and Supplemental Property Tax rolls. Unsecured Property Tax increased by 2.5% in FY 2017/18 and Supplemental Property Tax increased by 14.5% in FY 2017/18. Unsecured Property Tax revenue is projected to be \$3.4 million in FY 2018/19. The historical average for this source, adjusted for inflation, is \$2.7 million. This amount is projected in FY 2019/20 with an inflation factor applied in future years.

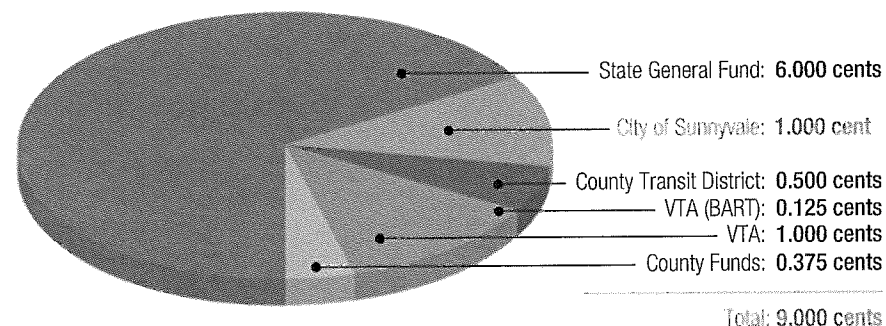
The Supplemental Property Tax roll reflects properties that are sold or transferred after the official lien date. Supplemental assessments pick up the higher or lower value on the property immediately by using a floating lien date, and the added or reduced assessed value is placed on a separate Property Tax bill. Revenue from the supplemental roll is dependent strictly upon timing of sales and thus is difficult to forecast. Another factor that makes this revenue source difficult to forecast is the fact that it is a pooled revenue at the County level. All Supplemental Property Tax collected by the County is allocated to the cities based on a formula and not on transactions within each jurisdiction. Over the past several years, this revenue source has recovered from a record low in FY 2010/11 of \$177,000 and climbed to \$1.8 million in FY 2017/18. Staff projects that Supplemental Property Tax revenue will start to come down FY 2018/19 before returning to a historical average, beginning in FY 2019/20. Our projection revises the FY 2018/19 amount to \$1.5 million, and the long-term average of \$1.1 million in FY 2019/20; increasing by an inflation factor.

Another component of the City's Property Tax is the administrative fee the County of Santa Clara charges to collect and distribute Property Tax. The Administrative Fee is estimated to reduce the City's property tax revenue by approximately \$550,000 in FY 2019/20.

### Sales and Use Tax

Sales and Use Tax (Sales Tax) represents the second largest source of revenue to the General Fund and is expected to make up 17% of budgeted revenues in FY 2019/20. Sales and Use Tax also represents one of the General Fund's most volatile revenue sources, with drastic swings over the past decade. Sales Tax Revenues began to recover in FY 2010/11 after the great recession hit in 2008/09. Since that time returns have been somewhat volatile.

Exhibit 2: Sales Tax Distribution  
9 Cents per Dollar – Santa Clara County



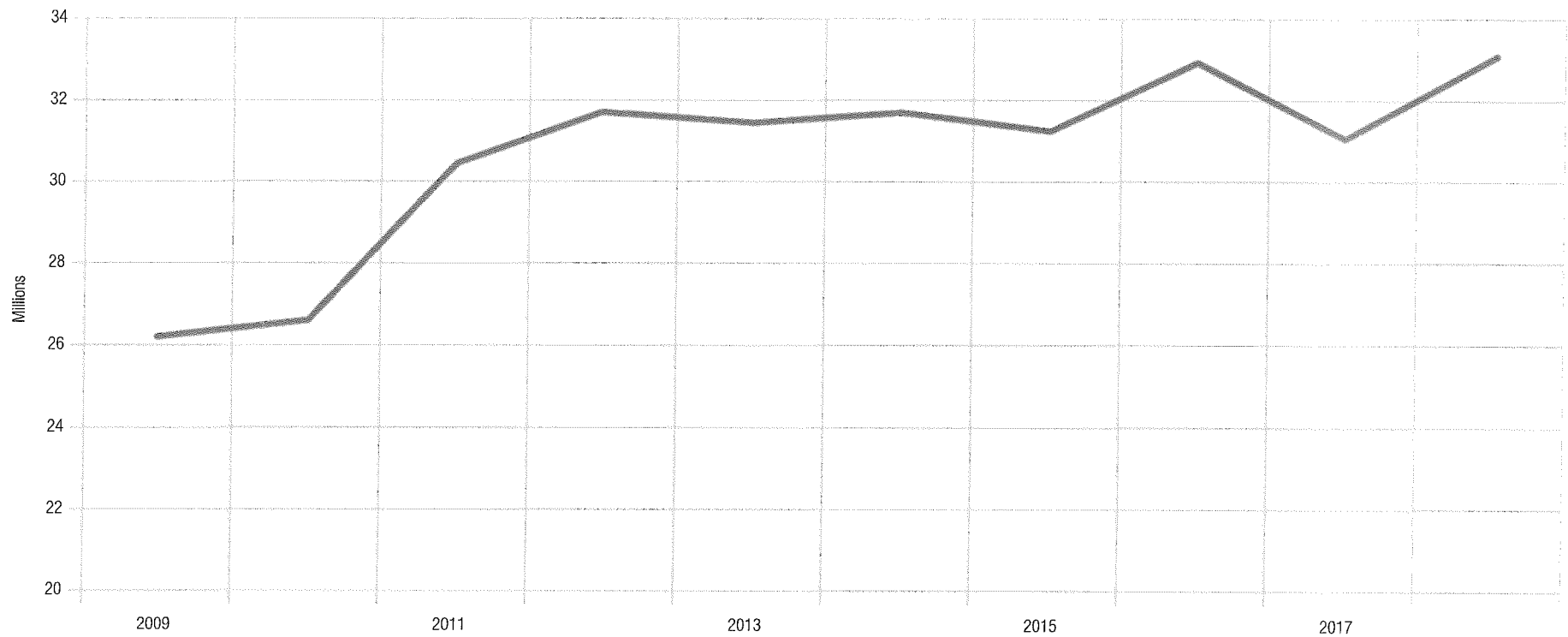
Source: CA Board of Equalization

**Exhibit 2** shows how Sales Tax dollars are distributed within Santa Clara County. The State receives the largest share of the nine cents per dollar of sales, while cities only directly receive one cent of the rate. There have been four increases to the Sales Tax implemented since 2011, and the increases have added a total of three-quarters of one cent to the Sales Tax. Prop 30, a quarter-cent increase to the statewide base Sales Tax rate, expired on December 31, 2016. Measure B, approved by voters in 2016, added a half-cent Sales Tax to support countywide transit, highways and expressways and became effective April 1, 2017. This additional tax will be effective for 30 years. The net change to the sales tax rate between the expiration of Prop 30 and the implementation of Measure B is a quarter cent increase, from 8.75 to 9 cents. While this change impacts the sales tax rate paid by Sunnyvale residents, the City tax rate for the General Fund continues to receive only one percent of all taxable sales. Funding that may become available to the City from Measure B is projected in the long-term financial plan as a Special Revenue fund and is restricted to approved transit-related projects.

Sales and Use Tax is composed of primary categories of transactions – general retail sales and business-to-business sales. In Sunnyvale, as well as some other Silicon Valley cities, a high percentage of overall Sales Tax has traditionally been business-to-business in nature. This makes Sales Tax complicated and difficult to predict because it is often one-time in nature.

Specific year-over-year growth projections are developed by dividing Sales Tax receipts into five major segments that have similar economic characteristics: Business and Industry, General Consumer Goods, Autos and Transportation, County Pool, and Other. The Other category includes Restaurants and Hotels, Building and Construction, Fuel and Service Stations, and Food and Drugs. Below is the City's historical Sales Tax collection from FY 2008/09 - 2017/2018.

Exhibit 3. Historical Sales Tax Collection  
(Fiscal Year 2008/09 - 2017/18)



Most sectors are relatively stable and experience swings within a narrow band, however, the business and industry sector is highly volatile. This makes revenues very unpredictable and forecasting future revenues challenging. In the business and industry sector, recent challenges to the categorization of certain tax receipts has caused some volatility in the last two years. From a long-term perspective, revenues in this category are forecasted to decline over the next two years before recovering to modest growth in the out-years.

Pooled revenues are expected to increase as a percentage of the City's overall Sales Tax revenue as e-commerce continues to become a larger part of the economy. When transactions occur online for Sales Tax-eligible purchases, the 1% share received by cities instead goes into a County pool for distribution. For example, if a Sunnyvale resident goes to a store in Sunnyvale and purchases a television, the City receives 1% of the sale price in Sales Tax revenue. If that same Sunnyvale resident buys that television from the store's e-commerce website, the 1% of the sale price instead goes to the County pool for distribution to all agencies, as the revenue from online purchases is tracked to the county where the customer is located rather than to a more precise location due to the lack of detail in the seller's tax return. The County pool is distributed based on each jurisdiction's share of total taxable sales. For the last reporting period, Sunnyvale's share of the pool was about 7%. This increasing trend not only makes Sales Tax revenue increasingly difficult to project, but it also means that a larger part of this significant revenue source has less to do with activity in Sunnyvale.

AB 147, which was signed into law in April 2019, will expand the collection of sales and use taxes from out-of-state sales via the implementation of the landmark U.S. Supreme Court decision in *South Dakota v. Wayfair*. It is expected to bring a small boost to the City's Sales Tax revenue. Out-of-state vendors selling more than \$100,000 or 200 separate transactions into the state will be required to collect sales tax, except those small businesses with less than \$500,000 total annual taxable sales transactions in California.

The revised Sales Tax estimate for FY 2018/19 is \$33.3 million, up slightly from the prior year actual revenue of \$33 million. This increase is driven by expected growth in all sectors, except for Business & Industry. Major Sunnyvale retailers closing in FY 2018/19 will have the biggest impact on FY 2019/20 revenue and is reflected in the downward projection to \$30.6 million. Revenue projections past FY 2019/20 are expected to rebound slightly and is anticipated to grow by

about 2% annually after FY 2020/21. While it is not possible to predict the next slowdown or how that slowdown will impact Sales Tax revenues, the projection for future revenue indicates modest growth with the expectation that some years of growth will be offset by losses in other years due to economic fluctuations.

Further, following completion of the CityLine project, it is anticipated that the City will receive additional Sales Tax revenue of approximately \$1.1 million per year once the project is complete. It is estimated that the project will not come fully online until FY 2026/27. Staff revised the projection to reflect a conservative estimate for when various stages of the project will be completed. We begin showing a portion of these funds starting in FY 2019/20.

### Transient Occupancy Tax

Transient Occupancy Tax (TOT) represents the third largest revenue source of the General Fund, constituting over 10% of the total projected revenue for FY 2019/20. Collection continues to be historically high. TOT returns are projected to increase by 14% from FY 2017/18 to FY 2018/19. The 2% increase in the TOT rate, effective midway through FY 2018/19, is a driving factor. At the General Municipal Election held on November 6, 2018, voters approved Measure K updating the existing TOT ordinance; increasing the transient occupancy tax from 10.5% to 12.5%, effective January 1, 2019. Additional factors include a new hotel opening in December 2018 and the continued high business-related travel, the core occupancy of Sunnyvale's hotels. Sunnyvale hotels have benefited from increasing room rates and occupancy rates, which has positively impacted the City's TOT revenues. FY 2019/20 projects \$21.8 million in hotel TOT revenue.

Short-term rentals are also subject to TOT. An agreement with Airbnb to remit TOT on behalf of their hosts has resulted in over \$500K in new revenues to date. However, this remittance is considered a windfall for projection purposes. The uncertainty and changing business model of this disruptive industry has not yet demonstrated the reliability needed for long-term planning and therefore, minimal revenue is anticipated from this source beyond FY 2018/19.

TOT revenue estimates are based on a calculation of average room rate multiplied by occupancy rate, however, extended stays (over 30 days) are exempt from TOT. Due to increased exemptions, the room count was adjusted down beginning in FY 2019/20 for a more accurate revenue projection. Due to the peak level TOT revenues that the City is currently experiencing, the long-term plan resets the revenue forecast to a sustainable base over a period of two years; reducing room and occupancy rates to their historical averages, which is then used as a sustainable base for future years with modest annual increases.

The long-term plan has growth built into future year forecasts and does plan for the addition or expansion of six hotels in the City. When fully operational, these new hotels are expected to bring in approximately \$4 million in net new TOT revenue annually once a reduction of occupancy at competing hotels is factored in. Overall, TOT is projected to bring in over \$500 million during the twenty-year financial plan.

### Utility Users Tax and Franchise Fees

Utility Users Tax (UUT) and Franchise Fees represent the fourth largest source of General Fund revenue, generating about 8% of projected revenue for FY 2019/20. Historically, these two revenue categories have been combined because the primary sources of revenue for both is the sale of electricity and gas. The City's UUT rate is 2% on electricity, gas, and intrastate telephone providers, which is lower than the UUT rate for Santa Clara County when weighted by population and significantly lower than the statewide average of 5.4%. Approximately 50% of UUT revenue is derived from the sale of electricity, 40% is related to telephone usage, and 10% is derived from the sale of gas. Telephone usage tax revenue has increased significantly due to the recent modernization of this tax in FY2016/17, and this continues to stabilize the UUT long-term forecast.

The single largest component of UUT revenue is against the electric rates charged by Pacific Gas and Electric (PG&E). Despite the commercial development over recent years, UUT on electricity has declined. The anticipated growth from new development is being offset by the fact that many new buildings are more energy-efficient than prior uses. Also, a portion of UUT related to electricity is derived from Silicon Valley Clean Energy, which generates energy at a lower cost than PG&E. The revised FY 2018/19 projection for this segment of UUT is \$4.1 million, which has been revised down by \$740,000.

At the General Municipal Election held on November 8, 2016, the voters approved Measure N updating the existing UUT ordinance. The telecommunications modernization updated uses of telecommunications technology, and treats wired, wireless (contract or prepaid) and other telecom services equally. With the revision of the UUT ordinance, revenues for telephone services have increased by 40% overall since FY 2016/17.

The City receives a one-time franchise payment from PG&E each year, which represents approximately 39% of all Franchise Fee revenue. The PG&E franchise rate is 1% of gross receipts. Statewide, franchise rates range from 0.5% to 2%. The City's other main franchise agreements are with our cable television providers and Specialty Solid Waste. For FY 2019/20, Franchise Fees are projected to remain steady and increase by approximately 2% annually over the twenty-year plan.

### Other Revenue Highlights

The FY 2019/20 Recommended Budget includes other revenue sources that warrant discussion.

#### Other Taxes

Construction Tax, Business License Tax, and Real Property Transfer Tax revenue have each had strong returns in recent years. Construction Tax revenues continue to be strong through FY 2018/19; reflecting the high level of development activity that the City has sustained for the last several years. The long-term financial plan anticipates that this historically high level will cool off with the elevated projection tapering to the historical average by 2023/24. Business License Tax showed small growth between FY 2016/17 and FY 2017/18 and is projected out based on its historical average. Real Property Transfer Tax, driven by property turnover and changes in valuation, is forecast based on its historical average as well.

#### Permits & Service Fees

This category includes revenue collections from fees charged for services provided by City operations. The majority of revenue in this category comes from the Department of Public Safety, the Recreation Division in the Department of Library and Community Services, the Community Development Department, and the Department of Public Works.



## Sale of Property

This revenue item reflects the sale of some of the City's property and revenues from the sale of property, as one-time funds, are best utilized for one-time capital needs. Accordingly, the sale of the Charles Street Property (Block 15) from the General Fund to the Housing Mitigation Fund for affordable housing is included in the FY 2019/20 Recommended Budget. The former margarine plant at 1484 Kifer Road sold in FY 2018/19 as planned for \$33 million, which is over 85% more than the initial estimate of \$17.6 million. Proceeds from these sales along with the property located at 1050 and 1060 Innovation Way, also referred to as Parcels D and E of the former Onizuka Air Force Station, are programmed for the Civic Center Modernization Project, which is housed in the Infrastructure Fund.

## In-Lieu Charges and Transfers

In-Lieu Charges and Transfers are primarily funds transferred into the General Fund from other City funds to pay for projects and the cost of City-Wide administration, including the cost of the Department of Finance, the Human Resources Department, the Office of the City Manager, and the Office of the City Attorney.

## Inter-Fund Revenues

Inter-Fund Revenues are loan repayments to the General Fund from other funds, including the utility funds. Year-to-year fluctuations in this revenue source are expected, as loan repayment schedules are not always on fixed amortization periods and often change based on cash considerations. The Sunnyvale Office Center Sub-fund rebate was removed in the FY 2015/16 Adopted Budget to strengthen reserves in this sub-fund, which funds the lease payments associated with the purchase of the debt financed Sunnyvale Office Center. The General Fund has two loans to the Wastewater Fund. These loans were re-financed at lower interest rates for FY 2017/18 with final pay-offs scheduled in FY 2027/28 and FY 2019/20. The repayment from the Solid Waste Fund was also refinanced and the final loan repayment of \$3.05 million scheduled in FY 2023/24.

## General Fund Expenditures

General Fund expenditures fund common and core City operations like public safety, libraries, and parks and provide critical infrastructure funding for streets and sidewalks and more. The FY 2019/20 Recommended General Fund expenditures, including budget supplements, projects, lease payments, equipment, and transfers total \$215 million. Of this amount, operating expenditures are the majority, totaling \$171 million and 4.5% over the current FY 2018/19 budget, primarily due to rising total compensation costs.

### Operations – Employee Total Compensation

Employee Total Compensation makes up the largest portion of operating expenditures. For accuracy in projections, compensation is broken into two categories: Safety and Miscellaneous. Safety salaries are adjusted annually based on a market survey of total compensation. Therefore, changes in Safety Total Compensation are driven by salary surveys, the cost of pensions, and other benefits. For FY 2019/20, safety total compensation is budgeted at \$72.4 million. This is about a \$3.5 million, or 5% increase from the \$69 million in the current revised budget for FY 2018/19. It should be noted that the twenty-year plan assumes vacancy savings in the Department of Public Safety Operating Budget. This assumption will be reviewed annually and adjusted if necessary as it is intended to reflect normal turnover within the department due to retirements or attrition.

For FY 2019/20, Miscellaneous Total Compensation is budgeted at \$62.4 million. This is approximately a \$3.7 million, or 6.5% increase over the revised FY 2018/19 budget due to salary assumptions and benefit projections. Benefits (leave, retirement, insurance, and workers' compensation costs) are factored into total compensation and fully discussed in the Internal Service Fund section of this budget.

### Operations — Other

Other operating costs are for purchased goods and services as well as overhead charges. The FY 2019/20 budget has these expenditures at \$36.1 million, which is \$175,000 over the current budget. The anticipated increase in these costs is due to inflation.

Each year, a portion of the Public Works Pavement Operations program, which is accounted for in the General Fund, is supported by the Gas Tax Fund. The amount that is used for this purpose varies depending upon funds available and project requirements. As mentioned above, this support is projected to decrease in the future, primarily due to lower volumes and sale prices of gas sold. Starting in FY 2018/19, this amount is reduced to \$1.5 million; tapering down to \$1.1 million in FY 2021/22 and then terminating in FY 2034/35.

Public Safety Recruitment Projects, Projects and Project Administration, and Project Operating Costs reflect General Fund expenditures related to capital, special, and Department of Public Safety recruitment projects. The content of these expenditures is discussed below in the General Fund Projects section.

The **Equipment** line item contains the appropriations for equipment for the departments of Public Safety and assistance to the Library and Community Services based on their replacement schedules. These costs are up slightly, mainly due to adjustments related to equipment replacement timing.

**Lease payments** in the amount of \$1,235,625 are also included in the appropriation for FY 2019/20. These payments fulfill the City's agreement with the former Redevelopment Agency to pay lease payments equal to the annual debt service on one of the downtown parking structures. Previously a Redevelopment Agency obligation, this item is now budgeted in the General Fund until FY 2021/22.

**Debt service** for the new civic center is projected to start in FY 2022/23. The first year is prorated, but the annual ongoing cost is currently estimated to be \$6.7 million in FY 2023/24 and continuing through the twenty-year plan. Rent from Enterprise funds is expected to offset the cost of debt service and is included in the twenty-year plan as well.

**Council Service-Level Set Aside** is an annual \$100,000 set aside for Council's use at its discretion for unplanned projects, services, or other initiatives that come up over the course of the fiscal year.

The FY 2019/20 General Fund Budget includes funding for eleven recommended budget supplements. The total estimated cost for these in FY 2019/20 is \$503,750.

**Transfers to Other Funds** reflect transfers from the General Fund to other funds for operating and capital project purposes. In FY 2019/20, a transfer to the Youth and Neighborhood Services Fund for \$558,000 in support of the Columbia Neighborhood Center is planned. In addition, \$1.5 million is expected to be transferred to the Golf and Tennis Fund to address its structural deficit.

A transfer to the Liability and Property Insurance Fund for the General Fund's share of coverage is included in the FY 2019/20 budget. Additionally, \$240,000 is expected to be transferred to the Employee Benefits Fund to cover a portion of an executive home loan.

As established in the FY 2012/13 Budget, the long-term financial plan for the General Fund reflects an annual transfer of \$1.5 million for investment in the City's administrative infrastructure. These funds are not set aside for a specific project or set of projects at this point, but will accumulate in the Infrastructure Fund and be appropriated as projects are identified and prioritized. In FY 2019/20 this transfer is brought forward two years for a planned transfer of \$4.5 million in FY 2019/20. The \$1.5 million investment resumes in FY 2022/23 and increases to \$5 million in FY 2033/34; emphasizing the City's commitment to investing in and planning for its infrastructure needs. To this end, a \$9 million transfer (from the sale of Block 15) to the Infrastructure fund for the Civic Center Modernization project is also budgeted in FY 2019/20.

The General Fund also transfers funds for Project Administration costs in the amount of \$207,000 as a Transfer to the General Services Fund in FY 2019/20. This reflects costs associated with Public Works staff for the design and inspection of General Fund supported capital projects.

**Service Level Set-Aside** funding highlights the anticipation that the City will need to increase service levels to meet the needs of a developing city. \$1 million is set aside beginning in FY 2020/21 as service delivery levels are evaluated and specific needs are identified.

## General Fund Projects

The FY 2019/20 Recommended Budget for the General Fund includes approximately \$21 million for capital, special, and outside group funding projects. Most of General Fund project expenditures are for the recruitment and training of sworn public safety officers. The practice of budgeting for the recruitment, selection, and training of new public safety officers in a series of recurring special projects rather than in the operating budget began in FY 2006/07. This practice allows expenditures to fluctuate each year based on the number of recruitments and for better monitoring and tracking of costs. In FY 2019/20, \$13.2 million is dedicated to the Public Safety Recruitment projects with \$84 million budgeted for this purpose over the twenty-year period. It should be noted that the fixed costs associated with these projects, which include management oversight and other recruitment expenses, continue to be part of the Public Safety Department's operating budget.

\$2.8 million for emergency generators is also included in the FY 2019/20 budget. In addition, some existing projects have been updated with scope changes as part of the FY 2019/20 Recommended Budget's focus on projects. One project with a significant change is the Climate Action Plan (CAP) Implementation Project. Born out of the CAP 2.0 initiative, this project has been updated to include one-time and ongoing costs associated with implementing the Climate Action Playbook (Playbook), a guide for the City and community in achieving or exceeding the state's 2030 and 2050 greenhouse gas emissions (GHG) reduction targets. \$639,000 is budgeted in FY 2019/20 for one-time costs associated with consultant services, temporary staffing, and infrastructure needed for implementation. Over the twenty-year plan, \$9.9 million is planned in operating costs dedicated to three positions that will specialize in implementing the Playbook and focus on the City's ongoing efforts to achieve its GHG reduction goals.

The FY 2019/20 Budget plans for \$135,000 for Outside Group Funding, which includes the additional \$35,000 authorized by Council in November 2018 through FY 2020/21. To this end, this budget recommends that the \$135,000 funding level continue throughout the entire twenty-year financial plan.

Some of the new projects included in the FY 2019/20 Recommended Budget are: Homestead Road Bicycle Lane Study for \$150,000, Library Public Address System Replacement for \$100,000, and \$65,000 for the DPS Records Unit Upgrade.

Often, one-time capital projects will result in ongoing operational costs. Ongoing operating costs beginning in FY 2018/19 have been incorporated into department's operating budgets. Costs beyond FY 2018/19 are allocated to the Project Operating line. These costs will be evaluated in the next budget cycle for incorporation into operating budgets or identified as future costs for projects underway or not yet completed.

More information regarding General Fund projects can be found in Volume II - Projects Budget.

## General Fund Reserves

One of the most powerful aspects of multi-year financial planning is its capability to recognize trends over time and begin at an early point to consider the necessary steps to alter the long-term forecasted position of a particular fund should that appear necessary. The reserves contained in the General Fund's longterm financial plan play a pivotal role in the City's multi- year planning strategy.

The City has established reserves in the General Fund that are restricted by prior policy or legal requirements to specific uses. Most of the City's reserves are established in accordance with policies adopted by Council.

The General Fund has four reserves that are contained in the General Fund's long-term financial plan under the sub-heading, Reserves. The first is the Contingencies Reserve. By Council policy, this reserve must be equal to 15% of the operating budget in the first year of the long-term plan, in this case FY 2019/20, and then grow by the estimated change in the Consumer Price Index in each subsequent year. It is important to note that this reserve is not intended for normal unanticipated expenditures and is instead to be used for non- fiscal emergencies or disasters as determined by Council.

The second reserve in the General Fund is the *Reserve for Capital Improvement Projects*. Originally entitled the Land Acquisition Reserve, it was established in FY 1994/95 for the purpose of purchasing land or property in the downtown area with an emphasis on future income generation through economic development. In FY 2006/07 the reserve name was changed to *Reserve for Capital Improvement Projects* to reflect its expanded purpose. At the end of FY 2018/19, it is projected that the balance in this reserve will be about \$6 million after the \$24.7 million transfer is made for the Civic Center Modernization project.

A third reserve in the General Fund mandated by Council policy is the *Budget Stabilization Fund*. The Budget Stabilization Fund functions to normalize service levels through economic cycles. In essence, the intent is for this fund to increase during periods of economic growth and to be drawn down during the low points of economic cycles to maintain stable service levels.

In August 2011, Council adopted a new policy governing the balance of the Budget Stabilization Fund. This policy requires that the Budget Stabilization Fund be maintained at no less than 15% of total projected revenues for the first two years of the 20-year plan and that it never go below \$0 in any year. For the FY 2019/20 Budget, the Budget Stabilization Fund balance is 21% of revenues and 20% in FY 2020/21.

Lastly, the Equipment & Project Carryover (C/O) Reserve accounts for actual FY 2017/18 available project balances (and related revenues) that have carried forward to FY 2018/19 for ongoing project costs. Since a significant portion of the current budgeted project costs are from the prior year carryover, it was prudent to separate out this reserve to increase transparency of unspent project funds. Additionally, accounting for this reserve separately helps ensure that the available balance in the Budget Stabilization Fund is not overstated.

Total Reserves in the General Fund increase or decrease depending upon the relationship between Total Current Resources and Total Current Requirements in the long-term financial plan. Put simply, when revenues and resources are greater than expenditures and transfers, money is put into the reserves, and when expenses are higher, money is taken out. The relationship between these items can be seen at the bottom of the plan in the rows marked Total Current Resources, Total Current Requirements, and Difference. It should be noted that Sunnyvale's Reserves are actual funds available rather than estimated surpluses as is the case in the State Budget and some other local jurisdictions. The advantage of funded reserves includes the substantial interest earnings that are generated and added to annual revenues.

This Page Intentionally Blank

CDBG funds may also be used for projects that benefit groups with special needs, such as seniors or disabled residents, or for certain neighborhoods with higher percentages of lower-income residents. Projects budgeted for the FY 2019/20 CDBG grant include \$50,000 for the Home Improvement Program (HIP), which provides small grants for accessibility improvements, exterior paint, and emergency repairs; \$432,493 for the Sunnyvale Workforce Development Program, \$308,646 for the Plaza Del Las Flores Rehabilitation and any remaining funds will be for a contingency project (ADA curb ramps) which will proceed only if sufficient funds become available either by the time the budget is adopted, or if additional program income is received mid-year, as detailed in FY 2019/20 draft HUD Action Plan.

These project allocations are contingent on the City's FY 2019/20 CDBG grant amount and available CDBG program income. If insufficient funds are received, some projects may be delayed or canceled, consistent with the contingency provisions in the FY 2019/20 Action Plan.

### CDBG Revolving Loan Fund (RLF)

The RLF, sub-fund of the CDBG Fund, is the repository for CDBG program incomes (payments received on prior housing loans made with CDBG funds). Once these funds are deposited into the RLF, they can only be reused for other housing rehabilitation loans and rehabilitation program operations, pursuant to City policy and HUD regulations. Staff projects \$150,000 in CDBG loan repayment revenue for FY 2019/20, although the actual amount received may vary significantly from that amount due to the sporadic nature of loan payments. Expenditures for FY 2019/20 include one project in the amount of \$100,000 to fund the Housing Rehabilitation loan program. These loans may be made for rehabilitation of housing owned and/ or occupied by lower-income households, which may include owner-occupied single-family homes, or small affordable rental housing projects, such as group homes or other small non-profit rental properties.

## Park Dedication Fund

State law allows local communities to require developers of housing units to offset the impact of the demand from those units on the City's open space by providing additional open space or paying a comparable fee. The Park Dedication Fund was established to meet statutory requirements regarding the accounting for Park Dedication Fees paid by developers. In general, the City collects park in-lieu fees for housing projects that do not dedicate land for use as parks or open space. This fee is calculated on an average fair market value per square foot as determined by the Community Development Department annually. In April 2011, Council raised the standard to 5.0 acres per 1,000 population, to be phased in over three years. In FY 2017/18, after completion of a land valuation study, the land value used in the fee calculation was set to \$126 per square foot. For the FY 2019/20 Recommended Budget, the Park Dedication Fee preliminary land value rate of \$130 per square foot is used.

Park Dedication Fee revenues are accounted for in the Park Dedication Fund as legally required, and then available resources are appropriated directly to projects in the fund or transferred to the Capital Projects Fund or the Infrastructure Fund for park-related projects.

Authorizing language in the State Quimby Act, which governs park dedication fees, requires that fees be used to pay for "developing new or rehabilitating existing neighborhood or community park or recreational facilities." Certain legal cases have clarified that park in-lieu fees may be used for parks or recreational facilities that are adjacent to the subdivision or multi-family development from which they are collected but may also be used for larger community parks and regional facilities that are reasonably available for use by the residents of the subdivision or development. Park Dedication Fees may not be used for operating or routine maintenance. For the last several years, Park Dedication Fees were also used to pay for golf course rehabilitation projects. In April 2011, Council acted to cease that practice for projects that were not already programmed, determining instead that golf course revenues associated with the Golf and Tennis Enterprise Fund would pay for these improvements.

Park in-lieu fees must be committed within a five-year period. This revenue source is subject to the Fee Mitigation Act, which requires specific review and findings every five years. The City conforms to both requirements.

It is estimated that \$8.5 million in Park Dedication Fees will be received during FY 2018/19. Based on current development projects in process, revenues for FY 2019/20 and FY 2020/21 are expected to be \$36.6 million and \$47.7 million respectively. Going forward, estimates are based on the historical average of 200 fee eligible dwelling units per year at the current fee of \$130 per square foot. For FY 2021/22 through the end of the first ten years of the plan, fee revenue is escalated by 2% per year, reflecting estimated growth. Revenues are held flat in the second ten years at \$11.7 million. These projections yield approximately \$194.7 million in revenue over the first ten years, and \$117.1 million during the second ten years of the long-term plan.

The Park Dedication Fund provides funding for capital and infrastructure projects at community parks and recreational facilities. A total of \$261 million in transfers to the Capital and Infrastructure Funds are programmed throughout the long-term financial plan to ensure that park and recreational facilities are in good working condition and able to meet the demands of increased public use. During the last projects budget cycle costs for all projects, and especially park renovation projects, were updated to reflect the latest cost estimates for construction and materials.

In FY 2019/20, \$20.3 million is programmed for transfers to projects. The largest of funded projects include \$6.9 million in additional funding for the Washington Community Swim Center Project, \$4.5 million for the Fair Oaks Park Renovation and Enhancement Project, \$3.1 million for the Playground Equipment Replacement Project and \$3.5 million for the All Inclusive Playground Project.

The Capital Projects Reserve includes funds that have not yet been appropriated to projects. Significantly more Park Dedication Fee revenue is projected in this financial plan as compared to last year. In addition to the Capital Projects Reserve, the twenty-year plan includes a second reserve fund that is specifically designated for Land Acquisition funds. This reserve collects twenty percent of the annual revenue from Park Dedication Fees and allocates the funds to acquire and develop new land for the purpose of parks, open space, trails and other recreational facilities.

## Asset Forfeiture Fund

The Asset Forfeiture Fund was established to account for monies received through drug and other law enforcement activities as allowed under Federal and State asset forfeiture guidelines. For the FY 2019/20 Budget, current projected revenues have been adjusted to assume no additional revenues will be received. These revenues were for the Department of Public Safety's participation in a regional task force operated by the Drug Enforcement Agency (DEA), and the original estimates were preliminary figures that have not come to fruition due to changes in the revenue distribution methodology. The purposes for which asset forfeiture can be used are limited, and funds are drawn down for new one-time expenses targeted for law enforcement services. As these funds are projected to discontinue, and funds are deployed for audit and one project, there is no financial planning beyond FY 2019/20.

## Police Services Augmentation Fund

The Police Services Augmentation Fund accounts for grant programs that provide monies for law enforcement purposes. The Supplemental Law Enforcement Services (SLES) program established by the State, and the smaller federal Edward Byrne Memorial Justice Assistance Grant from the Bureau of Justice Administration (BJA) have been the two sources of revenue to this Fund.

The State SLES monies constitute the major portion of revenue. However, over the years, the amounts of both grants have decreased or varied significantly. BJA decreased from a high of \$70,158 to a low of \$0 in FY 2011/12. SLES funding has also fluctuated over the years, with a high of nearly \$300,000 in FY 1996/97 and a low of \$100,000 in FY 2008/09. After initially being eliminated, funding for FY 2011/12 was restored to a level of nearly \$230,000, which was the result of the State shifting Motor Vehicle License funds away from local agency general funds into the grants that provide SLES funding. This was a permanent shift, and as such, funding in the amount of \$254,609 has been programmed annually for almost the entire twenty-year plan. Because of the stable funding, SLES monies will fund approximately half of a full-time lieutenant for the Department of Public Safety, with the remaining cost being funded by the General Fund. This is in keeping with past use of these funds, which has been for staffing for most of the years.



**CITY OF SUNNYVALE**  
**141. PARK DEDICATION FUND**  
**LONG TERM FINANCIAL PLAN**  
**JULY 1, 2018 TO JUNE 30, 2029**

	ACTUAL	CURRENT	BUDGET	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	FY 2018/2019 TO FY 2028/2029 TOTAL
	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	
RESERVE/FUND BALANCE, JULY 1	64,363,510	79,559,010	43,789,788	61,210,194	104,432,905	87,672,572	78,135,715	73,583,844	45,393,876	52,518,122	58,279,318	60,336,067	79,559,010
CURRENT RESOURCES:													
Interest Income	923,798	868,269	1,797,149	3,056,063	2,567,898	2,778,290	2,435,319	1,322,152	1,529,654	1,697,456	1,757,361	2,495,566	22,305,177
Park Dedication Fees	26,131,034	8,547,788	36,578,495	47,700,805	10,193,040	10,396,901	10,604,839	10,816,936	11,033,274	11,253,940	11,479,019	11,708,599	180,313,635
TOTAL CURRENT RESOURCES	27,054,832	9,416,057	38,375,644	50,756,868	12,760,938	13,175,191	13,040,158	12,139,088	12,562,928	12,951,396	13,236,380	14,204,165	202,618,812
TOTAL AVAILABLE RESOURCES	91,418,342	88,975,067	82,165,432	111,967,062	117,193,843	100,847,763	91,175,873	85,722,932	57,956,804	65,469,518	71,515,698	74,540,232	282,177,822
CURRENT REQUIREMENTS:													
New Acquisition	0	0	0	0	0	0	0	25,000,000	0	0	0	0	25,000,000
Project Administration	1,339,989	1,237,857	686,559	413,167	919,948	139,434	713,006	1,189,548	570,580	531,054	1,033,585	1,177,328	8,612,068
Transfer To Capital Projects Fund	313,537	11,202,514	6,956,218	2,185,299	0	0	0	1,186,958	0	0	0	0	21,530,989
Transfer To Infrastructure/General	9,465,036	29,394,769	13,113,962	4,935,691	28,601,323	22,078,621	14,663,292	12,952,549	4,868,102	6,659,145	10,020,097	8,304,194	155,591,746
Transfer To Infrastructure/Golf and Tennis	740,770	3,350,138	198,499	0	0	493,993	2,215,731	0	0	0	125,949	173,986	6,558,296
TOTAL CURRENT REQUIREMENTS	11,859,332	45,185,279	20,955,238	7,534,157	29,521,271	22,712,048	17,592,029	40,329,055	5,438,682	7,190,199	11,179,631	9,655,509	217,293,098
RESERVES:													
Capital Projects Reserve	62,052,289	32,946,263	45,215,834	78,898,384	60,099,443	48,483,206	41,810,367	36,457,012	41,374,603	47,091,666	46,852,611	49,059,547	49,059,547
Land Acquisition Set-Aside (20%)	17,506,721	10,843,525	15,994,360	25,534,521	27,573,129	29,652,509	31,773,477	8,936,864	11,143,519	11,187,652	13,483,456	15,825,176	15,825,176
TOTAL RESERVES	79,559,010	43,789,788	61,210,194	104,432,905	87,672,572	78,135,715	73,583,844	45,393,876	52,518,122	58,279,318	60,336,067	64,884,723	64,884,723
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

**CITY OF SUNNYVALE**  
**141. PARK DEDICATION FUND**  
**LONG TERM FINANCIAL PLAN**  
**JULY 1, 2029 TO JUNE 30, 2039**

	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	FY 2029/2030 TO FY 2038/2039 TOTAL	FY 2018/2019 TO FY 2038/2039 TOTAL
	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038	2038/2039		
RESERVE/FUND BALANCE, JULY 1	64,884,723	69,896,407	72,113,004	79,243,002	87,684,373	92,246,847	95,328,300	97,000,916	107,886,123	122,740,038	64,884,723	79,559,010
CURRENT RESOURCES:												
Interest Income	2,688,323	2,773,577	3,047,808	3,372,476	3,547,956	3,666,473	3,730,804	4,149,466	4,720,771	5,182,833	36,880,487	59,185,664
Park Dedication Fees	11,708,599	11,708,599	11,708,599	11,708,599	11,708,599	11,708,599	11,708,599	11,708,599	11,708,599	11,708,599	117,085,990	297,399,624
TOTAL CURRENT RESOURCES	14,396,922	14,482,176	14,756,407	15,081,075	15,256,555	15,375,072	15,439,403	15,858,065	16,429,370	16,891,432	153,966,477	356,585,288
TOTAL AVAILABLE RESOURCES	79,281,645	84,378,583	86,869,411	94,324,077	102,940,928	107,621,918	110,767,703	112,858,981	124,315,493	139,631,470	218,851,199	436,144,298
CURRENT REQUIREMENTS:												
New Acquisition	0	0	0	0	0	0	0	0	0	0	0	25,000,000
Project Administration	733,604	1,073,931	785,911	1,166,804	96,520	396,994	932,881	371,520	371,520	371,520	6,301,205	14,913,273
Transfer To Capital Projects Fund	0	0	0	0	0	0	0	0	0	0	0	21,530,989
Transfer To Infrastructure/General	8,651,634	11,191,649	6,840,498	5,326,890	10,597,560	11,684,643	12,833,906	4,601,339	1,038,944	4,506,301	77,273,364	232,865,110
Transfer To Infrastructure/Golf and Tennis	0	0	0	146,010	0	211,980	0	0	164,991	0	522,981	7,081,276
TOTAL CURRENT REQUIREMENTS	9,385,237	12,265,579	7,626,410	6,639,704	10,694,081	12,293,618	13,766,787	4,972,858	1,575,454	4,877,821	84,097,550	301,390,648
RESERVES:												
Capital Projects Reserve	51,729,512	51,604,389	56,392,667	62,492,318	64,713,072	65,452,806	64,783,702	73,327,189	88,181,104	97,852,995	97,852,995	97,852,995
Land Acquisition Set-Aside (20%)	18,166,895	20,508,615	22,850,335	25,192,055	27,533,775	29,875,494	32,217,214	34,558,934	34,558,934	36,900,654	36,900,654	36,900,654
TOTAL RESERVES	69,896,407	72,113,004	79,243,002	87,684,373	92,246,847	95,328,300	97,000,916	107,886,123	122,740,038	134,753,649	134,753,649	134,753,649
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0

## Development Enterprise Fund

This fund was established with the FY 2014/15 Budget in order to better align development-related revenues and expenses. Prior to the creation of this fund, development-related activities and associated revenues were included in the General Fund across a range of operating activities, focused primarily within the Building and Planning divisions of the Community Development Department.

Development-related revenues include the major fees for permits and licenses that the City collects, as well as from Plan Check Fees and Engineering Fees. These revenue sources tend to increase and decrease with development cycles creating significant fluctuations in the amount of development-related revenue received. When the recession occurred in FY 2008/09, activity slowed considerably with revenues declining to \$5.2 million in FY 2009/10. The rebound, however, began the following year and continued to accelerate through FY 2017/18 which ended the year with \$21.9 million in revenue. FY 2018/19 total development-related revenues are estimated to end the year at \$23.8 million, and projections indicate that the anticipated level of development activity will moderate beginning in FY 2020/21, with planned revenues of \$16.5 million and \$14.8 million for FY 2020/21 and FY 2021/22, respectively. For FY 2022/23 and going forward, fee revenue is escalated by 1% per year. It should be noted that the historical average has increased significantly over recent years, with seven consecutive years of record high development activity.

Operating expenditures support the administration and regulation of development related activity in the City. This includes activities and services across multiple departments. Building Safety and Planning activities in the Community Development Department comprise the majority of operating costs in this fund. Operations are also budgeted for fire prevention program activities in the Department of Public Safety, development-related transportation and traffic services and land development-engineering services in the Department of Public Works; as well as very specific operating activities in the Environmental Services Department, Department of Library and Community Services, and the Office of the City Attorney that relate to development in the City. Additionally, the operating budget includes resources for term-limited staffing to address peak workloads.

The Projects in the Development Enterprise Fund are for temporary staffing for the five divisions (Planning, Building, Traffic & Transportation, Fire Prevention, and Engineering) to address the peak demand which these divisions continue to experience. Program In-Lieu Charges reflect indirect costs charged to the Development Enterprise Fund for program overhead expenses. The Transfer to the General Services Fund in FY 2019/20 provides funding for the project to replace the City's Permitting System.

The direct and indirect costs in the Development Enterprise Fund exceed the historical average level of development revenues, which represents a structural challenge for the Fund. The operating expenses are predominantly fixed. However, some of the costs are variable and will fluctuate with the level of development activity. Fund balance will be drawn down, as intended, in years where the development revenue declines to the historical average or lower. Given that this fund will enable visibility toward the actual revenue and expenses over time, fee levels will need to be reviewed and adjusted on an ongoing basis to ensure full cost recovery over the long term and fiscal stability for the fund.

## Golf and Tennis Operations Fund

Golf and tennis operations have been operating as a stand-alone enterprise fund since FY 2012/13, following the dissolution of the Community Recreation Fund, with all activities intended to be self-supporting. However, the golf operations of the Golf and Tennis Enterprise Fund has struggled to operate as a true enterprise fund due to a number of reasons including the overall decline in popularity in golf, the closure of the golf course restaurants while the City transitioned to new operators, and the quality of the golf buildings. This has affected the number of rounds played at the golf courses, which have been on a declining trend for the last decade. As such, additional General Fund subsidies of approximately \$4.0 million were made or approved from FY 2014/15 to FY 2018/19. The subsidy has kept the Golf and Tennis Operations Fund in a positive cash position, allowing for the establishment of new concessions and exploring creative marketing strategies to attract new patrons and maximize revenue opportunities. To this end, as part of the FY 2018/19 Adopted Budget, Council appropriated \$50,000 to study the issue and to obtain the input of the public with the intention of determining a policy on the appropriate level of General Fund subsidy for the City golf program.

While golf and tennis operations continue to face challenges over the twenty-year financial plan (increasing operational costs, deferred capital maintenance, seasonality due to its dependence on favorable weather conditions, the continued decline in the interest in golf nationally, etc.), revenues are expected to grow modestly each year. Cost reduction efforts will continue to be evaluated. Although positive strides in reducing operating costs are being made, expenses are projected to grow faster than 2% per year. An additional concern over the longer term is that capital improvement projects needed at the golf courses are significantly underfunded.

The FY 2019/20 Recommended Budget includes General Fund contribution averaging \$1.5 to \$1.9 million annually until FY 2023/24 when substantial contributions are planned to end, in order to maintain the fund in a positive position, with fiscal strategies required beyond that point to fund operations and deferred capital infrastructure maintenance.

**CITY OF SUNNYVALE**  
**525/100. GOLF AND TENNIS OPERATIONS FUND**  
**LONG TERM FINANCIAL PLAN**  
**JULY 1, 2018 TO JUNE 30, 2029**

	ACTUAL 2017/2018	CURRENT 2018/2019	BUDGET 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	PLAN 2028/2029	FY 2018/2019 TO FY 2028/2029 TOTAL
RESERVE/FUND BALANCE, JULY 1	35,118	102,812	108,463	278,732	446,599	492,768	328,020	296,173	229,084	165,290	206,103	161,293	102,812
CURRENT RESOURCES:													
Rents and Concessions - Tennis Center	122,527	130,000	135,000	140,000	145,000	150,000	155,000	160,000	165,000	170,000	175,000	180,000	1,705,000
Rents and Concessions - Golf	18,533	33,000	26,190	42,714	43,568	44,439	45,328	46,235	47,159	48,103	49,065	50,046	475,847
Golf Fees - Sunnyvale	1,766,948	1,487,884	1,701,255	1,755,280	1,820,386	1,836,794	1,843,530	1,880,400	1,918,008	1,956,368	1,995,496	2,035,406	20,230,806
Golf Fees - Sunken Gardens	568,579	513,687	563,266	574,532	586,022	597,743	609,698	621,892	634,329	647,016	659,956	673,155	6,681,297
Golf Cart Rentals	367,994	335,000	346,674	353,607	360,680	367,893	375,251	382,756	390,411	398,219	406,184	414,308	4,130,984
Driving Range Fees	265,763	250,000	225,416	229,924	234,523	239,213	243,998	248,877	253,855	258,932	264,111	269,393	2,718,242
Other Golf Revenue	220,272	213,800	213,918	218,196	222,560	227,011	231,552	236,183	240,906	245,725	250,639	255,652	2,556,142
Parking Lease Revenue	0	50,400	100,800	67,200	0	0	0	0	0	0	0	0	218,400
Tower Lease Revenue	30,673	31,514	32,460	33,109	33,771	34,446	35,135	35,838	36,555	37,286	38,032	38,792	386,939
Transfer From General Fund	1,400,000	1,600,000	1,500,000	1,500,000	1,500,000	1,500,000	1,860,000	0	0	0	0	0	9,460,000
TOTAL CURRENT RESOURCES	4,761,290	4,645,285	4,844,979	4,914,563	4,946,510	4,997,540	5,399,491	3,612,181	3,686,225	3,761,649	3,838,482	3,916,752	48,563,657
TOTAL AVAILABLE RESOURCES	4,796,408	4,748,098	4,953,442	5,193,295	5,393,110	5,490,309	5,727,511	3,908,354	3,915,309	3,926,939	4,044,585	4,078,044	48,666,470
CURRENT REQUIREMENTS:													
Golf Course Operations	3,801,395	4,067,968	4,088,325	4,148,167	4,285,525	4,532,205	4,785,611	4,924,149	5,070,963	5,224,544	5,369,339	5,493,155	51,989,953
Tennis Center Operations	106,778	109,448	113,826	117,240	120,758	123,777	126,871	130,043	133,294	136,626	140,042	143,543	1,395,467
Program In-Lieu Charges	153,550	132,216	120,748	124,747	128,072	130,638	133,261	136,376	139,565	142,829	146,170	149,122	1,483,744
Citywide In-Lieu Charges	312,732	330,003	351,811	361,116	370,653	380,429	390,450	343,655	411,249	422,040	433,100	444,438	4,238,943
Project Operating	0	0	0	(4,575)	(4,667)	(4,760)	(4,855)	(4,953)	(5,052)	(5,203)	(5,359)	(5,520)	(44,944)
Transfers To Other Funds	319,141	0	0	0	0	0	0	0	0	0	0	0	0
Fiscal Strategies	0	0	0	0	0	0	0	(1,850,000)	(2,000,000)	(2,200,000)	(2,200,000)	(2,300,000)	(10,550,000)
TOTAL CURRENT REQUIREMENTS	4,693,596	4,639,635	4,674,710	4,746,696	4,900,341	5,162,289	5,431,337	3,679,270	3,750,018	3,720,836	3,883,292	3,924,738	48,513,163
RESERVES:													
20 Year RAP	102,812	108,463	278,732	446,599	492,768	328,020	296,173	229,084	165,290	206,103	161,293	153,306	153,306
TOTAL RESERVES	102,812	108,463	278,732	446,599	492,768	328,020	296,173	229,084	165,290	206,103	161,293	153,306	153,306
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

**CITY OF SUNNYVALE**  
**525/100. GOLF AND TENNIS OPERATIONS FUND**  
**LONG TERM FINANCIAL PLAN**  
**JULY 1, 2029 TO JUNE 30, 2039**

	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	FY 2029/2030 TO FY 2038/2039 TOTAL	FY 2018/2019 TO FY 2038/2039 TOTAL
	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038	2038/2039		
RESERVE/FUND BALANCE, JULY 1	153,306	149,206	139,373	113,607	123,933	153,523	158,849	184,612	193,690	230,594	153,306	102,812
CURRENT RESOURCES:												
Rents and Concessions - Tennis Center	185,000	190,000	195,000	200,000	205,000	210,000	215,000	220,000	225,000	230,000	2,075,000	3,780,000
Rents and Concessions - Golf	51,047	52,068	53,109	54,171	55,255	56,360	57,487	58,637	59,105	60,287	557,526	1,033,373
Golf Fees - Sunnyvale	2,076,114	2,117,636	2,159,989	2,203,188	2,247,252	2,292,197	2,338,041	2,384,802	2,418,142	2,466,505	22,703,866	42,934,672
Golf Fees - Sunken Gardens	686,619	700,351	714,358	728,645	743,218	758,082	773,244	788,709	804,483	820,573	7,518,282	14,199,579
Golf Cart Rentals	422,594	431,046	439,666	448,460	457,429	466,578	475,909	485,427	495,136	505,039	4,627,283	8,758,266
Driving Range Fees	274,781	280,276	285,882	291,600	297,432	303,380	309,448	315,637	321,950	328,389	3,008,774	5,727,016
Other Golf Revenue	260,765	265,980	270,234	275,639	280,065	285,667	290,272	296,077	300,868	306,885	2,832,452	5,388,594
Parking Lease Revenue	0	0	0	0	0	0	0	0	0	0	0	218,400
Tower Lease Revenue	39,568	40,360	41,167	41,990	42,830	43,686	44,560	45,451	46,360	47,288	433,260	820,199
Transfer From General Fund	0	0	0	0	0	0	0	0	0	0	0	9,460,000
TOTAL CURRENT RESOURCES	3,996,487	4,077,716	4,159,405	4,243,694	4,328,481	4,415,950	4,503,961	4,594,740	4,671,044	4,764,964	43,756,443	92,320,100
TOTAL AVAILABLE RESOURCES	4,149,793	4,226,922	4,298,779	4,357,300	4,452,414	4,569,474	4,662,810	4,779,352	4,864,734	4,995,558	43,909,749	92,422,912
CURRENT REQUIREMENTS:												
Golf Course Operations	5,649,996	5,816,245	5,942,587	6,119,444	6,313,066	6,507,319	6,702,105	6,851,483	7,076,278	7,087,687	64,066,212	116,056,164
Tennis Center Operations	147,132	151,545	156,092	160,775	165,598	170,566	175,683	180,953	186,382	191,973	1,686,698	3,082,166
Program In-Lieu Charges	153,087	157,645	162,346	166,668	171,106	175,663	180,055	184,261	188,566	192,973	1,732,368	3,216,112
Citywide In-Lieu Charges	456,058	467,970	480,179	492,693	505,520	518,668	532,144	545,958	560,116	574,629	5,133,935	9,372,878
Project Operating	(5,685)	(5,856)	(6,032)	(6,213)	(6,399)	(6,591)	(6,789)	(6,992)	(7,202)	(7,418)	(65,177)	(110,121)
Transfers To Other Funds	0	0	0	0	0	0	0	0	0	0	0	0
Fiscal Strategies	(2,400,000)	(2,500,000)	(2,550,000)	(2,700,000)	(2,850,000)	(2,955,000)	(3,105,000)	(3,170,000)	(3,370,000)	(3,300,000)	(28,900,000)	(39,450,000)
TOTAL CURRENT REQUIREMENTS	4,000,587	4,087,549	4,185,172	4,233,367	4,298,890	4,410,625	4,478,198	4,585,662	4,634,140	4,739,844	43,654,035	92,167,198
RESERVES:												
20 Year RAP	149,206	139,373	113,607	123,933	153,523	158,849	184,612	193,690	230,594	255,714	255,714	255,714
TOTAL RESERVES	149,206	139,373	113,607	123,933	153,523	158,849	184,612	193,690	230,594	255,714	255,714	255,714
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0

**525/100. GOLF AND TENNIS OPERATIONS FUND  
REVENUES BY SOURCE**

	ACTUAL 2017/2018	CURRENT 2018/2019	BUDGET 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	PLAN 2028/2029	FY 2018/2019 TO FY 2028/2029 TOTAL
0750-01 License Fee Tennis Center	122,527	130,000	135,000	140,000	145,000	150,000	155,000	160,000	165,000	170,000	175,000	180,000	1,705,000
0750-04 Concession Rentals (Barrel19 FY18/19 forward)	200	0	0	16,000	16,320	16,646	16,979	17,319	17,665	18,019	18,379	18,747	156,074
0750-12 Gold Rush Eatery	18,333	32,000	25,170	25,673	26,187	26,711	27,245	27,790	28,346	28,912	29,491	30,080	307,604
0752-20 Rental - Golf Storage Space	0	1,000	1,020	1,040	1,061	1,082	1,104	1,126	1,149	1,172	1,195	1,219	12,169
0753-00 Leases	0	50,400	100,800	67,200	0	0	0	0	0	0	0	0	218,400
0754-09 Tower/Antenna Rental - Verizon	30,673	31,514	32,460	33,109	33,771	34,446	35,135	35,838	36,555	37,286	38,032	38,792	386,939
TOTAL RENTS AND CONCESSIONS	171,733	244,914	294,450	283,023	222,339	228,886	235,464	242,073	248,714	255,389	262,096	268,838	2,786,186
1950-11 Sunnyvale Weekday	516,714	425,000	512,629	522,881	533,339	544,006	554,886	565,984	577,303	588,849	600,626	612,639	6,038,142
1950-12 Sunnyvale Weekday Twilight	152,385	120,000	162,749	166,004	169,324	172,711	176,165	179,688	183,282	186,947	190,686	194,500	1,902,056
1950-13 Sunnyvale Weekend/Holiday	647,375	550,000	588,730	620,504	662,914	656,172	639,296	652,082	665,123	678,426	691,994	705,834	7,111,076
1950-14 Sunnyvale W/E Holiday Twilight	160,717	130,000	154,760	157,855	161,012	164,232	167,517	170,867	174,285	177,770	181,326	184,952	1,824,576
13000 Sunnyvale S.A.C.	15,120	13,000	17,083	17,424	17,773	18,128	18,491	18,860	19,238	19,622	20,015	20,415	200,049
1950-16 Sunnyvale Golf Discount	137,210	133,584	135,397	138,105	140,867	143,684	146,558	149,489	152,479	155,529	158,639	161,812	1,616,143
1950-17 Sunnyvale 10-Play Card	14,651	15,000	11,362	11,589	11,821	12,057	12,299	12,545	12,795	13,051	13,312	13,579	139,411
1950-19 Weekday Super Twilight	86,064	68,000	84,224	85,908	87,627	89,379	91,167	92,990	94,850	96,747	98,682	100,655	990,229
1950-20 Weekend Super Twilight	31,512	28,000	28,939	29,518	30,108	30,710	31,325	31,951	32,590	33,242	33,907	34,585	344,874
1951 SM Gift Certificates	1,600	1,600	2,384	2,431	2,480	2,530	2,580	2,632	2,684	2,738	2,793	2,849	27,701
1952 School Group Play	3,600	3,700	3,000	3,060	3,121	3,184	3,247	3,312	3,378	3,446	3,515	3,585	36,549
1954-02 Tournament Fee - Sunken Gardens	527	443	526	536	547	558	569	580	592	604	616	628	6,199
1963-11 Sunken Garden Weekday	252,812	230,000	252,772	257,827	262,984	268,244	273,609	279,081	284,662	290,356	296,163	302,086	2,997,783
1963-13 Sunken Garden Weekend/Holiday	238,317	215,000	228,053	232,614	237,266	242,012	246,852	251,789	256,825	261,961	267,200	272,544	2,712,117
1963-14 Sunken Garden Weekend Twilight Replay	0	245	319	325	332	339	345	352	359	366	374	381	3,738
1963-16 Sunken Garden Golf Discount	70,389	60,000	74,503	75,993	77,513	79,063	80,644	82,257	83,902	85,581	87,292	89,038	875,787
1963-17 Sunken Garden Advantage Card	5,390	5,000	6,073	6,194	6,318	6,444	6,573	6,705	6,839	6,975	7,115	7,257	71,492
1964 Sunken Gardens Gift Certificates	1,145	3,000	1,021	1,042	1,062	1,084	1,105	1,127	1,150	1,173	1,196	1,220	14,181
TOTAL GOLF FEES	2,335,527	2,001,571	2,264,522	2,329,812	2,406,408	2,434,536	2,453,227	2,502,292	2,552,338	2,603,384	2,655,452	2,708,561	26,912,103



**525/100. GOLF AND TENNIS OPERATIONS FUND  
REVENUES BY SOURCE**

														FY 2018/2019 TO FY 2028/2029 TOTAL
		ACTUAL 2017/2018	CURRENT 2018/2019	BUDGET 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	PLAN 2028/2029	
1955	Golf Cart Rental	367,994	335,000	346,674	353,607	360,680	367,893	375,251	382,756	390,411	398,219	406,184	414,308	4,130,984
1956	Driving Range Fees	265,763	250,000	225,416	229,924	234,523	239,213	243,998	248,877	253,855	258,932	264,111	269,393	2,718,242
1957	Golf Miscellaneous Rentals	43,289	42,000	42,840	43,697	44,571	45,462	46,371	47,299	48,245	49,210	50,194	51,198	511,086
4114	Miscellaneous Golf Revenues	342	0	0	0	0	0	0	0	0	0	0	0	0
4175	Golf Merchandise Sales	124,988	130,000	129,251	131,836	134,473	137,162	139,905	142,704	145,558	148,469	151,438	154,467	1,545,262
4180	Golf Instruction	51,653	41,800	41,827	42,664	43,517	44,387	45,275	46,180	47,104	48,046	49,007	49,987	499,794
TOTAL GOLF AND TENNIS SHOP REVENUE		854,029	798,800	786,008	801,728	817,763	834,118	850,800	867,816	885,173	902,876	920,934	939,352	9,405,368
4400-03 Transfer From General Fund		1,400,000	1,600,000	1,500,000	1,500,000	1,500,000	1,500,000	1,860,000	0	0	0	0	0	9,460,000
TOTAL TRANSFERS IN		1,400,000	1,600,000	1,500,000	1,500,000	1,500,000	1,500,000	1,860,000	0	0	0	0	0	9,460,000
FUND TOTAL		4,761,290	4,645,285	4,844,979	4,914,563	4,946,510	4,997,540	5,399,491	3,612,181	3,686,225	3,761,649	3,838,482	3,916,752	48,563,657

## Liability and Property Insurance Fund

This fund was established to separate liability and property insurance costs from the Employee Payroll and Benefits Fund. Managing these costs in a separate fund provides better accountability of expenditures and allows the City to recover costs based on usage rather than on salary expenditures.

The Liability and Property Insurance Fund is funded through direct transfers from its dependent funds rather than on a rate charged to salaries. The transfers are based on liability claims experience in recent years for liability costs and City property valuations for property insurance related costs. The property valuations have been updated to reflect the latest actuarial valuation, which was used to determine the premium for the FY 2018/19 policy year. Insurance coverage is applied to the maintenance of the City's infrastructure and covers the City against claims such as trip and fall, vehicle damage, and damage caused by City trees. Currently, the City participates in a risk pool administered by the California Joint Powers Risk Management Authority (CJPRMA), which provides insurance over the City's Self Insured Retention (SIR) level of \$500,000 per claim. The total amount paid for liability claims under \$500,000 can vary significantly from year- to-year.

In the FY 2019/20 budget, \$530,000 is budgeted for claims litigation, based the City's long-term historical average and anticipated upcoming claim settlements; this amount is inflated and budgeted as an ongoing annual legal expense. In addition, a legal contingency is budgeted for \$140,000. While actual expenditures on claims litigation in the past five years have averaged \$326,000 a year, with FY 2014/15 and FY 2015/16 low points at \$35,000 and \$53,000, respectively, there can be significant volatility in any given year. As such, this legal contingency serves to absorb cost overages in any year. This is intended to be a lump sum appropriation used when legal costs exceed the \$530,000 annual budget, with the remaining amount to be carried over annually until it is completely expended.

The reserve in this fund meets the recommended actuarially acceptable funding level as provided in an actuarial review of the program completed in January 2019.

## Community Facilities District No. 3 Fund

In FY 2012/13, a new community facilities district (CFD) was formed. This new CFD (City of Sunnyvale Community Facilities District No. 3, Estates at Sunnyvale) finances the maintenance and replacement of publicly- owned infrastructure and other improvements in the 10-acre residential subdivision located at 770 Timberpine Avenue.

In FY 2012/13, the developer contributed \$49,455. These funds were appropriated to a new project, Formation of Community Facilities District No. 3, to cover any non-contingent startup costs of forming the CFD as well as the first six months of the annual operations, maintenance, and servicing costs of the bio-retention basins and associated facilities.

Annual operating costs of \$26,400 are included in the operating budget for FY 2019/20. Operating costs are funded by annual assessment revenues, which can be increased each year by CPI or 3%, whichever is greater. In addition to covering the annual operating costs, the assessment revenue provides for replacement costs scheduled in ten, thirty, and sixty year intervals. For the FY 2019/20 twenty-year plan, the reserves are strategically increased to cover two ten-year infrastructure replacement improvements planned for FY 2022/23 and FY 2032/33.

## Fremont Pool Endowment (Trust) Fund

The Fremont Pool Trust Fund was established by the City in FY 2002/03 to account for the receipt of monies raised by The Friends of Fremont Pool, a group of residents who lobbied City Council regarding the need for a new pool in Sunnyvale. The Fund has an Endowment Reserve balance of \$1,057,285 as of the fiscal year ending June 30, 2018. The basic premise of this fund is that principal is never expended, but invested with the interest generated each year used to help offset the City's cost of operating the 50-meter pool constructed in partnership with the Fremont Union High School District at Fremont High School. The City contracts for operation of the pool, periodically doing a competitive procurement for an operator.

The City's operating cost is determined by adding 50% of the cost of maintaining the pool itself (performed by the School District, which subsequently bills the City), 100% of maintaining the pool house, and staff costs related to oversight of the contract. The City's projected cost for Fremont Pool maintenance continues to outpace the trust interest earnings and though some revenue is earned from pool operations, revenue does not cover the cost of operations. The General Fund makes up the difference.

In addition to ongoing operations and maintenance costs, the City also funds a project for the City's share of Fremont Pool infrastructure improvements. The City works with the School District to identify needed equipment replacements and infrastructure repairs associated with the pool; reimbursing the District 50% of the costs. The City also shares costs with the School District for major repairs of the pool house. The City will use Park Dedication funding to cover its share of the work planned over the twenty-year plan.

It should also be noted that while the corpus of this fund may grow in future years ( e.g. \$8,850 contributed as a restricted donation in FY 2017/18), it is not expected to increase markedly over time. As a result, it is not expected to keep up with inflation and the purchasing power of the interest it generates will likely erode over time. In this context, it is critical to note the importance of allowing the pool's operator to charge market rates for use of the pool. It is also important to allow the operator to determine effective revenue- producing programming. The net revenue received by the City and the interest generated by the Fremont Pool Trust Fund are critical factors in allowing the pool to partially support itself financially.

### Dorolou P. Swirsky Youth Opportunity Fund

In August 1993, City Council accepted Dorolou Swirsky's intent to donate her house upon her death to provide an endowment to specifically address sports, recreational, social, cultural, and educational activities for disadvantaged youth living in Sunnyvale.

The Dorolou Swirsky Trust Estate was donated to the City upon her death in March 2000. The estate consisted of a single-family home located at 1133 Hollenbeck Road. Following the donation, the City established the Swirsky Youth Opportunity Fund to account for the proceeds. Ms. Swirsky had taken a reverse mortgage on the property, which the City paid upon her death using General Fund monies. The property was rented out until August 2003 with net proceeds used to help pay back the General Fund for the reverse mortgage.

In November 2003, Council approved a resolution authorizing the sale of 1133 Hollenbeck Road. The house was subsequently sold, the remainder of the General Fund advance was paid, and an endowment of \$526,595 was established. The fund has gained interest which, in some years, exceeded the current year requirement resulting in an increased current fund balance of \$552,016. For FY 2019/20, it is recommended that the full amount of interest earned from the Swirsky Trust (approximately \$13,800) be used toward youth- at- risk programming in the Columbia Neighborhood service area, operated by the Department of Library and Community Services.

**CITY OF SUNNYVALE**  
**727. FREMONT POOL TRUST FUND**  
**LONG TERM FINANCIAL PLAN**  
**JULY 1, 2018 TO JUNE 30, 2029**

	ACTUAL 2017/2018	CURRENT 2018/2019	BUDGET 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	PLAN 2028/2029	FY 2018/2019 TO FY 2028/2029 TOTAL
RESERVE/FUND BALANCE, JULY 1	1,048,435	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285
CURRENT RESOURCES:													
Restricted Cash Donations	8,850	0	0	0	0	0	0	0	0	0	0	0	0
Interest Income	14,386	21,146	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	285,467
TOTAL CURRENT RESOURCES	23,236	21,146	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	285,467
TOTAL AVAILABLE RESOURCES	1,071,671	1,078,430	1,083,717	1,083,717	1,083,717	1,083,717	1,083,717	1,083,717	1,083,717	1,083,717	1,083,717	1,083,717	1,342,751
CURRENT REQUIREMENTS:													
Transfer To General Fund/Fremont Pool	14,386	21,146	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	285,467
TOTAL CURRENT REQUIREMENTS	14,386	21,146	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	26,432	285,467
RESERVES:													
Endowment Reserve	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285
TOTAL RESERVES	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

**CITY OF SUNNYVALE**  
**727. FREMONT POOL TRUST FUND**  
**LONG TERM FINANCIAL PLAN**  
**JULY 1, 2029 TO JUNE 30, 2039**

	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	FY 2029/2030 TO FY 2038/2039 TOTAL	FY 2018/2019 TO FY 2038/2039 TOTAL
	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038	2038/2039		
RESERVE/FUND BALANCE, JULY 1	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285
CURRENT RESOURCES:												
Restricted Cash Donations	0	0	0	0	0	0	0	0	0	0	0	0
Interest Income	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	317,185	602,652
TOTAL CURRENT RESOURCES	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	317,185	602,652
TOTAL AVAILABLE RESOURCES	1,089,003	1,089,003	1,089,003	1,089,003	1,089,003	1,089,003	1,089,003	1,089,003	1,089,003	1,089,003	1,374,470	1,659,937
CURRENT REQUIREMENTS:												
Transfer To General Fund/Fremont Pool	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	317,185	602,652
TOTAL CURRENT REQUIREMENTS	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	31,719	317,185	602,652
RESERVES:												
Endowment Reserve	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285
TOTAL RESERVES	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285	1,057,285
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0

**CITY OF SUNNYVALE**  
**730. DOROLOU SWIRSKY YOUTH OPPORTUNITY FUND**  
**LONG TERM FINANCIAL PLAN**  
**JULY 1, 2018 TO JUNE 30, 2029**

	ACTUAL 2017/2018	CURRENT 2018/2019	BUDGET 2019/2020	PLAN 2020/2021	PLAN 2021/2022	PLAN 2022/2023	PLAN 2023/2024	PLAN 2024/2025	PLAN 2025/2026	PLAN 2026/2027	PLAN 2027/2028	PLAN 2028/2029	FY 2018/2019 TO FY 2028/2029 TOTAL
RESERVE/FUND BALANCE, JULY 1	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016
CURRENT RESOURCES:													
Interest Income	7,565	11,040	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	149,044
TOTAL CURRENT RESOURCES	7,565	11,040	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	149,044
TOTAL AVAILABLE RESOURCES	559,581	563,057	565,817	565,817	565,817	565,817	565,817	565,817	565,817	565,817	565,817	565,817	701,061
CURRENT REQUIREMENTS:													
Transfer To General Fund (Comm Rec.)	7,565	11,040	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	149,044
TOTAL CURRENT REQUIREMENTS	7,565	11,040	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	13,800	149,044
RESERVES:													
Endowment Reserve	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016
TOTAL RESERVES	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0	0

**CITY OF SUNNYVALE**  
**730. DOROLOU SWIRSKY YOUTH OPPORTUNITY FUND**  
**LONG TERM FINANCIAL PLAN**  
**JULY 1, 2029 TO JUNE 30, 2039**

	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	PLAN	FY 2029/2030 TO FY 2038/2039 TOTAL	FY 2018/2019 TO FY 2038/2039 TOTAL
	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	2034/2035	2035/2036	2036/2037	2037/2038	2038/2039		
RESERVE/FUND BALANCE, JULY 1	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016
CURRENT RESOURCES:												
Interest Income	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	165,605	314,649
TOTAL CURRENT RESOURCES	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	165,605	314,649
TOTAL AVAILABLE RESOURCES	568,577	568,577	568,577	568,577	568,577	568,577	568,577	568,577	568,577	568,577	717,621	866,665
CURRENT REQUIREMENTS:												
Transfer To General Fund (Comm Rec.)	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	165,605	314,649
TOTAL CURRENT REQUIREMENTS	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	16,560	165,605	314,649
RESERVES:												
Endowment Reserve	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016
TOTAL RESERVES	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016	552,016
FUND BALANCE, JUNE 30	0	0	0	0	0	0	0	0	0	0	0	0



# Community Condition Indicators and Balanced Growth Profile

## Community Condition Indicators

The Community Condition Indicators (CCIs) have been presented as an integral part of the City's budget for many years. The CCIs have traditionally been used as a measurement tool to evaluate and implement General Plan goals and policies. The CCIs today reflect the changes adopted by City Council at the May 8, 2007 Council meeting as part of the "Transitioning from a Growth to a Steady-State City" RTC #07-154. These indicators are the key demographic, economic, and physical data which describe the state of the City at a given point in time. The importance of reporting community condition indicators is that their numerical values change over time as the community changes, providing both a snapshot of current conditions and an indication of change over a longer time period.

## Balanced Growth Profile

The Balanced Growth (BGP) is a planning tool developed in 2007 (RTC #07-154), which can be used to monitor the City's growth and determine the relative balance among the indicators of growth and infrastructure. The BGP assumes that Sunnyvale was in a reasonably balanced state in 2005 as indicated by the high level of satisfaction expressed by the population in the 2005 Resident Satisfaction Survey. The profile is extended one year each year, adding on the incremental growth and improvements from the preceding year. Currently, the BGP presents the first 13 years, or 65 percent, of the 20-year planning horizon. In 2017, the City adopted an update to the Land Use and Transportation Element (LUTE) of the General Plan that plans for a buildout until the year 2035. Adoption of the LUTE included direction to update the Balanced Growth Profile and add a jobs-housing ratio indicator, which will be presented next year.

The first two rows in the BGP are the major indicators of growth: population and jobs. While there is a relationship between population and housing and between jobs and industrial/office/commercial (I/O/C) square footage, the City only has direct influence over housing units and I/O/C square footage. The projected growth in both indicators from 2005-2025 is based on the historic patterns of growth. These profiles do not reflect the full build-out of the General Plan as they account for only 60 percent of net new housing units and 73 percent of net new I/O/C square feet.

Projected population growth over 20 years is based on an average household size as applied to the number of new housing units and projected job growth is based on historic average employees per square foot. The final four bars (public school capacity, transportation capacity, utility capacity, and park capacity) represent the infrastructure needed to support the projected growth in population and jobs. The Community Vision Chapter of the General Plan explains that transportation, parks and utility bars may lag behind and then make large leaps due to the high cost of some of the improvements. The original profile did not include projections for parks and utilities, anticipating the completion of long-range plans for these items within the first few years of the profile when adopted in 2007.

## Growth Indicators

**Population** – Housing Units

**Jobs** – Industrial/Office/Commercial

## Infrastructure

With regard to supporting infrastructure and facilities (except for school capacity), capacity improvements necessary to support the expected growth will be determined based on several City of Sunnyvale infrastructure plans. These infrastructure improvement plans include (or will include) the estimated cost for capacity improvements. The cost for each improvement will be compared to the total program to determine the proportion (percent) of the total program that the improvement represents. The bar on the chart will be extended by an increment percentage as each improvement is completed. Only the transportation capacity improvements funded in whole or in part by the City of Sunnyvale are included in the BGP. Projects initiated and funded by the state, regional, and county agencies are not included. The Profile assumes that other jurisdictions are proceeding with planned capacity improvements at a reasonable pace in accordance with their plans.

**SCHOOLS** – As a proxy, school capacity is represented by the Sunnyvale School District capacity needs analysis (based on the Sunnyvale General Plan) prepared in 2003 and the required increase in classroom space.

**TRANSPORTATION** – Transportation improvements are based on the Transportation Strategic Plan (TSP) originally prepared in 2003 (updated in 2013) and the percent of projects completed.

**PARKS**– Council examined the desired amount of parks several times since 2007. Staff is currently in the process of identifying a tool for measuring park capacity improvements.

**UTILITIES** – The Water Utility Master Plan was adopted in 2010; the companion Wastewater Master Plan was adopted in 2015. Staff is currently in the process of identifying a tool for measuring utility capacity improvements.

## Reading The Profile

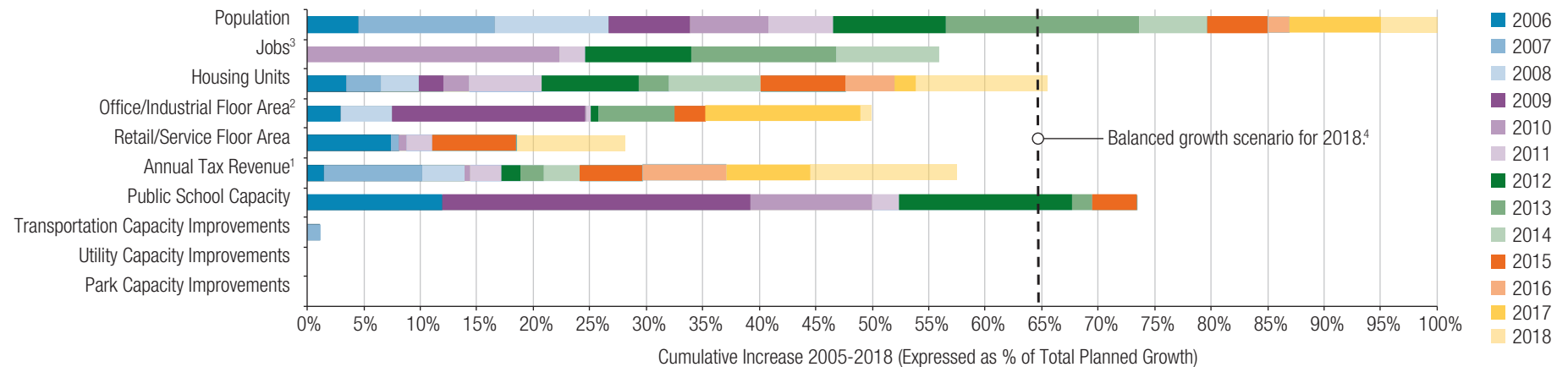
The profile is divided into 20 segments, each representing one year (five percent) of the 20-year timeline. The current year, 2018, is 65 percent of the profile. Each year the profile is updated to reflect the growth in population, housing, I/O/C square footage, and jobs from the prior calendar year, along

with the completed capacity improvements. If all elements were growing in a balanced manner, all of the bars in the profile would be of equal length every year, extending exactly to the then current year. This will not always be the case. An imbalance in a single year does not signify a problem. An imbalance over multiple years, however, could be a concern to decision-makers, who may want to consider modifications of development policy or priorities to infrastructure improvements to respond to the rate of growth. As the Sunnyvale Community Vision is updated in the future, or as General Plan element updates result in different projected goals for 2025, the BGP must be recalibrated to reflect revised projected increases.

Readers may want to compare the physical changes (housing units and I/O/C square footage) to the occupancy of these structures (population and jobs) to aid in understanding growth in the community. For example, the housing units are below the current year mark yet the population bar exceeds the same mark; note too that the public school capacity improvements are also above the current year mark. Because all of the data is not available regarding other infrastructure it is premature to gauge whether there is a lack of balance relative to this infrastructure.

## CURRENT BALANCED GROWTH PROFILE (January 1 to December 31, 2018)

Balanced Growth Indices	Base Year 2005	GOAL FOR 2025	Total Planned Growth Net Increase 2005 to 2025	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2018 Increment Increase (actual since 2017)	2018 Increment (% of Total Planned Growth)
Park Capacity Improvements		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Utility Capacity Improvements		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Transportation Capacity Improvements		\$46,884,000	\$46,884,000	\$547,970	\$547,970	0	0	0	0	0	0	0	0	0	0	0	0%
Public School Capacity	5,373	6,729	1,356	5,535	5,535	5,905	6,051	6,083	6,291	6,315	6,315	6,369	6,369	6,369	6,369	0	0%
Annual Tax Revenue <sup>1</sup>	\$72,271,030	\$174,748,212	\$102,477,182	\$82,731,078	\$86,536,989	\$80,080,423	\$80,640,616	\$83,447,216	\$85,189,946	\$87,277,140	\$90,536,760	\$96,255,557	\$103,856,328	\$111,479,380	\$124,604,978	\$13,125,598	13%
Retail/Service Floor Area <sup>2</sup>	5,784,000	7,500,000	2,200,000	5,962,662	5,962,662	5,962,662	5,976,840	6,027,052	6,005,338	6,000,788	5,978,104	6,142,624	6,126,545	6,103,076	6,308,920	205,844	9%
Office/Industrial Floor Area	30,100,000	37,700,000	7,600,000	30,327,927	30,673,881	31,973,881	31,979,928	32,009,556	32,058,721	32,568,435	32,368,012	32,580,601	32,003,340	33,046,217	33,365,577	319,360	1%
Housing Units	54,800	61,900	7,100	55,261	55,501	55,658	55,818	56,271	56,886	57,075	57,650	58,184	58,495	59,656	60,470	814	11%
Jobs <sup>3</sup>	73,630	92,650	19,020	n/a	n/a	n/a	77,890	78,322	80,104	82,532	84,276	86,531	n/a	n/a	n/a	n/a	n/a
Population	132,725	150,725	18,000	135,721	137,538	138,826	140,081	141,099	142,896	145,973	147,055	148,028	148,372	149,831	153,389	3,558	20%



## Notes

1. FY 2004/2005 is the base year for the Balanced Growth Index. All revenues are converted to FY 2004/2005 dollars for comparison purposes.
2. This index only represents net new floor area, and does not reflect tenant improvements to existing floor area.
3. Data has been modified resulting in a decrease in base year, projections, and current year estimates. Association of Bay Area Governments (ABAG) data from 2010 and earlier. US Census data from 2011 to present. 2016-2018 data not yet available.
4. In a "balanced growth scenario" each profiled item would increase 5% each year. Cumulative "balanced growth" to the end of 2018 would be 65%.

#	INDICATOR	1990	2000	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	SOURCE/NOTES
<b>POPULATION</b>															
<b>Number</b>															
1	• Total	117,229	131,760	136,352	138,826	140,081	141,099	142,896	145,973	147,055	148,028	148,948	149,831	153,389	CA Dept of Finance (Decennial Census used every 10 years, CA Dept of Finance estimate used in the interim)
2	– Under 18 years (%)	19.2	20.4	22.1	23.6	22.4	22.4	22.0	20.5	25.8	22.4	22.2	19.8	n/a	2017 updated with 2017 American Community Survey 1-Year Estimates; 2018 American Community Survey 1-Year Estimates not yet available
3	– 19 – 64 years (%)	70.4	69.0	66.8	66.1	66.4	66.9	67.0	65.4	63.1	66.1	66.1	68.2	n/a	Same as above
4	– 65 years and older (%)	10.4	10.6	11.1	10.3	11.2	10.7	11.0	14.1	11.1	11.5	11.7	12.0	n/a	Same as above
5	• Average household size	2.42	2.49	2.54	2.72	2.61	2.68	2.60	2.60	2.74	2.74	2.70	2.77	n/a	Same as above
6	• Sunnyvale public school enrollment	n/a	n/a	12,320	13,404	13,700	14,031	14,343	15,129	14,721	15,176	15,005	14,366	14,524	CA Dept of Education
7	• Sunnyvale private school enrollment	n/a	n/a	3,811	3,802	3,726	n/a	3,858	4,011	4,118	n/a	4,748	n/a	n/a	Private School Universe Survey (nces.ed.gov). No update available for 2018.
<b>Ethnicity/Origin</b>															
8	• Caucasian (%)	71.6	53.3	43.0	40.8	43.0	47.3	45.0	46.7	50.1	47.1	43.5	37.9	n/a	2017 updated with 2017 American Community Survey 1-Year Estimates; 2018 American Community Survey 1-Year Estimates not yet available
9	• Asian / Pacific Islander (%)	19.3	32.6	39.1	42.0	41.4	41.7	41.1	42.2	42.2	42.6	45.1	47.4	n/a	Same as above
10	• African-American (%)	3.4	2.2	1.8	1.4	2.0	1.3	2.0	2.6	1.6	2.0	1.7	1.7	n/a	Same as above
11	• Other (%)	5.7	11.9	16.1	15.7	13.6	9.7	11.9	8.5	6.1	8.3	9.7	13.0	n/a	Same as above
12	• Foreign Born (%)	22.5	39.4	43.7	42.9	42.2	45.5	44.5	44.2	44.5	45.5	46.4	47.3	n/a	Same as above
13	• Hispanic Origin (%)	13.2	15.5	16.1	18.8	18.9	20.4	18.3	13.7	18.3	17.9	20.0	15.6	n/a	Same as above

#	INDICATOR	1990	2000	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	SOURCE/NOTES
<b>Education</b>															
14	• High school graduate or higher (%)	87.1	89.4	90.4	89.5	92.7	91.6	89.4	92.1	92.3	91.8	91.9	91.3	n/a	2017 updated with 2017 American Community Survey 1-Year Estimates; 2018 American Community Survey 1-Year Estimates not yet available
15	• Bachelor degree or higher (%)	37.1	50.8	55.1	55.5	56.7	58.9	50.8	59.6	62.5	62.6	62.8	61.6	n/a	Same as above
16	• Graduate degree (%)	n/a	21.9	26.3	25.9	26.5	30.1	21.9	27.6	32.9	32.7	31.2	33.5	n/a	Same as above
<b>Income</b>															
17	• Median household income (\$)	46,403	74,409	89,543	88,364	95,582	93,836	101,611	100,043	104,681	112,217	121,546	118,314	n/a	2017 updated with 2017 American Community Survey 1-Year Estimates; 2018 American Community Survey 1-Year Estimates not yet available
18	– Population below poverty (%)	2.5	3.8	4.3	6.8	8.0	8.5	7.8	8.1	7.1	7.3	7.0	6.6	n/a	Same as above
<b>Community</b>															
19	• Active neighborhood and business associations	n/a	n/a	30	29	28	28	30	29	30	28	30	32	32	LCS; 28 active neighborhood associations; 3 active business associations (Sunnyvale Downtown Association, Auto Dealers Association and Moffett Park Business Group).
20	• Residents rating city good place to live (%)	n/a	92	92	87	n/a	92	n/a	94	94	90	n/a	90	n/a	National Citizen Survey; Available every 2 years from 2009
21	• Residents rating public services good to excellent (%)	n/a	92	85	83	n/a	85	n/a	86	86	78	n/a	81	n/a	Same as above
22	• Part I crimes	n/a	n/a	2,040	2,130	2,444	2,150	2,752	2,953	2,871	2,530	2,315	2,884	2,804	DPS; Calendar Year as reported to DOJ
23	• Average emergency police response time (minutes)	n/a	n/a	4:38	4:41	4:35	4:57	4:47	5:06	4:40	4:40	5:05	4:55	5:05	DPS; Calendar Year

#	INDICATOR	1990	2000	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	SOURCE/NOTES
<b>ECONOMY</b>															
<b>Jobs</b>															
24	• Total number	n/a	99,290	n/a	n/a	77,890	78,322	80,104	82,532	84,276	86,531	n/a	n/a	n/a	2016-2018 data not yet available. US Census Longitudinal Employer-Household Dynamics from 2011 to present. Association of Bay Area Governments (ABAG) data from 2010 and earlier.
<b>Employment</b>															
25	• Labor Force	n/a	n/a	75,700	74,900	74,600	76,600	78,600	79,300	83,100	85,200	87,200	82,900	87,900	Annual average; Source: EDD Labor Market Info Div
	• Employed Residents	n/a	n/a	71,800	67,800	67,400	70,200	73,000	74,600	79,200	82,000	84,300	80,500	86,000	Same as above
	• Unemployed (% of labor force)	2.6	4.3	5.1	9.4	9.6	8.0	7.1	5.8	4.7	3.7	3.4	2.9	2.2	Same as above
26	• Jobs/employed resident	n/a	n/a	n/a	n/a	1.2	1.1	1.0	1.1	1.0	1.05	n/a	n/a	n/a	#24 divided by #25 Employed Residents
27	• Employed residents working in Sunnyvale (%)	n/a	23.0	n/a	n/a	25.8	26.6	19.6	n/a	22.9	24.6	23.8	23.8	n/a	2017 updated with 2017 American Community Survey 1-Year Estimates; 2018 American Community Survey 1-Year Estimates not yet available
28	• Employed residents in service jobs (%)	n/a	8.9	7.8	10.9	10.6	12.2	11.8	12.0	9.4	13.4	11.8	14.4	n/a	Same as above
29	• Employed residents in management/professional jobs (%)	n/a	59.5	60.1	59.6	57.1	59.4	59.7	61.0	66.0	64.9	66.0	63.5	n/a	Same as above
<b>Retail</b>															
30	• Retail & restaurant sales volume (\$ in millions)	n/a	158.6	152.6	129.2	137.6	147.7	149.4	152.8	162.0	163.0	161.0	162.0	170.0	HDL Business License Database
31	• Sales/sq. ft. (\$)	n/a	51.2	25.6	21.7	23.0	24.5	24.9	25.5	27.1	26.6	26.3	26.6	26.9	Same as above

#	INDICATOR	1990	2000	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	SOURCE/NOTES
<b>Hospitality</b>															
32	• Total Number of Hotel Rooms	n/a	3,835	3,378	3,394	3,290	3,290	3,290	3,217	3,256	3,525	3,330	3,330	3,335	Econ Dev - TOT Report; 2018 Hotel rooms - excluded short term rentals
33	• Average hotel occupancy (%)	n/a	n/a	64.0	57.6	62.2	71.2	72.1	77.1	78.7	79.8	76.4	78.0	77.0	Econ Dev; Average hotel occupancy rates from hotels with 100+ rooms - calendar year
<b>Real Estate</b>															
34	• Total assessed value (\$ in billions)	n/a	n/a	24.73	25.90	25.62	25.93	26.90	29.25	31.43	34.80	38.20	41.68	41.70	SCC Assessor's Annual Report
35	• Vacant office, industrial, R&D (%)	11.7	2.0	17.1	20.6	18.8	n/a	8.8	8.3	6.6	6.0	3.6	6.8	2.6	CoStar Real Estate Web
	– Vacant office (%)	n/a	n/a	13.0	19.0	18.6	16.4	7.0	9.3	5.6	6.8	2.2	7.6	3.1	CoStar Real Estate Web
	– Vacant industrial/R&D (%)	n/a	n/a	13.8	15.3	13.0	12.8	9.8	7.8	7.1	5.2	4.3	6.0	2.4	CoStar Real Estate Web
36	• Average office/industrial rent (\$/sq. ft.)	0.71	3.47	2.77	1.93	1.76	n/a	2.03	2.30	2.55	3.39	3.15	3.61	3.84	CoStar Real Estate Web
	– Average office rent (\$/sq. ft.)	n/a	n/a	2.87	2.52	2.57	2.51	3.54	3.70	4.11	4.22	5.06	4.81	5.95	CoStar Real Estate Web
	– Average industrial/R&D rent (\$/sq. ft.)	n/a	n/a	1.32	1.10	1.08	1.17	0.51	1.41	1.59	2.55	1.93	2.40	2.24	CoStar Real Estate Web
37	• Average apartment rent (3 bedroom) (\$)	n/a	2,600	2,380	2,093	2,209	2,456	2,662	3,092	3,370	3,448	3,770	4,005	3,933	Housing Division
38	• Housing rental vacancy rate (%)	n/a	n/a	4.7	5.1	3.4	3.5	3.9	5.4	3.9	3.6	4.2	4.1	n/a	Housing Division. 2018 data not available at time of report.
39	• Median single-family detached home price (\$)	n/a	618,000	901,000	750,000	795,000	785,000	865,000	1,012,500	1,218,000	1,365,280	1,467,500	1,735,000	1,888,890	ReReport.com
40	• Median single-family attached home (townhouse/condo) price (\$)	n/a	390,000	562,000	496,250	472,000	460,000	519,000	643,500	793,300	966,000	955,000	1,086,100	1,250,000	Same as above
41	• Valuation of new construction permitted (\$ in millions)	16.3	235.9	280.3	66.7	121.3	190.4	224.6	202.2	321.6	302.5	251.2	287.2	591.0	CDD SunGIS
<b>Tax Base</b>															
42	• Property tax revenue (\$ in millions)	15.8	18.7	39.95	42.26	43.7	42.4	43.4	47.6	50.3	54.9	62.4	66.6	74.3	FIN; FY 17/18 - General Fund Long Term Financial Plan. Correction made to the FY 16/17 sales tax revenue amount.
43	• Sales tax revenue (\$ in millions)	21.5	30.0	29.71	25.07	25.43	29.2	30.3	30.0	30.2	29.7	31.4	29.4	31.3	Same as above
44	• Transient occupancy tax revenue (\$ in millions)	3.6	9.8	7.35	5.69	5.58	6.6	7.8	9.0	10.9	14.1	16.3	16.6	17.7	Same as above

#	INDICATOR	1990	2000	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	SOURCE/NOTES
<b>PHYSICAL CITY</b>															
<b>Land Use</b>															
45	• Land area (sq. mi.)	22.81	22.82	22.86	22.86	22.86	22.86	22.86	22.86	22.86	22.86	22.87	22.87	22.87	
46	– Developable land area (sq. mi.)	15.46	15.46	15.46	15.46	15.46	15.46	15.46	15.46	15.46	15.46	15.47	15.47	15.47	CDD SunGIS. Vacant includes sites Under Construction (i.e. Pathline Park, Greystar mixed-use, ECR hotels). Wiser Park completed in 2018 and added to parks and open space.
47	• Vacant land area (%)	0.8	0.8	0.8	0.8	1.0	0.6	0.7	0.9	1.6	2.0	2.8	2.5	3.1	Same as above
48	• Residential area (%)	n/a	52.7	55.0	55.0	52.8	53.7	53.7	53.7	54.0	54.1	54.1	54.4	54.5	Same as above
49	• Office/industrial land area(%)	n/a	24.2	25.2	25.2	25.1	25.2	25.2	25.0	24.2	23.9	23.1	23.1	22.5	Same as above
50	• Retail/service land area (%)	n/a	7.5	6.5	6.5	6.5	6.5	6.5	6.5	6.4	6.4	6.4	6.4	6.3	Same as above
51	• City parks and open space (%)	n/a	7.4	7.4	7.4	7.4	7.4	7.4	7.4	7.4	7.4	7.4	7.4	7.4	Same as above
52	• Other (%)	n/a	7.4	5.7	5.7	7.4	6.7	6.6	6.6	6.4	6.2	6.2	6.2	6.2	Same as above
<b>Transportation</b>															
53	• Vehicle miles traveled in weekday (millions of miles)	n/a	2.31	2.21	1.83	1.97	2.28	1.86	2.05	2.06	2.01	2.09	2.03	2.05	DPW Traffic
54	• Intersections not meeting LOS standards	1	1	0	n/a	0	n/a	0	n/a	n/a	n/a	n/a	n/a	n/a	DPW Traffic; CMP intersection monitoring conducted every 2 years by VTA
55	• Transit boardings/de-boardings per day	n/a	25,122	24,580	21,647	22,405	22,158	25,426	30,698	n/a	24,931	25,359	29,962	6,651	Caltrain only. VTA data not available at time of report.
56	• Miles of streets	300	300	300	300	300	300	300	300.8	300.8	300.8	300.8	300.8	300.8	DPW Traffic
57	• Miles of bikeways	n/a	65.0	83.1	83.8	84.2	85.2	87.9	88.2	88.2	88.2	100.8	136.9	138	DPW Traffic. Added Iowa, Mathilda, and N. Mary Ave.



#	INDICATOR	1990	2000	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	SOURCE/NOTES
<b>Housing</b>															
58	• Total housing units	n/a	53,474	55,501	55,658	55,818	56,271	56,886	57,075	57,650	58,184	58,495	59,656	60,470	CDD SunGIS ; Townhomes and Condos include a portion of The Vale (Duane & DeGuigne), a portion of Sandalwood, and Classics at Evelyn Place (Evelyn west of Wolfe). Rental apartments include a portion of Encasa (Fair Oaks & Weddell) and The Flats at Cityline (Washington and Taaffe).
59	– Single-family detached (includes accessory living units)	n/a	21,091	21,299	21,324	21,351	21,360	21,375	21,424	21,446	21,456	21,487	21,498	21,514	Same as above
60	– Townhomes and Condos (ownership)	n/a	4,755	5,918	6,050	6,183	6,311	6,483	6,623	6,693	6,880	7,018	7,194	7,567	Same as above
61	– Mobile Homes	n/a	4,056	3,960	3,960	3,960	3,960	3,960	3,960	3,960	3,960	3,916	3,878	3,878	Same as above
62	– Duplexes	n/a	1,598	1,598	1,598	1,598	1,598	1,598	1,598	1,600	1,600	1,608	1,610	1,610	Same as above
63	– Three or more attached units (rental)	n/a	20,949	21,477	21,477	21,477	21,669	22,097	22,097	22,578	22,856	23,034	24,044	24,469	Same as above
64	– Specialty units (i.e. senior/affordable housing developments)	n/a	1,025	1,249	1,249	1,249	1,373	1,373	1,373	1,373	1,432	1,432	1,432	1,432	Same as above
65	• Owner occupied (%)	48.9	47.6	52.3	49.6	48.0	47.0	47.4	46.9	46.5	44.7	46.7	46.6	n/a	2017 updated with 2017 American Community Survey 1-Year Estimates; 2018 American Community Survey 1-Year Estimates not yet available
66	• Over 20 years old (%)	n/a	83	90	90	90	92	92	90	90	91	92	89	88	CDD SunGIS
67	• Total affordable units	n/a	n/a	1,412	1,688	1,774	1,753	1,845	1,860	1,879	1,950	2,035	2,116	2,185	CDD Housing Div
68	• New units receiving building permits	n/a	504	360	118	853	490	217	661	790	862	248	434	778	CDD SunGIS
69	– Intended for ownership	n/a	57	360	118	109	211	217	145	271	192	248	364	238	Same as above
70	– Rental	n/a	447	0	0	744	279	0	516	519	671	0	70	540	Same as above

#	INDICATOR	1990	2000	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	SOURCE/NOTES
<b>Office/Industrial</b>															
71	• Total floor area (sq. ft. in millions)	n/a	42.7	45.6	46.9	46.9	46.9	46.9	47.5	47.3	47.5	46.9	48.3	48.6	CDD SunGIS; Includes new office buildings at Moffett Towers II and Mathilda & California.
72	– Class A (%)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	46.0	54.6	n/a	CoStar Office Report - Year-End
73	• New floor area permitted (sq. ft.)	n/a	660,975	831,705	675	29,278	774,098	1,070,523	671,402	1,398,987	829,323	1,152,117	1,081,725	2,136,841	Building permits; CDD SunGIS. Includes new office buildings at Moffett Towers II, Moffett Place, and Pathline Park.
74	• No. of patents received	413	3,034	3,177	3,556	4,795	5,017	5,448	6,199	6,973	6,686	7,018	7,005	6,147	U.S. Patent and Trademark Office; Calendar Year
<b>Retail/Services</b>															
75	• Total floor area (sq. ft. in millions)	n/a	3.10	5.96	5.96	5.98	6.03	6.01	6.00	5.97	6.13	6.11	6.10	6.31	CDD SunGIS; New hotel at ECR and Fair Oaks, ground floor retail at Cityline Sunnyvale, and child care at Sunnyvale-Saratoga and Remington.
76	• Floor area/capita (sq. ft.)	n/a	n/a	43.7	42.9	42.7	42.7	42.0	41.1	40.6	41.4	41.2	40.6	41.1	#75 divided by #1
77	• New floor area permitted (sq. ft.)	n/a	0	293,000	229,494	127,838	0	12,000	49,496	0	0	0	9,836	685,804	Building permits; CDD SunGIS. Includes five new hotels totaling 741 rooms and a grocery store with movie theater above.

#	INDICATOR	1990	2000	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	SOURCE/NOTES
<b>Environment</b>															
78	• Sunny days	n/a	n/a	293	293	272	286	293	327	293	316	299	286	288	NOAA
79	• Rainfall (in.)	n/a	13.12	9.42	10.25	11.12	10.75	17.36	12.28	11.85	6.42	15.28	10.96	11.78	ESD/SCVWD
80	• Days ozone standard exceeded	n/a	n/a	0	0	0	0	0	0	0	0	0	0	0	BAAQMD
81	• Recycled solid waste (%)	18	56	63	65	67	66	65	65	64	65	66	67	n/a	Calrecycle: data available in September of each year; 2017 updated, 2016 corrected
	• Disposal per resident (lbs/day)	n/a	n/a	4.0	3.5	3.3	3.4	3.5	3.5	3.6	3.5	3.4	3.3	n/a	Same as above
	• Disposal per person employed within the city (lbs/day)	n/a	n/a	6.5	6.5	6.3	5.8	6.0	6.3	6.1	5.9	6.1	5.4	n/a	Same as above
82	• Number of street trees	n/a	36,341	36,935	36,889	36,889	37,000	37,000	37,000	37,000	37,000	37,000	38,000	38,000	Approximate; DPW Trees
83	• Average daily water consumption/capita (gal.)	n/a	161.0	153.7	145.42	130.71	127.15	128.60	130.95	115.39	94.21	99.22	111.05	108.00	ESD
84	• Average daily electric energy use/capita (kwh)	n/a	n/a	81.1	79.7	78.6	80.2	78.3	77.5	74.5	72.2	69.1	68.4	n/a	ESD/PG&E; Whole City. Information not available at time of report.
85	• Average daily gas use/capita (therms)	n/a	n/a	2.9	2.8	2.8	2.9	2.9	2.9	2.6	2.6	2.6	2.9	n/a	ESD/PG&E; Whole City. Information not available at time of report.
86	• Average daily landings at Moffett Federal Airfield	n/a	33	23	19	15	17	n/a	n/a	n/a	12	11	13	12	Moffett Field - Planetary Ventures

This Page Intentionally Blank

FY 2018/19 Budget Supplements				
No.	Title	Cost	Fund	Recommendation
1	Evaluation of Right to Lease Ordinance	\$60,000 one-time	General Fund	Recommended for Funding
2	Update and Review Heritage Resource Inventory and Include Potential Resources Associated with Technological Innovation	\$325,000 one-time	General Fund	Not Recommended
3	Responsible Construction Ordinance	\$25,000 one-time	General Fund	Recommended for Funding
4	Ascertain Suitable Location(s) for the Installation of Youth Cricket Batting Cages and Potential Funding Sources	\$25,000 one-time	General Fund	Recommended for Funding
5	Improving Traffic Operations at Fremont/Bernardo/Hwy 85	\$150,000 one-time	General Fund	Recommended for Funding
6	Consider the Feasibility of Establishing an Eruv in Sunnyvale	\$50,000 one-time	General Fund	Recommended for Funding
7	Single Use Plastics Strategy	\$50,000 one-time	Solid Waste Enterprise Fund	Recommended for Funding
8	Evaluate Options for Revisions to the Sunnyvale Business License Tax	\$50,000 one-time	General Fund	Recommended for Funding
9	Explore Strategies to Promote Cultural Inclusion in City Programs and Services	\$60,000 one-time	General Fund	Recommended for Funding
10	Increase the Service Level Pertaining to City Advocacy in Sacramento and the Regional Area	\$70,000 each, for five years	General Fund	Recommended for Funding
11	Increase Community Events Grant Funding	\$10,500 on-going	General Fund	Recommended for Funding
12	Increase Neighborhood Grant Program Funding	\$3,250 on-going	General Fund	Recommended for Funding
13	Increase the Planned Contribution to the City's Pension Trust Fund	\$1 Million each, for nine years	Multiple Funds	Not Recommended
20 Year Total		\$10,507,000		

This Page Intentionally Blank



# City of Sunnyvale

## Agenda Item

---

19-0500

Agenda Date: 5/3/2019

---

### **BUDGET SUPPLEMENT NO. 4**

#### **SUBJECT**

DPW 19-07 Ascertain Suitable Location(s) for the Installation of Youth Cricket Batting Cages and Potential Funding Sources

#### **BUDGET SUPPLEMENT REQUEST SUMMARY**

Ascertain suitable location(s) for the installation of youth cricket batting cages within the City parks system and explore the suitability of shared use with existing baseball batting cages at Serra Park and De Anza Park and Approve Budget Supplement No. 4 for funding of \$25,000.

#### **BACKGROUND**

During the public outreach portion of the approval of the Conceptual Design for the Fair Oaks Park Renovation Project (RTC No. 18-0646) it was noted that there was demand for cricket facilities in the City. Several residents spoke and provided input for the conceptual design emphasizing the desire for both a cricket pitch and cricket batting cages to be built in City parks. There is currently one cricket pitch in the City located at Ortega Park and no cricket batting cages. During the public comment portion of the approval of the Conceptual Design for the Fair Oaks Park Renovation Project at City Council multiple residents also spoke to the need as well as benefits of City provided cricket facilities.

#### **EXISTING POLICY**

##### **General Plan, Chapter 3, *Land Use and Transportation - Open Space, Goal LT-8***

Options for Healthy Living - Create a city development pattern and improve the city's infrastructure in order to maximize healthy choices for all ages, including physical activity, use of the outdoors, and access to fresh food.

##### **General Plan, Chapter 4, *Community Character - Recreation, Goal CC-11***

Wide Range of Recreation Programming - The City strives to ensure equal opportunities for participation and to provide for a range of structured and unstructured uses, and a variety of general and special interest uses in parks and facilities. The city also provides a wide range of program choices, open space, amenities and facility offerings to meet the recreational needs of a diverse and changing population, including identified subgroups and special populations. Policies related to acquiring and/or developing open space facilities and amenities are also included here. Competing interests and finite resources, however, require the City to set some priorities. (*Previously Open Space and Recreation Goal 2.2.D / Adopted in 2006*).

#### **DISCUSSION**

Currently, there is only one cricket pitch in Sunnyvale at Ortega Park with no cricket batting cages. Considering there is only one pitch in Sunnyvale and no current plans to add additional pitches, many

players have expressed a desire to have a batting cage for practice purposes. The focus of this study would be to identify possible locations for the batting cages, the potential for shared use with little league and identify potential funding sources. The existing batting cages were funded by the little league.

**SERVICE LEVEL IMPACT**

Service level impacts should be minimal depending on the number and location of the proposed cricket batting cages.

**FISCAL IMPACT**

<b><u>Subject/Title</u></b>	<b><u>Funding</u></b>	<b><u>FY 2019/20</u></b>	<b><u>20-year Total</u></b>
Study to Ascertain Suitable Location(s) for the Installation of Youth Cricket Batting Cages and Potential Funding Sources	General Fund and Park Dedication Fund	\$25,000	Unknown dependent on the results of the Study.

Study would include assessment of potential costs, including capital and operating, as well as potential revenue. Fiscal impact will be dependent of the number of batting cages, amenities, and funding sources.

**ALTERNATIVES**

1. Approve Budget Supplement No. 4 in the amount of \$60,00 as proposed.
2. Approve Budget Supplement No. 4 for a different dollar amount or timing.
3. Do not approve Budget Supplement No. 4.
4. Other directions provided by Council.

The growing popularity of cricket is requiring the Parks Division to analyze how it can meet the increasing needs of the playing population. This Study would address possibly changing master plans for various Parks and have public outreach components.

Prepared by: James Stark, Superintendent of Parks and Open Space

Reviewed by: Chip Taylor, Director, Public Works

Reviewed by: Timothy J. Kirby, Director of Finance

**CITY MANAGER'S RECOMMENDATION**

Alternative 1: Approve Budget Supplement No. 4 in the amount of \$60,000 for funding as proposed.

Approved by: Kent Steffens, City Manager





# City of Sunnyvale

## Agenda Item

---

**19-0505**

**Agenda Date: 5/3/2019**

---

### **BUDGET SUPPLEMENT NO. 9**

#### **SUBJECT**

LCS 19-03 Explore Strategies to Promote Cultural Inclusion in City Programs and Services

#### **BUDGET SUPPLEMENT REQUEST SUMMARY**

Staff recommends approval of a budget supplement request in the amount of \$60,000 for consultant services to research and prepare relevant information regarding strategies to promote cultural inclusion in City programs and services.

#### **BACKGROUND**

At the January 15, 2019 City Council meeting, Councilmember Fong sponsored a study issue to support the establishment of an office of cultural affairs or cultural affairs strategy. Councilmembers Goldman, Melton, and Klein co-sponsored the study issue.

The study issue, (LCS 19-03, "Explore Strategies to Promote Cultural Inclusion in City Programs and Services"), was presented for ranking by the City Council at its March 7, 2019 Study Issues Workshop. The study issue was recommended by staff and ranked LCS #2 by the City Council. As completion of this study issue will require the use of consultant services, it was referred to the FY2019/20 Budget Process.

#### **EXISTING POLICY**

**General Plan, Chapter 2, Goal CV-1, Community Participation and Engagement** Achieve a community in which all community members are well informed about local issues, city programs and services are actively involved in shaping the quality of life and participate in local community and government activities.

#### **DISCUSSION**

The scope of the proposed study issue includes: 1) a comprehensive assessment of the City's current policies, programs and resources related to equity and inclusion; 2) the review of best practice information and recommendations to address gaps in policy and/or service delivery; and 3) the evaluation of financial and organizational requirements to establish an Office of Cultural Inclusion.

The intended outcomes are to analyze the City's current capabilities to effectively serve the City's diverse community in the following areas: 1) Communications and outreach; 2) access to programming, 3) representation on City Boards and Commissions, and 4) arts and cultural appreciation activities. As part of the study issue, a consultant will be hired to conduct the analysis and work with staff to develop recommendations based on that analysis.

#### **SERVICE LEVEL IMPACT**

The impact on service level is unknown pending the results of the consultant's study. Management of

the study and the consultant's contract will be covered by the LCS operating budget.

**FISCAL IMPACT**

<b><u>Subject/Title</u></b>	<b><u>Funding</u></b>	<b><u>FY 2019/2020</u></b>	<b><u>20-year Total</u></b>
LCS 19-03 Explore Strategies to Promote Cultural Inclusion in City Programs and Services	General Fund	\$60,000	\$60,000

**ALTERNATIVES**

1. Approve Budget Supplement No. 9 in the amount of \$60,000 as proposed.
2. Approve Budget Supplement No. 9 for a different dollar amount or timing.
3. Do not approve the Budget Supplement No. 9.
4. Other directions provided by Council.

This study is in alignment with the community engagement goals outlined in Chapter 2 of the City's General Plan and with the "Statement on Our Values and Public Service" document adopted by the City Council on February 17, 2017. Staff recommends approval of the budget supplement request in the amount of \$60,000 as the study findings will identify organizational opportunities and challenges to serving an increasingly diverse community.

Prepared by: Cynthia Bojorquez, LCS Director  
Reviewed by: Timothy J. Kirby, Director of Finance

**CITY MANAGER'S RECOMMENDATION**

Alternative 1: Approve Budget Supplement No. 9 in the amount of \$60,000 for funding as proposed.

Approved by: Kent Steffens, City Manager



# City of Sunnyvale

## Agenda Item

---

**19-0507**

**Agenda Date: 5/3/2019**

---

### **BUDGET SUPPLEMENT NO. 11**

#### **SUBJECT**

Increase Community Events Grant Program Funding

#### **BUDGET SUPPLEMENT REQUEST SUMMARY**

This budget supplement in the amount of \$10,500 will double the annual amount of funding available through the Community Events grant program, resulting in a total amount of \$21,000 per fiscal year.

#### **BACKGROUND**

Each year, the City of Sunnyvale allocates funding to support qualified community events through the Community Events Grant Program. For FY 2018/19, the amount of available funding was \$10,500. At the February 26, 2019 Council meeting, Vice Mayor Melton sponsored a budget issue to double the current level of funding for the Community Events Grant Program. Councilmember Fong co-sponsored the budget issue.

In considering the budget issue at the March 7, 2019 Study/Budget Issues Workshop, Mayor Klein made a motion, seconded by Councilmember Larsson, to refer Budget Issue No. 3 (Increase Community and Neighborhood Grant Funding) to the budget process with a 50% increase in funding. Councilmember Melton offered a friendly amendment to direct staff to refer the budget issue doubling the amount as originally proposed with direction to staff to provide options ranging from a 50% to a 100% increase. The motion to refer Budget Study Issue #3 as amended carried on a 7-0 vote.

#### **EXISTING POLICY**

##### **Council Policy 7.2.1, Community Engagement - Goals and Policies**

Goal B: Achieve a community in which all community members can be actively involved in shaping the quality of life and participate in local community and government activities.

Goal C: Create a strong, positive community identity, rich in cultural diversity.

##### **Council Policy 7.2.18, Special Events**

Goal D: Community Event Program

#### **DISCUSSION**

To be eligible for a community event grant, events must be held within Sunnyvale city limits, be of a citywide nature, demonstrate the ability to draw a crowd of at least 500 people, be free and open to the public, and occur between July 1 and June 1 of the following fiscal year. Moreover, events that are fundraisers are not eligible for funding. Events should encourage celebrations of community which focus on the character, diversity and quality of Sunnyvale and provide vitality and identity to the community. Finally, City grant funding can represent no more than 40% of the total event budget. A copy of the current guidelines is enclosed as Attachment 1.

In FY 2016/17, only two applicants met the criteria (the Sunnyvale Downtown Association and the Sunnyvale Historical Society & Museum Association). In FY 2017/18, the only qualified applicant was the Sunnyvale Downtown Association. In FY 2018/19, four organizations received funding totaling \$10,500 as follows: 1) the Sunnyvale Downtown Association (\$6,100); 2) the Silicon Valley Bicycle Coalition (\$1,000); 3) the Sunnyvale Historical Society & Museum Association (\$3,000) and the Sunnyvale Urban Forest Advocates (\$400).

In the past three years, the primary beneficiary of the Community Events Grant Program has been the Sunnyvale Downtown Association (SDA), with an average grant amount of approximately \$8,000 per year. These funds are used to support the downtown summer concert series, the Jazz and Beyond concert series, the Magic of Sunnyvale event and the Holiday Tree Lighting event. Each of these events bring hundreds of residents and visitors into the downtown and are in alignment with the Community Grant Program guidelines. However, the amounts awarded to the Sunnyvale Downtown Association have been significantly less than requested or for amounts less than they would have otherwise been eligible for had funding been available. It should be noted that the Sunnyvale Downtown Association also receives \$30,000 from the City's Capital Projects Budget to support enhancement of annual SDA special events and marketing efforts.

Enclosed as Attachment 2 is a summary of the grant applications for FY2018/19 which shows total funds requested of \$27,818. With an authorized budget limit of \$10,500, there was a deficit of \$17,318 between funding requests and budget.

As part of the FY2019/20 review of the Community Grants Program, the Council subcommittee (Mayor Klein, Vice Mayor Melton, and Councilmember Fong) expressed interest in both continuing support for downtown programs but also in expanding the pool of qualified applicants. A formal motion to sponsor a budget issue was approved by the Council at its February 25, 2019 meeting to double the amount of available funding. At the Budget Workshop, a motion was made to consider a 50% increase in funding. This motion was amended to include direction to staff to present both a 50% increase as well as the original proposal to double the available funding.

Should the Council wish to increase funding by 50%, the amount available for FY2019/20 would be \$15,750. This amount would still have been insufficient to meet the funding requests from FY 2018/19 (variance of \$12,068). Should the Council wish to double the funding to \$21,000, the variance from prior year requests would have been \$6,818. While it may not be feasible to meet all community funding requests, it is important to remember that the Community Events Grant program is intended to draw residents and visitors to high-profile community events. As such, there is a return on investment in terms of economic activity, the creation of a "sense of place" and building community that should also be considered in determining the appropriate level of funding for this program.

### **SERVICE LEVEL IMPACT**

Increasing funding would allow for more Community Event grants to be awarded or awards of larger grants to qualified applicants. Any increase in grant funding will result in additional General Fund expenditures in FY 2019/20 and beyond. Staff support will continue to be absorbed by existing operational budgets from the Department of Library and Community Services.

### **FISCAL IMPACT**

<u>Subject/Title</u>	<u>Funding</u>	<u>FY 2019/20</u>	<u>Approximate 20-year Total*</u>
Increase Community Events Grant Funding	General Fund Budget Stabilization Fund	\$10,500	\$255,000

\*Assumes cost escalation

### **ALTERNATIVES**

1. Approve Budget Supplement No. 11 in the amount of \$21,000 per year for Community Event grants as proposed, a 100% increase from the current funding amount of \$10,500 per year.
2. Approve Budget Supplement No. 11 in the amount of \$15,750 per year, a 50% increase from the current funding amount of \$10,500 per year.
3. Do not approve Budget Supplement No. 11.
4. Other directions provided by Council.

Prepared by: Jennifer Acuña, Administrative Analyst

Reviewed by: Cynthia E. Bojorquez, Director, Library and Community Services

Reviewed by: Timothy J. Kirby, Director of Finance

### **CITY MANAGER'S RECOMMENDATION**

Alternative 1: Approve Budget Supplement No. 11 in the amount of \$21,000 for funding as proposed, a 100% increase from the current funding amount of \$10,500 per year.

Approved by: Kent Steffens, City Manager

This Page Intentionally Blank

# Sunnyvale Budget Guide

## Understanding the Sunnyvale Budget

Sunnyvale's Budget and Long-Term Financial Plan provides a framework for a unique budget document that presents both the immediate short-term action plans and the long-term trends for the City. In this manner, the budget provides the reader with a comprehensive view of the City's current financial picture, staff assumptions for long-term trends, and the way we work to achieve and maintain financial stability using those assumptions. The following elements contained in this document are integral to understanding this year's budget:

- Twenty-Year Financial Plans
- Departmental Overviews
- Performance Based Operating Budget
- Projects Budget

## Twenty-Year Resource Allocation Plan & Financial Planning

The Budget Document presents a twenty-year financial plan for the City's General Fund, as well as all other City funds. Twenty-year financial plans for other City funds are grouped into four categories: Special Revenue Funds, Capital and Infrastructure Funds, Enterprise Funds, and Internal Services and Other Funds. The General Fund is presented separately. It is the primary fund that accounts for many of the largest revenues, such as Property Tax and Sales Tax, and the most visible City services, such as police, fire, road maintenance, the library, and parks. For each category, detailed Fund Reviews are included before the Financial Plans. These reviews provide a summary of the funds, including explanations of major components and new developments for the current budget.

The Twenty-Year Resource Allocation Plan (RAP, or the long term-financial plan) is the backbone of the City's financial planning process. Each long-term financial plan lays out the revenues and expenditures by fiscal year. The financial plans include the prior year actual audited results and the current year budget, as well as projections for each of the coming twenty years. The City examines its operating and project budgets in depth in alternating years. In addition, key factors are rigorously evaluated and updated annually. For revenues, the current year budget is updated based on year-to-date revenue receipts. For ongoing revenues, staff works to estimate the next two years as accurately as possible and then analyzes historical information, economic cycles, and factors that can impact the revenue source, among other data, to project the revenue trend over the long term.

For expenditures, the operating budget is updated with Council- approved budget modifications that have occurred during the fiscal year. If significant project budgets are anticipated to be spent in future fiscal years, estimated carryover of project funds will be incorporated. All program budgets are rolled up annually by fund or sub-fund to the total amounts in the "Operations" line of the financial plans. From that base, inflation factors are applied to expenditures. Inflation factors are developed for each category of expenditures such as salaries, employee benefits, purchased goods and services, and equipment. Project budgets are also totaled annually by fund and reflected in the "Projects" line of the financial plans. In addition, project operating costs, if applicable, are shown separately on the financial plan.

A critical purpose of the long-term financial plan is its use as a tool for achieving and maintaining a structurally-balanced budget. A fundamental part of the financial plans is that they are, by policy, balanced to the twentieth year. In order for the budget to be balanced, not only must resources be available to meet requirements over the twenty-year planning period with all reserve requirements met per Council Policy, but service levels must also not be impacted.

A balanced budget enables the City to maintain service levels over the twenty-year planning horizon by ensuring reserves are used strategically. For example, a budget is not balanced for the long term when there are drawdowns of reserves over a protracted length of time. Conversely, the build-up of reserves to the detriment of service levels also does not portray a balanced budget. The objective in utilizing a twenty-year planning horizon is to sustain service levels, in large part, by managing reserves so that reserve levels are increased in good times and drawn down in difficult financial times. Further, the City's budget policy dictates that one-time revenues should not be used for ongoing expenditures, and all revenue estimates must be conservative, objective and reasonable.

The General Fund's Budget Stabilization Fund is required by policy to be maintained at a minimum 15% of projected revenues for the first two years of the twenty-year planning period. The purpose of the Budget Stabilization Fund is to absorb economic cycle and maintain stable service levels over the long term.

By contrast, the General Fund Contingency Reserve can only be used for non-fiscal emergencies or disasters as determined by Council. The General Fund Contingency Reserve is required to be maintained at 15% of operating costs in the first year of the twenty-year plan and increased annually for projected increases in the Consumer Price Index.

The City's balanced twenty-year plan allows decision makers to better understand the true impact of policy decisions, and effectively requires that decisions made today include a guarantee that resources will be available to maintain services in the future. More importantly, this methodology incorporates both short- and long-term perspectives for planning revenues, operating requirements, and capital spending. It allows the cost of any policy decision to be measured in terms of long-range expenditure requirements, thereby raising "red flags" in areas where financial conditions may be significantly different in the future.

## Performance Based Operating Budget

To help the reader understand the proposed two-year operating budget, departmental overviews provide the context for the services and service levels provided. Leading off the section presenting each department's program or set of programs, the departmental overviews describe the organizational structure for service delivery, performance accomplishments, budget highlights, and significant changes in the proposed budget as compared to the current budget. A detailed walk through of budgetary changes from the prior year budget is included and itemized for readers to understand the major changes in a department's budget. These include changes to the Base Budget, the cost of providing the Council-approved service level for the upcoming fiscal years. Service level adjustments are described in detail with the associated performance impacts. A summary of budgeted costs can be reviewed by program and service delivery plan. Through this presentation, community members can see the costs of the services being provided.

The departmental overviews also include detailed costing of budgeted positions and goods and services. Information is displayed by programs and service delivery plans, cost category, and fund. It should be noted that a methodology change from budgeted hours to full-time equivalent positions were implemented starting FY 2018/19 Adopted Budget. Thus, the position data may differ from prior fiscal years and comparison with prior history should be done with consideration of this methodology change.

A summary of performance and workload indicators are included in the departmental overviews. The performance indicators represent the goals and results staff hopes to achieve, while the workload indicators provide output and relevant statistical data. Additionally, they are linked to goals laid out in the City's Consolidated General Plan. These indicators help explain why services are provided and the impacts of the level at which we provide them. As such, the indicators are an important component of the performance based budget structure.



## Projects Budget

In the City of Sunnyvale, the term “project” refers to a non-operating activity. The City segregates each project into one of four possible categories: Capital, Infrastructure, Special, and Outside Group Funding. Capital projects are major expenditures related to construction, improvement or acquisition of capital assets. Infrastructure projects are inherently related to capital projects. After a capital project is complete, the City has an asset that must be maintained through the operating budget until the asset reaches a point where maintenance costs exceed renovation/replacement costs. An infrastructure project is developed in order to provide future funds at the time that replacement or renovation is required. Special projects are one-time only in nature and are set up to eliminate the impact such costs would have on operating programs. For example, the cost of service study for solid waste would be a special project. Outside group funding projects are essentially special projects; however, they are established to identify contributions made to local community-based organizations.

Each project is identified individually in the budget document including its estimated costs over the next twenty years. Projects also reflect anticipated outside revenues that will fund the project, such as grants and fees. In addition, project operating costs are budgeted for those ongoing operating costs that will need to be included in future years upon completion of a given project. Consideration of this information enables decision makers to evaluate the complete costs of proposed actions. This prevents the City from adding assets or activities that are not sustainable over the long term.

The projects budget also includes unfunded projects, which are desirable or pose a liability in the long term but do not have identified funding sources. In some cases, future grant funds may be available for all or a portion of the costs, but it is the City’s policy not to recognize these revenue sources until they are actually available.

Projects related to long-range plans are also identified separately in their respective sections of the Projects Budget volume. Specifically, projects related to Traffic and Transportation that are part of long-range plans are listed in the Traffic and Transportation section of the Projects Budget volume.

# Budget & Fiscal Policies

## Two-Year Operating & Projects Budget

In recognition of the tremendous effort required to develop budgets, the City implemented a two-year operating budget in the early 1980's. Although the City reviews its budget on an annual basis, it only prepares a detailed operating budget each biennium. This means that operating budgets are minimally updated during the second year of the two-year budget. During the "off year" of the operating budget, the projects budget is reviewed in detail.

### Types of Expenditures

There are four major types of expenditures in the City's spending plan: operating, equipment, capital improvements, and debt service. Operating expenditures are related to a program's base budget and include such items as general supplies, personnel costs, and equipment rental. Major equipment expenses like computer hardware or city-owned cars are provided for separately under a general services program. Capital improvements are expenditures which affect the economic vitality and quality of life in the community. A good example would be construction of a park or resurfacing a city street. Debt service allows an improvement to be made when it is needed rather than being delayed until funds are accumulated in the City's treasury. Debt service is essentially a long-term loan, buying something today and paying for it over time. It may be used to finance, for example, a new community center building.

### Cost Accounting

Cost accounting is a method of accounting that gathers together all the elements of cost incurred to accomplish a purpose, carry on an activity, or complete a unit of work. By using this financial technique, the City is able to assess the true cost of providing a service. The City's internal users of information management, fleet and equipment, and buildings are assessed rental rates through their programs for the use and eventual replacement of services and equipment. Employee benefits such as leave usage, retirement, and insurances

also are recovered by charging the programs that use personnel services. The City also uses an allocation system to distribute administrative costs for services provided by departments such as Finance and Human Resources.

### Basis of Budgeting

"Basis of budgeting" refers to the method used to recognize revenues and expenditures in the budget. For the City of Sunnyvale, the basis of budgeting is the same basis used for accounting. The modified accrual basis is followed in the Governmental and Agency Funds including the General Fund and special revenue funds like the Park Dedication Fund. Under this basis, revenues are recognized when they become "susceptible to accrual," which means they are both measurable and available. Measurable means the amount of the transaction can be determined.

The City considers revenues to be available if they are collected within 60 days of the current fiscal year, except for sales tax and grant revenues. The City uses a ninety-day availability period for sales taxes as the State would always disburse the April-to-June cleanup in each September. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue sources. Expenditures generally are recorded when a liability is incurred except for debt service expenditures, which are recorded when payment is due.

Intergovernmental revenues (primarily grants) that are received as reimbursement for specific purposes or projects are recognized based on when the related expenditures are recorded. Intergovernmental revenues which have virtually unrestricted purpose and are revocable only for failure to meet prescribed compliance requirements are reflected as revenues at the time of receipt or earlier if availability criteria are met.

The accrual basis is used in the proprietary funds, which include enterprise funds and internal service funds. Revenues are recognized when earned and expenses are recognized when the related liabilities are incurred.

### Comprehensive Annual Financial Report (CAFR)

The Comprehensive Annual Financial Report (CAFR) is prepared according to generally accepted accounting principles (GAAP). The City prepares its budget in accordance with GAAP with the following exceptions:

- Loans requiring the use of current resources need to be budgeted as expenditures; in the CAFR, the disbursement of loans is treated as a balance sheet item.
- Appropriated budgets are not always needed for all of the City's funds. For example, a budget is not appropriated for the advance refunding of bonds because the resulting bond proceeds are deposited into escrow accounts and are considered restricted assets.
- Principal payments on long-term debt within the enterprise funds are applied to the outstanding liability in the CAFR, while such items are treated as expenses in the budget.
- Capital outlay within enterprise funds and internal service funds are capitalized as fixed assets in the CAFR, in contrast to their treatment as expenses in the budget.
- The budget does not record depreciation expenses.
- GAAP requires the reporting of investments at fair value. Because the City's policy is to hold investments to maturity, the changes in fair value are not reflected in the budget.

The CAFR shows fund expenditures and revenues on both a GAAP and budget basis for comparison purposes.

### Budgetary Policy & Control

When the annual budget is adopted the City follows procedures that enact its policies. These procedures involve the City management, employees, the public, boards and commissions, and the City Council throughout the year. These interactions between policy and planning culminate in the establishment of new or revised General Plan goals and objectives. The budget must implement the policies contained in the General Plan. Therefore, both must be synchronized completely. The City operates on a July 1 through June 30 budget year. The budget schedule is detailed in a separate section below, which includes these interactions between policy and planning.

The City's budget is very detailed, ensuring that the City Council as the governing body is fully informed and in control of all aspects of the City's financial activities. Information is itemized by fund, by department, and by project. The budget includes equipment costs, operating costs, and debt service costs, as well as capital, infrastructure, and special projects for the ensuing budget year. The budget also contains detailed long-term financial plans with projections for expenditures, revenues, and reserves for an additional nineteen years.

During the budget year, for governmental and agency funds, the City Manager is authorized to reappropriate budgeted amounts between departments that are financed by the same fund. Council approval is required if the reappropriation exceeds the thresholds outlined below:

Annual Program Budget	Reappropriation Threshold	Maximum Reappropriation Threshold (Annual)
> \$500,000	\$100,000 or 5%, whichever is greater	\$250,000
< \$500,000	\$50,000 or 50%, whichever is less	\$50,000

Council approval also is required for proprietary funds and internal services funds if the expenditures for the fiscal year exceed actual revenues plus the planned, annualized appropriation from Reserves.

Budgets are legally adopted for all governmental funds except for the Special Assessment Debt Service Fund. The Special Assessment Debt Service Fund does not have an adopted budget because the City is only required to make debt service payments in the event of a property owner's default.

Budgets are also adopted legally for all proprietary funds. Formal budgets are employed as a management control device for all funds in which a budget has been adopted. However, it serves as the primary means of spending control for the General Fund, special revenue funds, debt service funds, and capital project funds.

Budgets can be modified during the fiscal year if needed because of a legislative mandate, City Council or City Manager directive, or an unanticipated change in service level. Budget modifications cover one fiscal year only and must generally be approved and appropriated by City Council. This allows management to focus on changes to the base budget during the next budget process. To aid City Council and administration efficiency, per Council Policy 7.1.5, the City Manager may appropriate grants up to \$100,000 that are also free of local match requirements and do not obligate the City to ongoing expenses not already planned in the City's Resource Allocation Plan.

## Citizen Participation

Citizens have an opportunity to participate in the Twenty-Year Resource Allocation planning process through avenues such as Council-appointed boards and commissions, study sessions, and public hearings. Each winter, citizens are provided the opportunity to speak on proposed study and budget issues at a formal public hearing. Citizens may attend study sessions dealing with upcoming Council issues, as well as Council meetings which are scheduled on Tuesdays throughout the year. At the Council meetings, citizens are given an opportunity to speak during the public hearing period. In addition, a formal public hearing on the Adopted Budget is held annually in June.

## Budget Calendar

The City's annual budget development process begins in September each year with the initial planning of the development cycle and culminates with the adoption of the budget by the City Council in June. In January, the City Council specifically discusses important fiscal issues which may have short-term or long-term effects on how the City provides and maintains services to its citizens and customers. Consistent with City Charter, no later than 35 days prior to June 30th the City Manager submits an Adopted Budget to the City Council. The City Council holds a workshop on the Adopted Budget, which is open to the public. In June of each year the City Council also holds a public hearing, required by the City Charter. Prior to June 30 of each year, the budget as modified by the City Council is legally enacted by adoption of a budget resolution.

Below is a high-level calendar detailing key steps throughout the process. As noted previously, the City of Sunnyvale alternates years for developing operating budgets and projects budgets. The calendar below represents key milestones that take place regardless of whether the budget being developed is an operating budget or a projects budget. It also incorporates critical elements of budgetary policy and control, as discussed in a separate section above.

## Budget Calendar

	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Budget kick-off										
Departments develop budget proposals										
Budget Office and departments begin pre-reviews										
*Budgetary year-end report for previous fiscal year to Council										
City Manager reviews of department budgets										
Finalize internal services expenditures										
*Budget Issues Workshop/Fiscal Outlook Presentation										
*Budget Supplements from Workshop completed and approved										
Complete budget system updates										
Review revenue projections and service charges										
Develop 20-year Long-Term Financial Plans for all City funds										
Prepare and finalize transmittal letter										
Deliver Adopted Budget to Council										
*Budget Workshop by City Manager										
Adopted Budget public hearing										
*City Council adopts budget										

\*These are milestones during the Budget Calendar that are related to Budgetary Policy & Control

## Fiscal Policies

Council Fiscal Policy applies the following guiding fiscal policies to the City's Budget and Resource Allocation Plan:

### 7.1 A Budget Policies

#### A.1: Development of the Budget and Resource Allocation Plan

- A.1.1 The public will be encouraged to participate fully in the budget process.
- A.1.2 A Study/Budget Issues Workshop will be held each year prior to preparation of the City Manager's Adopted Budget to consider budget issues for the upcoming Recommended Budget.
- A.1.3 A balanced Twenty-Year Resource Allocation Plan shall be presented to the City Council annually.
- A.1.4 The Twenty-Year Resource Allocation Plan shall be prepared on a two-year Operating Budget cycle.
- A.1.5 The Operating Budget shall be approved annually with the second year approved in concept.
- A.1.6 A proposed budget shall be recommended to the City Council by the City Manager no less than thirty-five days before the beginning of the fiscal year, in accordance with the City Charter.
- A.1.7 At least one public hearing shall be held after the City Manager's Adopted Budget is presented to the Council in order to solicit public input before adoption.
- A.1.8 Boards and Commissions should review the annual budget as appropriate to their area of interest and make recommendations to the City Council.

- A.1.9 The City Council shall adopt the City Manager's Adopted Budget, with any changes desired, by resolution before June 30th of each year.
- A.1.10 Resources will be allocated in direct relation to General Plan goals.
- A.1.11 The Resource Allocation Plan shall be prepared by General Plan element to link city resources with the accomplishment of General Plan goals.
- A.1.12 New or expanded services should support the priorities reflected in the General Plan.
- A.1.13 All competing requests for City resources should be weighed within the formal annual budget process.
- A.1.14 Final actions on study issues with significant financial impacts should be withheld until they can be made in the full context of the annual budget process.

#### A.2: Long-Term Financial Planning

- A.2.1 The City shall maintain a long-term fiscal perspective by annually preparing a Twenty-year Long-Term Financial Plan for each fund except for Fiduciary and Debt Services Fund. Those funds which account for intergovernmental grants will only include known entitlements.
- A.2.2 Major financial decisions should be made in the context of the Twenty-Year Long-Term Financial Plan.
- A.2.3 Long-term financial planning should enable the current service level provided to be sustained over time through the strategic use of reserves.
- A.2.4 The Long-Term Financial Plans should be used to communicate the fiscal impact of City decisions to all stakeholders whenever possible.

**A.3: Performance-Based Budget System**

- A.3.1. The operating budget will be prepared and managed on a program basis.
- A.3.2. All costs attributable to a budgeted program will be fully reflected in program budgets (with the exception of capital costs of general-use public buildings and facilities).
- A.3.3. An emphasis should be placed on achieving maximum work productivity to ensure an optimal allocation of human and fiscal resources for Council approved services and programs.
- A.3.4. All operating programs must identify the service provided, the service level, and the resources necessary to accomplish the specific service level.
- A.3.5. A performance measurement system will be maintained and used to evaluate quality of service and to report results.

**A. 4: Budget Monitoring and Modification**

- A.4.1. Expenditures for each department are legally limited to the amount authorized by the City Council in the Budget Resolution, plus subsequent changes approved by the City Council through Budget Modifications.
- A.4.2. The City's annual budget may be modified at any Council meeting by a majority vote of the City Council.
- A.4.3. The City's budget appropriation control shall be by department within the same fund for departments in the General Fund and Special Revenue Funds. For the Proprietary and Internal Service Funds, expenditures cannot exceed actual revenues plus the planned use of reserves.

- A.4.4. Appropriations for capital and special projects shall be limited to the amounts contained on the Budget Resolution for each project. All modifications to project budgets require Council approval.
- A.4.5. Budget reappropriations among programs within a Department and Fund may be authorized by the City Manager if service levels as approved by City Council are maintained.
- A.4.6. Any unexpended appropriations shall expire at fiscal year-end unless specifically reappropriated by the City Council for expenditure during the new fiscal year. (\* per City Charter Article XIII Fiscal Administration Section 1305, amended November 28, 2007, approved appropriations for Capital Improvement Projects shall not lapse at the end of the fiscal year unless the Capital Improvement Project has been completed and closed out or the City Council takes affirmative action to modify the budget appropriation for the Capital Improvement Project)

**7.1B Revenue Policies****B. 1: Revenue Base**

- B.1.1. The City will maintain a diversified and stable revenue base, not overly dependent on any land use or external funding source.
- B.1.2. Taxes levied by the City will be used for the purpose of financing services performed for the common benefit.
- B.1.3. Taxes should be held at their lowest possible level, while maintaining Council-approved service levels.



- B.1.4. When considering a new tax or revenue source or an increase in an existing tax or revenue source, the following criteria should be considered:
- Community/voter acceptance
  - Competitiveness with surrounding communities
  - Efficiency of revenue collection and enforcement
  - Effectiveness in generating sufficient revenues in the short- and long-term to justify its establishment
  - Enhancement of revenue diversity to promote stability and provide protection from downturns in business cycles
  - Equity/Fairness in distribution of the revenue burden on various segments of the community
- B.1.5. Reliance on any restricted sources of revenue will be avoided.
- B.1.6. One-time revenues should not be used for ongoing expenditures.
- B.1.7. Revenue should not be targeted for a specific program, unless a revenue source has been established for the sole purpose of financing a particular expenditure.
- B.1.8. Potential new revenue sources will be investigated periodically to ensure that the City's revenue base is stable and diversified.
- B.1.9. Donations, contributions, and sponsorships may be accepted if they are in accordance with City policy and General Plan priorities.

**B.2: Revenue Forecasting and Monitoring**

- B.2.1. All revenue estimates must be conservative, objective and reasonable.
- B.2.2. Revenue forecasts should be based on detailed information regarding historical performance and economic conditions whenever possible.
- B.2.3. At least ten years data for all tax revenue sources will be maintained.
- B.2.4. Revenues will be estimated for the budget year and for each planning year in the Twenty-Year Resource Allocation Plan.
- B.2.5. Methods to maximize the accuracy of revenue forecasts will be established.
- B.2.6. Estimated revenues from grant sources will be projected only to the specific date on which the entitlement will end.
- B.2.7. Estimated intergovernmental revenues for which the City is eligible (but which are not guaranteed) will be forecast to assure that local matching funds will be available if the revenues are realized.

**B.3: Revenue Collection**

- The City will seek all possible Federal and State reimbursement for eligible projects and/or programs unless the cost of seeking the reimbursement exceeds the benefit received.
- An aggressive collection system for all accounts receivable, including utility receivables, will be utilized to assure that monies due to the City are received in a timely fashion.
- Monthly reviews and periodic audits of Transient Occupancy Tax returns will be conducted.



- Monthly reviews and periodic audits of all major locally administered revenue sources will be conducted.
- Periodic point-of-sale audits for Sales Tax will be conducted.

**B.4: Grants and Intergovernmental Assistance**

See Council Policy 7.1.5 Grants, Donations, Contributions, and Sponsorships.

**B. 5: User Fees**

- B.5.1. User fees should be used to recover the cost of services that benefit specific segments of the community.
- B.5.2. User fees should be reviewed and adjusted at least annually to avoid dramatic changes.
- B.5.3. User fees and charges should not exceed the City's full cost of providing the service.
- B.5.4. User fees should be established at a level which reflects the full cost of providing those services unless the City Council determines a subsidy is appropriate.
- B.5.5. The City Council may determine for any service whether a subsidy from the City is in the public interest.
- B.5.6. User fees shall only be used when the cost of providing the service can be readily calculated and administered.
- B.5.7. User fees should be adopted by Council resolution and included in the Annual Fee Schedule.
- B.5.8. For fees and other charges not subject to administrative hearings, the City Manager or the City Manager's designees have the authority to waive fees, fines, interest, and/or penalties under the following circumstances:

- The fee or fine is for the first offense and the amount waived is \$50 or less, or
- The balance due is less than \$10 and sending it to collections is not cost effective, or
- City staff has determined waiving a portion of fees, fines, penalties, and/or interest maximizes the amount of revenue the City will collect and has received approval from the department director.

B.5.9 A Fee Waiver system should be provided to allow persons who are economically disadvantaged to participate in and utilize programs, facilities, and services provided by the Community Recreation Fund. The criteria for eligibility in this system shall be established by Council policy.

B.5.10 User fees for Golf, Tennis and recreation services shall be set administratively by the Director Library and Community Services in accordance with a documented methodology that depicts a relationship to cost recovery, market forces, and adjustments based on such factors as:

- Perceived benefit to the community
- Pricing which favors Sunnyvale residents over non-residents
- Target populations
- Promotional and marketing considerations

B.5.11 The fees established administratively by the Director of Library and Community Services shall be published at least twice a year.

**7.1C Capital Improvement Policies****C. 1: Capital Improvement Plan**

- C.1.1 An updated Twenty-Year Capital Improvement Plan shall be prepared on a two-year budget cycle.
- C.1.2 The City shall fund only those Capital Improvement Projects that are consistent with the adopted Capital Improvement Plan, City priorities, and General Plan goals.
- C.1.3 High priority should be given to replacing capital improvements prior to the time that they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purposes.
- C.1.4 New or expanded capital improvements should maximize value and avoid duplication whenever possible by partnering with other entities to pool resources or share facilities.
- C.1.5 Priority will be given to the repair and replacement of existing infrastructure as compared to the provision of new or expanded facilities.
- C.1.6 The decision on whether to repair or to replace an existing capital asset will be based on which alternative is most cost-effective or provides the best value to the City over time.
- C.1.7 The operating impact of proposed capital projects, including ongoing operating expenditures, capital outlay, debt service, and infrastructure replacement will be identified in the Capital Budget and considered in the selection of projects for funding.

- C.1.8 Staff will identify the estimated costs, potential funding sources, return on investment, project schedule and relationship to the General Plan for each capital project proposal before it is submitted to the Council for approval.
- C.1.9 Capital improvements should be maintained to the level required to adequately protect the City's capital investment and to minimize future maintenance and replacement costs.
- C.1.10 A Capital Projects Fund shall be used to account for major capital acquisition or construction projects associated with the General Fund and other governmental funds. The capital projects of the Utility Enterprise Funds shall be accounted for within the respective fund.
- C.1.11 The Infrastructure Renovation and Replacement Fund shall be used to account for projects related to the renovation and replacement of existing general City assets. Infrastructure projects related to the City's utilities shall be accounted for in the respective utility fund.

**C.2: Funding**

- C.2.1 Governmental capital improvements should be funded on a "pay-as-you-go" basis in most cases. Alternate financing strategies may be considered in light of the specific project and the consequences of each financing strategy.
- C.2.2 Development-related improvements such as sidewalks, curbs and gutters, street lights, and water and sewer lines should be funded by those directly benefiting from the improvements.

C.2.3 The City will seek out and use intergovernmental funding sources for capital improvements, as is consistent with City priorities and General Plan goals.

C.2.4 Funds for the replacement of City assets originally paid for by a developer should be included in the Capital Improvement Plan of the appropriate City fund.

### **C. 3: Design and Evaluation**

C.3.1 The planning and design of capital improvements should be based on standards that minimize construction costs, while assuring acceptable useful life and reducing maintenance requirements. Value engineering processes will be utilized when necessary and appropriate.

C.3.2 Budgeting for capital projects must reflect when the expenditures are scheduled to occur, using multi-year planning to ensure a reasonable time frame for projecting costs.

C.3.3 Budgeting for capital projects over time should reflect the current industry standards for the growth of construction costs.

C.3.4 Improvements should be designed with the following goals: to maximize energy efficiency, require minimal maintenance, create an efficient physical relationship for those working in the facility, provide adequate capacity for the projected useful life, and to have the ability to accommodate expected future expansion with minimum remodeling costs.

### **7.1D Land Policies**

See Council Policy 1.2.7 Acquisition, Leasing, and Disposition of City-Owned Real Property

### **7.1E Reserve Policies**

#### **E1: General Fund Reserves**

E.1.1 The General Fund Contingency Reserve will be maintained at 15% of operations costs in year one of the long-term plan, with annual increases based on projected increases in the Consumer Price Index. This reserve will only be utilized for non-fiscal emergencies or disasters as determined by Council.

E.1.2 The sale of surplus property owned by the General Fund and any other one-time revenues shall be placed into a Reserve for Capital Improvement Projects to be used for capital improvement or expansion.

E.1.3 The Budget Stabilization Fund shall be used to absorb economic cycles and maintain stable service levels over the long term.

E.1.4 The Budget Stabilization Fund will be a minimum of 15% of projected revenues for the first two years of the 20-year planning period. Beyond year two, the Budget Stabilization Fund will always have a balance of at least zero.

E.1.5 The Service Level Set-Aside will be used to provide ongoing funds to increase service levels or add new services. Once used, this Set-Aside may be replenished according to economic conditions.

E.1.6 Any other reserves may be established to segregate funds which are legally restricted to specific purposes.

\*Note: For additional user fee policies, please see Enterprise Fund policies.

This Page Intentionally Blank

# Library and Community Services Department

## Department Description

The Department of Library and Community Services (LCS) is responsible for services that seek to enrich the quality of life for Sunnyvale residents by fostering life-long learning, promoting opportunities for play and leisure, and ensuring access to information, materials and community engagement activities. The Department is comprised of two Divisions—the Sunnyvale Public Library and the Sunnyvale Community Services Division.

The Sunnyvale Public Library is open seven (7) days per week, 66 hours per week. Patrons can access online resources 24 hours a day. The Library enjoys an average attendance of approximately 2,000 visits per day. In addition to linking patrons to information and resource materials, the Sunnyvale Public Library provides a robust offering of programs and services to promote literacy, learning and life-skills. The Library strives to create an environment that fosters the 21st century learning skills of collaboration, creative problem-solving, communication, technology, cross-cultural understanding and critical thinking. To that end, the Library provides high-speed internet and computer access, a digital learning lab, access to technology-related programs such as 3D printing and virtual reality, music and art programs, ESL classes, maker space programs, and special events that celebrate the diversity of the Sunnyvale community.

The Sunnyvale Community Services Division provides access to programs and services in the areas of health, wellness, arts, recreation, and education. Programs are offered at the Sunnyvale Community Center, which includes the Sunnyvale Recreation Center, the Sunnyvale Senior Center, the Indoor Sports Complex, the Sunnyvale Theater, Creative Arts Center, City parks and Sunnyvale schools. The Community Services Division partners with a variety of non-profit providers, neighborhood associations, community groups and local schools to expand service offerings such as sports camps, parent education, food distribution programs, after-school sports, outdoor movies, mobile recreation, volunteer opportunities and community grant programs. The division manages operations of the Columbia Neighborhood Center—a joint use facility between the City of Sunnyvale and the Sunnyvale School District that serves as a hub for recreation, education, and health services for Columbia Middle School and northern Sunnyvale neighborhood community. The Community Services Division is responsible for the day-to-day programming of City parks and recreational facilities, working with the Public Works Department in the implementation of the City's parks capital improvement program. The division is responsible for providing staff support to two City Commissions – the Arts Commission and the Parks and Recreation Commission.

## LIBRARY DIVISION

### General Information

Number of books and other library materials checked out during FY 2017/18:	2,098,751
Number of Library patrons who visited during FY 2017/18:	657,343
Number of logins to the Internet from Library PCs during FY 2017/18:	78,789
Number of people attending Library programs during FY 2017/18:	56,753
Size of Library's facility:	60,800 sq. ft.

### Programs and Services

The Library Program consists of five service delivery plans (SDPs): Borrower Services/Circulation; Library Services for Adults; Library Services for Teens and Children; Preparation and Acquisition of Library Materials; and Management Technical, and Administrative Support Service

## **Borrower Service/Circulation**

Circulation is responsible for ensuring that patrons can properly access and borrow materials from the Library. This group issues library cards, manages patron accounts, ensures the proper shelving of materials, processes inter-library loans, and develops circulation strategies such as the Library's Homebound Delivery Program to facilitate off-site access to materials for special needs populations.

### **Library Services for Adults**

Library's services for adults includes assisting with reference questions, curating a diverse selection of materials including electronic books, magazines, and media, and targeted programming. This group also manages the Library Division's social media presence, the mobile B.I.K.E. program, the digital lab area, ESL programs, book clubs, the sewing lab and provides public access to and training on technology-related equipment such as 3D printers and Virtual Reality. In addition, this work group partners with community groups to provide programming in areas such as art, health, homelessness prevention and financial literacy.

### **Library Services for Teens and Children**

Library's services for children and teens includes assisting with reference questions, curating a diverse selection of print and non-print materials and media, and targeted programming. Resources are leveraged with those of the Community Services Division and local non-profit organizations to provide family literacy programs at the Columbia Neighborhood Center. Specific programs include the Lunchtime Librarian outreach program with local schools, the Virtual Library Card Program, the Make-HER program for girls and their mothers, Story Time Programs, the Washington Park Summer Reading Program, and homework help at the Library.

### **Prepare and Acquire Library Materials for the Public**

This SDP works with vendors to acquire, prepare and receive materials for public access. Once ordered, this group receives, catalogues, maintains and repairs materials. In addition, this work group evaluates strategies to improve Library systems related to the preparation and acquisition of materials such as vendor-supplied RFID (Radio Frequency Identification) systems that can expedite the cataloging processes.

### **Management, Technical, and Administrative Support Services**

This SDP provides leadership and management to ensure that all aspects of library services and policies are implemented with the highest degree of public stewardship in mind. Additionally, this group evaluates Library facilities, technology, programs and services for responsiveness to community needs, oversees the Library's technology-related programming, provides technical support, and offers staff support to the Board of Library Trustees and the Friends of the Library.

## COMMUNITY SERVICES DIVISION

### General Information

Number of participant hours in Community Services programs and services in FY 2017/18:	758,387
Number of rental hours in recreation facilities in FY 2017/18:	89,792
Number of volunteer hours managed by Community Services staff in 2017/18:	17,126
Number of Senior Center memberships in FY 2017/18:	1,878
Number of recipients benefiting from the Recreation Fee Waiver program in FY 2017/18:	409
Number of participant hours generated by CNC service providers in FY 2017/18:	86,106
Number of dollars leveraged for each dollar City contributed towards CNC operations in FY2017/18:	\$5.64

### Community Services Program

The Community Services Program provides arts, recreation, health, wellness and other enrichment activities for people of all ages and those with disabilities. The program operates and oversees many City-owned and leased recreational facilities, provides support to multiple Council and Departmental advisory bodies, operates the Columbia Neighborhood Center (CNC), supports child care providers, issues permits for Citywide Special Events, coordinates the City's neighborhood association program, administers the neighborhood and community events grant programs, and oversees the Art in Private Development and Art in Public Places Programs.

Additionally, the Community Services Program develops community partnerships and resources. These partnerships allow the program to achieve its goals of providing varied, unduplicated programs that are attractive to the community, maximize the resources partners offer to benefit existing or new clients, and provide a high-quality product for the customer. The Community Services Program is comprised of nine Service Delivery Plans (SDPs), which are described briefly below:

#### Pre-School, Elementary, Middle and High School After School and Summer Recreation Programs

This SDP provides general recreation classes and activities for all youth (0 – 18), including afterschool, camps, drop-in and leadership development opportunities. In addition, this SDP oversees mobile recreation programs including the Fun on the Run Truck and the Outdoor Movie Program.

#### Special Populations

Special Populations oversees services for older adults including recreation and fitness classes, drop in activities, special events, lifelong learning, health services and Care Management services. Therapeutic Recreation programs are designed to enhance quality of life for individuals with disabilities through meaningful recreation programs. Staff in Special Populations utilizes in-house and partnered programming and manage operations of the Senior Center. Most recently, grant funding has been secured to implement a variety of evidence-based programming and augment the City's care services for adults. This SDP is responsible for the coordination of the Age-Friendly Initiative and support to the Senior Center Advisory Committee.

#### Visual and Performing Arts

This SDP offers a variety of visual and performing arts for both youth and adults. The work group is responsible for coordinating the annual operation of the Theatre including production of annual "Evenings of Cultural Arts Program" and the Creative Arts Center, including its pottery studio. The work group has primary responsibility for a variety of special events including the Annual Hands on the Arts Celebration, provides oversight of the Art in Private Development and Art in Public Places and is leading the Master Plan for Public Art process.

## Aquatics

Aquatics classes and activities for both youth and adults are provided by City staff and through contracted vendors at four swimming pools within Sunnyvale. Fremont Pool operates year-round, with the Washington Pool, Sunnyvale Middle School Pool and Columbia Pool operated seasonally. This SDP is also responsible for working with the Department of Public Works on the renovation of the Washington Park Pool.

## Sports Classes and Activities

A wide variety of sports classes and activities including open gym for both youth and adults are provided by City staff and through contracted vendors. This SDP is also responsible for managing the relationships with local, non-profit youth sports groups who utilize City facilities.

## Facilities

This SDP provides reservations, rentals, set-ups and staffing for recreational facilities including multiple rooms at the Community Center complex; one gym and one skate park; ten park buildings; 50+ picnic sites; 40+ athletic fields, and Baylands Park.

## Community Resources and Division-wide Support

This SDP provides leadership and support for community services operations, including commissions and advisory groups; reception and registration services; administrative support, marketing and outreach; permitting of Citywide Special Events; City-wide special events, neighborhood and community event grant programs, and long-term planning.

## Columbia Neighborhood Center (CNC)

In collaboration with the Sunnyvale School District, non-profit organizations and community businesses, CNC provides a connected network of services and programs in the areas of community education, health and mental health services, recreation & enrichment, social services and neighborhood safety. The Columbia Neighborhood Center Joint Task Force, CNC's governance and oversight board, includes representation by the Sunnyvale School District Superintendent, the Assistant City Manager, the Director of Library and Community Services, and department staff. The CNC Community Advisory Committee, whose members are appointed by the Joint Task Force, advises CNC staff on community needs of the service area.

## Youth, Family and Child Care Resources

This SDP is responsible for programs and services that support the City's licensed child care providers, families with young children, and Citywide youth and family interests.



## Recent Accomplishments

- Created a marketing toolkit to provide consistent branding across the department's print and digital marketing materials. Included in the toolkit were flyer templates, library card, welcome brochure, handouts, reading lists, bookmarks, tri-fold brochures, tote bag, street banners, PowerPoint template, email headers, and a new resident flyer.
- Welcomed the highest number of participants to Library programs in the Library's history in FY 2017/18, with approximately 56,750 people attending a program.
- Expanded Library offerings to promote digital literacy and access to digital resources, including: Niche Academy, an online learning platform; Mobile Hot-Spot lending program providing access to the internet; Free online access to the New York Times, U.S. and California Historical Archive Materials.
- Awarded grant funding in the amount of \$313,466 from the CA Public Utilities Commission to advance a joint venture with the Sunnyvale School District to provide 650 low-income families with basic digital literacy training, access to Internet-ready devices and low-cost broadband Internet services.
- Awarded a \$13,050 Early Literacy grant from the Pacific Library Partnership. Called Mighty Beginnings: Early Literacy Resources for Every Parent and Child, the program helps parents nurture a lifelong love of reading and learning in their children.
- Expanded the Library's outreach efforts and pop-up library programming. The Library offered 201 offsite library programs in FY 2017/18, an increase from 161 programs in FY 2016/17, and 91 programs in FY 2015/16. Staff coordinated two multilingual events, the Lunar New Year Festival and Community Health Fair, and participated in the third annual Technology Business Expo to demonstrate the Library's virtual reality tools and mobile BIKE.
- In partnership with Silicon Valley Reads, the Library hosted five events to encourage reading and discussion of selected books and open community dialogue about provocative themes relevant to our region. In 2019, the theme was "Finding Identity in Family History".
- Designated as an Age-Friendly City through the World Health Organization (WHO). The City is developing a three-year action plan to identify and implement various active aging policies and services.
- Partnered with the Department of Public Safety to host a three-hour workshop focusing on Pedestrian Safety for Older Adults. The Workshop covered topics such as, Skills for Safe Walking, the Walking Environment, and Education and Enforcement programs in the City.
- Following the adoption of the Suicide Prevention Policy 4.4.1, staff implemented a mental health toolkit to raise awareness of National Suicide Prevention Awareness Week and hosted two Suicide Prevention Workshops at the Senior Center, in collaboration with the Santa Clara County Behavioral Health Services Department and the California State Library.
- Partnered with the Human Resources Department in hosting the 1st Annual Summer Job Fair to recruit staff for summer seasonal positions, including: recreation leaders, camp staff, lifeguards, swim instructors and more. Hiring supervisors were available on site to discuss open positions and answer questions about summer employment.
- Expanded targeted outreach to North Sunnyvale residents through program offerings at CNC, such as: Youth Drop-in Gym during winter school break; Water Safety Program at Columbia Pool; Pro Potential talks to middle school students by professionals in the community; Pop-Up Healthy Snacks Station at Sunnyvale Schools; Halloween Custom Swap; and DeSTEMber Extravaganza by Girlstart.
- Awarded \$9,300 by AMD to support a new inter-generational event, and hands-on STEAM activities in after-school programs throughout five Sunnyvale schools.
- Community Services special events continue to grow every year; thus, providing opportunities for broader community engagement and family friendly activities. In FY 2017/18, the Hands on the Arts Festival sold over 1,800 tickets and hosted over 30 artist booths. The State of the City event was held for the first time in downtown Sunnyvale, Redwood Square Area with approximately 3,000 people in attendance.

- Partnered with LinkedIn, Google, and the Friends of the Sunnyvale Public Library to launch the Working Scholars initiative, a unique online education program that offers a convenient pathway to a Bachelor's degree at no cost to participants. It is anticipated that all ten scholars will graduate by July 2020. With 100% of Sunnyvale Working Scholars on track, the Sunnyvale cohort is outperforming all other chapters of Working Scholars programs.
- Restructured funding to expand the Sister City relationship with the City of Iizuka, Japan, not to exceed \$12,500 per year for a three-year period. Authorized by Council in FY 2018/19 Budget Supplement No. 6, RTC 18-0147.
- Completed outreach and community engagement for the Master Plan for Public Art to provide a summary of the Cultural Planning Group's (CGP) report and obtain feedback. The plan will outline long-term goals and priorities for public art in Sunnyvale, and include recommendations on how to achieve those goals.
- Invested in new technology at the Library, including: Chromebooks, charger dispenser, Hot-Spot lending, selfie station, videoconference displays, program room audiovisual upgrades
- Collaborated with the Department of Public Works to implement the Community Center Infrastructure and Library facilities project, to provide upgrades and enhancements such as: LED lighting replacements, carpeting, staff workstations, and restroom renovations.
- Upgraded the Activities Registration System to include a new look and feel of the online registration webpage, enhance navigation on mobile devices, and provide customers with the ability to reset their passwords online.
- Developed a framework for employee engagement to promote cross-division collaboration and enhance service offerings in the community.
- Filled ten staff vacancies in FY 2017/18, and twenty-two in FY 2018/19. The positions include: part-time and full-time librarians, supervising librarians, part-time and full-time office assistants, community services coordinators, administrative analyst, grant writer, community services manager, and community services superintendent.

## Budget Highlights

FY 2019/20 is the second year of a two-year operating cycle. As such, there are minimal changes to the department's operating budget for FY 2019/20. During FY 2018/19, the Library and Community Services Department has the following budget changes:

- Expand the Library's security camera pilot program to provide comprehensive coverage of public spaces throughout the facility and exterior.
- Modernize the existing Public Address system at the Library. The system is the primary vehicle for directing patrons during emergencies and making in-house public service announcements.
- Implement the City's complete count efforts. Sunnyvale is partnering with other North County cities to develop a coordinated outreach plan with a focus on community education, awareness and training.
- Awarded a \$5,000 grant from the California Humanities for one staff member to participate in an Innovation Lab and develop programming which will explore new ways of engaging immigrant communities.

## Library and Community Services Department

### Budget Summary

		FY 2017/18 Actual	FY 2018/19 Adopted	FY 2019/20 Recommended	FY 2019/20 Change %
<b>Dollars by Program / Service Delivery Plan*</b>					
<b>Program 620 - Library</b>					
620.01	Borrower Services/Circulation	2,476,473	3,019,668	3,096,259	2.5%
620.02	Library Services for Adults	1,695,512	2,164,608	2,221,805	2.6%
620.03	Library Services for Teens and Children	1,191,372	1,610,379	1,657,040	2.9%
620.04	Prepare and Acquire Library Materials	N/A	1,322,242	1,360,683	2.9%
620.05	Technology Services	395,306	N/A	N/A	N/A
620.06	Prepare Library Materials for the Public	986,955	N/A	N/A	N/A
620.08	Department Management, Technical and Administrative Support Services	1,209,844	1,798,899	1,865,439	3.7%
<b>Total Program 620 - Library</b>		<b>7,955,462</b>	<b>9,915,796</b>	<b>10,201,226</b>	<b>2.9%</b>
<b>Program 656 - Community Services</b>					
656.01	Columbia Neighborhood Center	1,410,221	876,824	900,613	2.7%
656.02	Youth, Family and Child Care Resources	1,234,056	467,025	481,146	3.0%
656.03	Pre-School, Elementary, Middle and High School After School and Summer Recreation Programs	1,025,968	1,439,578	1,473,290	2.3%
656.04	Special Populations	567,553	1,399,455	1,437,777	2.7%
656.05	Visual and Performing Arts	1,280,167	1,200,659	1,236,553	3.0%
656.06	Adult Visual and Performing Arts Program (Development Enterprise Fund)	1,245,814	28,787	29,917	3.9%
656.07	Aquatics	1,287,007	560,759	571,887	2.0%
656.08	Sports Classes and Activities	N/A	1,258,517	1,293,300	2.8%
656.09	Facilities	N/A	895,742	922,186	3.0%
656.90	Community Resources and Division-Wide Support	N/A	2,429,427	2,500,512	2.9%
656.00	Management and Administrative Support	655,597	N/A	N/A	N/A
<b>Total Program 656 - Community Services</b>		<b>8,706,383</b>	<b>10,556,773</b>	<b>10,847,181</b>	<b>2.8%</b>

		FY 2017/18 Actual	FY 2018/19 Adopted	FY 2019/20 Recommended	FY 2019/20 Change %
<b>Program 527 - Youth and Family Services</b>					
527.01	Columbia Neighborhood Center	838,894	N/A	N/A	N/A
527.02	Youth, Family and Child Care Resources	325,883	N/A	N/A	N/A
<b>Total Program 527 - Youth and Family Services</b>		<b>1,164,777</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>

<b>Capital or Special Projects</b>					
35-100	Project 832620 - Pilot Grant Writer	N/A	175,128	181,748	3.8%
35-100	Library and Community Services Equipment	N/A	116,009	81,105	(30.1%)
<b>Total Capital or Special Projects</b>		<b>N/A</b>	<b>291,137</b>	<b>262,853</b>	<b>(9.7%)</b>

<b>Total Dollars by Program / Service Delivery Plan</b>		<b>17,826,622</b>	<b>20,763,706</b>	<b>21,311,260</b>	<b>2.6%</b>
---	--	-------------------	-------------------	-------------------	-------------

<b>Dollars by Fund</b>					
General Fund		16,955,886	19,858,095	20,380,730	2.6%
Development Enterprise Fund		31,842	28,787	29,917	3.9%
Youth and Neighborhood Services Fund		838,894	876,824	900,613	2.7%
<b>Total Dollars by Fund</b>		<b>17,826,622</b>	<b>20,763,706</b>	<b>21,311,260</b>	<b>2.6%</b>

<b>Dollars by Category*</b>					
<b>Salary and Benefits:</b>					
Salary		6,628,233	7,056,824	7,314,474	3.7%
Retirement		1,564,021	2,206,206	2,342,675	6.2%
Medical		667,302	802,907	759,813	(5.4%)
Retiree Medical		527,207	717,874	651,753	(9.2%)
Workers Compensation		105,173	79,370	83,426	5.1%
Other Benefits		197,719	264,440	397,751	50.4%
Other Leaves		912,675	217,091	237,786	9.5%
Overtime and Casual Staffing		46,183	1,596,499	1,596,499	0.0%
<b>Total Salary and Benefits</b>		<b>10,648,513</b>	<b>12,941,211</b>	<b>13,384,177</b>	<b>3.4%</b>

	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2019/20 Recommended	FY 2019/20 Change %
<b>Dollars by Category*, continued</b>				
<b>Non-Personnel:</b>				
Purchased Goods and Services	3,046,917	2,864,399	2,937,034	2.5%
Property and Capital Outlay	40,787	40,020	40,020	0.0%
Miscellaneous Expenditures	86,443	86,918	86,918	0.0%
Internal Service Charges	3,950,686	4,623,099	4,689,956	1.4%
Usage Based Internal Services	53,276	92,050	92,050	0.0%
Library and Community Services Equipment	N/A	116,009	81,105	(30.1%)
<b>Total Non-Personnel</b>	<b>7,178,109</b>	<b>7,822,495</b>	<b>7,927,083</b>	<b>1.3%</b>
<b>Total Dollars by Category</b>	<b>17,826,622</b>	<b>20,763,706</b>	<b>21,311,260</b>	<b>2.6%</b>

\* Starting with FY 2018/19, Programs and Service Delivery Plans have been realigned and leave costs associated with a position's paid time during the year are now reflected in the Salary line item instead of Other Leaves. As a result, large variances between FY 2017/18 Actual and FY 2018/19 Adopted may result.

## Library and Community Services Department

### Position Summary

		FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Change**	FY 2019/20 Recommended
<b>Positions by Program / Service Delivery Plan</b>					
<b>Program 620 - Library</b>					
620.01	Borrower Services/Circulation	N/A	17.41	0.00	17.41
620.02	Library Services for Adults	N/A	7.34	0.00	7.34
620.03	Library Services for Teens and Children	N/A	6.81	0.00	6.81
620.04	Prepare and Acquire Library Materials	N/A	6.90	0.00	6.90
620.08	Department Management, Technical and Administrative Support Services	N/A	6.30	0.00	6.30
<b>Total Program 620 - Library</b>		<b>N/A</b>	<b>44.76</b>	<b>0.00</b>	<b>44.76</b>
<b>Program 656 - Community Services</b>					
656.01	Columbia Neighborhood Center	N/A	3.25	0.00	3.25
656.02	Youth, Family and Child Care Resources	N/A	1.75	0.00	1.75
656.03	Pre-School, Elementary, Middle and High School After School and Summer Recreation Programs	N/A	4.00	0.00	4.00
656.04	Special Populations	N/A	5.41	0.00	5.41
656.05	Visual and Performing Arts	N/A	4.52	0.00	4.52
656.06	Adult Visual and Performing Arts Program (Development Enterprise Fund)	N/A	0.15	0.00	0.15
656.07	Aquatics	N/A	0.85	0.00	0.85
656.08	Sports Classes and Activities	N/A	2.30	0.00	2.30
656.09	Facilities	N/A	4.85	0.00	4.85
656.90	Community Resources and Division-Wide Support	N/A	11.12	0.00	11.12
<b>Total Program 656 - Community Services</b>		<b>N/A</b>	<b>38.20</b>	<b>0.00</b>	<b>38.20</b>

	FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Change**	FY 2019/20 Recommended
<b>Capital or Special Projects</b>				
35-100 Project 832620 - Pilot Grant Writer	N/A	1.00	0.00	1.00
<b>Total Capital or Special Projects</b>	<b>N/A</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>

<b>Total Positions by Program / Service Delivery Plan</b>	<b>N/A</b>	<b>83.96</b>	<b>0.00</b>	<b>83.96</b>
---	------------	--------------	-------------	--------------

<b>Positions by Fund</b>				
General Fund	N/A	80.56	0.00	80.56
Development Enterprise Fund	N/A	0.15	0.00	0.15
Youth and Neighborhood Services Fund	N/A	3.25	0.00	3.25
<b>Total Positions by Fund</b>	<b>N/A</b>	<b>83.96</b>	<b>0.00</b>	<b>83.96</b>

<b>Position Classification*</b>				
Administrative Aide	1.00	1.00	0.00	1.00
Administrative Aide - Confidential	1.00	1.00	0.00	1.00
Administrative Analyst	1.00	1.00	0.00	1.00
Administrative Librarian	2.00	2.00	(1.00)	1.00
Community Services Coordinator I	1.00	1.00	0.00	1.00
Community Services Coordinator II	17.00	17.00	0.00	17.00
Community Services Manager	4.00	4.00	0.00	4.00
Director of Library and Community Services	1.00	1.00	0.00	1.00
Facility Attendant I	2.00	2.00	0.00	2.00
Facility Attendant II	1.00	1.00	0.00	1.00
Librarian	10.00	10.00	0.00	10.00
Library Assistant	6.00	6.00	0.00	6.00
Library Circulation Manager	1.00	1.00	0.00	1.00
Management Analyst - Term Limited	0.00	1.00	0.00	1.00
Office Assistant	1.00	1.00	0.00	1.00
Office Clerk	1.00	1.00	0.00	1.00
Part-Time Administrative Analyst	1.00	0.00	0.00	0.00
Part-Time Librarian	6.00	3.18	0.00	3.18
Part-Time Library Specialist I	6.00	3.18	0.00	3.18

	FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Change**	FY 2019/20 Recommended
Part-Time Library Specialist III	20.00	10.60	0.00	10.60
Part-Time Office Assistant	2.00	1.50	0.00	1.50
Part-Time Senior Office Assistant	1.00	0.75	0.00	0.75
Part-Time Staff Office Assistant	1.00	0.75	0.00	0.75
Principal Office Assistant	1.00	1.00	0.00	1.00
Senior Library Assistant	1.00	1.00	0.00	1.00
Senior Office Assistant	5.00	5.00	0.00	5.00
Staff Office Assistant	1.00	1.00	0.00	1.00
Superintendent of Community Services	1.00	1.00	0.00	1.00
Superintendent of Libraries	0.00	0.00	1.00	1.00
Supervising Librarian	3.00	3.00	0.00	3.00
Youth and Family Resources Manager	1.00	1.00	0.00	1.00
<b>Total Positions</b>	<b>100.00</b>	<b>83.96</b>	<b>0.00</b>	<b>83.96</b>

\* Starting in FY 2018/19, part-time positions are reflected in a full-time equivalent basis which is a change in budgeted personnel methodology but does not reflect a reduction in cost or resources.

\*\* Position changes as of 3/1/2019.



## Library and Community Services Performance Indicators

### 2011 Consolidated General Plan Goals: Chapter 4, Community Character (CC)

Goal CC-7: Appropriate Library Facilities

Goal CC-8: Broad and Diverse Library Collection

Goal CC-9: Appropriate Arts Facilities

Goal CC-10: High Quality Recreation Programming

Goal CC-11: Prioritization for Recreation Programming

Goal CC-12: Maximize access to recreation services, facilities, and amenities

*Council Policy 5.1.1 Socio-Economic - Goals and Policies*

Goal 5.1.H: Identify pressing health and social needs of the Sunnyvale community...

Goal 5.1.J: Encourage and support a network of human services...

*Council Policy 5.1.2. Child Care*

*Council Policy 6.2.1 Library - Goals and Policies*

Goal CP-6.2C: Provide library programs and publications to education, enrich and enlighten library users

Goal CP-6.2F: Foster a collaborative organization to attain a high performance and customer-focused Library

Council Policy 6.4.1A: Ensure the financial viability of arts programming...

Council Policy 6.4.1B: Promote the physical and mental well being...in arts programs and services.

Council Policy 6.4.1C: Positively impact the development of youth by developing a strong foundation in the arts...

*Council Policy 7.1.1 Fiscal - Long Range Goals and Financial Policies*

*Council Policy 7.1A.4: Budget Monitoring and Modification*

*Council Policy 7.1B.5: User Fees*

*Please refer to the General Plan Executive Summary and the Council Policy Manual for further details on goals*

	General Plan Goal	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Target	FY 2018/19 Estimate	FY 2019/20 Target
DEPARTMENT OF LIBRARY & COMMUNITY SERVICES							
PERFORMANCE INDICATORS							
Percent of total department planned operating budget expended.		97.2%	97.3%	89.7%	100.0%	81.5%	100.0%
LIBRARY							
WORKLOAD INDICATORS							
Number of library programs for adults.	CP-6.2C	379	374	395		341	
Number of library programs for children, teens and families.	CP-6.2C	584	614	583		552	
Number of offsite library programs. [New in FY 2018/19]	CP-6.2C	N/A	N/A	N/A		138	
Number of materials circulated.	CC-8	2,396,689	2,191,068	2,098,751		2,008,000	
Number of library visitors.	CC-7, CC-8	669,796	683,739	657,343		618,000	
Total volumes of books and media cataloged and processed. [New in FY 2018/19]	CC-8	N/A	N/A	N/A		34,600	
Number of volunteer hours managed by Library staff. [New in FY 2018/19]	CP-6.2F	N/A	N/A	N/A		1,650	

	General Plan Goal	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Target	FY 2018/19 Estimate	FY 2019/20 Target
<b>PERFORMANCE INDICATORS</b>							
Number of customer survey respondents and percent rating Library services as good or better. <sup>[1]</sup>	CC-7, CC-8	N/A	251 86%	N/A	90%	N/A	90%
Number of customer survey respondents and percent rating library programs as good or better. [New in FY 2018/19]	CP-6.2C	N/A	N/A	N/A	1,000 97%	850 97%	1,000 97%
Number of customer survey respondents and percent rating programs for adults as good or better. [Deleted in FY 2018/19]	CP-6.2C	495 97%	878 99%	648 99%	N/A	N/A	N/A
Percent of library materials re-shelved within 48 hours after check-in.	CC-8	97%	96%	99%	98%	99%	98%
Average number of days from receipt of materials to availability.	CC-8	11	14	8	12	9	9
Percent of total Library operating budget expended. [Deleted in FY 2018/19]		96%	98%	84%	N/A	N/A	N/A
<b>COMMUNITY SERVICES</b>							
<b>WORKLOAD INDICATORS</b>							
Number of youth and teen participant hours in Community Services, including preschool, elementary, middle school and high school.	CC-10, CC-11	370,092	493,280	318,389		527,000	
Number of adult participant hours in Community Services.	CC-10, CC-11	407,606**	411,049	345,892		326,000	
Number of registrations for all of Community Services. [New in FY 2018/19]	CC-10, CC-11 6.4.1B, 6.4.1C	N/A	N/A	N/A		20,000	
Number of volunteer hours managed by Community Services staff.	CC-10	20,645	23,848	17,126		20,500	
Number of recipients awarded Recreation Fee Waivers. [Delete in FY 2019/20] <i>Note: Combined Fee Waiver indicators.</i>	CC-12	269	203	409		350	
Number of Recipients Awarded Recreation Fee Waivers and Percentage of Total Expended. [New in FY 2019/20]	CC-12	N/A	N/A	N/A		N/A	
Number of facilities occupancy hours within Community Services (rentals and programs).	CC-9, CC-10, CC-11, CC-12	92,842	158,121	89,792		180,000	
Number of facilities reservations within Community Services (rentals). [New in FY 2018/19]	CC-9, CC-10, CC-11, CC-12	N/A	N/A	N/A		12,000	
Number of special event applications received.	CC-11, CC-12	41	40	40		40	

	General Plan Goal	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Target	FY 2018/19 Estimate	FY 2019/20 Target
Number of neighborhood grant applications received. [Delete in FY 2019/20] <i>Note: Indicator modified to reflect percent of funds expected. The number of applications does not provide substantial information about the program.</i>	CC-11, CC-12	11	13	11		11	
Percent of total awarded funds expended in the Community Events and Neighborhood Grants Program. [New in FY 2019/20]	CC-11, CC-12	N/A	N/A	N/A		N/A	
Number of participant hours generated by Columbia Neighborhood Center (CNC) service providers in the areas of: Community Education, Mental and Physical Health Services, Recreation and Enrichment, Social Services, and Neighborhood Safety.	CC-10, CC-11, CC-12, CP-5.1H, CP-5.1J	88,194	107,266	94,106		95,000	
<b>PERFORMANCE INDICATORS</b>							
Number of customer survey respondents and percent rating Community Services as good or better.	CC-10	6,908 90.3%	6,746 97.6%	4,366 96.54%	5,000 95.0%	5,000 95.0%	6,000 95.0%
Number of customer survey respondents and percent rating Community Services facilities as good or better.	CC-9, CC-10	73 100.0%	70 97.1%	175 98.9%	N/A	200 98.0%	200 98.0%
Percent of Recreation Fee Waiver applications funded. <b>Note: Fee Waiver indicator above to percentage of total expended.</b> [New in FY 2018/19] [Delete in FY 2019/20]	CC-12	N/A	N/A	N/A	95%	95%	N/A
Number of adult customer survey respondents and percent rating a Youth and Family Resources sponsored program/activity/service as good or better. [Delete in FY 2019/20] <i>Note: Youth and Family Resources is now consolidated in Community Services Program.</i>	CC-10, CC-11, CC-12	176 94.9%	283 89.9%	439 98.6%	300 98.0%	300 98.0%	N/A
Number of youth customer survey respondents and percent rating a Youth and Family Resources sponsored program/activity/service as good or better. [Delete in FY 2019/20] <i>Note: Youth and Family Resources is now consolidated in Community Services Program.</i>	CC-10, CC-11, CC-12	1,092 91.5%	555 97.5%	519 95.4%	800 93.0%	500 95.0%	N/A
Number of customer survey respondents and percent rating medical services provided at Columbia Neighborhood Center (CNC) as good or better. [Delete in FY 2019/20] <i>Note: 50 surveys per quarter by the medical center at CNC. This does not provide specific information about performance. We rather report total number of participants in CNC as indicated above.</i>	CC-10	326 97%	165 100%	267 96%	250 97%	250 97%	N/A
Amount of Grants and In-Kind Contributions Received received for Columbia Neighborhood Center (CNC). [New in FY 2018/19]	CC-12, CP-5.1J	\$2,547,593	\$3,067,576	\$3,447,757	\$3,100,000	\$3,100,000	\$3,500,000
Number of customer survey respondents and percent rating the quality of programs/services for childcare providers and families seeking child care related services as good or better.	CC-10, CC-12, CP-5.1.2	92 100%	370 100%	330 100%	350 100%	350 100%	350 100%

	General Plan Goal	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Target	FY 2018/19 Estimate	FY 2019/20 Target
Amount of grants and value of in-kind contributions received for Senior Center. [New in FY 2018/19]	CC-12, CP-7.A.4	N/A	N/A	N/A	\$68,228	\$16,000	\$60,000
Percent of cost recovery for the Arts and Recreation Program. [Delete in FY 2018/19]	CC-12, CP-7.1B.5	57%	54%	52%	N/A	N/A	N/A
Percent of total Arts and Recreation operating budget expended. [Delete in FY 2018/19]	CC-12, CP7.1A.4	96%	96%	96%	N/A	N/A	N/A
Percent of total Youth and Family Resources operating budget expended. [Delete in FY 2018/19]	CC-12, CP7.1A.4	94%	97%	93%	N/A	N/A	N/A

<sup>[1]</sup> Resident satisfaction survey conducted bi-annually, with next survey scheduled for 2019.

\* Workload/Performance Indicators for Programs: Arts and Recreation and Youth and Family Resources have been consolidated to Workload/Performance Indicators for Program: Community Services.

\*\* Fremont Pool reporting process internally audited and standardized. Current number reflects comparable participation levels as previous years.

# Department of Public Works

## Department Description

The Department of Public Works constructs, maintains, and improves the City's General and non-utility infrastructure and provides timely, cost-effective, and quality services to the residents and businesses of Sunnyvale. Key service initiatives include transportation and traffic planning; pavement and concrete maintenance; street light operations; urban forestry (street trees); downtown parking district maintenance; administration and property management; capital project management; land development - engineering services; neighborhood park and open space management; golf course and tennis center operations; and fleet and facility services.

## General Information

Miles of City-owned Streets Maintained:	260
City Street Lights Maintained:	9,484
Miles of Sidewalk Maintained:	380
Traffic Signals Maintained:	133
Miles of Curb and Gutter Maintained:	750
Number of City Trees Maintained:	(approximately) 38,000
Neighborhood, Community and Mini Parks Maintained (23 sites):	177 acres
School Play Fields Maintained (18 sites):	95 acres
Acres of Open Space Maintained:	773
City-owned Buildings Maintained:	87

## Programs and Services

### Transportation and Traffic Services

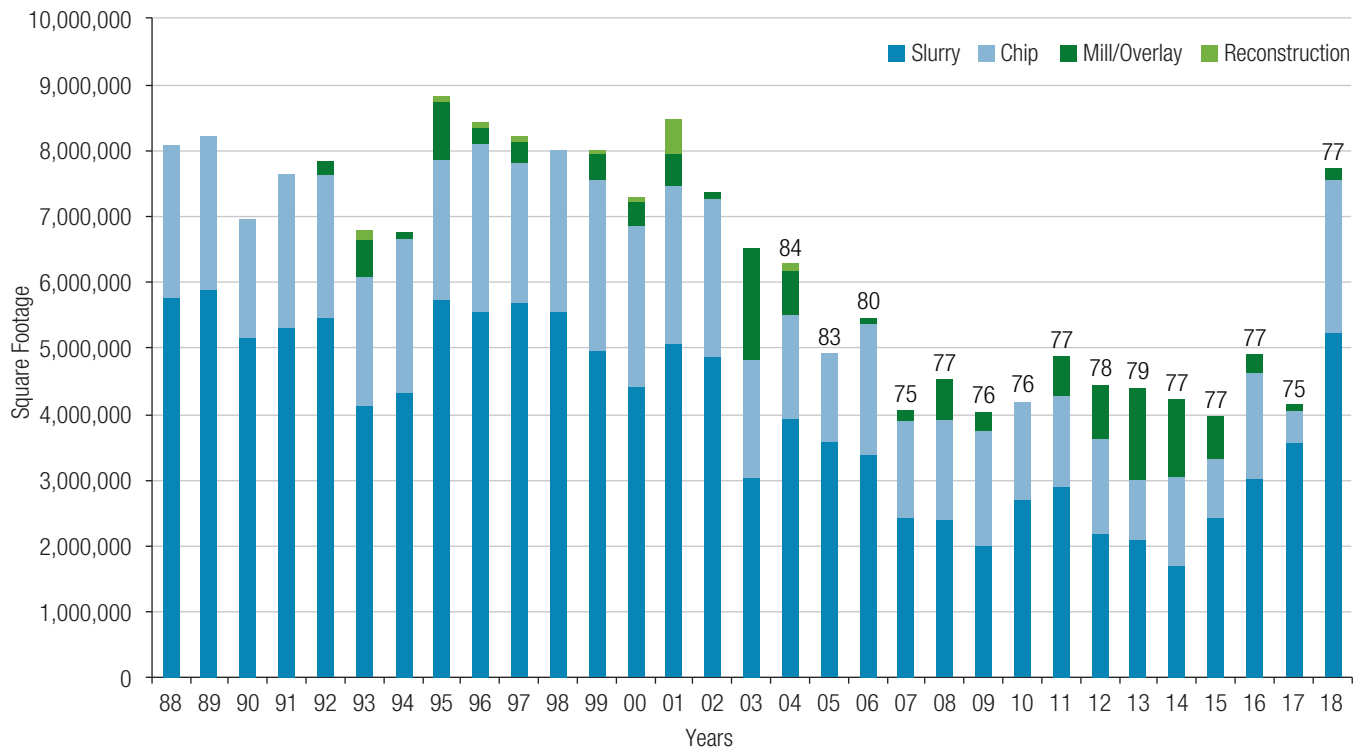
The Transportation and Traffic Services Program plans, operates, and maintains the City's transportation system to provide safe, efficient and high-quality services for pedestrian, bicycle, and vehicle traffic. The program performs traffic studies and roadway design, conducts short and long-range transportation planning, maintains the City's traffic signals, operates the Advanced Adaptive Traffic Management System (AATMS) and the City's Transportation Demand Management (TDM) program, and administers roadway signs, and public on-street parking. The program writes, procures and administers grants and reviews land development proposals for compliance with design standards. The division is responsible for school, bicycle, and pedestrian safety programs, neighborhood safety programs, support to the City's Bicycle and Pedestrian Advisory Commission, and intergovernmental relations support. The division investigates and responds to customer inquiries regarding transportation and parking systems, and conducts City policy studies on transportation-related issues. The division also oversees the preliminary design and supports design and construction management of transportation related capital projects.

### Pavement and Concrete Maintenance

The Department's Operations Division manages pavement and concrete maintenance with the objective of prolonging the street and sidewalk economic life to maximize the City's investment and reduce liability. In addition, the division performs street sweeping to maintain clean and safe roadways and reduce small particle pollutants from getting to waterways. Street resurfacing and capital reconstruction of streets and sidewalks are managed as separate projects by the Public Works Engineering Division.

The following chart provides a historical perspective on both the types and quantities of pavement treatment applied annually within the City, along with the resulting Pavement Condition Index (PCI) rating:

**Total Square Footage Per Year**



## Street Lights, Signs, and Debris

The Department's Operations Division is responsible for the maintenance of street lights, roadway striping, traffic and curb markings, and traffic signs, as well as the removal of graffiti and debris. In recent years, the City has leveraged grant funds, PG&E rebates, and the use of pilot testing to convert most of the City's streets to energy and cost-saving Light Emitting Diode (LED) fixtures.

## Urban Forestry

Street tree services are provided by the Parks, Golf and Street Trees Division. The division maintains City street trees which improve air quality, reduce storm water runoff, provide habitat for wildlife and beautify the City. Pruning is performed to maximize each tree's structural integrity and to avoid branch/trunk failure. The division also ensures removal of hazardous trees, and preserves and enhances the street tree population with replacement and new tree planting. In FY 2017/18, approximately 6,800 trees were pruned and approximately 562 new or replacement trees were planted to enhance the City's urban forest.

## Downtown Parking Lot Maintenance

The Department's Operations Division provides corrective and preventive maintenance for the City's five (5) Downtown Parking District parking lots. The lots are funded by Parking District property owners for convenience of use, safety, and to attract customers to the Central Business District. The downtown parking lots are located at Frances Street and Evelyn Avenue, Sunnyvale Avenue and Evelyn Avenue, Carroll Street and Evelyn Avenue, and two at Carroll Street and McKinley Avenue.

## Public Works Administration and Property Management

The Administration Division provides oversight for 12 operating programs and the department's operating budget. Primary services include Council and legislative support; monitoring of accounting and budgetary reports and results of operations; property management and real estate services; special projects; and general administrative support in the areas of purchasing, main answer point, records management, personnel, and outside reporting.

An improved economy prompts much interest in City-owned properties and their availability for sale. City-owned properties that are no longer needed to provide City services have been approved by Council as surplus properties. The Administration Division will continue to manage real estate and leases for the City along with support for certain right-of-way projects.

## Capital Project Management

The Engineering Division plans, manages, and implements the City's Capital Improvement Program. As part of this service, the division prepares the City's capital projects budget, including scoping, cost estimating and scheduling projects. The division undertakes all aspects of implementation, including contract administration for design, construction, and project management. It provides planning, design development and bidding services, as well as construction administration and inspections. The division is responsible for claims avoidance, environmental and regulatory compliance and monitoring. Additionally, the division dedicates a specific team to handling the design and construction of high profile projects such as Civic Center and the Sunnyvale Clean Water Program.

## Land Development – Engineering Services

The Engineering Division works with private developers and permit applicants to ensure compliance with land use and development standards. The division provides information related to general engineering, utilities, property line, and design standards. The division guides customers through the engineering review process, conducts timely construction inspections of private development affecting the public right-of-way as well as establishes and reviews compliance with permit requirements. The division also maintains and updates engineering records, and standard details and specifications for the design, materials, and methods of construction. In addition, the division maintains flood plain records and is responsible for compliance with federal requirements pertaining to development within flood zone areas.

## Neighborhood Parks and Open Space Management

The Neighborhood Parks and Open Space Management Program maintains over 773 acres of open space including parks, school playfields, regional open space, boulevard landscaping, and special use facilities. The division ensures these areas are hazard-free, usable, and attractive for residents and the business community. Division staff cares for urban landscaping, which includes park trees, groundcovers, and ornamental water features. In addition, staff maintains recreational facilities including sport courts, athletic fields, pools, playgrounds, picnic sites, multi-purpose buildings, and support facilities such as auxiliary restrooms, hardscapes, park lighting systems, and furnishings.

## Golf Course Operations

The Parks, Golf and Street Trees Division oversees Golf Course and Tennis Center operations. The Golf and Tennis Operations Enterprise Fund accounts for the operation of the City's two (2) golf courses, Sunnyvale Golf Course and Sunken Gardens Golf Course, as well as the Sunnyvale Tennis Center. Sunnyvale is an 18-hole course and Sunken Gardens is a 9-hole course with a lighted driving range. Together, both courses comprise 175 acres of golf facilities for Sunnyvale residents, visitors, and the business community. Restaurants and golf pro-shops are located at both courses. Staff offers golf lessons and instruction at all levels of play. Approximately 105,000 rounds of golf are played annually at the two courses.

The Sunnyvale Tennis Center is administered through a license agreement with a private operator. The Tennis Center is a 16-court facility with a pro-shop, locker rooms, and cafe. The Center offers various tennis programs at school and park tennis facilities, including instruction and league play.



## Fleet, Fuel, and Equipment

The Operations Division provides fleet services to support City operations by providing a safe, functional, and dependable fleet of vehicles and equipment. The Fleet Services Unit is responsible for the acquisition, ongoing maintenance, and eventual disposition of all City vehicles and certain equipment. This includes many specialized vehicles required by City departments such as Public Safety, Environmental Services, and Public Works. Each year over 40 pieces of equipment and vehicles are replaced as planned, with the old vehicles sold at auction.

## Facility Services

The Operations Division maintains City buildings in a safe, functional and clean condition for all users. The Facilities Services Unit maintains 87 City buildings, approximately 485,509 square feet of floor space, including the Public Safety headquarters, six (6) fire stations, the Library, park buildings, the Corporation Yard, the Civic Center, the Community Center, and the Senior Center.

## Recent Accomplishments

- The City completed the sale of surplus property 1484 Kifer Road (Unilever Plant Property) and negotiated a higher than anticipated sales price. The proceeds will go towards the Civic Center Modernization Project.
- Wiser Park was transferred to the City, which increased the City's open space acreage and added to the City's parks inventory.
- Golf Operations increased golf revenues by 8% and gold rounds by 4% from FY 2016/17.
- Staff installed 15 mph speed zones at 35 locations adjacent to 16 public schools.
- City Council approved the Civic Center Modernization Master Plan and certified the Final Environmental Impact Report. The Master Plan is a long-term, multi-phased implementation plan to modernize and expand the entire Civic Center campus. The City awarded the Design Contact to SmithGroup with an anticipated date of completion in late 2019, and construction starting spring 2020.
- The conceptual design for Fair Oaks Park was approved and construction commenced.
- Staff completed design oversight and the VTA administered a contract to start construction of the US101/SR237/Mathilda Avenue Interchange Project. Completion of this project will improve traffic flow and will provide safe access to bikes and pedestrians through this complex interchange.
- The Sunnyvale Clean Water Program (SCWP) is the City of Sunnyvale's long-term capital improvement program to renovate the Sunnyvale Water Pollution Control Plant through a series of projects and upgrades. The City has been invited to apply for the EPA WIFIA Loan for eligible water and wastewater infrastructure projects. Continued construction on the Primary Treatment Facilities and design of the Phase 1 and Phase 2 projects are underway. The Condition Assessment of the Plant Tertiary Treatment Facilities was completed this fiscal year.
- The City continued its efficient pavement preservation strategy and completed 3 slurry seal projects totaling \$1.7M and preserving 6.45M square feet or approximately 102 lane miles. This included the first SB1 funded project for \$583k.
- The City completed the \$5.8M Sunnyvale Community Center renovations of the Recreation Building, the Indoor Sports Center, the Theater and the Creative Arts Center.
- The City completed the \$1.5M Park Dedication Fund-sponsored project that replaced playground equipment at Orchard Gardens Park, Fairwood Park and Braly Park.
- The Fair Oaks Avenue Overhead Bridge Repair project reached significant milestones of completing acquisition of the right of way necessary to construct the project and received approval for construction bidding.
- Construction of the \$3.5M Baylands Storm Water Pump Station No. 2 Rehabilitation project was completed. The pump station was built in 1966 and accepts storm water from a 500-acre area south of Highway 237. This project rehabilitated the pump station by replacing the gas-powered engine driven pumps with new electric motor powered pumps and replacing or rehabilitating the discharge outfalls, electrical service and corrosion protection system.
- The \$1.4M Orchard Heritage Park project was completed to relocate the Community Center trash enclosure and maintenance building making the museum more accessible, usable and attractive.



- A Rule 20A project between the City and PG&E to place overhead utilities underground on a 0.82 mile segment of Fair Oaks Avenue between El Camino Real and Evelyn Avenue was completed.
- Pedestrian safety measures were installed at 78 different sites throughout the City, funded by the Safe Routes to School grant.

## Budget Highlights

FY 2019/20 is the second year of a two-year operating cycle. As such, there are minimal changes to the department's operating budget for FY 2019/20. During FY 2018/19, the Public Works Department has the following budget changes:

- Exchanged 1.0 FTE Term-Limited Transportation and Traffic Manager position for a regular position of the same classification.
- Extended 2.0 FTE Engineering Assistant 1 term-limited positions by one (1) additional year to continue supporting higher than average department workload.
- Exchanged 1.0 FTE Staff Office Assistant position for a 1.0 FTE Senior Office Assistant position.

## Department of Public Works

### Budget Summary

		FY 2017/18 Actual	FY 2018/19 Adopted	FY 2019/20 Recommended	FY 2019/20 Change %
<b>Dollars by Program / Service Delivery Plan*</b>					
<b>Program 119 - Transportation and Traffic Services</b>					
119.01	Transportation Engineering and Planning	929,371	567,196	598,960	5.6%
119.02	Intergovernmental Coordination	350,506	421,289	440,817	4.6%
119.03	Traffic Signal Operations and Maintenance	1,225,003	1,689,466	1,684,516	(0.3%)
119.04	Development Review	404,040	461,819	480,063	4.0%
119.05	Management, Supervisory, and Administration	208,139	257,488	270,281	5.0%
<b>Total Program 119 - Transportation and Traffic Services</b>		<b>3,117,059</b>	<b>3,397,258</b>	<b>3,474,637</b>	<b>2.3%</b>
<b>Program 120 - Pavement and Concrete Maintenance</b>					
120.01	Pavement Repairs	3,033,310	1,900,506	1,960,011	3.1%
120.02	Traffic Marking Maintenance	553,864	N/A	N/A	N/A
120.03	Traffic Sign Maintenance	275,799	N/A	N/A	N/A
120.04	Street Sweeping	713,067	891,328	923,632	3.6%
120.05	Maintenance of Public Right-of-Way	108,032	N/A	N/A	N/A
120.06	Emergency/Unscheduled Response	182,366	N/A	N/A	N/A
120.07	Service Response	374,214	N/A	N/A	N/A
120.08	Management, Supervisory, and Administration	898,663	854,081	879,601	3.0%
120.13	Preparation for Resurfacing	N/A	347,041	360,014	3.7%
120.14	Chip and Slurry Seal	N/A	1,067,661	1,107,575	3.7%
120.15	Sidewalk, Curb and Gutter	N/A	463,047	477,800	3.2%
<b>Total Program 120 - Pavement and Concrete Maintenance</b>		<b>6,139,315</b>	<b>5,523,664</b>	<b>5,708,633</b>	<b>3.3%</b>

		FY 2017/18 Actual	FY 2018/19 Adopted	FY 2019/20 Recommended	FY 2019/20 Change %
<b>Program 121 - Street Lights, Signs and Debris</b>					
121.01	Street Lights	1,156,485	1,340,927	1,128,267	(15.9%)
121.02	Emergency/Unscheduled Repairs	141,036	N/A	N/A	N/A
121.03	Management, Supervisory, and Administration	65,251	128,624	132,954	3.4%
121.04	Pavement Markings	N/A	518,597	537,341	3.6%
121.05	Traffic Signs	N/A	459,907	477,814	3.9%
121.06	Easements and Walkways	N/A	246,112	255,435	3.8%
121.07	Graffiti, Shopping Carts and Debris	N/A	83,256	85,266	2.4%
<b>Total Program 121 - Street Lights, Signs and Debris</b>		<b>1,362,772</b>	<b>2,777,423</b>	<b>2,617,077</b>	<b>(5.8%)</b>
<b>Program 219 - Urban Forestry</b>					
219.01	Street Tree Pruning/Removal	1,715,466	1,004,109	1,057,206	5.3%
219.03	Service Response	104,799	310,317	320,235	3.2%
219.04	Management, Supervisory, and Administration	330,437	374,924	386,592	3.1%
219.06	Tree Planting, Replacement and Maintenance	N/A	492,754	510,810	3.7%
219.07	Tree Services	N/A	50,627	52,189	3.1%
<b>Total Program 219 - Urban Forestry</b>		<b>2,150,702</b>	<b>2,232,731</b>	<b>2,327,032</b>	<b>4.2%</b>
<b>Program 256 - Downtown Parking Lot Maintenance</b>					
256.01	Lot Maintenance	35,595	45,126	46,692	3.5%
256.02	Lighting	N/A	6,008	6,221	3.5%
256.03	Management, Supervisory, and Administration	9,045	13,722	14,009	2.1%
<b>Total Program 256 - Downtown Parking Lot Maintenance</b>		<b>44,640</b>	<b>64,856</b>	<b>66,922</b>	<b>3.2%</b>

		FY 2017/18 Actual	FY 2018/19 Adopted	FY 2019/20 Recommended	FY 2019/20 Change %
<b>Program 267 - Neighborhood Parks and Open Space Management</b>					
267.01	Field Services	9,989,085	N/A	N/A	N/A
267.02	Hazards and Vandalism	102,690	191,143	196,737	2.9%
267.03	Management, Supervisory, and Administration	1,037,397	1,461,937	1,500,007	2.6%
267.04	Parking District	85,698	N/A	N/A	N/A
267.05	Parks and Open Space Maintenance	N/A	7,888,955	8,144,064	3.2%
267.06	Medians, Parking Lots and Park Maintenance	N/A	1,411,480	1,458,528	3.3%
267.07	Pool Maintenance	N/A	277,438	287,140	3.5%
<b>Total Program 267 - Neighborhood Parks and Open Space Management</b>		<b>11,214,870</b>	<b>11,230,953</b>	<b>11,586,476</b>	<b>3.2%</b>
<b>Program 308 - Public Works Administration and Property Management</b>					
308.01	Management, Administrative Services, and Property Management	340,506	733,666	759,832	3.6%
308.02	Administrative Support Services	439,657	N/A	N/A	N/A
308.03	Property Management	148,297	N/A	N/A	N/A
308.04	Parking District Management	N/A	66,828	68,950	3.2%
<b>Total Program 308 - Public Works Administration and Property Management</b>		<b>928,460</b>	<b>800,494</b>	<b>828,782</b>	<b>3.5%</b>
<b>Program 309 - Capital Project Management</b>					
309.01	Capital Project Management	2,885,332	3,942,898	4,068,117	3.2%
309.04	Management, Supervisory, and Administration	324,960	N/A	N/A	N/A
<b>Total Program 309 - Capital Project Management</b>		<b>3,210,292</b>	<b>3,942,898</b>	<b>4,068,117</b>	<b>3.2%</b>
<b>Program 310 - Land Development - Engineering Services</b>					
310.01	Land Use Permits and Parcel Maps	1,775,150	2,125,739	2,196,303	3.3%
<b>Total Program 310 - Land Development - Engineering Services</b>		<b>1,775,150</b>	<b>2,125,739</b>	<b>2,196,303</b>	<b>3.3%</b>

		FY 2017/18 Actual	FY 2018/19 Adopted	FY 2019/20 Recommended	FY 2019/20 Change %
<b>Program 360 - Water Resources - Public Works</b>					
360.02	Water Distribution	N/A	201,233	209,894	4.3%
360.05	Water Administration	N/A	29,570	30,823	4.2%
<b>Total Program 360 - Water Resources - Public Works</b>		<b>N/A</b>	<b>230,803</b>	<b>240,717</b>	<b>4.3%</b>
<b>Program 363 - Recycling and Waste Management - Public Works</b>					
363.02	Manage Discarded Materials	N/A	31,131	33,211	6.7%
<b>Total Program 363 - Recycling and Waste Management - Public Works</b>		<b>N/A</b>	<b>31,131</b>	<b>33,211</b>	<b>6.7%</b>
<b>Program 365 - Wastewater Treatment - Public Works</b>					
365.02	WPCP Maintenance	N/A	120,642	125,847	4.3%
<b>Total Program 365 - Wastewater Treatment - Public Works</b>		<b>N/A</b>	<b>120,642</b>	<b>125,847</b>	<b>4.3%</b>
<b>Program 647 - Golf Course Operations</b>					
647.01	Sunnyvale Golf Course Services	2,343,409	N/A	N/A	N/A
647.02	Sunken Gardens Golf Course Services	1,099,071	N/A	N/A	N/A
647.03	Management, Supervisory, and Administration	455,740	706,886	728,653	3.1%
647.04	Golf Course Maintenance	N/A	1,207,547	1,240,920	2.8%
647.05	Golf Shop Services	N/A	2,015,234	2,078,755	3.2%
<b>Total Program 647 - Golf Course Operations</b>		<b>3,898,220</b>	<b>3,929,667</b>	<b>4,048,328</b>	<b>3.0%</b>
<b>Program 650 - Fleet, Fuel, and Equipment</b>					
650.01	Vehicle Services	3,261,100	954,371	987,482	3.5%
650.02	Motorized and Non-Motorized Equipment Maintenance	N/A	995,978	1,028,856	3.3%
650.03	Fuel System and Dispensing	N/A	1,004,550	1,030,945	2.6%
650.04	Permits and Compliance	N/A	375,056	379,521	1.2%
650.05	Management, Supervisory, and Administration	486,688	286,202	294,070	2.7%
<b>Total Program 650 - Fleet, Fuel, and Equipment</b>		<b>3,747,788</b>	<b>3,616,157</b>	<b>3,720,874</b>	<b>2.9%</b>

		FY 2017/18 Actual	FY 2018/19 Adopted	FY 2019/20 Recommended	FY 2019/20 Change %
<b>Program 709 - Facility Services</b>					
709.01	Custodial Services	641,541	673,480	692,309	2.8%
709.02	Building Maintenance Services	2,365,301	2,186,100	2,231,255	2.1%
709.03	Utilities	1,540,310	1,496,523	1,534,115	2.5%
709.04	Management, Supervisory, and Administration	435,209	242,195	249,703	3.1%
709.05	Customer Projects/Unscheduled Improvements	N/A	26,339	26,912	2.2%
709.06	Custodial Services (General Services - Sunnyvale Office Center Sub-Fund)	N/A	71,512	76,049	6.3%
709.07	Building Maintenance Services (General Services - Sunnyvale Office Center Sub-Fund)	N/A	365,599	377,023	3.1%
<b>Total Program 709 - Facility Services</b>		<b>4,982,361</b>	<b>5,061,748</b>	<b>5,187,366</b>	<b>2.5%</b>
<b>Capital or Special Projects</b>					
035-100	General Fund	N/A	448,630	456,079	1.7%
465-100	Wastewater Management Fund	N/A	321,230	328,752	2.3%
610-100	Infrastructure Renovation and Replacement Fund	N/A	358,795	399,331	11.3%
<b>Total Capital or Special Projects</b>		<b>N/A</b>	<b>1,128,655</b>	<b>1,184,162</b>	<b>4.9%</b>
<b>Total Dollars by Program / Service Delivery Plan</b>		<b>42,571,629</b>	<b>46,214,819</b>	<b>47,414,484</b>	<b>2.6%</b>

	FY 2017/18 Actual	FY 2018/19 Adopted	FY 2019/20 Recommended	FY 2019/20 Change %
<b>Dollars by Fund</b>				
General Fund	22,456,766	25,831,879	26,397,514	2.2%
Parking District Fund	134,123	131,684	135,873	3.2%
Gas Tax Street Improvement Fund	1,925,070	N/A	N/A	N/A
Water Supply and Distribution Fund	N/A	230,803	240,717	4.3%
Wastewater Management Fund	N/A	441,872	454,599	2.9%
Solid Waste Management Fund	N/A	31,131	33,211	6.7%
Development Enterprise Fund	2,217,009	2,638,184	2,728,554	3.4%
Golf and Tennis Operations Fund	3,898,220	3,929,667	4,048,328	3.0%
General Services Fund	11,940,441	12,620,804	12,976,357	2.8%
Infrastructure Renovation and Replacement Fund	N/A	358,795	399,331	11.3%
<b>Total Dollars by Fund</b>	<b>42,571,629</b>	<b>46,214,819</b>	<b>47,414,484</b>	<b>2.6%</b>

<b>Dollars by Category*</b>				
<b>Salary and Benefits:</b>				
Salary	12,705,188	16,809,932	17,433,918	3.7%
Retirement	4,710,828	5,255,363	5,583,725	6.2%
Medical	1,967,551	1,912,590	1,811,001	(5.3%)
Retiree Medical	1,554,478	1,710,035	1,553,441	(9.2%)
Workers Compensation	667,079	559,403	595,556	6.5%
Other Benefits	587,028	629,919	948,034	50.5%
Other Leaves	2,805,962	573,531	625,966	9.1%
Overtime and Casual Staffing	480,823	646,025	646,025	0.0%
<b>Total Salary and Benefits</b>	<b>25,478,937</b>	<b>28,096,798</b>	<b>29,197,666</b>	<b>3.9%</b>

<b>Non-Personnel:</b>				
Purchased Goods and Services	12,728,276	13,298,064	13,328,288	0.2%
Property and Capital Outlay	25,537	19,820	16,820	(15.1%)
Miscellaneous Expenditures	330,398	371,607	377,812	1.7%
Internal Service Charges	3,970,411	4,361,188	4,423,937	1.4%
Usage Based Internal Services	38,070	49,858	49,858	0.0%
Indirect Cost Allocation	N/A	17,484	20,103	15.0%
<b>Total Non-Personnel</b>	<b>17,092,692</b>	<b>18,118,021</b>	<b>18,216,818</b>	<b>0.5%</b>

<b>Total Dollars by Category</b>	<b>42,571,629</b>	<b>46,214,819</b>	<b>47,414,484</b>	<b>2.6%</b>
----------------------------------	-------------------	-------------------	-------------------	-------------

\* Starting with FY 2018/19, Programs and Service Delivery Plans have been realigned and leave costs associated with a position's paid time during the year are now reflected in the Salary line item instead of Other Leaves. As a result, large variances between FY 2017/18 Actual and FY 2018/19 Adopted may result.

## Department of Public Works

### Position Summary

		FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Change**	FY 2019/20 Recommended
<b>Positions by Program / Service Delivery Plan</b>					
<b>Program 119 - Transportation and Traffic Services</b>					
119.01	Transportation Engineering and Planning	N/A	2.20	0.00	2.20
119.02	Intergovernmental Coordination	N/A	0.60	0.00	0.60
119.03	Traffic Signal Operations and Maintenance	N/A	2.05	0.00	2.05
119.04	Development Review	N/A	1.70	0.00	1.70
119.05	Management, Supervisory, and Administration	N/A	1.30	0.00	1.30
<b>Total Program 119 - Transportation and Traffic Services</b>		<b>N/A</b>	<b>7.85</b>	<b>0.00</b>	<b>7.85</b>
<b>Program 120 - Pavement and Concrete Maintenance</b>					
120.01	Pavement Repairs	N/A	5.52	0.00	5.52
120.04	Street Sweeping	N/A	4.87	0.00	4.87
120.08	Management, Supervisory, and Administration	N/A	4.13	0.00	4.13
120.11	Preparation for Resurfacing	N/A	1.90	0.00	1.90
120.12	Chip and Slurry Seal	N/A	5.85	0.00	5.85
120.13	Sidewalk, Curb and Gutter	N/A	2.69	0.00	2.69
<b>Total Program 120 - Pavement and Concrete Maintenance</b>		<b>N/A</b>	<b>24.96</b>	<b>0.00</b>	<b>24.96</b>
<b>Program 121 - Street Lights, Signs and Debris</b>					
121.01	Street Lights	N/A	2.25	0.00	2.25
121.03	Management, Supervisory, and Administration	N/A	0.80	0.00	0.80
121.04	Pavement Markings	N/A	2.94	0.00	2.94
121.05	Traffic Signs	N/A	2.95	0.00	2.95
121.06	Easements and Walkways	N/A	1.30	0.00	1.30
121.07	Graffiti, Shopping Carts and Debris	N/A	0.35	0.00	0.35
<b>Total Program 121 - Street Lights, Signs and Debris</b>		<b>N/A</b>	<b>10.59</b>	<b>0.00</b>	<b>10.59</b>



		FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Change**	FY 2019/20 Recommended
<b>Program 219 - Urban Forestry</b>					
219.01	Street Tree Pruning/Removal	N/A	2.53	0.00	2.53
219.03	Service Response	N/A	1.55	0.00	1.55
219.04	Management, Supervisory, and Administration	N/A	2.06	0.00	2.06
219.06	Tree Planting, Replacement and Maintenance	N/A	3.06	0.00	3.06
219.07	Tree Services	N/A	0.25	0.00	0.25
<b>Total Program 219 - Urban Forestry</b>		<b>N/A</b>	<b>9.45</b>	<b>0.00</b>	<b>9.45</b>
<b>Program 256 - Downtown Parking Lot Maintenance</b>					
256.01	Lot Maintenance	N/A	0.21	0.00	0.21
256.02	Lighting	N/A	0.03	0.00	0.03
256.03	Management, Supervisory, and Administration	N/A	0.05	0.00	0.05
<b>Total Program 256 - Downtown Parking Lot Maintenance</b>		<b>N/A</b>	<b>0.29</b>	<b>0.00</b>	<b>0.29</b>
<b>Program 267 - Neighborhood Parks and Open Space Management</b>					
267.02	Hazards and Vandalism	N/A	0.54	0.00	0.54
267.03	Management, Supervisory, and Administration	N/A	6.38	0.00	6.38
267.04	Parking District	N/A	0.24	(0.24)	0.00
267.05	Parks and Open Space Maintenance	N/A	35.67	0.00	35.67
267.06	Medians, Parking Lots, Park Landscaping	N/A	5.77	0.00	5.77
267.07	Pool Maintenance	N/A	1.27	0.00	1.27
<b>Total Program 267 - Neighborhood Parks and Open Space Management</b>		<b>N/A</b>	<b>49.87</b>	<b>(0.24)</b>	<b>49.63</b>
<b>Program 308 - Public Works Administration and Property Management</b>					
308.01	Management, Administrative Services, and Property Management	N/A	3.48	0.00	3.48
308.04	Parking District Management	N/A	0.05	0.24	0.29
<b>Total Program 308 - Public Works Administration</b>		<b>N/A</b>	<b>3.53</b>	<b>0.24</b>	<b>3.77</b>
<b>Program 309 - Capital Project Management</b>					
309.01	Capital Project Management	N/A	19.21	0.00	19.21
<b>Total Program 309 - Capital Project Management</b>		<b>N/A</b>	<b>19.21</b>	<b>0.00</b>	<b>19.21</b>

		FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Change**	FY 2019/20 Recommended
<b>Program 310 - Land Development - Engineering Services</b>					
310.01	Land Use Permits and Parcel Maps	N/A	10.13	0.00	10.13
<b>Total Program 310 - Land Development - Engineering Services</b>		<b>N/A</b>	<b>10.13</b>	<b>0.00</b>	<b>10.13</b>
<b>Program 360 - Water Resources - Public Works</b>					
360.02	Water Distribution	N/A	1.50	0.00	1.50
360.05	Water Administration	N/A	0.20	0.00	0.20
<b>Total Program 360 - Water Resources - Public Works</b>		<b>N/A</b>	<b>1.70</b>	<b>0.00</b>	<b>1.70</b>
<b>Program 363 - Recycling and Waste Management - Public Works</b>					
363.02	Manage Discarded Materials	N/A	0.27	0.00	0.27
<b>Total Program 363 - Recycling and Waste Management - Public Works</b>		<b>N/A</b>	<b>0.27</b>	<b>0.00</b>	<b>0.27</b>
<b>Program 365 - Wastewater Treatment - Public Works</b>					
365.02	WPCP Maintenance	N/A	1.00	0.00	1.00
<b>Total Program 365 - Wastewater Treatment - Public Works</b>		<b>N/A</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>
<b>Program 647 - Golf Course Operations</b>					
647.03	Management, Supervisory, and Administration	N/A	3.83	0.00	3.83
647.04	Golf Course Maintenance	N/A	3.75	0.00	3.75
647.05	Golf Shop Services	N/A	10.50	0.00	10.50
<b>Total Program 647 - Golf Course Operations</b>		<b>N/A</b>	<b>18.08</b>	<b>0.00</b>	<b>18.08</b>
<b>Program 650 - Fleet, Fuel and Equipment</b>					
650.01	Vehicle Services	N/A	4.70	0.00	4.70
650.02	Motorized and Non-Motorized Equipment Maintenance	N/A	3.70	0.00	3.70
650.03	Fuel System and Dispensing	N/A	1.00	0.00	1.00
650.04	Permits and Compliance	N/A	2.10	0.00	2.10
650.05	Management, Supervisory, and Administration	N/A	1.31	0.00	1.31
<b>Total Program 650 - Fleet, Fuel and Equipment</b>		<b>N/A</b>	<b>12.81</b>	<b>0.00</b>	<b>12.81</b>

		FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Change**	FY 2019/20 Recommended
<b>Program 709 - Facility Services</b>					
709.01	Custodial Services	N/A	1.20	0.00	1.20
709.02	Building Maintenance Services	N/A	8.90	0.00	8.90
709.03	Utilities	N/A	0.20	0.00	0.20
709.04	Management, Supervisory, and Administration	N/A	1.19	0.00	1.19
709.05	Customer Projects/Unscheduled Improvements	N/A	0.10	0.00	0.10
709.06	Custodial Services (General Services - Sunnyvale Office Center Sub-Fund)	N/A	0.45	0.00	0.45
709.07	Building Maintenance Services (General Services - Sunnyvale Office Center Sub-Fund)	N/A	1.15	0.00	1.15
<b>Total Program 709 - Facility Services</b>		<b>N/A</b>	<b>13.19</b>	<b>0.00</b>	<b>13.19</b>
<b>Capital or Special Projects</b>					
035-100	General Fund Capital	N/A	2.00	0.00	2.00
465-100	Wastewater Management Fund Capital	N/A	1.57	0.00	1.57
610-100	Infrastructure Renovation and Replacement Fund Capital	N/A	2.00	0.00	2.00
<b>Total Capital or Special Projects</b>		<b>N/A</b>	<b>5.57</b>	<b>0.00</b>	<b>5.57</b>
<b>Total Positions by Program / Service Delivery Plan</b>		<b>N/A</b>	<b>188.50</b>	<b>0.00</b>	<b>188.50</b>
<b>Positions by Fund</b>					
General Fund		N/A	106.01	0.00	106.01
Development Enterprise Fund		N/A	12.08	0.00	12.08
Golf and Tennis Operations Fund		N/A	18.08	0.00	18.08
General Services - Building Services Sub-Fund		N/A	11.59	0.00	11.59
General Services - Fleet Services Sub-Fund		N/A	12.81	0.00	12.81
General Services - Project Management Services Sub-Fund		N/A	19.21	0.00	19.21
General Services - Sunnyvale Office Center Sub-Fund		N/A	1.60	0.00	1.60
Infrastructure Renovation and Replacement Fund		N/A	2.00	0.00	2.00
Parking District Fund		N/A	0.58	0.00	0.58
Solid Waste Management Fund		N/A	0.27	0.00	0.27
Wastewater Management Fund		N/A	2.57	0.00	2.57
Water Supply and Distribution Fund		N/A	1.70	0.00	1.70
<b>Total Positions by Fund</b>		<b>N/A</b>	<b>188.50</b>	<b>0.00</b>	<b>188.50</b>

	FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Change**	FY 2019/20 Recommended
<b>Position Classification*</b>				
Administrative Aide	1.00	2.00	0.00	2.00
Administrative Aide - Confidential	1.00	1.00	0.00	1.00
Administrative Analyst	2.00	3.00	0.00	3.00
Assistant City Engineer	2.00	2.00	0.00	2.00
Assistant Director of Public Works/City Engineer	1.00	1.00	0.00	1.00
Assistant Golf Professional	1.00	1.00	0.00	1.00
Automotive Shop Attendant	1.00	1.00	0.00	1.00
City Property Administrator	1.00	1.00	0.00	1.00
Civil Engineer	5.00	6.00	0.00	6.00
Director of Public Works	1.00	1.00	0.00	1.00
Engineering Assistant I	1.00	1.00	0.00	1.00
Engineering Assistant I - Term Limited	0.00	1.00	0.00	1.00
Engineering Assistant II	3.00	3.00	0.00	3.00
Engineering Assistant II - Term Limited	2.00	0.00	0.00	0.00
Equipment Mechanic	8.00	8.00	0.00	8.00
Facility Attendant II	2.00	2.00	0.00	2.00
Facility Technician II	4.00	4.00	0.00	4.00
Facility Technician III	3.00	3.00	0.00	3.00
Fleet Manager	1.00	1.00	0.00	1.00
Fleet Services Coordinator	1.00	1.00	0.00	1.00
Golf Course Equipment Mechanic	1.00	1.00	0.00	1.00
Golf Operations Manager	1.00	1.00	0.00	1.00
Golf Professional	1.00	1.00	0.00	1.00
Greenskeeper	1.00	1.00	0.00	1.00
Groundswoker	2.00	2.00	0.00	2.00
Heavy Equipment Operator	7.00	7.00	0.00	7.00
Maintenance Worker I	0.00	4.00	0.00	4.00
Maintenance Worker II	10.00	6.00	0.00	6.00
Parks Leader	8.00	8.00	0.00	8.00

	FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Change**	FY 2019/20 Recommended
Parks Manager	2.00	1.00	0.00	1.00
Parks Supervisor	2.00	2.00	0.00	2.00
Parks Worker I	5.00	9.00	0.00	9.00
Parks Worker II	15.00	10.00	0.00	10.00
Parks Worker III	12.00	13.00	0.00	13.00
Part-Time Golf Service Assistant	5.00	3.75	0.00	3.75
Part-Time Staff Office Assistant	1.00	0.75	0.00	0.75
Principal Office Assistant	4.00	4.00	0.00	4.00
Principal Transportation Engineer/Planner	1.00	1.00	0.00	1.00
Public Works Construction Inspector	4.00	5.00	0.00	5.00
Public Works Construction Inspector - Term Limited	1.00	1.00	0.00	1.00
Public Works Crew Leader	5.00	5.00	0.00	5.00
Public Works Supervisor	3.00	3.00	0.00	3.00
Senior Building Services Leader	3.00	2.00	0.00	2.00
Senior Engineer	5.00	6.00	0.00	6.00
Senior Greenskeeper	1.00	1.00	0.00	1.00
Senior Maintenance Worker	8.00	8.00	0.00	8.00
Senior Management Analyst	1.00	1.00	0.00	1.00
Senior Office Assistant	4.00	4.00	0.00	4.00
Senior Park Utility Worker	6.00	6.00	0.00	6.00
Senior Traffic Engineer	1.00	1.00	0.00	1.00
Senior Transportation Engineer	1.00	1.00	0.00	1.00
Staff Office Assistant	2.00	2.00	0.00	2.00
Street Lighting Technician	1.00	1.00	0.00	1.00
Street Operations Manager	1.00	1.00	0.00	1.00
Superintendent of Facilities Maintenance	1.00	1.00	0.00	1.00
Superintendent of Parks and Golf	1.00	1.00	0.00	1.00
Superintendent of Public Works Operations	1.00	1.00	0.00	1.00
Traffic Engineer	1.00	1.00	0.00	1.00
Traffic Engineer - Term Limited	1.00	1.00	0.00	1.00

	FY 2017/18 Adopted	FY 2018/19 Adopted	FY 2019/20 Change**	FY 2019/20 Recommended
Traffic Engineering Technician I	0.00	1.00	0.00	1.00
Traffic Engineering Technician II	1.00	0.00	0.00	0.00
Transportation and Traffic Manager	1.00	1.00	1.00	2.00
Transportation and Traffic Manager - Term Limited	1.00	1.00	(1.00)	0.00
Transportation Engineer	1.00	1.00	0.00	1.00
Transportation Engineer - Term Limited	0.00	0.00	0.00	0.00
Urban Landscape Manager	1.00	2.00	0.00	2.00
Utility Worker	11.00	11.00	0.00	11.00
<b>Total Positions</b>	<b>187.00</b>	<b>188.50</b>	<b>0.00</b>	<b>188.50</b>

\* Starting in FY 2018/19, part-time positions are reflected in a full-time equivalent basis which is a change in budgeted personnel methodology but does not reflect a reduction in cost or resources.

\*\* Position changes as of 3/1/2019.

## Department of Public Works Performance Indicators

### 2011 Consolidated General Plan Goals: Chapter 3, Land Use and Transportation (LT)

Goal LT-2: Attractive Community

Goal LT-3: Appropriate Housing

Goal LT-4: Quality Neighborhoods and Districts

Goal LT-5: Effective and Safe Transportation

Goal LT-8: Adequate and Balanced Recreation Facilities

Goal LT-9: Regional Approach to Providing and Preserving Open Space

### Chapter 4, Community Character (CC)

Goal CC-2: Attractive Street Environment

Goal CC-4: Accessible and Attractive Public Facilities

Goal CC-10: High Quality Recreation Programming

Goal CC-11: Prioritization for Recreation Programming

*Please refer to the General Plan Executive Summary for further details on goals*

	General Plan Goal	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Target	FY 2018/19 Estimate	FY 2019/20 Target
<b>NEIGHBORHOOD PARKS AND OPEN SPACE MANAGEMENT</b>							
<b>WORKLOAD INDICATORS</b>							
Number of Parks Open Space Acres maintained.	LT-8, LT-9	482	482	482		483	
Number of Median open space acres maintained.	LT-8, LT-9	77	77	77		77	
<b>PERFORMANCE INDICATORS</b>							
Number of hazardous conditions reported and percent abated within 24 hours.	LT-8	228 97%	232 98%	208 98%	230 98%	180 98%	230 98%
Number of acts of vandalism reported and percent abated within 72 hours.	LT-8	393 99%	164 98%	142 98%	250 98%	150 98%	200 98%
Number of park and open space asset evaluations of attractiveness, and percent meeting standards.	LT-8	2,345 68%	2,345 59%	2,345 85%	2,345 85%	2,345 85%	2,345 85%
Number of park and open space asset evaluations for usability, and percent meeting standards.	LT-8	984 88%	984 86%	984 82%	984 90%	984 82%	984 90%
Number of median asset evaluations of attractiveness, and percent meeting standards.	LT-8	740 67%	740 63%	740 55%	740 85%	740 55%	740 85%
<b>GOLF COURSE OPERATIONS</b>							
<b>WORKLOAD INDICATORS</b>							
Number of hazardous conditions reported and percent abated within 24 hours.	LT-8	228 97%	232 98%	208 98%	230 98%	180 98%	230 98%
Number of acts of vandalism reported and percent abated within 72 hours.	LT-8	393 99%	164 98%	142 98%	250 98%	150 98%	200 98%
Number of park and open space asset evaluations of attractiveness, and percent meeting standards.	LT-8	2,345 68%	2,345 59%	2,345 85%	2,345 85%	2,345 85%	2,345 85%

	General Plan Goal	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Target	FY 2018/19 Estimate	FY 2019/20 Target
<b>PERFORMANCE INDICATORS</b>							
Number of reported hazardous conditions and percent abated within 24 hours. [Deleted in FY 2018/19]	CC-10, CC-11	32 100%	36 100%	21 100%	N/A	N/A	N/A
Number of reported acts of vandalism and percent abated within 72 hours. [Deleted in FY 2018/19]	CC-10, CC-11	2 100%	2 100%	2 100%	N/A	N/A	N/A
Number of golf course asset evaluations and percent meeting standards for attractiveness.	CC-10, CC-11	112 90%	112 90%	112 90%	112 90%	112 90%	112 90%
Number of golf course asset evaluations and percent meeting standards for usability.	CC-10, CC-11	129 95%	129 95%	129 95%	129 95%	129 95%	129 95%
Number of customer satisfaction survey respondents and percent rating City golf courses as good or better.	CC-10, CC-11	95 80%	60 78%	62 85%	100 90%	62 85%	100 90%
Number of customer satisfaction survey respondents and percent rating City tennis center as good or better.	CC-10, CC-11	40 100%	35 100%	45 100%	50 90%	50 95%	50 90%
Percentage of expenditures of the Golf and Tennis Fund related to revenues. [Revised in FY 2018/19]	CC-10, CC-11	89%	78%	77%	90%	80%	90%
<b>TRANSPORTATION AND TRAFFIC SERVICES</b>							
<b>WORKLOAD INDICATORS</b>							
Number of signalized intersections.	LT-5	132	133	133		133	
Number of warrant studies, speed survey, and traffic calming reports completed. [New in FY 2018/19]	LT-5	N/A	N/A	N/A	83	105	100
<b>PERFORMANCE INDICATORS</b>							
Number of requests for traffic control modifications processed and percent responded to within 30 days.	LT-5	274 100%	551 100%	719 100%	700 100%	949 100%	900 100%
Number of traffic signal maintenance and operational requests processed and percent responded to within 1 day.	LT-5	210 100%	286 100%	440 100%	320 100%	350 100%	400 100%
Number of land development reviews processed and percent completed within established deadlines. [Deleted in FY 2019/20]	LT-5	207 98%	213 80%	179 79%	215 80%	215 80%	N/A
<b>PAVEMENT AND CONCRETE MAINTENANCE</b>							
<b>WORKLOAD INDICATORS</b>							
Miles of collector and residential streets in the City.	LT-5	208	208	208		208	
Miles of arterial streets in the City.	LT-5	52	52	52		52	
Miles of public concrete sidewalk in the City.	LT-5	378	378	378		378	
Lineal feet of displaced sidewalk mitigated.	LT-5	15,289	12,124	13,579		21,000	
Number of sidewalk, curb, and gutter sites replaced.	LT-5	843	338	259		335	



	General Plan Goal	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Target	FY 2018/19 Estimate	FY 2019/20 Target
<b>PERFORMANCE INDICATORS</b>							
Number of resident survey respondents and percent rating the services provided by Pavement Operations as good or better. [Deleted in FY 2018/19 - Split out street repair and street cleaning]	LT-5	N/A	222 52%	442 54%	N/A	N/A	N/A
Number of resident survey respondents and percent rating the services provided by Pavement Operations for street repair as good or better. [New in FY 2018/19]	LT-5	N/A	N/A	114 52%	80%	52%	80%
Number of resident survey respondents and percent rating the services provided by Pavement Operations for street cleaning as good or better. [New in FY 2018/19]	LT-5	N/A	N/A	133 60%	80%	60%	80%
Average Citywide pavement condition index (PCI) rating, with a goal of 80% or higher. (*as per MTC calendar year 2017)	LT-5	77	*77	76	78	77	78
Number of City collector and residential street segments and percent rated good or better (PCI = 70+), based on Metropolitan Traffic Commission regional standards. [Revised in FY 2017/18]	LT-5	1,538 75%	1,538 74%	1,183 76%	1,538 86%	1,538 78%	1,538 79%
Number of City arterial street segmented and percent rated good or better (PCI = 70+), based on Metropolitan Traffic Commission regional standards. [Revised in FY 2017/18]	LT-5	245 80%	245 85%	216 86%	245 85%	245 88%	245 89%
Number of unscheduled street sweeping requests/complaints received and % resolved within 2 working days of notification. [Deleted in FY 2018/19]	LT-5	33 95%	22 95%	30 95%	N/A	N/A	N/A
Number of displaced sidewalk sites serviced and percent temporarily ramp patched within five working days of notification.	LT-5	707 87%	1,912 96%	1,880 98%	2,105 95%	1,050 95%	1,200 95%
<b>STREET LIGHTS, SIGNS, AND DEBRIS</b>							
<b>WORKLOAD INDICATORS</b>							
Number of streetlights maintained by the City.	LT-5	9,357	9,357	9,357		9,357	
Number of streetlights surveyed in a year.	LT-5	13,222	15,992	15,457		15,992	
1,567 Collector and Arterial Lights surveyed bi-monthly							
1,385 Industrial Zone Lights surveyed quarterly							
175 Overhead Pathway Lights surveyed bi-monthly							
Number of traffic signs maintained (approximate). [Moved from Pavement and Concrete Maintenance Operations in FY 2018/19]	LT-5	13,000	13,000	13,000		13,000	
Total number of emergency and non-emergency graffiti locations addressed. [Moved from Pavement Operations in FY 2018/19]	LT-5	973	901	885		900	

	General Plan Goal	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Target	FY 2018/19 Estimate	FY 2019/20 Target
<b>PERFORMANCE INDICATORS</b>							
Number of City streetlights surveyed and percent functioning.	LT-5	13,120 90%	15,992 80%	15,294 99%	15,642 95%	15,642 98%	15,642 95%
Number of resident survey respondents and percent rating the services provided by Streetlight System as good or better.	LT-5	N/A	241 60%	241 60%	90%	60%	90%
Number of City owned streetlight outages due to lamp failure and percent repaired within 1 working day of notification.	LT-5	1,656 80%	1,227 60%	1,100 60%	1,250 95%	1,250 75%	1,250 95%
Number and Percent of scheduled arterial, industrial, and pedestrian pathway light surveys completed as scheduled. [Revised in FY 2018/19]	LT-5	14 88%	14 88%	14 88%	15 94%	12 75%	14 88%
Number of hazardous debris calls received and percent responded to within 3 hours of notification. [Moved from Pavement and Concrete Maintenance Operations in FY 2018/19] ** Service Provided by ESD	LT-5	141	332	292 90%	225 90%	N/A	N/A
Number of graffiti obscenities reported and percent removed within 1 working day of notification. [Moved from Pavement and Concrete Maintenance Operations in FY 2018/19]	LT-5	3 100%	4 100%	2 100%	4 100%	5 100%	5 100%
Number of non-emergency graffiti incidents reported and percent responded to within 2 days of notification. [Moved from Pavement and Concrete Maintenance Operations in FY 2018/19]	LT-5	41 91%	30 95%	19 100%	30 95%	30 95%	30 95%
<b>URBAN FORESTRY</b>							
<b>WORKLOAD INDICATORS</b>							
Number of City street trees (approximate).	CC-2	37,000	37,000	38,000		38,000	
Number of Street Trees Planted.	CC-2	628	519	562		490	
Number of requests for tree service assessments. [New in FY 2019/20]	CC-2	N/A	N/A	N/A		N/A	
<b>PERFORMANCE INDICATORS</b>							
Number of street trees scheduled for safety pruning due to damage, disease or other hazardous conditions and percent pruned within 120 days.	CC-2	2,382 100%	2,000 98%	2,312 98%	2,000 98%	2,500 98%	2,000 98%
Number of trees scheduled for structural pruning on a 7 year average pruning cycle and percent completed.	CC-2	3,970 75%	5,285 98%	5,285 84%	5,285 98%	4,500 85%	5,285 98%
Number of street trees scheduled for removal due to damage, disease, death or other hazardous conditions and percent removed within 60 days of determination by City Arborist.	CC-2	388 90%	407 100%	261 100%	300 95%	235 100%	300 95%
Number of requests for tree services and percent investigated within ten business days of notification.	CC-2	1,838 99%	1,750 98%	1,848 96%	1,750 98%	2,000 98%	1,750 98%

	General Plan Goal	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Target	FY 2018/19 Estimate	FY 2019/20 Target
<b>DOWNTOWN PARKING LOT MAINTENANCE</b>							
<b>WORKLOAD INDICATORS</b>							
Square footage of downtown parking lots maintained.	LT-2	152,149	152,419	152,419		152,419	
<b>PERFORMANCE INDICATORS</b>							
Number of Parking District parking lot light outages reported and percent repaired within 24 hours of notification. [Revised in FY 2018/19]	LT-2	78 90%	25 76%	35 90%	40 90%	40 90%	40 90%
<b>PUBLIC WORKS ADMINISTRATION AND PROPERTY MANAGEMENT</b>							
<b>WORKLOAD INDICATORS</b>							
Number of real properties leased by DPW Administration Division *** Cell tower leases under PW Admin, effective in FY 2015/16	LT-1	50 ***	40	49		50	
Total number of Department operating program activities managed. [Deleted in FY 2018/19]		146	146	N/A		N/A	
Total number of Department service delivery plans managed. [New in FY 2018/19]		N/A	N/A	N/A		46	
<b>PERFORMANCE INDICATORS</b>							
Number of resident survey respondents and percent rating the services provided by Public Works as good or better.	LT-1	N/A	1,509 59%	1,509 59%	90%	59%	90%
Percent of total Department operating budget expended.		96%	100%	101%	100%	100%	100%
Number and percent of units leased at or above market rate within 60 days of vacancy.	LT-1	N/A	1 100%	3 75%	1 100%	1 100%	1 100%
<b>CAPITAL PROJECT MANAGEMENT</b>							
<b>WORKLOAD INDICATORS</b>							
Number of construction capital projects managed.	CC-4	32	34	36		32	
Number of design capital projects managed.	CC-4	68	67	72		65	
<b>PERFORMANCE INDICATORS</b>							
Number of customer survey respondents and percentage of respondents rating the design services provided by the design team as meeting expectations or better.	CC-4	3 100%	5 100%	2 100%	10 80%	8 100%	10 80%
Number of customer survey respondents and percentage of respondents rating the construction services provided by the construction management team as meeting expectations or better.	CC-4	4 100%	1 100%	0	10 80%	8 100%	10 80%
Number and percentage of capital design studies and projects completed within the approved schedule.	CC-4, LT-5	28	32	22	23 75%	17 52%	23 75%

	General Plan Goal	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Target	FY 2018/19 Estimate	FY 2019/20 Target
Number and percentage of capital construction projects completed within the approved construction budget.	CC-4, LT-5	17 100%	17 100%	18 100%	18 100%	20 100%	20 100%
Number and percentage of capital construction projects completed within the approved schedule. [New in FY 2018/19]	CC-4, LT-5	N/A	N/A	N/A	12 60%	12 60%	12 60%
<b>LAND DEVELOPMENT - ENGINEERING SERVICES</b>							
<b>WORKLOAD INDICATORS</b>							
Number of land use application project reviews. [Deleted in FY 2019/20]	LT-2, LT-3, LT-4	17	15	35		40	
Number of Land Use planning application project reviews. [New in FY 2019/20]	LT-2, LT-3, LT-4	N/A	N/A	N/A		N/A	
Number of Subdivision Map reviews. [New in FY 2019/20]	LT-2, LT-3, LT-4	N/A	N/A	N/A		N/A	
Number of building plan check reviews. [New in FY 2019/20]	LT-2, LT-3, LT-4	N/A	N/A	N/A		N/A	
Number of encroachment permit application reviews and inspections.	LT-2, LT-3, LT-4	581	669	597		600	
Number of public contacts (CRM, counter, email, phone, etc.). [Deleted in FY 2017/18]	LT-2, LT-3, LT-4	9,724	13,028	N/A		N/A	
<b>PERFORMANCE INDICATORS</b>							
Number of permit applicant survey respondents and percent rating the services provided by General Engineering as good or better.	LT-2, LT-3, LT-4	3 100%	9 100%	8 100%	8 100%	8 100%	8 100%
Number of initial project reviews received and percent of initial project reviews completed within 21 days for major development projects by: [Revised in FY 19/20]	LT-2, LT-3, LT-4	N/A	N/A	N/A	N/A	N/A	
Building Safety							80%
Environmental Services							80%
Planning							80%
Engineering							80%
Transportation and Traffic Services							80%
Percent of initial project reviews completed within 21 days for major development projects. [Deleted in FY 2018/19 - expanded and modified above]	LT-2, LT-3, LT-4	71%	62%	55%	80%	50%	N/A

	General Plan Goal	FY 2015/16 Actual	FY 2016/17 Actual	FY 2017/18 Actual	FY 2018/19 Target	FY 2018/19 Estimate	FY 2019/20 Target
Number of resubmitted project reviews received and percent of resubmitted project reviews completed within 14 days for major development projects by: [Revised in FY 2019/20]	LT-2, LT-3, LT-4	N/A	N/A	N/A	N/A	N/A	
Building Safety							80%
Environmental Service							80%
Planning							80%
Engineering							80%
Transportation and Traffic Services							80%
Percent of resubmitted project reviews completed within 14 days for major development projects. [Deleted FY 2018/19 - expanded and modified above.]	LT-2, LT-3, LT-4	62%	75%	71%	80%	70%	N/A
Percent of encroachment permit reviews completed within 14 days.	LT-2, LT-3, LT-4	90%	94%	96%	95%	95%	95%
<b>FACILITY SERVICES</b>							
<b>WORKLOAD INDICATORS</b>							
Number of City buildings maintained.	CC-4	87	87	87		87	
<b>PERFORMANCE INDICATORS</b>							
Number of non-urgent work orders and percent completed within 15 calendar days.	CC-4	4,105 87%	4,607 93%	4,016 92%	4,200 90%	4,369 94%	4,200 90%
Number of urgent/emergency work orders and percent abated within 24 hours.	CC-4	65 92%	318 81%	342 87%	300 90%	258 94%	300 90%
Number of work orders completed and percent requiring a call back.	CC-4	4,170 0%	4,925 1%	4,358 1%	4,500 0%	4,627 .5%	4,500 1%
Number of customer survey respondents and percent rating services provided by the Facilities Division as good or better.	CC-4	422 100%	392 99%	387 99%	400 85%	378 98%	400 100%
<b>FLEET, FUEL AND EQUIPMENT</b>							
<b>WORKLOAD INDICATORS</b>							
Number of autos and light trucks maintained in City fleet.	CC-4	339	247	227		219	
Number of special purpose trucks, tractors and trailers maintained in City fleet.	CC-4	25	89	120		101	
Number of small equipment and auxiliary power generator items maintained in City fleet.	CC-4	154	192	169		186	
<b>PERFORMANCE INDICATORS</b>							
Percent of operating time that City vehicles and equipment are available for department usage (also known as <i>uptime</i> ).	CC-4	94%	97%	90%	95%	92%	95%
Number of customer survey respondents and percent rating services provided by the Fleet Division as good or better. [Deleted in FY 2017/18]	CC-4	N/A	N/A No Survey	N/A	N/A	N/A	N/A
Complete a minimum of 95% of scheduled preventive maintenance services on vehicles in the month scheduled.	CC-4	86%	82%	100%	95%	89%	95%

# Projects Budget Guide

## Strategic Vision

The City of Sunnyvale has developed a strategic vision to develop its capital assets so residents will continue to realize optimal service in an aesthetically pleasing environment. Careful management of these assets keeps the City poised for flexible and responsive growth, while methodical planning allows the City to proactively prepare the ground work so it can seize opportunities arising from a dynamic economy. Furthermore, this plan incorporates a broad vision that allows the City to concentrate on the “here and now” delivery of service, while keeping its eye on the horizon. Applying a long-term approach allows the City to seek economically solid and financially feasible opportunities to “grow” towards a vision of tomorrow.

In Sunnyvale’s multi-year framework, capital improvement maintenance and infrastructure replacement are given high priority. New capital improvements must be supportive of the General Plan. The City’s long-term financial plan represents the large demand that fixed asset replacement places on any government body.

Capital improvements substantially affect the economic vitality and quality of life in the community. By definition, a capital improvement requires a major initial investment, a significant and continuing financial commitment, and eventual replacement. Capital improvements require careful long-term planning and budgeting so cyclical downturns or unforeseen financial emergencies do not curtail planned maintenance and necessary replacement.

The City of Sunnyvale has a consolidated General Plan that contains a comprehensive capital assets plan specific to its focus on scope of service. This plan is formulated through careful analysis, study, and consideration. The Projects Budget aligns projects with the City’s General Plan.

Using the plan as a foundation, individual projects are proposed based on the needs of the community. These projects may be designated as capital, infrastructure, special, or outside group funding. Capital projects relate to construction, major improvements, or acquisition of a structure. Infrastructure projects generally relate to the long-term renovation and replacement of the City’s existing physical assets like streets, sewers, water lines, roof replacements, heating, air conditioning, and ventilation systems replacement. Special projects generally include one-time projects designed to address a specific community need or problem. For example, this category could include a study on the Fire Department’s standards of response coverage to improve efficiencies and related level of service to the community. The last category is outside group funding. These also are special projects, but are separated to identify City contributions to local community-based organizations.

## Fiscal Policies Related to Capital and Infrastructure Expenditures

City Council Fiscal Policy identifies a number of capital improvement and related policies designed to maximize value and cost-effectiveness of the City’s infrastructure. Several key policies include those relating to plan, design, and funding.

**Capital Improvement Plan.** High priority should be given to replacing capital improvements prior to the time they have deteriorated to the point where they are hazardous, incur high maintenance costs, negatively affect property values, or no longer serve their intended purposes. Priority will be given to the repair and replacement of existing infrastructure as compared to the provision of new or expanded facilities.

**Capital Improvement Design.** The planning and design of all capital improvements are based on standards that minimize construction costs, while assuring acceptable useful life and reducing maintenance requirements. Value engineering processes will be used when necessary and appropriate.

**Capital Improvement Funding.** In most cases, governmental capital improvements should be funded on a pay-as-you-go basis. Alternate financing strategies may be considered under certain circumstances; depending on an overall funding approach that balances the capital needs of today, while planning for those anticipated in the future.

**Land Acquisition.** In order to meet City goals, acquiring undeveloped land is a high priority. Land should be acquired in a reasonable time prior to when the property is required for City purposes.

**Reserves.** The City strives to maintain a prudent level of reserves for future unexpected expenses and decreases in revenue; to accumulate funds to support future planned capital improvements; and to reduce the variability between high and low expenditure years in the Twenty-Year Resource Allocation Plan.

## Project Planning and Budgeting

In order to provide a sound foundation for decision making on capital improvements and other project-related efforts, the City applies extensive criteria to determine the value of each project, such as: protection of public health and safety, adherence to legal requirements, environmental quality, level of public support, return on investment, availability of financing, and relationship to Council-adopted plans.

Every other year, the City reviews and updates the twenty-year Projects Budget and every project is extensively reviewed. All project costs are updated to reflect any anticipated revenue as well as expenditure requirements. Each project is then reviewed in several different contexts - staff conduct cost/benefit analyses on the merits of the projects and where each fit into the City's comprehensive capital assets plan. In addition, each review considers how the project will be funded and sometimes, whether it will be funded.

Operating resources required to maintain new capital improvements commencing the year the improvement is completed are included in the City's long-term financial plans. Each project identifies, and if applicable, the amount and the fiscal year in which the additional operating costs become effective. These costs are incorporated in the long-term financial plans for each affected fund.

The City carefully considers each project's short-term and long-term effects against current policy directives, citywide needs, on-going operational needs, and budgetary constraints. These considerations are applied across the entire twenty-year planning horizon and to all projects, no matter their cost or scope. The effect is a long-term, comprehensive project plan that is synchronized with a balanced operating budget. This approach provides a complete financial analysis of the impact of all projects proposed for funding in the immediate year, as well as in future years. It also provides a "big picture" perspective of how the projects are synchronized with the operating budget.

## Unfunded Projects

Over the last several years, staff has made a concerted effort to identify all of the unfunded capital projects that pose a significant liability in the long-term. Unfunded projects fall into several categories, with many having potential funding sources that can be pursued. Project Information Sheets for these unfunded projects can be found in numerical order in each project category following the Project Information Sheets for funded projects.

In addition, there are many unfunded projects identified in the long-range plans for traffic and transportation that guide the development of the capital projects budget in the short-term and long-term. These long-range plans are discussed in more detail under the Traffic and Transportation projects category. The full listing of projects for this plan is also provided. For those projects on the list that are not included in the projects budget, at such time as funding becomes available, those projects will be evaluated and moved into the projects budget, as appropriate.

**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

Project No.	Project Name	Department	Project Category	Project Type
<b>Funded Projects</b>				
801351	Sunnyvale Contribution to SMaRT® Station Equipment Replacement Fund	Environmental Services	Special	Solid Waste
802150	Utility Undergrounding Cost Sharing	Public Works	Capital	Traffic and Transportation
803501	CDBG Housing Rehabilitation Revolving Loan Fund	Community Development	Special	CDBG
803700	Leadership Sunnyvale [GF]	Office of the City Manager	Outside Group Funding	Outside Group Funding
804201	City-wide Aerial Photos	Information Technology	Special	Governance and Community Engagement
804401	Golf Courses Protective Netting Replacement	Public Works	Infrastructure	Parks and Recreation
805150	Library Foundation Program Grant	Library and Community Services	Special	Library
805253	Sewer Emergency Repair and Replacement	Environmental Services	Infrastructure	Wastewater
806351	Land Development and Capital Construction	Environmental Services	Capital	Water
811250	SMaRT® Station Equipment Replacement	Environmental Services	Infrastructure	Solid Waste
812701	Home Access, Paint, Emergency Repair, and Energy-Efficiency	Community Development	Special	CDBG
814952	Redevelopment Dissolution	Finance	Special	Governance and Community Engagement
815203	Replacement of Water/Sewer Supervisory Control System	Environmental Services	Infrastructure	Water
816000	Future Traffic Signal Construction	Public Works	Capital	Traffic and Transportation
818100	Public Safety Buildings - Roofs	Public Works	Infrastructure	Administrative Facilities
818550	Park Buildings - Rehabilitation	Public Works	Infrastructure	Parks and Recreation
818600	Senior Center Buildings - Rehabilitation	Public Works	Infrastructure	Parks and Recreation
818700	Corporation Yard Buildings - Rehabilitation	Public Works	Infrastructure	Administrative Facilities
819610	Public Safety Buildings - HVAC	Public Works	Infrastructure	Administrative Facilities
819720	Outside Group Funding Support [GF]	Community Development	Outside Group Funding	Outside Group Funding
819771	Utility Maintenance Management System	Environmental Services	Special	Water
819840	Police Services Equipment Acquisition	Public Safety	Special	Public Safety
820000	Corporation Yard Buildings - HVAC Replacement	Public Works	Infrastructure	Administrative Facilities
820120	Repaint Street Light Poles	Public Works	Infrastructure	Traffic and Transportation
820130	Routine Resurfacing of City Owned Parking Lots	Public Works	Infrastructure	Administrative Facilities
820140	Computer/Radio Controlled Landscape Median Irrigation	Public Works	Infrastructure	Parks and Recreation
820180	Traffic Signal Controller Replacement	Public Works	Infrastructure	Traffic and Transportation
820190	Traffic Signal Hardware & Wiring	Public Works	Infrastructure	Traffic and Transportation
820200	Traffic Signal Light Emitting Diode (LED) Array Replacements	Public Works	Infrastructure	Traffic and Transportation
820240	Park Tennis/Basketball Court Reconstruction	Public Works	Infrastructure	Parks and Recreation
820270	Playground Equipment Replacement	Public Works	Infrastructure	Parks and Recreation
820280	Park Furniture and Fixtures Replacement	Public Works	Infrastructure	Parks and Recreation
820361	Golf Course Tee Grounds Renewal	Public Works	Infrastructure	Parks and Recreation
820570	Minor Building Modifications	Public Works	Capital	Administrative Facilities



**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

<b>Project No.</b>	<b>Project Name</b>	<b>Department</b>	<b>Project Category</b>	<b>Project Type</b>
821010	Maintenance of City Owned Properties - Downtown	Public Works	Special	Administrative Facilities
821170	SMaRT Station Operations Contract RFP	Environmental Services	Special	Solid Waste
821181	Contribution to SMaRT Station Operations Contract RFP	Environmental Services	Special	Solid Waste
822752	Storm Pump Station Number 1 Rehabilitation	Environmental Services	Infrastructure	Wastewater
822762	Storm Pump Station Number 2 Rehabilitation	Environmental Services	Infrastructure	Wastewater
823750	BMR Compliance Enforcement	Community Development	Special	Housing
824261	Solid Waste Cost of Service Study	Finance	Special	Solid Waste
824281	Leak Detection and Condition Assessment Program	Environmental Services	Special	Water
824291	Water Cost of Service Study	Finance	Special	Water
824341	Wastewater Cost of Service Study	Finance	Special	Wastewater
824571	Project Management for Town Center Development Agreement	Office of the City Attorney	Special	Governance and Community Engagement
824741	Landfill "Constituents of Concern" Monitoring	Environmental Services	Special	Solid Waste
824771	SCWP Primary Process Design and Construction	Environmental Services	Infrastructure	Cleanwater Program
824780	Upgrading of Fuel Stations	Public Works	Infrastructure	Administrative Facilities
824980	Sunnyvale Office Center Site Improvements	Public Works	Infrastructure	Administrative Facilities
825070	Bicycle Map Revision	Public Works	Special	Traffic and Transportation
825221	Central Well Reconstruction	Environmental Services	Infrastructure	Water
825231	Cleaning of Water Tanks	Environmental Services	Infrastructure	Water
825251	Mary/Carson Water Plant Upgrade	Environmental Services	Infrastructure	Water
825290	Pavement Rehabilitation	Public Works	Infrastructure	Traffic and Transportation
825301	Pressure Reducing Valve Replacement	Environmental Services	Infrastructure	Water
825331	Replacement/Repair/Rehabilitation of Sanitary Sewer System	Environmental Services	Infrastructure	Wastewater
825340	Street Lights Conduit Replacement	Public Works	Infrastructure	Traffic and Transportation
825362	Replacement/Repair/Rehabilitation of Storm Drain	Environmental Services	Infrastructure	Wastewater
825391	Wolfe/Evelyn Water Plant Upgrade	Environmental Services	Infrastructure	Water
825400	Update of Standard Specifications and Details	Public Works	Special	Governance and Community Engagement
825451	City-wide Water Line Replacement	Environmental Services	Infrastructure	Water
825521	WPCP Biosolids Processing	Environmental Services	Infrastructure	Wastewater
825530	Transportation Model Update	Public Works	Special	Traffic and Transportation
825570	239 - 241 Commercial Street Property Maintenance	Public Works	Special	Administrative Facilities
825610	Fair Oaks Avenue Overhead Bridge Repair	Public Works	Capital	Traffic and Transportation
825660	Golf Course Greens Renewal	Public Works	Infrastructure	Parks and Recreation
825700	General Plan Updates	Community Development	Special	Governance and Community Engagement
825730	Pedestrian Lighted Crosswalk Maintenance and Replacement	Public Works	Infrastructure	Traffic and Transportation
825740	Battery Backup System for Traffic Signals Maintenance	Public Works	Infrastructure	Traffic and Transportation

**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

<b>Project No.</b>	<b>Project Name</b>	<b>Department</b>	<b>Project Category</b>	<b>Project Type</b>
825850	Swim Pools Infrastructure	Public Works	Infrastructure	Parks and Recreation
825911	Landfill Gas Flare and Blowers Replacement	Environmental Services	Infrastructure	Solid Waste
825930	Maintain City-Owned Properties - Downtown/388 Charles Street	Public Works	Special	Administrative Facilities
825962	SCVURPPP Contracting and Fiscal Agent - General Fund	Finance	Special	Wastewater
826300	FY 14-15 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826320	FY 15-16 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826330	FY 16-17 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826340	FY 17-18 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826350	FY 18-19 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826351	FY 19-39 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
826520	Pre-Development Costs on Affordable Housing Sites	Community Development	Special	Housing
826530	County-Wide Homeless Count	Community Development	Special	Housing
826620	Town Center Construction - Public Works Services	Public Works	Special	Downtown
826701	Town Center Investigation/Remediation of Hazmat (ADDOPA)	Public Works	Capital	Downtown
826710	Washington Community Swim Center	Public Works	Capital	Parks and Recreation
826730	Underground Overhead Utilities	Public Works	Capital	Traffic and Transportation
826790	Sunnyvale Avenue Median from Iowa Avenue to Washington Avenue	Public Works	Capital	Downtown
826800	Downtown Wayfinding and Gateways	Public Works	Capital	Downtown
826820	Town Center Traffic Signal Modifications	Public Works	Capital	Downtown
826890	Mathilda/237/101 Interchange Improvements	Public Works	Capital	Traffic and Transportation
826900	Washington Avenue/Mathilda Avenue Intersection Widening	Public Works	Capital	Downtown
826960	Water Utility Master Plan	Environmental Services	Infrastructure	Water
827040	WPCP Asset Condition Assessment	Environmental Services	Infrastructure	Wastewater
827160	Sunnyvale Tennis Center Court Rehabilitation	Public Works	Infrastructure	Parks and Recreation
827550	Outside Group Funding Support [CDBG]	Community Development	Outside Group Funding	CDBG
827560	Aerial Mapping and Settlement Analysis of the SV Landfill	Environmental Services	Special	Solid Waste
827570	Downtown Parking District Major Maintenance	Public Works	Infrastructure	Downtown
828030	Annual Slurry Seal of City Streets	Public Works	Infrastructure	Traffic and Transportation
828100	First-Time Homebuyer Loans	Community Development	Special	Housing
828150	Police Services Equipment - Cell Phones	Public Safety	Capital	Public Safety
828210	Inspection Data Mgmt and Handheld Data Entry Device Project	Environmental Services	Capital	Wastewater
828260	SMaRT® Station Post-2021 Rebuild	Environmental Services	Infrastructure	Solid Waste
828290	Parks Parking Lot Rehabilitation	Public Works	Infrastructure	Parks and Recreation
828400	Golf Buildings Renovations	Public Works	Infrastructure	Parks and Recreation
828750	Tenant Based Rental Assistance (HOME)	Community Development	Special	Housing

**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

<b>Project No.</b>	<b>Project Name</b>	<b>Department</b>	<b>Project Category</b>	<b>Project Type</b>
829070	Lawrence Expressway Sanitary Sewer Rehabilitation	Environmental Services	Infrastructure	Wastewater
829080	Storm System Trash Control Devices	Environmental Services	Capital	Wastewater
829081	Storm System Trash Control Devices - General Fund	Environmental Services	Capital	Wastewater
829100	Sanitary Sewer Siphon Cleaning and Assessment	Environmental Services	Capital	Wastewater
829140	Fire Station Electrical Systems and Roll Up Door Replacement	Public Works	Capital	Administrative Facilities
829150	Swimming Pool Buildings Infrastructure	Public Works	Infrastructure	Parks and Recreation
829160	Golf Course Tree Trimming and Removal	Public Works	Special	Parks and Recreation
829170	Sunken Gardens Driving Range Light Replacement	Public Works	Infrastructure	Parks and Recreation
829190	Community Center Comprehensive Infrastructure	Public Works	Infrastructure	Parks and Recreation
829310	California Environmental Reporting System (CERS) Grant	Public Safety	Special	Public Safety
829400	Sidewalk, Curb and Gutter Replacement	Public Works	Infrastructure	Traffic and Transportation
829440	Land Acquisition Due Diligence	Public Works	Infrastructure	Parks and Recreation
829510	Emergency Medical Dispatch First Responder Incentive Funding	Public Safety	Special	Public Safety
829560	Sunnyvale Workforce Development Program-DST	Community Development	Special	CDBG
829620	Downtown Association	Office of the City Manager	Special	Outside Group Funding
829630	Council Set Aside	Finance	Special	Governance and Community Engagement
829690	Comprehensive School Traffic Study	Public Works	Special	Governance and Community Engagement
829751	Fire Prevention Construction-Related Permitting (Fund 510)	Public Safety	Special	Governance and Community Engagement
829761	Building Permitting	Community Development	Special	Governance and Community Engagement
830110	Sunnyvale-Saratoga Road Pedestrian Safety Signal	Public Works	Capital	Traffic and Transportation
830170	Refurbishment of Water Tanks	Environmental Services	Infrastructure	Water
830180	Landfill Post-Closure Erosion Prevention	Environmental Services	Infrastructure	Solid Waste
830190	Repairs to the Primary Process	Environmental Services	Infrastructure	Wastewater
830200	Repairs to the Secondary Process	Environmental Services	Infrastructure	Wastewater
830210	Repairs to the Power Generation Facility	Environmental Services	Infrastructure	Wastewater
830220	Repairs to the Tertiary Process	Environmental Services	Infrastructure	Wastewater
830240	SCWP Program Management	Environmental Services	Infrastructure	Cleanwater Program
830260	Sanitary Sewer Salinity Reduction Study	Environmental Services	Special	Wastewater
830280	Sunnyvale Baylands Park Infrastructure	Public Works	Infrastructure	Parks and Recreation
830290	Braly Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830300	Cannery Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830310	Community Center Grounds Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830320	De Anza Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830330	Encinal Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830340	Fair Oaks Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation

**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

<b>Project No.</b>	<b>Project Name</b>	<b>Department</b>	<b>Project Category</b>	<b>Project Type</b>
830350	Fairwood Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830360	Greenwood Manor Park Renovation	Public Works	Infrastructure	Parks and Recreation
830380	Las Palmas Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830390	Murphy Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830400	Orchard Gardens Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830410	Ortega Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830420	Panama Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830430	Ponderosa Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830440	Raynor Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830450	San Antonio Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830460	Serra Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830470	Victory Village Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
830490	Fremont Pool Infrastructure Improvements	Public Works	Infrastructure	Administrative Facilities
830510	Plaza del Sol Phase II	Public Works	Capital	Parks and Recreation
830521	ERP System Acquisition, Implementation, and Support	Information Technology	Special	Governance and Community Engagement
830560	Fremont Pool House Infrastructure Improvements	Public Works	Infrastructure	Administrative Facilities
830570	Fire Training Tower Structural Inspection	Public Works	Special	Administrative Facilities
830580	Emergency Generator Installation	Public Works	Infrastructure	Administrative Facilities
830590	Corporation Yard Site Feasibility and Modernization Plan	Public Works	Capital	Administrative Facilities
830600	Lakewood Branch Library Facility	Public Works	Capital	Library
830630	Dispute Resolution Services	Community Development	Outside Group Funding	Outside Group Funding
830660	EMS Patient Care Data System	Public Safety	Special	Public Safety
830890	Urban Water Management Plan Update	Environmental Services	Special	Water
830901	Transportation and Traffic Services Staff Augmentation (510)	Public Works	Special	Traffic and Transportation
830910	Zero Waste Strategic Plan	Environmental Services	Special	Solid Waste
830970	Wolfe Road Corridor Traffic Improvement Study	Public Works	Special	Traffic and Transportation
830980	Comprehensive Update of the Precise Plan for El Camino Real	Community Development	Special	Governance and Community Engagement
831110	Fair Oaks Ave Bike Lanes and Streetscape	Public Works	Capital	Traffic and Transportation
831120	Maude Ave Streetscape	Public Works	Capital	Traffic and Transportation
831140	Safe Routes to School Pedestrian Safety Improvements	Public Works	Capital	Traffic and Transportation
831290	Climate Action Plan Implementation	Environmental Services	Special	Governance and Community Engagement
831310	Minimum Wage Enforcement Agreement	Office of the City Manager	Special	Governance and Community Engagement
831320	RDA Counsel Fees	Office of the City Attorney	Capital	Governance and Community Engagement
831340	Civic Center Modernization	Public Works	Infrastructure	Administrative Facilities
831350	Temporary Planning Division Staffing	Community Development	Special	Governance and Community Engagement

**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

Project No.	Project Name	Department	Project Category	Project Type
831360	Recreation Fee Waiver	Library and Community Services	Special	Parks and Recreation
831380	Fire Department Standards of Response Coverage Study	Public Safety	Special	Public Safety
831390	CFD No.3 - Ten Year Infrastructure Improvements Plan	Environmental Services	Infrastructure	Wastewater
831470	SCWP Construction Management	Environmental Services	Infrastructure	Cleanwater Program
831480	Water Conservation and Drought Response	Environmental Services	Special	Water
831490	Website Redesign Implementation and Upgrades	Office of the City Manager	Special	Governance and Community Engagement
831511	Green Stormwater Infrastructure Implementation - General Fund	Environmental Services	Capital	Wastewater
831530	One-Stop Permit Center Renovation	Community Development	Special	Administrative Facilities
831540	Landscape Improvements on Caribbean Drive	Environmental Services	Special	Solid Waste
831550	Adjust Water Utilities In Support of Paving Projects	Environmental Services	Infrastructure	Water
831570	Park Irrigation and Pump Systems Rehabilitation	Public Works	Infrastructure	Parks and Recreation
831580	ADA Projects and Emergency Concrete Replacement	Public Works	Infrastructure	Traffic and Transportation
831590	Intelligent Transportation Systems	Public Works	Capital	Traffic and Transportation
831600	Solar Installations on City Facilities	Environmental Services	Capital	Solid Waste
831620	Repairs to the WPCP Support Facilities	Environmental Services	Infrastructure	Wastewater
831630	Repairs to Solids/Dewatering Facilities	Environmental Services	Infrastructure	Wastewater
831650	ADA Transition Plan	Public Works	Capital	Traffic and Transportation
831670	Asset Management Program	Environmental Services	Capital	Wastewater
831680	Adjust Sewer Utilities In Support of Paving Projects	Environmental Services	Infrastructure	Wastewater
831691	Storm System Trash Reduction Programs - General Fund	Environmental Services	Special	Wastewater
831700	Channel 26 Public Access Programming	Office of the City Manager	Special	Governance and Community Engagement
831710	Electronic Records Management Project Scope and RFP Development	Information Technology	Special	Governance and Community Engagement
831720	Arts Master Plan	Library and Community Services	Special	Parks and Recreation
831730	WPCP Oxidation Pond Levee Rehabilitation	Environmental Services	Capital	Wastewater
831761	Homeless Prevention and Rapid Re-Housing (HPRR)	Community Development	Special	Housing
831770	Illuminated Street Sign Replacement Project	Public Works	Infrastructure	Traffic and Transportation
831840	Cathodic Protection SFPUC Turnouts and Transmission Pipeline	Environmental Services	Infrastructure	Water
831850	Washington Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation
831860	John W. Christian Greenbelt Pathway Rehabilitation	Public Works	Infrastructure	Parks and Recreation
831870	Preventive Maintenance for Various Bridges	Public Works	Capital	Traffic and Transportation
831880	Preschool Outdoor Play Area	Library and Community Services	Capital	Parks and Recreation
831890	Information Technology -- Risk Assessment	Information Technology	Special	Governance and Community Engagement
831900	Emergency Vehicle Traffic Signal Preemption	Public Safety	Capital	Public Safety
831980	Annual State of the City	Library and Community Services	Special	Governance and Community Engagement
832000	East and West Channel Trail Construction	Public Works	Capital	Traffic and Transportation

**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

<b>Project No.</b>	<b>Project Name</b>	<b>Department</b>	<b>Project Category</b>	<b>Project Type</b>
832020	ADA Curb Retrofits (CDBG)	Public Works	Capital	CDBG
832040	Persian Drive Sidewalk Extension (CDBG)	Community Development	Infrastructure	CDBG
832060	ITS - Advance Traffic Management System	Public Works	Capital	Traffic and Transportation
832070	LED Streetlights Conversion Project	Public Works	Infrastructure	Traffic and Transportation
832080	Stevens Creek Fish Passage Improvement Project	Office of the City Manager	Special	Governance and Community Engagement
832090	West Remington Drive and Michelangelo Drive Intersection Improvement	Public Works	Capital	Traffic and Transportation
832100	Intersection of Mathilda Avenue and Indio Way	Public Works	Capital	Traffic and Transportation
832160	Eng. Services for Transportation Related Projects/Priorities	Public Works	Special	Traffic and Transportation
832220	Fire Prevention (Non-HazMat) Technology Project	Public Safety	Special	Public Safety
832230	Fire Prevention (HazMat) Technology Project	Public Safety	Special	Public Safety
832260	Office of Emergency Services	Public Safety	Special	Public Safety
832270	Permitting System Replacement	Information Technology	Special	Governance and Community Engagement
832280	Maintenance for City-owned Property at 1484 Kifer Road	Public Works	Special	Administrative Facilities
832290	Safe Routes to School Program	Public Safety	Special	Public Safety
832320	Implementation of Green Bike Lanes	Public Works	Capital	Traffic and Transportation
832330	Grade Separation Caltrain Crossings Study Issue	Public Works	Capital	Traffic and Transportation
832350	Murphy Avenue Design Guidelines Comprehensive Update	Community Development	Special	Downtown
832360	Sustainability Speaker Series	Environmental Services	Special	Governance and Community Engagement
832380	Iizuka Sister City Engagement Funding	Library and Community Services	Outside Group Funding	Governance and Community Engagement
832400	Silicon Valley Healthy Aging Partnership	Library and Community Services	Special	Parks and Recreation
832410	Stoney Pine Villa Apartments - Rehabilitation	Community Development	Special	Housing
832430	Recycled and Potable Water Plan Development	Environmental Services	Infrastructure	Wastewater
832440	Mary Avenue Overcrossing Environmental Impact Report	Public Works	Capital	Traffic and Transportation
832480	FY 2016/17 BSCC City Law Enforcement Grant	Public Safety	Special	Public Safety
832520	Traffic Signals Timing Plan - Hollenbeck Avenue	Public Works	Capital	Traffic and Transportation
832540	Traffic Signals Timing Plan - Remington Drive	Public Works	Capital	Traffic and Transportation
832570	AMD Grant Funds to Columbia Neighborhood Center	Library and Community Services	Special	Parks and Recreation
832590	Installation of Charging Stations for Electric Vehicles	Public Works	Capital	Administrative Facilities
832600	Library LED Lighting Conversion	Library and Community Services	Capital	Administrative Facilities
832610	Fire Stations Exterior Window Upgrades	Public Works	Capital	Administrative Facilities
832620	Pilot Grant Writer at Columbia Neighborhood Center	Library and Community Services	Special	Governance and Community Engagement
832640	Climate Action Plan and Green Building Updates	Community Development	Special	Governance and Community Engagement
832660	Economic Development Strategy	Office of the City Manager	Special	Governance and Community Engagement
832670	Sunnyvale Elections	Office of the City Manager	Special	Governance and Community Engagement
832680	Library Plumbing Study	Public Works	Capital	Library

**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

<b>Project No.</b>	<b>Project Name</b>	<b>Department</b>	<b>Project Category</b>	<b>Project Type</b>
832690	Library Restroom Renovation	Library and Community Services	Capital	Library
832700	Library Program Space	Public Works	Capital	Library
832710	Synthetic Turf Sports Field	Public Works	Capital	Parks and Recreation
832720	Washington Pool Infrastructure Replacement and Renovation	Public Works	Infrastructure	Parks and Recreation
832730	Renovate Median Landscaping to Low Maintenance	Public Works	Infrastructure	Parks and Recreation
832740	Upgrade Park Pathway Lighting to LED	Public Works	Infrastructure	Parks and Recreation
832750	City Maintained Tree Inventory	Public Works	Special	Parks and Recreation
832760	Serra Park Spray Pool Renovation	Public Works	Infrastructure	Parks and Recreation
832770	De Anza Park Pathway Renovation	Public Works	Infrastructure	Parks and Recreation
832780	All Inclusive Playground	Public Works	Infrastructure	Parks and Recreation
832790	Baylands Park Condition Assessment Study	Public Works	Special	Parks and Recreation
832800	Performing Arts Center Infrastructure	Public Works	Infrastructure	Parks and Recreation
832810	Park Design Standards for Construction	Public Works	Special	Parks and Recreation
832820	West Hill Renovation Park Project	Public Works	Capital	Parks and Recreation
832830	Fire Station 2 Training Trailer Maintenance	Public Safety	Special	Public Safety
832840	DPS Alarm Permitting, Billing and Tracking Software	Public Safety	Special	Public Safety
832850	Public Safety Headquarters - Security Upgrades	Public Safety	Capital	Public Safety
832870	Fire Station Master Plan	Public Works	Capital	Public Safety
832880	Bicycle Master Plan Update	Public Works	Capital	Traffic and Transportation
832890	Traffic Signal Specifications and Standard Details	Public Works	Capital	Traffic and Transportation
832900	Safe Routes to School and Pedestrian Safety Opportunity Plan	Public Works	Capital	Traffic and Transportation
832910	Bernardo Avenue Bicycle Undercrossing Environmental Analysis	Public Works	Capital	Traffic and Transportation
832920	East Sunnyvale Area Transportation Improvements	Public Works	Capital	Traffic and Transportation
832930	Fair Oaks Avenue Bike Lanes and Streetscape - Phase 2	Public Works	Capital	Traffic and Transportation
832950	Java Drive Road Diet and Bike Lanes	Public Works	Capital	Traffic and Transportation
832960	Lawrence Station Area Sidewalks and Bicycle Facilities	Public Works	Capital	Traffic and Transportation
832970	Peery Park Area Transportation Improvements	Public Works	Capital	Traffic and Transportation
832990	Sunnyvale Traffic Signal Upgrades	Public Works	Capital	Traffic and Transportation
833000	Sunnyvale SNAIL Neighborhood Improvements - ATP	Public Works	Capital	Traffic and Transportation
833010	Bicycle and Pedestrian Safety Improvements	Public Works	Capital	Traffic and Transportation
833020	Future Traffic Signal Construction (TIF)	Public Works	Capital	Traffic and Transportation
833030	Pavement Standards	Public Works	Infrastructure	Traffic and Transportation
833040	Landfill South Hill Drainage Correction	Environmental Services	Infrastructure	Solid Waste
833050	Wastewater Master Plan Update	Environmental Services	Infrastructure	Wastewater
833060	Annual Digester Cleaning	Environmental Services	Special	Wastewater

**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

Project No.	Project Name	Department	Project Category	Project Type
833070	WPCP Electronic Operations and Maintenance Manual	Environmental Services	Capital	Wastewater
833080	SCWP Waste Gas Burner Replacement	Environmental Services	Infrastructure	Cleanwater Program
833090	Sanitary System Hydraulic Model Update	Environmental Services	Capital	Wastewater
833091	Storm System Hydraulic Model Update - General Fund	Environmental Services	Capital	Wastewater
833100	Sunnyvale Cleanwater Program Capital Replacement	Environmental Services	Infrastructure	Cleanwater Program
833110	SCWP Oversight	Environmental Services	Infrastructure	Cleanwater Program
833120	SCWP Environmental Mitigation	Environmental Services	Infrastructure	Cleanwater Program
833150	SCWP Existing Plant Rehabilitation - Split Flow	Environmental Services	Infrastructure	Cleanwater Program
833160	SCWP Caribbean Drive Parking and Trail Access Enhancements	Environmental Services	Infrastructure	Cleanwater Program
833210	SCWP Split Flow Conventional Activated Sludge System - Stage 1	Environmental Services	Infrastructure	Cleanwater Program
833240	SCWP Administration and Lab Building	Environmental Services	Infrastructure	Cleanwater Program
833260	SCWP Recycle Water Improvements (New Recycled Water PS)	Environmental Services	Infrastructure	Cleanwater Program
833270	SCWP Community Improvements	Environmental Services	Infrastructure	Cleanwater Program
833280	SCWP Miscellaneous Civil Site/Support Utility Improvements	Environmental Services	Infrastructure	Cleanwater Program
833330	SCWP Filter Control Building	Environmental Services	Infrastructure	Cleanwater Program
833340	SCWP Chloramine Disinfection	Environmental Services	Infrastructure	Cleanwater Program
833350	SCWP Digester No. 5	Environmental Services	Infrastructure	Cleanwater Program
833360	SCWP Food/FOG Waste Facility	Environmental Services	Infrastructure	Cleanwater Program
833370	SCWP Cogeneration Upgrade	Environmental Services	Infrastructure	Cleanwater Program
833420	SCWP Split Flow Conventionally Activated Sludge - Stage 2	Environmental Services	Infrastructure	Cleanwater Program
833430	SCWP Primary Effluent Diurnal EQ and Emergency Storage	Environmental Services	Infrastructure	Cleanwater Program
833440	SCWP Filter Backwash Storage	Environmental Services	Infrastructure	Cleanwater Program
833450	SCWP Thickening and Dewatering Facility - Stage 2	Environmental Services	Infrastructure	Cleanwater Program
833460	SCWP Demolition Fixed Growth Reactor (FGR) Pump Station	Environmental Services	Infrastructure	Cleanwater Program
833510	SCWP UV Disinfection	Environmental Services	Infrastructure	Cleanwater Program
833520	SCWP Demolition Fixed Growth Reactors (FGRs)	Environmental Services	Infrastructure	Cleanwater Program
833600	Block 15 - Affordable Housing Site	Community Development	Special	Downtown
833610	Downtown Pedestrian Traffic Signal Systems	Public Works	Capital	Downtown
833640	2017 Housing Strategy	Community Development	Special	Housing
833650	Downtown Development Policies for Parking	Community Development	Special	Governance and Community Engagement
833680	Climate Action Plan (CAP) 2.0 Initiative-Planning Beyond 2020	Environmental Services	Special	Administrative Facilities
833700	Lawrence Station Area Plan - Housing and Sense of Place	Community Development	Special	Housing
833720	Bicycle, Pedestrian, and Safe Route to Schools Plan	Public Works	Capital	Traffic and Transportation
833750	Public Safety Emergency Generator Replacement	Public Works	Infrastructure	Administrative Facilities
833760	Central Expressway Auxiliary Lanes	Public Works	Capital	Traffic and Transportation



**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

<b>Project No.</b>	<b>Project Name</b>	<b>Department</b>	<b>Project Category</b>	<b>Project Type</b>
833770	Eight Trees Apartments Loan for Phase Two Rehabilitation	Community Development	Capital	Housing
833790	Pedestrian and Bicyclist Infrastructure Improvements	Public Works	Capital	Traffic and Transportation
833800	Pedestrian/Bicycle Improvement-Homestead Rd at Homestead HS	Public Works	Capital	Traffic and Transportation
833810	Traffic Signal Maintenance Services Augmentation	Public Works	Infrastructure	Traffic and Transportation
833820	Large Sanitary Sewer Mains Assessment	Environmental Services	Capital	Wastewater
833830	Procure Post-2021 Solid Waste Collection Franchise	Environmental Services	Special	Solid Waste
833840	Pricing and Revenue Strategy for Recreation	Library and Community Services	Special	Parks and Recreation
833850	Sunnyvale Safe Routes to School Improvements	Public Works	Capital	Traffic and Transportation
833860	Crosswalk at Intersection of Borregas Ave/Moffett Park Drive	Public Works	Capital	Traffic and Transportation
833890	Mary Avenue at Caltrain Tracks Grade Crossing Safety Improvements	Public Works	Capital	Traffic and Transportation
833900	Advanced Dilemma Zone Detection at Various Intersections	Public Works	Capital	Traffic and Transportation
833910	1010 Sunnyvale Saratoga Road Traffic Signal	Public Works	Infrastructure	Traffic and Transportation
833920	Acquiring Control of Caltrans Traffic Signals on ECR	Public Works	Special	Traffic and Transportation
833930	Landfill Gas Condensate Trap Retrofit Pumps	Environmental Services	Infrastructure	Solid Waste
833940	Orchard Heritage Park and Museum Analysis Study	Public Works	Special	Parks and Recreation
833950	Analysis of Sunnyvale Golf Program Subsidy	Public Works	Special	Parks and Recreation
833960	Moffett Park Specific Plan Staffing	Community Development	Special	Governance and Community Engagement
833980	OTS Bike/Pedestrian Grant - FY 2018/19	Public Safety	Special	Public Safety
833990	OTS STEP Grant - FY 2018/19	Public Safety	Special	Public Safety
834000	FY 2018/19 EMPG Emergency Operation Center Training and Technology Upgrade	Public Safety	Special	Public Safety
834010	FY 2018/19 Tobacco Decoy Operations	Public Safety	Special	Public Safety
834020	Install 15 MPH Speed Zone Near Public Schools	Public Works	Capital	Traffic and Transportation
834030	Traffic Signal Timing Plans-Arques Avenue	Public Works	Capital	Traffic and Transportation
834040	Traffic Signal Timing Plans-Caribbean Drive	Public Works	Capital	Traffic and Transportation
834050	Traffic Signal Timing Plans-Evelyn Avenue	Public Works	Capital	Traffic and Transportation
834060	Traffic Signal Timing Plans-Fair Oaks Avenue	Public Works	Capital	Traffic and Transportation
834070	Traffic Signal Timing Plans-Reed Avenue	Public Works	Capital	Traffic and Transportation
834080	Traffic Signal Timing Plans-Sunnyvale Avenue	Public Works	Capital	Traffic and Transportation
834090	Early Literacy Kits/Programming	Library and Community Services	Special	Library
834100	Systemic Safety Analysis Report Program - (SSARP)	Public Works	Special	Traffic and Transportation
834110	FY 2019/20 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
834120	FY 2020/21 Recruitment and Training for Sworn Officers	Public Safety	Special	Public Safety
834200	Santa Clara/Santa Cruz Counties Airport/Community Roundtable	Office of the City Manager	Special	Governance and Community Engagement
834210	Land Acquisition of Park Property at 1142 Dhalia Court	Public Works	Capital	Parks and Recreation
834220	FY 2018/19 Police Services Special Project	Public Safety	Special	Public Safety

**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

<b>Project No.</b>	<b>Project Name</b>	<b>Department</b>	<b>Project Category</b>	<b>Project Type</b>
834230	FY 2018/19 Tobacco Study Issue - Flavored Products	Public Safety	Special	Public Safety
834240	Digital Literacy	Library and Community Services	Special	Governance and Community Engagement
834250	Advance Dilemma Zone Detection Phase 2 - Highway Safety Improvement Program	Public Works	Capital	Traffic and Transportation
834260	Cost of Service Study For Community Development Fees	Community Development	Special	Governance and Community Engagement
834270	DPS Headquarters - Records Unit Workstation Upgrade	Public Safety	Special	Public Safety
834280	Armored Response Vehicle Glass Replacement	Public Safety	Special	Public Safety
834290	Census 2020 Complete Count Efforts	Library and Community Services	Special	Governance and Community Engagement
834310	Department of Public Safety Property Access Panel	Public Safety	Special	Public Safety
834320	Fire Station 2 and 4 Interior Painting	Public Safety	Special	Public Safety
834330	Corn Palace Park Development	Public Works	Capital	Parks and Recreation
834340	Corn Palace Park Maintenance	Public Works	Capital	Parks and Recreation
834350	344 Charles Street Renovation	Public Works	Capital	Administrative Facilities
834360	Water System Seismic Risk and Vulnerability Study	Environmental Services	Capital	Water
834370	Traffic Sign Installation and Maintenance	Public Works	Capital	Traffic and Transportation
834380	Fire Hydrant Replacement	Environmental Services	Capital	Water
834390	SCWP WPCP Condition Assessment	Environmental Services	Infrastructure	Cleanwater Program
834400	SCWP Master Plan Update	Environmental Services	Infrastructure	Cleanwater Program
834440	Organizational Development	Office of the City Manager	General	Administrative Facilities
834450	Library Public Address System Modernization	Library and Community Services	Infrastructure	Library
834460	Sewer Capacity Enhancement Projects	Environmental Services	Capital	Wastewater
834470	Library Security Cameras	Library and Community Services	General	Library
834490	Enhanced Crosswalk on California Avenue at Pajaro Avenue	Public Works	Capital	Traffic and Transportation
834500	Homestead Road Full Time Bicycle Lane Study	Public Works	Capital	Traffic and Transportation
834510	Information Technology Emergency Radios	Information Technology	Special	Governance and Community Engagement
834520	Tasman-Java LRT Corridor Signal Timing	Public Works	Capital	Traffic and Transportation
834530	Maude Avenue Corridor Signal Timing	Public Works	Capital	Traffic and Transportation
834540	Mathilda-Sunnyvale-Saratoga Corridor Signal Timing	Public Works	Capital	Traffic and Transportation
834550	Speed Feedback Signs Maintenance and Replacement	Public Works	Capital	Traffic and Transportation
834560	GIS Onetime Support	Information Technology	Special	Governance and Community Engagement
834570	Install Green Bike Lanes	Public Works	Capital	Traffic and Transportation
834580	Washington and Ortega Light Conversion to LED	Public Works	Capital	Parks and Recreation
834590	Urgent Water Main Repairs	Environmental Services	Capital	Water
834600	Microsoft Server OS and SQL Server Upgrade	Information Technology	Special	Governance and Community Engagement
834610	Water System GIS Updates and Maintenance	Environmental Services	Infrastructure	Water
834620	Water Level Monitors for Sewer Manholes	Environmental Services	Capital	Wastewater

**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

Project No.	Project Name	Department	Project Category	Project Type
834630	Water Level Monitors for Storm Drain Manholes	Environmental Services	Capital	Wastewater
834640	Interactive Voice Response (IVR) for Utility Billing Call Center	Finance	General	Governance and Community Engagement
834650	Utility Billing Reporting Tool	Finance	General	Administrative Facilities
834660	Electronic Plan Review Software and Hardware	Public Works	Capital	Governance and Community Engagement
834670	Utility Billing System RFP	Finance	General	Administrative Facilities
834680	Las Palmas Tennis Center Needs Assessment	Public Works	Capital	Parks and Recreation
834700	Green Bike Lane Maintenance	Public Works	Capital	Traffic and Transportation
834710	Civic Center Phase 2 Planning - Main Library	Public Works	Capital	Administrative Facilities
834720	Laboratory Certification Update	Environmental Services	General	Wastewater
834730	Public Safety Impact Fee Study	Public Safety	Special	Public Safety
834740	ADA Upgrades in Columbia Neighborhood Center	Library and Community Services	Infrastructure	Parks and Recreation
834750	Peery Park Specific Plan Wastewater Capacity Improvements	Environmental Services	Infrastructure	Wastewater
834760	Plaza de las Flores Energy Efficiency and Rehabilitation	Community Development	Special	CDBG
834770	Lakewood Park Renovation and Enhancement	Public Works	Infrastructure	Parks and Recreation

**Total Number of Funded Projects: 398**

**City of Sunnyvale**  
**Numerical Project Index**  
**Funded and Unfunded Projects by Project Number**

Project No.	Project Name	Department	Project Category	Project Type
<b>Unfunded Projects</b>				
815901	Lawrence Expressway and Wildwood Ave. Realignment	Public Works	Capital	Traffic and Transportation
818651	Corporation Yard Buildings - Roofs	Public Works	Infrastructure	Administrative Facilities
820311	Golf Course Irrigation System Replacement	Public Works	Infrastructure	Parks and Recreation
823911	Bernardo Avenue Caltrain Under-crossing	Public Works	Capital	Traffic and Transportation
825560	Security Access Control System Replacement	Public Works	Infrastructure	Administrative Facilities
826570	Tasman/Fair Oaks Area Streetscape and Sense of Place	Public Works	Capital	Traffic and Transportation
827180	Automation of Water Meter Reading	Finance	Infrastructure	Water
829260	Mary Avenue Extension	Public Works	Capital	Traffic and Transportation
830640	Stevens Creek Trail	Public Works	Capital	Traffic and Transportation
832650	Peery Park Housing Study	Community Development	Special	Governance and Community Engagement
834410	Legislative Advocacy Efforts	Office of the City Manager	General	Governance and Community Engagement
834420	Airplane Noise Monitoring System	Office of the City Manager	General	Public Safety
834430	Electronic Records Management System	Office of the City Manager	Special	Governance and Community Engagement
900141	Future Traffic Calming Projects	Public Works	Capital	Traffic and Transportation
900469	El Camino Real Gateway Program	Community Development	Capital	Traffic and Transportation
900692	Calabazas Creek Trail Low Water Crossings	Public Works	Capital	Traffic and Transportation
900807	Recycled Water Tank and Pumping Facilities	Environmental Services	Capital	Water
900894	Recycled Water Inter-Connect Moffett Field/Mountain View	Environmental Services	Capital	Water
900933	Fair Oaks Junction Sense of Place Improvements	Public Works	Capital	Traffic and Transportation
901094	Green Infrastructure Planning for Stormwater	Environmental Services	Infrastructure	Wastewater
901195	Traffic Signals Replacement	Public Works	Capital	Traffic and Transportation
901206	Peery Park Sense of Place	Public Works	Capital	Traffic and Transportation
<b>Total Number of Unfunded Projects: 22</b>				

# Parks and Recreation

The majority of Parks and Recreation projects are funded by Park Dedication Fees, which may be used to pay for developing new or rehabilitating existing neighborhood or community parks or recreational facilities. Operating costs that arise from these projects are funded by the General Fund or the Golf and Tennis Operations Fund.

The FY 2019/20 Projects Budget reflects an update to a number of park rehabilitation and enhancement projects to reflect the latest labor and construction costs, and to secure the optimal level of recreational use and sustainability of parks in the long-term plan. In total, approximately \$237 million in cost has been included for Park Dedication Fee-funded park enhancement projects. Several of the major projects are briefly summarized below.

## Major Parks and Recreation Projects

**Fair Oaks Park and Lakewood Park Enhancements.** Over \$22.2 million in the current and next three years is planned to replace features that are over fifty years old. Updates include the planting of more drought tolerant plant species, more efficient landscaping and irrigation, energy efficient lighting, and ADA compliance. These parks will also be the first in the City to have artificial turf fields installed, which will allow for year-round and all weather programming. Artificial turf replacements are included in the twenty- year plan.

**Future Park Enhancement Projects.** The City also plans for the replacement and renovation of all of its parks over the twenty-year period. Projects are spaced at intervals over the long term based on park age and project work load considerations. Renovations include, but are not limited to, replacement or rehabilitation of major features, landscape upgrades, and turf athletic fields where appropriate. In FY 2019/20, an all-inclusive playground project, Magical Bridge Sunnyvale, has been added as part of the Fair Oaks Park. The inclusive playground will be part of the community outreach for a major park renovation. Actual scope and costs may vary upon receipt of community feedback.

**Washington Community Swim Center.** Funding to modernize the Washington pool was initially provided in FY 2015/16 and continues through FY 2019/20. Replacement and enhancement of the Washington Pool complex includes the addition of a family observation area, spray pool, zero depth entry pool, space for events, additional programming, and other features that will significantly improve the recreational swim, water play, and therapeutic opportunities for the community. Costs to upkeep the pool have been separated into a new project, which began in FY 2017/18, for the twenty-year plan. This project provides for the replacement and/or repair of pool infrastructure and related components as necessary, based upon annual inspections by City staff.

**Community Center Comprehensive Infrastructure.** This project, currently underway, provides for infrastructure repairs and renovations to the buildings at the Community Center. The scope of the project includes roof replacement and repair, HVAC (heating, ventilation, and air conditioning) system replacement and repair, fire protection systems, waterproofing, and ongoing building rehabilitation. A second phase has also been added to this project. Funds in FY 2026/27 and FY 2027/28 are for infrastructure renovations to the Indoor Sports Center, Performing Arts Center, Creative Arts Building, and Recreation Center Buildings at the Community Center. Improvements include: replacement of door hardware in all four buildings, door replacements, facility signage (including a lighted marquee), interior lighting upgrades, restroom and facility renovations for facilities not upgraded in 2017, and network wiring.

**Park Repairs and Renovation.** Infrastructure repairs and renovations for existing buildings at nine parks continue to be on-going throughout the City. Specific work at these locations will be evaluated and prioritized according to applicable codes, safety issues, and relationships to other rehabilitation projects that may trigger work to the buildings such as playground renovations or ADA upgrades to restrooms. In addition, the budget includes funding for rehabilitation of park irrigation and pump systems, as well as, funds for replacement of picnic tables, benches, bollards, bleachers, backstops, fencing, barbecues, pathway and parking lot lights/poles, drinking fountains, trash containers, retaining walls, and other fixtures.

**Playground Equipment Replacement.** The budget incorporates plans to replace parks playground equipment and install resilient surfacing at eleven City playgrounds. In addition, replacement of equipment at other sites is included in the scope of park renovation and enhancement projects. Several locations are currently under design. Replacement priorities are determined by an annual survey of all park playgrounds by staff members who are Certified Playground Safety Inspectors, and the replacement schedule is coordinated with major park rehabilitation projects.

**CITY OF SUNNYVALE  
FUNDED / UNFUNDED PROJECTS  
BUDGETED PROJECT COSTS SUMMARY**

**Parks and Recreation Funded  
Projects**

<b>Project</b>	<b>Prior Actual</b>	<b>Current 2018-19</b>	<b>Plan 2019-20</b>	<b>Plan 2020-21</b>	<b>Plan 2021-22</b>	<b>Plan 2022-23</b>	<b>Plan 2023-24</b>	<b>Plan 2024-25</b>	<b>Plan 2025-26</b>	<b>Plan 2026-27</b>	<b>Plan 2027-28</b>	<b>Plan 2028-29</b>	<b>Y11-Y20 Total</b>	<b>Project Life Total</b>
804401 - Golf Courses Protective Netting Replacement	156,605	130,778	-	-	-	-	-	-	-	-	-	173,986	-	461,369
818550 - Park Buildings - Rehabilitation	5,802,009	2,300,398	-	218,529	1,237,972	173,878	596,984	-	-	-	-	207,620	712,830	11,250,221
818600 - Senior Center Buildings - Rehabilitation	101,989	23,134	-	-	-	347,758	2,029,745	-	-	-	-	-	-	2,502,626
820140 - Computer/Radio Controlled Landscape Median Irrigation	145,091	867,734	194,580	1,241,610	-	-	-	-	-	-	-	-	1,771,991	4,221,006
820240 - Park Tennis/Basketball Court Reconstruction	857,376	35,293	-	60,096	618,986	69,552	685,747	-	-	-	-	-	-	2,327,050
820270 - Playground Equipment Replacement	3,993,559	337,539	3,107,399	-	-	110,123	739,531	-	-	-	-	-	71,283	8,359,433
820280 - Park Furniture and Fixtures Replacement	1,389,187	116,524	116,733	120,192	123,797	127,511	131,336	135,277	139,335	143,515	147,820	152,255	1,797,794	4,641,276
820361 - Golf Course Tee Grounds Renewal	599,742	-	-	-	-	90,417	515,237	-	-	-	-	-	-	1,205,396
825660 - Golf Course Greens Renewal	-	-	-	-	-	294,930	1,700,494	-	-	-	-	-	-	1,995,424
825850 - Swim Pools Infrastructure	1,431,989	637,920	854,345	444,749	69,747	31,100	63,781	24,686	31,842	84,960	825,957	87,861	475,386	5,064,326
826710 - Washington Community Swim Center	426,159	7,359,994	6,946,218	-	-	-	-	-	-	-	-	-	-	14,732,371
827160 - Sunnyvale Tennis Center Court Rehabilitation	282,110	119,060	-	-	-	108,646	-	-	-	-	125,949	-	311,000	946,765
828290 - Parks Parking Lot Rehabilitation	42,303	375,000	-	-	-	-	-	-	-	-	-	-	2,059,372	2,476,675
828400 - Golf Buildings Renovations	956,795	937,669	-	-	-	-	-	-	-	-	-	-	211,980	2,106,444

**CITY OF SUNNYVALE  
FUNDED / UNFUNDED PROJECTS  
BUDGETED PROJECT COSTS SUMMARY**

**Parks and Recreation Funded  
Projects**

<b>Project</b>	<b>Prior Actual</b>	<b>Current 2018-19</b>	<b>Plan 2019-20</b>	<b>Plan 2020-21</b>	<b>Plan 2021-22</b>	<b>Plan 2022-23</b>	<b>Plan 2023-24</b>	<b>Plan 2024-25</b>	<b>Plan 2025-26</b>	<b>Plan 2026-27</b>	<b>Plan 2027-28</b>	<b>Plan 2028-29</b>	<b>Y11-Y20 Total</b>	<b>Project Life Total</b>
829150 - Swimming Pool Buildings Infrastructure	58,321	58,067	-	163,898	655,027	-	-	30,744	-	-	33,596	-	120,660	1,120,313
829160 - Golf Course Tree Trimming and Removal	170,494	51,706	-	-	-	-	-	-	-	-	-	-	-	222,200
829170 - Sunken Gardens Driving Range Light Replacement	-	-	198,499	-	-	-	-	-	-	-	-	-	-	198,499
829190 - Community Center Comprehensive Infrastructure	6,498,113	419,220	50,407	-	-	-	32,163	242,533	-	635,000	3,966,543	-	-	11,843,980
829440 - Land Acquisition Due Diligence	28,188	15,400	10,000	-	-	-	-	-	-	-	-	-	-	53,588
830280 - Sunnyvale Baylands Park Infrastructure	188,536	317,464	-	-	-	470,000	2,756,846	-	-	-	-	-	-	3,732,846
830290 - Braly Park Renovation and Enhancement	-	-	-	-	-	-	-	-	-	469,685	2,823,368	-	-	3,293,053
830300 - Cannery Park Renovation and Enhancement	-	-	-	-	-	-	-	-	-	-	-	-	894,615	894,615
830310 - Community Center Grounds Renovation and Enhancement	-	145,070	-	872,380	872,380	5,814,707	5,814,707	-	-	-	-	-	-	13,519,244
830320 - De Anza Park Renovation and Enhancement	-	-	-	-	-	-	-	-	-	-	925,674	3,471,844	3,471,844	7,869,362
830330 - Encinal Park Renovation and Enhancement	-	-	-	-	-	-	-	-	-	-	-	-	4,293,178	4,293,178
830340 - Fair Oaks Park Renovation and Enhancement	163,346	7,295,654	4,541,000	-	-	-	-	-	-	-	-	-	2,940,000	14,940,000
830350 - Fairwood Park Renovation and Enhancement	-	-	-	-	-	-	-	-	-	-	-	-	2,340,614	2,340,614
830360 - Greenwood Manor Park Renovation	-	-	-	-	-	-	-	-	-	-	-	-	217,597	217,597



**CITY OF SUNNYVALE  
FUNDED / UNFUNDED PROJECTS  
BUDGETED PROJECT COSTS SUMMARY**

**Parks and Recreation Funded  
Projects**

<b>Project</b>	<b>Prior Actual</b>	<b>Current 2018-19</b>	<b>Plan 2019-20</b>	<b>Plan 2020-21</b>	<b>Plan 2021-22</b>	<b>Plan 2022-23</b>	<b>Plan 2023-24</b>	<b>Plan 2024-25</b>	<b>Plan 2025-26</b>	<b>Plan 2026-27</b>	<b>Plan 2027-28</b>	<b>Plan 2028-29</b>	<b>Y11-Y20 Total</b>	<b>Project Life Total</b>
830380 - Las Palmas Park Renovation and Enhancement	-	-	-	-	-	-	862,233	5,709,795	-	-	-	-	-	6,572,028
830390 - Murphy Park Renovation and Enhancement	-	-	-	-	-	-	-	-	-	-	-	-	5,321,320	5,321,320
830400 - Orchard Gardens Park Renovation and Enhancement	-	-	-	-	-	-	-	-	302,120	2,077,070	-	-	-	2,379,190
830410 - Ortega Park Renovation and Enhancement	-	-	-	-	-	-	-	-	-	-	-	-	16,790,000	16,790,000
830420 - Panama Park Renovation and Enhancement	-	-	-	-	-	-	-	500,000	3,417,965	-	-	-	-	3,917,965
830430 - Ponderosa Park Renovation and Enhancement	-	-	-	-	-	-	-	-	-	-	-	-	6,581,511	6,581,511
830440 - Raynor Park Renovation and Enhancement	-	-	-	-	-	-	-	-	-	-	923,437	4,250,000	2,476,880	7,650,317
830450 - San Antonio Park Renovation and Enhancement	-	-	-	-	-	-	-	-	527,247	3,155,044	-	-	-	3,682,291
830460 - Serra Park Renovation and Enhancement	-	-	-	-	-	-	900,000	6,169,127	-	-	-	-	-	7,069,127
830470 - Victory Village Park Renovation and Enhancement	-	-	-	-	-	-	-	-	-	-	-	-	799,595	799,595
830510 - Plaza del Sol Phase II	-	312,120	-	2,185,299	-	-	-	-	-	-	-	-	-	2,497,419
831360 - Recreation Fee Waiver	112,182	58,828	49,805	51,281	52,819	54,403	56,035	57,716	59,448	61,232	63,068	64,960	767,051	1,508,828
831570 - Park Irrigation and Pump Systems Rehabilitation	76,746	658,102	-	-	-	-	-	-	-	-	-	-	-	734,848
831720 - Arts Master Plan	38,000	27,000	-	-	-	-	-	-	-	-	-	-	-	65,000

**CITY OF SUNNYVALE  
FUNDED / UNFUNDED PROJECTS  
BUDGETED PROJECT COSTS SUMMARY**

**Parks and Recreation Funded  
Projects**

<b>Project</b>	<b>Prior Actual</b>	<b>Current 2018-19</b>	<b>Plan 2019-20</b>	<b>Plan 2020-21</b>	<b>Plan 2021-22</b>	<b>Plan 2022-23</b>	<b>Plan 2023-24</b>	<b>Plan 2024-25</b>	<b>Plan 2025-26</b>	<b>Plan 2026-27</b>	<b>Plan 2027-28</b>	<b>Plan 2028-29</b>	<b>Y11-Y20 Total</b>	<b>Project Life Total</b>
831850 - Washington Park Renovation and Enhancement	-	-	-	-	-	-	-	-	-	-	-	-	14,120,000	14,120,000
831860 - John W. Christian Greenbelt Pathway Rehabilitation	-	587,722	-	-	-	-	-	-	-	-	-	-	657,139	1,244,861
831880 - Preschool Outdoor Play Area	-	382,806	87,019	356,204	-	-	-	-	-	-	-	-	-	826,029
832400 - Silicon Valley Healthy Aging Partnership	53,172	-	-	-	-	-	-	-	-	-	-	-	-	53,172
832570 - AMD Grant Funds to Columbia Neighborhood Center	7,000	4,000	-	-	-	-	-	-	-	-	-	-	-	11,000
832710 - Synthetic Turf Sports Field	-	-	-	-	-	-	-	1,186,958	-	-	-	-	-	1,186,958
832720 - Washington Pool Infrastructure Replacement and Renovation	-	19,794	-	-	-	9,092	10,535	33,759	6,209	39,652	6,587	37,996	665,738	829,362
832730 - Renovate Median Landscaping to Low Maintenance	-	-	456,319	2,513,094	-	-	-	-	-	-	-	-	-	2,969,413
832740 - Upgrade Park Pathway Lighting to LED	-	20,000	20,000	20,000	-	-	-	-	-	-	20,000	-	-	80,000
832750 - City Maintained Tree Inventory	-	300,000	-	-	-	-	-	-	-	-	-	25,000	-	325,000
832760 - Serra Park Spray Pool Renovation	-	75,000	-	-	-	-	-	-	-	-	-	-	-	75,000
832770 - De Anza Park Pathway Renovation	-	62,424	633,660	-	-	-	-	-	-	-	-	-	-	696,084
832780 - All Inclusive Playground	250,000	596,664	3,501,986	-	-	-	-	-	-	-	-	-	-	4,348,650
832790 - Baylands Park Condition Assessment Study	-	75,000	-	-	-	-	-	-	-	-	-	-	-	75,000

**CITY OF SUNNYVALE  
FUNDED / UNFUNDED PROJECTS  
BUDGETED PROJECT COSTS SUMMARY**

**Parks and Recreation Funded  
Projects**

<b>Project</b>	<b>Prior Actual</b>	<b>Current 2018-19</b>	<b>Plan 2019-20</b>	<b>Plan 2020-21</b>	<b>Plan 2021-22</b>	<b>Plan 2022-23</b>	<b>Plan 2023-24</b>	<b>Plan 2024-25</b>	<b>Plan 2025-26</b>	<b>Plan 2026-27</b>	<b>Plan 2027-28</b>	<b>Plan 2028-29</b>	<b>Y11-Y20 Total</b>	<b>Project Life Total</b>
832800 - Performing Arts Center Infrastructure	-	390,905	79,591	393,354	-	-	-	73,788	361,003	-	38,298	-	-	1,336,940
832810 - Park Design Standards for Construction	-	100,000	-	-	-	-	-	-	-	-	-	-	-	100,000
832820 - West Hill Renovation Park Project	-	-	-	-	-	-	-	-	-	-	-	-	2,400,000	2,400,000
833840 - Pricing and Revenue Strategy for Recreation	-	62,424	-	-	-	-	-	-	-	-	-	-	-	62,424
833940 - Orchard Heritage Park and Museum Analysis Study	-	350,000	-	-	-	-	-	-	-	-	-	-	-	350,000
833950 - Analysis of Sunnyvale Golf Program Subsidy	-	50,000	-	-	-	-	-	-	-	-	-	-	-	50,000
834210 - Land Acquisition of Park Property at 1142 Dhalia Court	-	8,060,634	-	-	-	-	-	-	-	-	-	-	-	8,060,634
834330 - Corn Palace Park Development	-	-	-	-	-	-	-	-	-	-	-	-	4,879,000	4,879,000
834340 - Corn Palace Park Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
834580 - Washington and Ortega Light Conversion to LED	-	-	-	-	-	500,000	-	-	-	-	-	-	-	500,000
834680 - Las Palmas Tennis Center Needs Assessment	-	-	75,000	-	-	-	-	-	-	-	-	-	-	75,000
834740 - ADA Upgrades in Columbia Neighborhood Center	-	-	5,000	-	-	-	-	-	-	-	-	-	-	5,000
834770 - Lakewood Park Renovation and Enhancement	-	-	-	2,249,804	-	14,157,855	-	-	-	-	-	-	2,793,354	19,201,013
<b>Total Parks and Recreation Funded Projects</b>	<b>23,829,012</b>	<b>33,737,047</b>	<b>20,927,561</b>	<b>10,890,489</b>	<b>3,630,728</b>	<b>22,359,972</b>	<b>16,895,374</b>	<b>14,164,383</b>	<b>4,845,169</b>	<b>6,666,157</b>	<b>9,900,299</b>	<b>8,471,522</b>	<b>79,941,733</b>	<b>256,259,448</b>

**CITY OF SUNNYVALE  
FUNDED / UNFUNDED PROJECTS  
BUDGETED PROJECT COSTS SUMMARY**

**Parks and Recreation Unfunded  
Projects**

<b>Project</b>	<b>Prior Actual</b>	<b>Current 2018-19</b>	<b>Plan 2019-20</b>	<b>Plan 2020-21</b>	<b>Plan 2021-22</b>	<b>Plan 2022-23</b>	<b>Plan 2023-24</b>	<b>Plan 2024-25</b>	<b>Plan 2025-26</b>	<b>Plan 2026-27</b>	<b>Plan 2027-28</b>	<b>Plan 2028-29</b>	<b>Y11-Y20 Total</b>	<b>Project Life Total</b>
820311 - Golf Course Irrigation System Replacement	166,104	1,618,919	-	-	-	-	-	-	-	-	-	-	-	1,785,023
<b>Total Parks and Recreation Unfunded Projects</b>	<b>166,104</b>	<b>1,618,919</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,785,023</b>

# Project: 804401 - Golf Courses Protective Netting Replacement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	James Stark
<b>Year Identified:</b>	2000	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	Rodney Wilson
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-500 - Infrastructure Renov & Replace - Community Rec Fund Assets

## Project Description/Scope/Purpose:

This project provides for replacement of protective netting at both of the City's golf courses. These nets exist primarily at perimeter areas of the courses and the driving range to help prevent golf balls from leaving City property thereby decreasing the City's liability exposure from claims of damage to adjacent properties. This project may include replacing poles if required due to raising the heights of the nets. Project costs are based upon actual costs of recently completed similar projects.

Funds are programmed every 10 years beginning in FY 2008/09, based upon a 10-year useful life of the netting. Funds are budgeted in FY 2018/19 and FY 2028/29 to repair and replace netting at either course that may be damaged. Some of these funds may also have to be used to do related tree work in areas where tree branches adjacent to the nets are causing damage to the nets.

## Project Evaluation and Analysis:

Not replacing the netting would result in golf balls falling in the neighborhood area. This could result in liability exposure for the City. The netting protects adjacent properties from errant golf balls.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	156,605	-	62,295	-
2018-19	130,778	-	130,778	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	173,986	-	173,986	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	173,986	-	173,986	-
<b>Grand Total</b>	461,369	-	367,059	-

# Project: 818550 - Park Buildings - Rehabilitation

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Thanh Nguyen
<b>Year Identified:</b>	1997	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	Marc Freitas
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for infrastructure repairs and renovations to existing park buildings. It includes repair/replacement of flooring, window coverings, fixtures, heating, ventilation, and air conditioning system (HVAC), roofs, and other work required to keep existing structures in a safe, usable, and attractive condition. These projects are evaluated and prioritized according to applicable codes, safety issues, and relationships to other rehabilitation projects that may trigger work to the buildings such as playground renovations or Americans with Disabilities Act (ADA) upgrades to restrooms and to accommodate recreation programming. Costs are updated to include Serra Park electrical utilities relocation, structural beam replacement at Serra Park Building, larger auxiliary restrooms for Serra and Washington Parks, and park building main sanitary sewer line repairs.

Funds in FY 2018/19 and FY 2019/20 are for the design and construction of the relocation of Serra Park and Washington Park utility rooms, along with the renovation of the men and women auxiliary restrooms buildings.

Funds in FY 2020/21 and FY 2021/22 are for design and construction of building renovation at Braly Park and replacement of Fairwood Park restroom buildings.

Funds in FY 2022/23, FY 2023/24, FY 2028/29 and FY 2029/30 are for the design and construction of HVAC and roof at various parks buildings, scope of work and actual locations to be determined in ensuing years based on condition.

## Project Evaluation and Analysis:

All park buildings were included in a building assessment completed in 2000 when all components were evaluated and assigned replacement dates. Since then, facilities staff has continued to renovate and repair park buildings and components as needed. Each year all structures are re-evaluated, and project prioritization and scope of work may change depending upon current building conditions. Delay in these projects may result in higher operational costs due to higher frequency of repairs and/or higher capital costs for emergency replacement. Staff estimates are based on costs from previous renovations and include program coordination and contingencies.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	5,802,009	212,803	4,628,535	-
2018-19	2,300,398	-	2,304,654	-
2019-20	-	-	-	-
2020-21	218,529	-	218,529	-
2021-22	1,237,972	-	1,237,972	-
2022-23	173,878	-	173,878	-
2023-24	596,984	-	596,984	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	207,620	-	207,620	-
2029-30	712,830	-	712,830	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	<b>3,147,814</b>	<b>-</b>	<b>3,147,814</b>	<b>-</b>
<b>Grand Total</b>	<b>11,250,221</b>	<b>212,803</b>	<b>10,081,003</b>	<b>-</b>

# Project: 818600 - Senior Center Buildings - Rehabilitation

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Ashraf Shah
Year Identified:	1997	Project Phase:	Underway	Project Coordinator:	Marc Freitas
Est. Completion Year:	Ongoing	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

### Project Description/Scope/Purpose:

This project provides for upgrades to building systems and ongoing heating, ventilation, and air conditioning (HVAC), electrical, and roof rehabilitation of the Senior Center to maintain its operational effectiveness in future years. Funds in FY 2022/23 and FY 2023/24 are for design and construction of HVAC component replacement, solar panel replacement, fire safety code required upgrades, and flat roof surface replacement.

### Project Evaluation and Analysis:

The existing building requires upgrade and replacement of electrical and mechanical components to remain operationally effective.

### Fiscal Impact:

This project is funded by the Park Dedication Fund. There are no additional operational costs resulting from this project.

### Funding Sources:

Park Dedication Fund

### Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

### Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	101,989	-	63,462	-
2018-19	23,134	-	33,103	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	347,758	-	347,758	-
2023-24	2,029,745	-	2,029,745	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	2,377,503	-	2,377,503	-
Grand Total	2,502,626	-	2,474,069	-

# Project: 820140 - Computer/Radio Controlled Landscape Median Irrigation

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Thanh Nguyen
<b>Year Identified:</b>	1999	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for a study and the replacement of computer/radio controlled irrigation equipment on City medians and roadside landscape areas throughout the City. A study to replace approximately 200 satellite controllers and associated hardware over time with an immediate need to replace 50. The central control system and operating software will occur in FY 2019/20. The results of the study will facilitate the design in FY 2019/20 and construction in FY 2020/21. Upon completion of the study, construction costs may need to be updated. It is anticipated to replace an additional 50 satellite controllers in FY 2032/33.

## Project Evaluation and Analysis:

The manufacturer has discontinued the models currently in use and is no longer providing support for them. The controllers are failing and the repair costs in both labor and materials have increased. In some cases the units are not repairable and have been placed offline. Repair and replacement of equipment will save water, reduce the need for emergency repairs, and improve the reliability of the system. The replacement schedule will be evaluated and extended as necessary.

## Fiscal Impact:

This project is funded by the General Fund.

## Funding Sources:

General Fund

## Plans and Goals:

CC - Community Character - CC-2: Attractive Street Environment

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	145,091	-	195	-
2018-19	867,734	-	867,734	-
2019-20	194,580	-	194,580	-
2020-21	1,241,610	-	1,241,610	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	143,964	-	143,964	-
2031-32	296,565	-	296,565	-
2032-33	1,331,462	-	1,331,462	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	<b>3,208,181</b>	<b>-</b>	<b>3,208,181</b>	<b>-</b>
<b>Grand Total</b>	<b>4,221,006</b>	<b>-</b>	<b>4,076,110</b>	<b>-</b>



# Project: 820240 - Park Tennis/Basketball Court Reconstruction

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Liliana Price
Year Identified:	1999	Project Phase:	Underway	Project Coordinator:	James Stark
Est. Completion Year:	2023/24	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

**Project Description/Scope/Purpose:**

This project provides for the reconstruction of 32 City-owned tennis and basketball courts and does not include the 16 tennis courts at the Sunnyvale Tennis Center, which are included in a separate project. Based on historical data, usage, and current surveys, major reconstruction and repair for each court is required approximately every 30 years. Reconstruction will include surfacing, fencing, and hardware, as appropriate.

Funds in FY 2020/21 and FY 2021/22 are for design and reconstruction of two tennis courts at Columbia Park/School, for two tennis courts at Fairwood Park, for two tennis courts at Braly Park, and one basketball court at Orchard Gardens Park. FY 2022/23 and FY 2023/24 funds are for six tennis courts at Sunnyvale Middle School.

After FY 2023/24, tennis and basketball court reconstruction will occur as part of major park renovations.

**Project Evaluation and Analysis:**

This project is necessary to maintain existing recreational infrastructure. Alternatives to funding this project would be to allow the courts to deteriorate (which would result in hazardous and unusable courts) or to reduce costs by eliminating a portion of the project's scope (hardware, resurfacing, fencing).

**Fiscal Impact:**

This project is funded by the Park Dedication Fund.

**Funding Sources:**

Park Dedication Fund

**Plans and Goals:**

CC - Community Character - CC-3: Well-Designed Sites and Buildings

**Project Financial Summary**

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	857,376	-	778,376	-
2018-19	35,293	-	35,293	-
2019-20	-	-	-	-
2020-21	60,096	-	60,096	-
2021-22	618,986	-	618,986	-
2022-23	69,552	-	69,552	-
2023-24	685,747	-	685,747	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	1,434,381	-	1,434,381	-
Grand Total	2,327,050	-	2,248,050	-

# Project: 820270 - Playground Equipment Replacement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Marlon Quiambao Jr.
<b>Year Identified:</b>	1999	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for the replacement of parks playground equipment, resilient surfacing, and related site work. Replacement priorities are determined by an annual survey of all park playgrounds by staff that are Certified Playground Safety Inspectors, and the replacement schedule is coordinated with other major park rehabilitation projects.

The replacement schedule is as follows, FY 2018/19 is for design and FY 2019/20 construction of: Washington (playground and resilient surfacing), Victory Village (playground), Encinal (elementary-age playground only), Greenwood Manor (playground), De Anza (playground and resilient surfacing), Ponderosa (resilient surfacing), and Baylands Park (Tot Lot). FY 2022/23 for design FY 2023/24 construction for Columbia Park/School (playground) and Cannery Park (playground). The replacement of equipment at other sites is included in the scope of park renovation/enhancement projects.

FY 2029/30 funds are scheduled for Seven Seas Park resilient surfacing replacement.

## Project Evaluation and Analysis:

This project maintains existing service levels by replacing worn equipment. The alternative to replacement is to increase or decrease the replacement cycle to result in increased or decreased costs. These options would also result in either improved or diminished quality of playground equipment available for play.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	3,993,559	158,052	3,058,043	-
2018-19	337,539	-	274,534	-
2019-20	3,107,399	-	3,107,399	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	110,123	-	110,123	-
2023-24	739,531	-	739,531	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	71,283	-	71,283	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	<b>4,028,335</b>	<b>-</b>	<b>4,028,335</b>	<b>-</b>
<b>Grand Total</b>	<b>8,359,433</b>	<b>158,052</b>	<b>7,360,912</b>	<b>-</b>

# Project: 820280 - Park Furniture and Fixtures Replacement

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	James Stark
Year Identified:	1999	Project Phase:	Underway	Project Coordinator:	James Stark
Est. Completion Year:	Ongoing	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for the replacement of picnic tables, benches, bollards, bleachers, backstops, fencing, barbecues, pathway and parking lot lights/poles, drinking fountains, trash containers, retaining walls, and other fixtures. These fixtures require replacement as needed to address wear and tear, and other conditions of use. Replacement need and schedule is determined by annual staff surveys. Cost estimates are based upon recent years' costs to replace similar fixtures and structures.

## Project Evaluation and Analysis:

Replacement of these furnishings and fixtures with the associated funding is key to meeting the goals, objectives, and approved service levels of the Neighborhood Parks and Open Space Management program.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	1,389,187	-	1,018,921	-
2018-19	116,524	-	179,611	-
2019-20	116,733	-	116,733	-
2020-21	120,192	-	120,192	-
2021-22	123,797	-	123,797	-
2022-23	127,511	-	127,511	-
2023-24	131,336	-	131,336	-
2024-25	135,277	-	135,277	-
2025-26	139,335	-	139,335	-
2026-27	143,515	-	143,515	-
2027-28	147,820	-	147,820	-
2028-29	152,255	-	152,255	-
2029-30	156,823	-	156,823	-
2030-31	161,527	-	161,527	-
2031-32	166,373	-	166,373	-
2032-33	171,364	-	171,364	-
2033-34	176,505	-	176,505	-
2034-35	181,801	-	181,801	-
2035-36	187,254	-	187,254	-
2036-37	192,872	-	192,872	-
2037-38	198,658	-	198,658	-
2038-39	204,617	-	204,617	-
20 Year Total	3,135,565	-	3,135,565	-
Grand Total	4,641,276	-	4,334,096	-

# Project: 820361 - Golf Course Tee Grounds Renewal

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Thanh Nguyen
<b>Year Identified:</b>	1999	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	Rodney Wilson
<b>Est. Completion Year:</b>	2023/24	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-500 - Infrastructure Renov & Replace - Community Rec Fund Assets

## Project Description/Scope/Purpose:

This project provides for the replacement of tee grounds at the Sunnyvale Golf Course and Sunken Gardens Golf Course. Tee ground replacements are planned every 15 years based upon expected life cycles as provided by the American Society of Golf Course Architects. Work performed in this project will maintain Council-approved service levels for safe, attractive, and usable golf courses. Funds budgeted in FY 2022/23 and FY 2023/24 are for the design and construction of Sunnyvale and Sunken Gardens Golf Courses. The cost estimates are based on comparable projects currently being completed by local golf course contractors, and the recently completed project at Sunnyvale Golf Course.

Project scope and costs are subject to change pending the results of the Preliminary Design of Golf Course Renovations project.

## Project Evaluation and Analysis:

This project is necessary to maintain existing essential infrastructure that is critical to golf course operations and the overall play of both courses.

While the completion of these projects will help maintain the level of service for our customers, staff does not anticipate that this project will increase future revenues. Depending on the timing and phasing of the projects there will be some impact on play, and there may be a time period when reduced green fees are recommended because of the project impacts.

Project scope and costs are subject to change pending the results of Project 831520 - Preliminary Design of Golf Course Renovations.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	599,742	-	114,680	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	90,417	-	90,417	-
2023-24	515,237	-	515,237	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	605,654	-	605,654	-
<b>Grand Total</b>	1,205,396	-	720,334	-

# Project: 825660 - Golf Course Greens Renewal

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Thanh Nguyen
Year Identified:	1999	Project Phase:	Planning	Project Coordinator:	Rodney Wilson
Est. Completion Year:	2023/24	Department:	C90 - Public Works	Fund - Sub-Fund:	610-500 - Infrastructure Renov & Replace - Community Rec Fund Assets

**Project Description/Scope/Purpose:**

This project provides for the renovation and rebuilding of 28 greens and adjacent sand bunkers at Sunnyvale and Sunken Gardens Golf Courses and related irrigation modifications. Funds budgeted in FY 2022/23 and FY 2023/24 are for design and construction of all greens and sand bunkers at both courses, including the practice putting greens. Green replacements are planned every 30 years and cost estimates are based on current golf course contractor estimates, adjusted for inflation.

**Project Evaluation and Analysis:**

This project is necessary to maintain existing essential infrastructure. The quality of greens at the golf course must be maintained to optimize rounds of golf played.

Project scope and costs are subject to change pending the results of the Project 831520 - Preliminary Design of Golf Course Renovations.

**Fiscal Impact:**

This project is funded by the Park Dedication Fund.

**Funding Sources:**

Park Dedication Fund

**Plans and Goals:**

CC - Community Character - CC-10: High-Quality Recreation Programming

**Project Financial Summary**

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	294,930	-	294,930	-
2023-24	1,700,494	-	1,700,494	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	1,995,424	-	1,995,424	-
Grand Total	1,995,424	-	1,995,424	-

# Project: 825850 - Swim Pools Infrastructure

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Thanh Nguyen
<b>Year Identified:</b>	2006	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for the replacement and/or repair of pool infrastructure and related components as necessary, based upon annual inspections by City staff.

This project's scope includes equipment replacement for diving boards, pumps and other miscellaneous items, and also includes renovations such as pool relining, pool deck resurfacing, and pool boiler heater replacement for the joint use agreement pool at Columbia Middle School and the joint use agreement pool at Sunnyvale Middle School.

Higher than average funding amounts are included in FY 2018/19, FY 2020/21, FY 2027/28, and FY 2029/30 to accommodate the replacement of larger items such as pool liners, decks, and boilers at the various pools. Funds in FY 2018/19 are for the Sunnyvale Middle School relining and deck. Funds in FY 2019/20 are for the boilers, electrical system and filtration systems at Sunnyvale Middle School and Columbia. Funds in FY 2027/28 are for relining Columbia Pool (Sunnyvale School District pays half). Funds in off-project years are for routine renovation and equipment replacement. A condition assessment was conducted in FY 2018/19 for the swimming pool at Sunnyvale Middle school outlining the required repair work and estimate.

Per agreement with the Sunnyvale School District, the District pays for 50% of all maintenance and equipment replacement for Columbia Middle School Pool. The reimbursement from the school district is reflected in the revenues.

## Project Evaluation and Analysis:

Regular maintenance, capital replacement, and routine upgrades to pool infrastructure components will allow the pools to operate in a safe and healthy manner.

## Fiscal Impact:

This project is funded by the Park Dedication Fund, with some offsetting contributions from the School District.

## Funding Sources:

Park Dedication Fund; Sunnyvale School District Reimbursement

## Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	1,431,989	458,108	856,678	-
2018-19	637,920	259,654	386,487	-
2019-20	854,345	233,192	854,345	-
2020-21	444,749	6,495	444,749	-
2021-22	69,747	19,873	69,747	-
2022-23	31,100	9,572	31,100	-
2023-24	63,781	19,528	63,781	-
2024-25	24,686	7,030	24,686	-
2025-26	31,842	11,951	31,842	-
2026-27	84,960	36,928	84,960	-
2027-28	825,957	465,269	825,957	-
2028-29	87,861	23,506	87,861	-
2029-30	178,105	8,743	178,105	-
2030-31	127,799	1,385	127,799	-
2031-32	10,015	1,427	10,015	-
2032-33	6,241	2,043	6,241	-
2033-34	59,225	6,813	59,225	-
2034-35	17,130	7,017	17,130	-
2035-36	8,939	2,677	8,939	-
2036-37	21,541	7,444	21,541	-
2037-38	22,853	7,668	22,853	-
2038-39	23,538	7,668	23,538	-
<b>20 Year Total</b>	2,994,416	886,229	2,994,416	-
<b>Grand Total</b>	5,064,326	1,603,991	4,237,581	-

# Project: 826710 - Washington Community Swim Center

<b>Category:</b>	Capital	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Nathan Scribner
<b>Year Identified:</b>	2004	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2019/20	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	385-100 - Capital Projects - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for the complete replacement and enhancement of the Washington Pool complex including pool, deck, and buildings. It will significantly improve recreational swim, water play, and therapeutic opportunities for the community through the use of features such as a new family observation area, zero depth entry, water play equipment, slides, and wading areas. Included in the scope of work are modifications to the surrounding park areas that will be needed due to the expanding footprint of the pool complex.

Funds programmed in FY 2015/16 and FY 2016/17 are for design. Funds in FY 2017/18 and FY 2018/19 are for construction.

## Project Evaluation and Analysis:

All pool complex facilities including the pool, deck, bleacher/equipment building, and locker room building are in need of significant renovation or replacement. There are swimming pool facilities elsewhere in the community that meet the needs for lap and competitive swimming. However, there is no aquatic facility available that has a focus on recreational swimming, water play, and therapeutic uses. It is necessary to replace the existing facility for the Washington Pool complex to maintain and increase its value to the community for both programmed and unstructured activities.

## Fiscal Impact:

This project will be funded by the Park Dedication Fund. Additional revenue comes from increasing pool operations from five months to year round and additional revenue expenses are due to extended operations compare to the present.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	426,159	-	426,159	-
2018-19	7,359,994	-	7,359,994	-
2019-20	6,946,218	69,740	6,946,218	54,820
2020-21	-	69,740	-	58,530
2021-22	-	69,740	-	63,775
2022-23	-	69,740	-	69,335
2023-24	-	69,740	-	75,226
2024-25	-	69,740	-	81,458
2025-26	-	69,740	-	88,917
2026-27	-	69,740	-	96,908
2027-28	-	69,740	-	105,460
2028-29	-	69,740	-	114,614
2029-30	-	69,740	-	124,406
2030-31	-	69,740	-	134,880
2031-32	-	69,740	-	146,077
2032-33	-	69,740	-	158,047
2033-34	-	69,740	-	162,789
2034-35	-	69,740	-	167,672
2035-36	-	69,740	-	172,703
2036-37	-	69,740	-	177,885
2037-38	-	69,740	-	183,222
2038-39	-	69,740	-	188,718
<b>20 Year Total</b>	6,946,218	1,394,800	6,946,218	2,425,442
<b>Grand Total</b>	14,732,371	1,394,800	14,732,371	2,425,442

# Project: 827160 - Sunnyvale Tennis Center Court Rehabilitation

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	James Stark
<b>Year Identified:</b>	2007	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	Rodney Wilson
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-500 - Infrastructure Renov & Replace - Community Rec Fund Assets

## Project Description/Scope/Purpose:

This project provides for epoxy sealing and line painting of sixteen courts at the Sunnyvale Tennis Center every five years. The project schedule is for all courts to be completed in FY 2018/19 and every five years thereafter.

## Project Evaluation and Analysis:

This project protects existing service levels, facilities, and revenue to the City. Maintaining the condition of the tennis court surfaces will enable the contract operator to continue offering recreational play, lessons, and competition at the Sunnyvale Tennis Center and will maintain revenue to the City (per license agreement), which totals approximately \$120,000 annually.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-1: Distinguished City Image

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	282,110	-	282,110	-
2018-19	119,060	-	119,060	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	108,646	-	108,646	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	125,949	-	125,949	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	146,010	-	146,010	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	164,991	-	164,991	-
2038-39	-	-	-	-
<b>20 Year Total</b>	545,595	-	545,595	-
<b>Grand Total</b>	946,765	-	946,765	-



# Project: 828290 - Parks Parking Lot Rehabilitation

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Liliana Price
<b>Year Identified:</b>	2010	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for the renovation and replacement of existing storm drains in all City parks parking lots. It replaces dated storm drain piping with upgraded pipe that should mitigate problems such as tree roots. After replacing storm drain piping, parking lots will be resurfaced with an asphalt overlay. Paving work will be performed on a 20-year cycle. Replacement priorities are determined by an extensive survey and review of the condition of all park parking lots. Staff updates the survey each year and adjusts planning based on actual conditions of the drains and the lots. In addition, the renovation schedule is coordinated with other major park renovation projects.

The anticipated construction costs vary by park due to the size and condition of the parking lot. Funds in FY 2035/36 and FY 2036/37 are for design and construction, respectively, for Seven Seas, Ponderosa, DeAnza, Murphy, Washington, Raynor, and Las Palmas Parks.

## Project Evaluation and Analysis:

Without renovation and replacement, the parking lot surfacing and drainage systems deteriorate, eventually becoming unusable, prone to flooding, and potentially hazardous. In addition, as asphalt/concrete ages it fragments, causing debris and litter. Postponement of the project could result in higher costs due to continued deterioration.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	42,303	-	42,303	-
2018-19	375,000	-	896,315	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	262,156	-	262,156	-
2036-37	1,797,216	-	1,797,216	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	2,059,372	-	2,059,372	-
<b>Grand Total</b>	2,476,675	-	2,997,990	-

# Project: 828400 - Golf Buildings Renovations

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Richard Chen
<b>Year Identified:</b>	2010	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	Rodney Wilson
<b>Est. Completion Year:</b>	2034/35	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-500 - Infrastructure Renov & Replace - Community Rec Fund Assets

## Project Description/Scope/Purpose:

This project provides for the repair/renovation of existing golf building components at both Sunnyvale and Sunken Gardens golf courses to bring them into compliance with current building codes and Americans with Disabilities Act (ADA) requirements. Components may include flooring, electrical/lighting systems (including practice range), plumbing, interior/exterior painting, stairs and ramp ways, and cabinetry based on condition assessment. FY 2015/16 funds were for ADA access at Sunnyvale to the restaurant and renovation of downstairs restrooms. FY 2017/18 and FY 2018/19 funds provide for design and construction work at Sunken Garden's pro shop, and maintenance building, and restrooms. Funds in FY 2018/19 also may include construction of the upstairs restrooms at Sunnyvale Golf course.

Funding of \$200,000 to be programmed for lifecycle replacement of heating, ventilation, and air conditioning (HVAC) systems for both facilities in FY 2034/35.

## Project Evaluation and Analysis:

This project supports Council service-level measures for safety, attractiveness, and usability in the Golf Course Operations program and provides funding to prevent hazardous conditions or safety concerns.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	956,795	-	956,795	-
2018-19	937,669	-	937,669	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	211,980	-	211,980	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	211,980	-	211,980	-
<b>Grand Total</b>	2,106,444	-	2,106,444	-

# Project: 829150 - Swimming Pool Buildings Infrastructure

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Liliana Price
<b>Year Identified:</b>	2012	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	Marc Freitas
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for infrastructure renovation and repair of buildings at two community center pools: the City-owned Washington Pool and the Sunnyvale School District owned pool at Columbia Middle School. Facilities at Washington include the planned Washington swimming center buildings. Facilities at Columbia include the office and pool equipment/park maintenance buildings. Funding of \$25,000 every three years for equipment is included on the replacement schedule, which includes flooring, paint, restroom fixtures, lighting, plumbing, electrical, and roofing. Specific dollar amounts identified in this project are based on the current replacement schedule. Over time, some basic infrastructure items deteriorate from use or natural causes (weather, earth movement, etc). This project will replace and/or repair these items as necessary, including shower valve replacement and plumbing work, Americans with Disabilities Act (ADA) equipment replacement, shower tile and grout work, restroom partitions replacement, electrical work, exhaust fan replacement, and interior painting.

Funds in FY 2020/21 are for design of renovation of Columbia Pool buildings and FY 2021/22 are for construction.

## Project Evaluation and Analysis:

All costs for the listed facilities are the responsibility of the City, and therefore funding for infrastructure repair and renovation must be planned.

## Fiscal Impact:

This project is funded by the Park Dedication Fund. Per agreement with the Sunnyvale School District, the district pays for 50% of costs incurred.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	58,321	-	58,321	-
2018-19	58,067	-	58,067	-
2019-20	-	-	-	-
2020-21	163,898	75,000	163,898	-
2021-22	655,027	200,000	655,027	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	30,744	-	30,744	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	33,596	-	33,596	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	36,711	-	36,711	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	40,115	-	40,115	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	43,834	-	43,834	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	1,003,925	275,000	1,003,925	-
<b>Grand Total</b>	1,120,313	275,000	1,120,313	-

# Project: 829160 - Golf Course Tree Trimming and Removal

Category:	Special	Project Type:	Parks and Recreation	Project Manager:	James Stark
Year Identified:	2008	Project Phase:	Underway	Project Coordinator:	Rodney Wilson
Est. Completion Year:	2019/20	Department:	C90 - Public Works	Fund - Sub-Fund:	610-500 - Infrastructure Renov & Replace - Community Rec Fund Assets

### Project Description/Scope/Purpose:

This project provides for the pruning and removal of mature trees at Sunnysvale and Sunken Gardens Golf Courses. The vast majority of the trees have reached maturity and are dead/dying or have safety issues that must be addressed. Pruning from the ground can no longer be done, so now these trees must be pruned either by climbing or by the use of bucket trucks to ensure employee health and safety. Typically, this type of "high" tree work is performed by an outside contractor. The required work has grown cumulatively over the last 10 years and has surpassed the ability of the operating funds to adequately address. Removed trees will be replaced with an appropriate species somewhere on the course grounds to maintain tree inventory at its current level. Costs are based upon contractor estimates.

### Project Evaluation and Analysis:

This project will restore the conditions of the trees to meet established service levels and to ensure the safety of golf course users.

### Fiscal Impact:

This project is funded by the Park Dedication Fund.

### Funding Sources:

Park Dedication Fund

### Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

### Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	170,494	-	170,494	-
2018-19	51,706	-	51,706	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	-	-	-	-
Grand Total	222,200	-	222,200	-

# Project: 829170 - Sunken Gardens Driving Range Light Replacement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	James Stark
<b>Year Identified:</b>	2010	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	Rodney Wilson
<b>Est. Completion Year:</b>	2019/20	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-500 - Infrastructure Renov & Replace - Community Rec Fund Assets

## Project Description/Scope/Purpose:

This project provides for retrofitting the existing lighting system at the driving range including the electrical panel, wiring, ballasts, and lamps. The current system is over 30 years old, is not energy efficient, does not provide desired illumination levels, requires frequent repairs, and causes light pollution that is bothersome to nearby neighbors.

Funds in FY 2019/20 are for the replacement of the electrical panel, wiring, ballasts, and lamps. Design and construction costs are based upon a lighting consultant's estimate. In total, 32 lights need to be replaced at a cost of \$5394 each.

## Project Evaluation and Analysis:

The renovation of this lighting system with new green technology will reduce energy costs by 50% and light pollution by 80%. Illumination levels will be increased to meet industry/sport standards, thereby providing a safer environment.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	198,499	-	198,499	-
2020-21	-	-	-	(4,667)
2021-22	-	-	-	(4,760)
2022-23	-	-	-	(4,855)
2023-24	-	-	-	(4,953)
2024-25	-	-	-	(5,052)
2025-26	-	-	-	(5,203)
2026-27	-	-	-	(5,359)
2027-28	-	-	-	(5,520)
2028-29	-	-	-	(5,686)
2029-30	-	-	-	(5,856)
2030-31	-	-	-	(6,032)
2031-32	-	-	-	( 6,213)
2032-33	-	-	-	(6,399)
2033-34	-	-	-	(6,591)
2034-35	-	-	-	(6,789)
2035-36	-	-	-	(6,993)
2036-37	-	-	-	(7,202)
2037-38	-	-	-	(7,418)
2038-39	-	-	-	(7,641)
<b>20 Year Total</b>	198,499	-	198,499	(113,189)
<b>Grand Total</b>	198,499	-	198,499	(113,189)

# Project: 829190 - Community Center Comprehensive Infrastructure

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2012	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	Marc Freitas
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for infrastructure repairs and renovations to the Indoor Sports Center, Performing Arts Center, Creative Arts Center, and Recreation Center buildings at the Community Center. This work includes heating, ventilation, and air conditioning system (HVAC) repair/replacement, fire protection systems repair/replacement, electrical and plumbing repair/replacement, miscellaneous interior upgrades (floor refinishing and replacement, speaker systems, etc.), Creative Arts Building lobby finishes replacement, and other work as necessary to meet current codes.

Funds in FY 2019/20 are for the replacement of the performing Arts Center theater stage specialized covering and resurfacing. Ongoing replacement funding of Indoor Sports Center bleachers are scheduled in FY 2023/24.

Funds in FY 2026/27 and FY 2027/28 are for infrastructure renovations to the Indoor Sports Center, Performing Arts Center, Creative Arts Building, and Recreation Center Buildings at the Community Center. Improvements include: replacement of door hardware in all four buildings, door replacements, facility signage (including a lighted marquee), interior lighting upgrades, restroom and facility renovations for facilities not upgraded in 2017 and network wiring.

## Project Evaluation and Analysis:

This project will enable the City to maintain the current service levels for community services programs at the Community Center and protect the City's investment in its infrastructure.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	6,498,113	-	6,488,113	-
2018-19	419,220	-	429,220	-
2019-20	50,407	-	50,407	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	32,163	-	32,163	-
2024-25	242,533	-	242,533	-
2025-26	-	-	-	-
2026-27	635,000	-	635,000	-
2027-28	3,966,543	-	3,966,543	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	4,926,646	-	4,926,646	-
<b>Grand Total</b>	11,843,980	-	11,843,980	-

# Project: 829440 - Land Acquisition Due Diligence

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Sherine Nafie
Year Identified:	2012	Project Phase:	Underway	Project Coordinator:	Sherine Nafie
Est. Completion Year:	Ongoing	Department:	C90 - Public Works	Fund - Sub-Fund:	385-100 - Capital Projects - General Fund Assets

## Project Description/Scope/Purpose:

Muni Code Ch.18.10 requires developers to dedicate land or pay an in-lieu fee for park land for new residential development. Development activities may result in an offer of dedication of park land and related property to the City. This project allows for due diligence to cover for professional services associated with review and evaluation of parcels dedicated to the City and coordination with State regulatory oversight agencies. This project includes work with developments that are proposing to dedicate land to fulfill their Park Dedication requirements. This project also covers exploratory due diligence for City purchases of park lands.

## Project Evaluation and Analysis:

It is in the City's best interest to conduct appropriate due diligence prior to accepting any property in order to reduce risk. Acceptance of offers for dedication of land without performing due diligence can expose the City to claims resulting from the presence of hazardous materials that may be discovered at a later time. Due diligence tasks may include, but are not limited to, the following: investigating the land to ensure site conditions do not impose any current or future burden to the City; reviewing or conducting studies, such as geotechnical or hazardous materials reports; acquiring title reports and paying escrow fee and/or title insurance fees; and preparing or reviewing legal descriptions of the land/property.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-5: Protection of Sunnyvale's Heritage

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	28,188	-	28,188	-
2018-19	15,400	-	15,400	-
2019-20	10,000	-	10,000	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	10,000	-	10,000	-
Grand Total	53,588	-	53,588	-

# Project: 830280 - Sunnyvale Baylands Park Infrastructure

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Thanh Nguyen
Year Identified:	2010	Project Phase:	Underway	Project Coordinator:	James Stark
Est. Completion Year:	2023/24	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

### Project Description/Scope/Purpose:

The City has a 25 year lease (with an automatic 10 year extension) that commenced in 2010 with Santa Clara County for the operation of this facility. This project provides for the repair and/or replacement of infrastructure including irrigation systems, playground equipment, drainage systems, buildings, and asphalt surfaces at Sunnyvale Baylands Park.

Current funds are for replacement of irrigation controllers and renovation of irrigation systems. FY 2022/23 and FY 2023/24 funds are for design and construction for renovation of bathrooms, parking lots and pathways, and playgrounds. Cost estimates were developed by staff based upon recently completed projects.

### Project Evaluation and Analysis:

This project is necessary to maintain existing recreational infrastructure. Alternatives to funding this project include maintaining the park in its current state and eliminating components as they are no longer useful and safe. For example, one play area has already been closed and removed due to unsafe conditions and similar steps would be taken throughout the park as components age. Eventually this alternative would significantly change the look and feel of this park, and it would become a more rustic and natural type of park.

### Fiscal Impact:

This project is funded by the Park Dedication Fund.

### Funding Sources:

Park Dedication Fund

### Plans and Goals:

- CC - Community Character - CC-3: Well-Designed Sites and Buildings
- CC - Community Character - CC-4: Accessible and Attractive Public Facilities

### Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	188,536	-	188,536	-
2018-19	317,464	-	317,464	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	470,000	-	470,000	-
2023-24	2,756,846	-	2,756,846	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	3,226,846	-	3,226,846	-
Grand Total	3,732,846	-	3,732,846	-



# Project: 830290 - Braly Park Renovation and Enhancement

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Nathan Scribner
Year Identified:	2014	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2027/28	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

### Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of recreation and maintenance buildings; replacement of park and building lighting systems with energy efficient fixtures; replacement of the water play feature; addition of a ½ court basketball court; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and Construction of this project will be scoped to fit within the allocated budget. Funds in FY 2026/27 are for design and funds in FY 2027/28 are for construction.

### Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

### Fiscal Impact:

This project is funded by the Park Dedication Fund.

### Funding Sources:

Park Dedication Fund

### Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

### Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	469,685	-	469,685	-
2027-28	2,823,368	-	2,823,368	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	3,293,053	-	3,293,053	-
Grand Total	3,293,053	-	3,293,053	-

# Project: 830300 - Cannery Park Renovation and Enhancement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2014	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2030/31	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1987, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of park and building lighting systems with energy efficient fixtures, replacement of landscaped and ornamental grass areas and the associated irrigation system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of drainage systems; replacement of portions of concrete pathways; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	135,437	-	135,437	-
2030-31	759,178	-	759,178	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	894,615	-	894,615	-
<b>Grand Total</b>	894,615	-	894,615	-

# Project: 830310 - Community Center Grounds Renovation and Enhancement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2014	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2023/24	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1973, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. Based on community input, the scope may include a new restroom; replacement of pathway and parking lot lighting systems with energy efficient fixtures; replacement of the ornamental pond; construction of playground and picnic areas; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; and additional work required to connect interlinking areas. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2020/21 and FY 2021/22 are for design and funds in FY 2022/23 and FY 2023/24 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	145,070	-	-	-
2019-20	-	-	-	-
2020-21	872,380	-	872,380	-
2021-22	872,380	-	872,380	-
2022-23	5,814,707	-	5,814,707	-
2023-24	5,814,707	-	5,814,707	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	13,374,174	-	13,374,174	-
<b>Grand Total</b>	13,519,244	-	13,374,174	-

# Project: 830320 - De Anza Park Renovation and Enhancement

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Ashraf Shah
Year Identified:	2014	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2029/30	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1963, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of park lighting systems with energy efficient fixtures; construction of a water play feature; conversion of the skate rink to a mini-skate park; construction of one basketball court and one tennis court; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2027/28 are for design and funds in FY 2028/29 and FY 2029/30 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	925,674	-	925,674	-
2028-29	3,471,844	-	3,471,844	-
2029-30	3,471,844	-	3,471,844	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	7,869,362	-	7,869,362	-
Grand Total	7,869,362	-	7,869,362	-

# Project: 830330 - Encinal Park Renovation and Enhancement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2014	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2031/32	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1987, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the athletic field; replacement of the playground for 2-5 year olds; replacement of park lighting systems with energy efficient fixtures; replacement of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and Construction of this project will be scoped to fit within the allocated budget. Funds in FY 2030/31 are for design and funds in FY 2031/32 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	594,189	-	594,189	-
2031-32	3,698,989	-	3,698,989	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	4,293,178	-	4,293,178	-
<b>Grand Total</b>	4,293,178	-	4,293,178	-

# Project: 830340 - Fair Oaks Park Renovation and Enhancement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Nathan Scribner
<b>Year Identified:</b>	2014	<b>Project Phase:</b>	Design	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2030/31	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the 15 acre park facility, originally built in 1969, to ensure its sustainability for the future. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. Replacement of the athletic field with synthetic turf and bleachers/fencing; replacement of park and building lighting systems with energy efficient fixtures; addition of a dog park; replacement of the water play feature; reconstruction of basketball courts and conversion of one to a tennis court; replacement of playground, replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; construction of new parking lot at N. Britton Ave., and the additional work required to connect interlinking areas. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Funds in FY 2018/19 are partially for design and construction and funds in FY 2019/20 are for construction. This project does not include the amenities that are otherwise grant funded, including, the replacement of auxiliary restroom, reconstruction of the parking lot and associated landscape. To replace artificial turf, funds in FY 2029/30 are for design and FY 2030/31 are for construction.

Design and construction of this project will be scoped to fit within the allocated budget.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	163,346	51,540	111,806	-
2018-19	7,295,654	(51,540)	7,347,194	-
2019-20	4,541,000	-	4,541,000	-
2020-21	-	-	-	(10,325)
2021-22	-	-	-	(10,325)
2022-23	-	-	-	(10,325)
2023-24	-	-	-	(10,325)
2024-25	-	-	-	(10,325)
2025-26	-	-	-	(10,325)
2026-27	-	-	-	(10,325)
2027-28	-	-	-	(10,325)
2028-29	-	-	-	(10,325)
2029-30	340,000	-	-	(10,325)
2030-31	2,600,000	-	-	(10,325)
2031-32	-	-	-	(10,325)
2032-33	-	-	-	(10,325)
2033-34	-	-	-	(10,325)
2034-35	-	-	-	(10,325)
2035-36	-	-	-	(10,325)
2036-37	-	-	-	(10,325)
2037-38	-	-	-	(10,325)
2038-39	-	-	-	(10,325)
<b>20 Year Total</b>	7,481,000	-	4,541,000	(196,175)
<b>Grand Total</b>	14,940,000	-	12,000,000	(196,175)

# Project: 830350 - Fairwood Park Renovation and Enhancement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2014	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2032/33	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1975, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the maintenance building; replacement of park lighting systems with energy efficient fixtures; replacement of the playground for 2-5 year olds; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures; replacement of portions of drainage systems; and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2031/32 are for design and funds in FY 2032/33 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	300,000	-	300,000	-
2032-33	2,040,614	-	2,040,614	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	2,340,614	-	2,340,614	-
<b>Grand Total</b>	2,340,614	-	2,340,614	-

# Project: 830360 - Greenwood Manor Park Renovation

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2014	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2030/31	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1955, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of landscaped and ornamental grass areas and the associated irrigation system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of drainage systems; and replacement of concrete pathways. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and Construction of this project will be scoped to fit within the allocated budget. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	39,918	-	39,918	-
2030-31	177,679	-	177,679	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	217,597	-	217,597	-
<b>Grand Total</b>	217,597	-	217,597	-



# Project: 830380 - Las Palmas Park Renovation and Enhancement

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Ashraf Shah
Year Identified:	2014	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2024/25	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1971, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the athletic field and bleachers/fencing; renovation of recreation and maintenance buildings; replacement of park lighting systems with energy efficient fixtures; renovation of ornamental pond and water play features; the addition of an auxiliary restroom, renovation of dog park; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; and replacement of portions of drainage systems. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2023/24 are for design and funds in FY 2024/25 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	862,233	-	862,233	-
2024-25	5,709,795	-	5,709,795	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	6,572,028	-	6,572,028	-
Grand Total	6,572,028	-	6,572,028	-

# Project: 830390 - Murphy Park Renovation and Enhancement

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Ashraf Shah
Year Identified:	2014	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2034/35	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

### Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the bowling green turf with synthetic turf; replacement of the playground; replacement of park lighting systems with energy efficient fixtures; renovation of the fire pit and amphitheater; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2032/33 are for design and funds in FY 2033/34 and FY 2034/35 are for construction.

### Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

### Fiscal Impact:

This project is funded by the Park Dedication Fund.

### Funding Sources:

Park Dedication Fund

### Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

### Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	675,000	-	675,000	-
2033-34	2,323,160	-	2,323,160	-
2034-35	2,323,160	-	2,323,160	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	5,321,320	-	5,321,320	-
Grand Total	5,321,320	-	5,321,320	-

# Project: 830400 - Orchard Gardens Park Renovation and Enhancement

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Ashraf Shah
Year Identified:	2014	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2026/27	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1966, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of the recreation building; replacement of park lighting systems with energy efficient fixtures; replacement of the playgrounds as allowed by the San Francisco Public Utilities Commission (SFPUC); replacement of portions of landscaped and ornamental grass areas and the associated irrigation system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2025/26 are for design and funds in FY 2026/27 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	302,120	-	302,120	-
2026-27	2,077,070	-	2,077,070	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	2,379,190	-	2,379,190	-
Grand Total	2,379,190	-	2,379,190	-

# Project: 830410 - Ortega Park Renovation and Enhancement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Nathan Scribner
<b>Year Identified:</b>	2014	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2034/35	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stakeholders. This info will help determine the scope. The current scope includes replacement of the athletic field with synthetic turf; replacement of ballfield bleachers/fencing; renovation of recreation/maintenance buildings; addition of a dog park; gazebo renovation; replacement of park lighting with energy efficient fixtures; renovation of the playgrounds and the water play feature; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; overlay of the asphalt parking lot; and work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope. Only a portion of this park's irrigation and landscaping are included in this scope and estimate. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and Construction of this project will be scoped to fit within the allocated budget. Funds in FY 2032/33 are for design and funds in FY 2033/34 and FY 2034/35 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	2,190,000	-	2,190,000	-
2033-34	7,300,000	-	7,300,000	-
2034-35	7,300,000	-	7,300,000	-
2035-36	-	-	-	(22,650)
2036-37	-	-	-	(22,650)
2037-38	-	-	-	(22,650)
2038-39	-	-	-	(22,650)
<b>20 Year Total</b>	16,790,000	-	16,790,000	(90,600)
<b>Grand Total</b>	16,790,000	-	16,790,000	(90,600)

# Project: 830420 - Panama Park Renovation and Enhancement

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Nathan Scribner
Year Identified:	2014	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2025/26	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

**Project Description/Scope/Purpose:**

This project will provide a major renovation of the facility, originally built in 1984, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of the athletic field and bleachers/fencing; replacement of park lighting systems with energy efficient fixtures; construction of a playground; replacement of restroom building with a modular restroom building, reconstruction of parking lot (6,600 sq ft), replacement of portions of landscaped and ornamental grass areas and the associated irrigation; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2024/25 are for design and funds in FY 2025/26 are for construction.

**Project Evaluation and Analysis:**

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

**Fiscal Impact:**

This project is funded by the Park Dedication Fund.

**Funding Sources:**

Park Dedication Fund

**Plans and Goals:**

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

**Project Financial Summary**

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	500,000	-	500,000	-
2025-26	3,417,965	-	3,417,965	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	3,917,965	-	3,917,965	-
Grand Total	3,917,965	-	3,917,965	-

# Project: 830430 - Ponderosa Park Renovation and Enhancement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Marlon Quiambao Jr.
<b>Year Identified:</b>	2014	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2030/31	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1970, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users and other stake holders. The input will be utilized to assist in the determination of the scope of work. Current scope includes replacement of athletic field, renovation of playground equipment, construction of water play feature, replacement of park lighting systems with energy efficient fixtures, replacement of portions of landscaped and ornamental grass areas and associated irrigation, replacement of park fixtures including benches and tables with recycled plastic equipment, replacement of entire drainage system, and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and Construction of this project will be scoped to fit within the allocated budget. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	901,208	-	901,208	-
2030-31	5,680,303	-	5,680,303	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	6,581,511	-	6,581,511	-
<b>Grand Total</b>	6,581,511	-	6,581,511	-

# Project: 830440 - Raynor Park Renovation and Enhancement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2014	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2029/30	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1962, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of the athletic fields and bleachers/fencing; replacement of park lighting systems with energy efficient fixtures; replacement of the playgrounds; conversion of the skate rink to a mini skate park; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2027/28 are for design and funds in FY 2028/29 and FY 2029/30 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	923,437	-	923,437	-
2028-29	4,250,000	-	4,250,000	-
2029-30	2,476,880	-	2,476,880	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	7,650,317	-	7,650,317	-
<b>Grand Total</b>	7,650,317	-	7,650,317	-

# Project: 830450 - San Antonio Park Renovation and Enhancement

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Ashraf Shah
Year Identified:	2014	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2026/27	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

### Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users and other stake holders. The input will be utilized to assist in the determination of the scope of work. Current scope includes renovation of restroom building, replacement of athletic field and bleacher/fencing, replacement of portions of landscaped and ornamental grass areas and associated irrigation/pump system, replacement of park fixtures including benches with recycled plastic equipment, replacement of portions of drainage systems, and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features may have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and Construction of this project will be scoped to fit within the allocated budget. Funds in FY 2025/26 are for design and funds in FY 2026/27 are for construction.

### Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

### Fiscal Impact:

This project is funded by the Park Dedication Fund.

### Funding Sources:

Park Dedication Fund

### Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

### Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	527,247	-	527,247	-
2026-27	3,155,044	-	3,155,044	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	3,682,291	-	3,682,291	-
Grand Total	3,682,291	-	3,682,291	-



# Project: 830460 - Serra Park Renovation and Enhancement

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Nathan Scribner
Year Identified:	2014	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2024/25	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

### Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1965, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of the recreation and building complex; replacement of park lighting systems with energy efficient fixtures; renovation of the water play feature; reconstruction of four tennis courts; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have previously been renovated within the scope of other capital projects based on the completion of their expected life-cycle and according to an established replacement schedule, and as a result and will not need to be included in the scope of this project. This will be re-evaluated with community input. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2023/24 are for design and funds in FY 2024/25 are for construction.

### Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

### Fiscal Impact:

This project is funded by the Park Dedication Fund.

### Funding Sources:

Park Dedication Fund

### Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

### Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	900,000	-	900,000	-
2024-25	6,169,127	-	6,169,127	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	7,069,127	-	7,069,127	-
Grand Total	7,069,127	-	7,069,127	-

# Project: 830470 - Victory Village Park Renovation and Enhancement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2014	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2030/31	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1969, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes replacement of park lighting systems with energy efficient fixtures; replacement of the playground; replacement of landscaped and ornamental grass areas and the associated irrigation; replacement of portions of drainage systems; and replacement of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks. Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project. The current cost estimates were based on recent construction; the actual costs and scope could change pending public input during the design process.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and Construction of this project will be scoped to fit within the allocated budget. Funds in FY 2029/30 are for design and funds in FY 2030/31 are for construction.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	121,181	-	121,181	-
2030-31	678,414	-	678,414	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	799,595	-	799,595	-
<b>Grand Total</b>	799,595	-	799,595	-

# Project: 830510 - Plaza del Sol Phase II

<b>Category:</b>	Capital	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2014	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2020/21	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	385-100 - Capital Projects - General Fund Assets

## Project Description/Scope/Purpose:

Plaza del Sol is being constructed using a phased approach as approved by Council in FY 2002/03. Phase I, which included construction of the basic plaza design, concrete paving, young trees, other screening and selective decorative features, was completed in June 2004. Phase II includes enhancements to the basic plaza. The scope and intent of Plaza del Sol is being reevaluated due to major changes occurring in downtown. Possible improvements subject to the community process may include additional landscaping, walkways, water features, restrooms, roofing for one of the two garage ramps, a memorial dedicated to Sunnyvale residents and employees who have given their lives in service of the City and country (previously authorized), tents/awnings/umbrellas over specified areas, game facilities, information/food/educational kiosks, and artwork. Public input meetings will be held to facilitate scope and design of Phase II.

Existing funds for project budget to be re-evaluated within two years of project implementation time-frame. Design and construction of this project will be scoped to fit within the allocated budget.

Funds in FY 2018/19 are for design and FY 2020/21 are for construction.

## Project Evaluation and Analysis:

The completion of Phase II for Plaza del Sol is intended to enhance use of the plaza through the additional features. The features have yet to be determined; however, based upon earlier studies and discussions they may include ornamental water features, restrooms, and/or enhanced landscapes.

Upon completion of the project, there will be additional annual operating impact costs. These estimates may differ once design of the proposed Phase II improvements are finalized and scheduled.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	312,120	-	312,120	-
2019-20	-	-	-	-
2020-21	2,185,299	-	2,185,299	16,561
2021-22	-	-	-	16,892
2022-23	-	-	-	17,230
2023-24	-	-	-	17,575
2024-25	-	-	-	17,926
2025-26	-	-	-	18,464
2026-27	-	-	-	19,018
2027-28	-	-	-	19,589
2028-29	-	-	-	20,176
2029-30	-	-	-	20,782
2030-31	-	-	-	21,405
2031-32	-	-	-	22,047
2032-33	-	-	-	22,709
2033-34	-	-	-	23,390
2034-35	-	-	-	24,092
2035-36	-	-	-	24,814
2036-37	-	-	-	25,559
2037-38	-	-	-	26,326
2038-39	-	-	-	27,116
<b>20 Year Total</b>	2,185,299	-	2,185,299	401,670
<b>Grand Total</b>	2,497,419	-	2,497,419	401,670

# Project: 831360 - Recreation Fee Waiver

<b>Category:</b>	Special	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Angela Chan
<b>Year Identified:</b>	2017	<b>Project Phase:</b>	Implementation	<b>Project Coordinator:</b>	Angela Chan
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C50 - Library and Community Services	<b>Fund - Sub-Fund:</b>	035-100 - City General Fund - General

## Project Description/Scope/Purpose:

For over 30 years, the City has awarded fee waivers to youth who are residents and income eligible. The fee waiver program strives to enhance the quality of life for youth by providing access to recreation programs regardless of economic situation. Youth must be 17 years of age or younger and meet income eligibility requirements. Families must go through an established application process to prove eligibility and residency. Fee waivers may be used for City-provided recreation programs only. Currently, eligible youth may receive a fee waiver of up to \$234 per fiscal year.

## Project Evaluation and Analysis:

In FY 2017/18, 409 youth were approved for fee waivers and \$47,306 of subsidy was awarded.

In FY 2018/19, \$50,000 was approved for the Recreation Fee Waiver Program (\$40,000 in budget allocation and \$10,000 in carry-over funds from last fiscal year). Also in FY 2018/19, the program timeline has been changed to October 1 through September 30 to better match the timeline for families to qualify for the program through income eligibility documents such as the free/reduced lunch letter from school districts.

Staff will continue to accept and approve fee waiver applications throughout the year and issue subsidies until the \$50,000 allocation has been expended.

## Fiscal Impact:

Costs of staffing, and printing will continue to be budgeted in operating program 656 - Community Services.

## Funding Sources:

General Fund

## Plans and Goals:

CC - Community Character - CC-10: High-Quality Recreation Programming

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	112,182	-	-	-
2018-19	58,828	-	-	-
2019-20	49,805	-	-	-
2020-21	51,281	-	-	-
2021-22	52,819	-	-	-
2022-23	54,403	-	-	-
2023-24	56,035	-	-	-
2024-25	57,716	-	-	-
2025-26	59,448	-	-	-
2026-27	61,232	-	-	-
2027-28	63,068	-	-	-
2028-29	64,960	-	-	-
2029-30	66,909	-	-	-
2030-31	68,916	-	-	-
2031-32	70,984	-	-	-
2032-33	73,113	-	-	-
2033-34	75,307	-	-	-
2034-35	77,566	-	-	-
2035-36	79,893	-	-	-
2036-37	82,290	-	-	-
2037-38	84,758	-	-	-
2038-39	87,315	-	-	-
<b>20 Year Total</b>	<b>1,337,818</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grand Total</b>	<b>1,508,828</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Project: 831570 - Park Irrigation and Pump Systems Rehabilitation

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Thanh Nguyen
<b>Year Identified:</b>	2016	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2019/20	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for infrastructure repairs and renovations to park irrigation and pump systems at all parks and pump systems for ornamental ponds and water play areas at Braly and Ponderosa Parks. Scope of work is inclusive of all system components. The irrigation and related pump systems include valves, heads, electrical wiring, pumps, motors and piping required for the provision of landscape and turf irrigation. The pond pump systems components include motors, pumps, wiring, piping and vault enclosure.

The irrigation system at Braly Park is minimally functional due to wire failure. Needed work includes wire and valve replacement and related system modifications. The irrigation system renovation at Ponderosa Park includes redesign and system modification involving lateral piping, heads, and pump system addition to ensure complete coverage of landscape and turf. Existing funds are for design and construction of the irrigation systems.

The pond pump systems including the vaults/enclosures at Braly Park currently do not meet safety regulations and need to be replaced. Pump system renovation/replacement includes motor, pump, electrical systems and piping. Braly Park uses a 5 hp motor. Design was completed in FY 2017/18. Fund in FY 2018/19 is for construction.

## Project Evaluation and Analysis:

This is an infrastructure component project that is similar to park building rehabilitation and playground projects that work in tandem with whole park major renovation projects scheduled at all parks. All park components are evaluated on an annual basis for safety and usability and scheduled for replacement or renovation by means of either a component based infrastructure or whole park renovation project. Staff estimates are based on costs from previous work completed.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	76,746	-	76,746	-
2018-19	658,102	-	658,102	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	-	-	-	-
<b>Grand Total</b>	734,848	-	734,848	-

# Project: 831720 - Arts Master Plan

<b>Category:</b>	Special	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Damon Sparacino
<b>Year Identified:</b>	2017	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	Trenton Hill
<b>Est. Completion Year:</b>	2018/19	<b>Department:</b>	C50 - Library and Community Services	<b>Fund - Sub-Fund:</b>	035-100 - City General Fund - General

## Project Description/Scope/Purpose:

In 2012, when the in-lieu fee option was added to the Art in Private Development ordinance, Council directed staff to develop a public art master plan to define and direct expenditures of the Public Art Fund. The Public Art Fund is earmarked for purchases of public art.

This project is a comprehensive strategic arts master plan to direct public art expenditures and ensure arts-related programming that reflects the community interests and priorities. A request for quotation (RFQ) will be prepared with options for scope of work and a consultant will be hired to do some or all of the following items: inventory the City's existing public art collection, identify gaps in the collection, review arts programming and policies, conduct extensive public outreach and stakeholder input, determine economic impact of the arts in Sunnyvale and benchmark against neighboring and economically/demographically similar cities. The consultant will work closely with staff to draft a plan for appropriate expenditures of Public Art Fund monies and make specific recommendations on how to achieve the City's short, medium and long-range arts goals, including possible partnerships and sustainable funding models.

## Project Evaluation and Analysis:

This project would allow Sunnyvale to develop a comprehensive arts master plan for strategic art purchases and arts programming. As Sunnyvale's demographics and arts landscape have changed considerably since the City adopted a Public Art Master Plan in 1984. It would provide significant opportunities for public input and yield valuable information on how Sunnyvale can best leverage its arts spending to create a unique City identity and support economic, educational and quality of life initiatives.

A comprehensive arts plan will better position the City for developing revenue-generating arts programming because it will identify arts programs in which the community places the highest value. It will also identify partnerships and realistic grant opportunities to supplement general fund expenditures toward arts programming. The RFQ process will enable the City to further refine the scope of the project prior to committing resources. Master Plan recommendations are being drafted for presentation to the Arts Commission in February 2019.

## Fiscal Impact:

Plan will develop recommendations only. Plan recommendations will take into consideration current operating budget and Public Art available monies.

## Funding Sources:

General Fund

## Plans and Goals:

CC - Community Character - CC-1: Distinguished City Image

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	38,000	-	-	-
2018-19	27,000	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	-	-	-	-
<b>Grand Total</b>	65,000	-	-	-

# Project: 831850 - Washington Park Renovation and Enhancement

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Nathan Scribner
Year Identified:	2016	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2035/36	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1945, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. The current scope includes renovation of Jelcick field structures; replacement of park and building lighting systems with energy efficient fixtures; reconstruction of basketball and tennis courts; replacement of playground, replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables with recycled plastic equipment; replacement of portions of drainage systems; and replacement of portions of concrete pathways. Proposed enhancements are in accordance with approved design and development guidelines for parks.

Some features will have been renovated prior to commencement of this project, within the scope of other capital projects, based on the completion of their expected life-cycle and according to an established replacement schedule. As a result, they will not need to be included in the scope of this project.

Funds in FY 2034/35 are for design, FY 2035/36 are for construction.

Project budget to be re-evaluated within two years of project implementation time-frame. Design and construction of this project will be scoped to fit within the allocated budget.

## Project Evaluation and Analysis:

This project is necessary to secure this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

## Fiscal Impact:

This project is funded by the Park Dedication Fund

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	1,800,000	-	1,800,000	-
2035-36	12,320,000	-	12,320,000	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	14,120,000	-	14,120,000	-
Grand Total	14,120,000	-	14,120,000	-

# Project: 831860 - John W. Christian Greenbelt Pathway Rehabilitation

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Thanh Nguyen
<b>Year Identified:</b>	2016	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2033/34	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide an asphalt rehabilitation to the existing bicycle\pedestrian pathway of the John W. Christian Greenbelt. The greenbelt is located on the Hetch-Hetchy water system right-of-way and is a linear, eighty-foot wide strip of land (the asphalt pathway is approximately 10 feet wide). The Greenbelt begins at Orchard Gardens Park and ends at the City's eastern boundary at Calabazas Creek, a distance of over two miles.

Funds in FY 2018/19 are for design and FY 2019/20 are for construction. The replacement schedule will begin in 15 years. Funds in FY 2032/33 for design and FY 2033/34 for construction.

## Project Evaluation and Analysis:

This project is necessary to maintain existing essential infrastructure. Not funding this project would result in deterioration of the pathway, possibly causing large potholes, fragmented asphalt debris, and poor aesthetics.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	587,722	-	587,722	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	150,506	-	150,506	-
2033-34	506,633	-	506,633	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	657,139	-	657,139	-
<b>Grand Total</b>	1,244,861	-	1,244,861	-



# Project: 831880 - Preschool Outdoor Play Area

<b>Category:</b>	Capital	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Elizabeth Racca-Johnson
<b>Year Identified:</b>	2016	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	Nancy Grove
<b>Est. Completion Year:</b>	2020/21	<b>Department:</b>	C50 - Library and Community Services	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for dedicated outdoor programming space and storage at the exterior of the buildings housing the existing preschool programs at Murphy and Serra Parks. The improvements include creation of a new non-slip surface for outdoor play, fencing with lockable entry gate, and educational learning stations. An additional \$5,000 is allocated for furniture, fixtures, and equipment at each location. Murphy Park is scheduled to have outdoor programming space designed and implemented in FY 2019/20, and Serra Park is scheduled to have outdoor programming space designed in FY 2019/20 and constructed in FY 2020/21.

## Project Evaluation and Analysis:

The preschool programs at Murphy Park and Serra Park are popular revenue generating programs and are expected to grow in attendance with the addition of the new patio enhancement. The preschool programs currently do not have dedicated outdoor space which is standard in the industry. The dedicated space will allow for enhanced safety measures and educational opportunities.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-10: High-Quality Recreation Programming

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	382,806	-	382,806	-
2019-20	87,019	-	87,019	-
2020-21	356,204	-	356,204	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	443,223	-	443,223	-
<b>Grand Total</b>	826,029	-	826,029	-

# Project: 832400 - Silicon Valley Healthy Aging Partnership

<b>Category:</b>	Special	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Damon Sparacino
<b>Year Identified:</b>	2017	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	Tracey Gott
<b>Est. Completion Year:</b>	2018/19	<b>Department:</b>	C50 - Library and Community Services	<b>Fund - Sub-Fund:</b>	035-100 - City General Fund - General

## Project Description/Scope/Purpose:

As part of the Silicon Valley Healthy Aging Partnership (SVHAP), the Sunnyvale Senior Center will participate in a grant from Sourcewise that will support Disease Prevention and Health Promotion programs. SVHAP is a coalition of agencies in Santa Clara County focused on bringing programs of value to the community. The grant, shared by three agencies, will enable agencies in SVHAP to implement evidence-based programs (EBPs) to older adults throughout the county.

## Project Evaluation and Analysis:

This project was funded by grant received and appropriated to provide administration/operational support of grant funded programs.

## Fiscal Impact:

Project is fully funded by a grant received from Sourcewise Older Americans Act funding.

## Funding Sources:

General Fund

## Plans and Goals:

- CC - Community Character - CC-10: High-Quality Recreation Programming
- CC - Community Character - CC-11: Prioritization for Recreation Programming

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	53,172	38,112	-	-
2018-19	-	26,648	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	-	-	-	-
<b>Grand Total</b>	53,172	64,760	-	-

# Project: 832570 - AMD Grant Funds to Columbia Neighborhood Center

<b>Category:</b>	Special	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Angela Chan
<b>Year Identified:</b>	2018	<b>Project Phase:</b>	Underway	<b>Project Coordinator:</b>	Angela Chan
<b>Est. Completion Year:</b>	2018/19	<b>Department:</b>	C50 - Library and Community Services	<b>Fund - Sub-Fund:</b>	035-100 - City General Fund - General

## Project Description/Scope/Purpose:

Columbia Neighborhood Center (CNC) is invited to apply for Advanced Micro Devices (AMD) grant funds annually. If approved, AMD grant funds support additional programs/services provided by the CNC.

## Project Evaluation and Analysis:

The CNC operates within a model of collaboration between City, Sunnyvale School District and non-profit organizations and businesses to provide services to meet the needs of students and families with a focus on low-income families. AMD grant funding enables CNC to pilot new programs such as Grandparents and Older Adults Day, which aims to create community and increase interaction between younger and older generations of Sunnyvale residents to reduce isolation among older adults and create learning and conversation exchanges between individuals. This new program, if funded, aims to bring together a minimum of 100 residents for an afternoon of fun, appreciation, and creating community among residents.

## Fiscal Impact:

AMD grant funds will fund programs and activities at CNC which otherwise would not be provided. In FY 2018/19 CNC was awarded a \$4,000 grant for a new inter-generational program in partnership with the Senior Center to celebrate annual Grandparents and Older Adults Day in September 2019.

## Funding Sources:

Advanced Micro Devices (AMD) Grant

## Plans and Goals:

CC - Community Character - CC-10: High-Quality Recreation Programming

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	7,000	7,000	-	-
2018-19	4,000	4,000	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	-	-	-	-
<b>Grand Total</b>	11,000	11,000	-	-

# Project: 832710 - Synthetic Turf Sports Field

Category:	Capital	Project Type:	Parks and Recreation	Project Manager:	Nathan Scribner
Year Identified:	2006	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2024/25	Department:	C90 - Public Works	Fund - Sub-Fund:	385-100 - Capital Projects - General Fund Assets

**Project Description/Scope/Purpose:**

This project provides for synthetic turf to replace existing natural turf at one middle school track infield. Staff will be working with each of the school districts to determine interest in this project. The specific location will be determined by the school district and public input during the planning phase of the project. Funds will provide for the removal of existing turf to approximately six inches and provide new base rock, asphalt and synthetic turf layers for sports games.

**Project Evaluation and Analysis:**

Sports fields availability, usability, attractiveness and safety would be increased through installation of year-around usable synthetic sports turf. Estimated cost is \$9.71 per square foot based upon current industry information. Total square footage to replace is 99,400. Alternatives to completing this project would be to continue maintaining the existing natural turf and not enhance the level of service for sports fields in Sunnyvale.

**Fiscal Impact:**

This project is funded by the Park Dedication Fund, with design and construction programmed in FY 2024/25. New operating costs for maintenance of the synthetic turf would be offset by elimination of the currently planned operating costs to maintain the natural turf on site. Existing maintenance and open space use agreements with the school district could be impacted with unknown impacts to ongoing and/or capital costs.

**Funding Sources:**

Park Dedication Fund

**Plans and Goals:**

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

**Project Financial Summary**

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	1,186,958	-	1,186,958	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	1,186,958	-	1,186,958	-
Grand Total	1,186,958	-	1,186,958	-

# Project: 832720 - Washington Pool Infrastructure Replacement and Renovation

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2013	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for the replacement and/or repair of pool infrastructure and related components as necessary, based upon annual inspections by City staff at Washington Community Swim Center Pool. Funds have been budgeted for replacement of smaller components at recurring intervals based on expected life-cycles of the equipment such as ultraviolet (UV) disinfection bulbs, chemical feed pumps and other valves and motors. Funds in off project years are for routine renovation and equipment replacement. Larger projects to replace major components are planned as follows: The funds in FY 2031/32 are scheduled for the filter, controller and disinfection system. Funds in FY 2033/34 are scheduled for the pump, heater and control panel. Beyond the 20 year budget, replacement of pool plaster, tile finish and pool decking will be necessary.

## Project Evaluation and Analysis:

Regular maintenance, capital replacement and routine upgrades to pool infrastructure components will allow the pool to operate in a safe and healthy manner.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	19,794	-	26,980	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	9,092	-	9,092	-
2023-24	10,535	-	10,535	-
2024-25	33,759	-	33,759	-
2025-26	6,209	-	6,209	-
2026-27	39,652	-	39,652	-
2027-28	6,587	-	6,587	-
2028-29	37,996	-	37,996	-
2029-30	32,147	-	32,147	-
2030-31	11,517	-	11,517	-
2031-32	177,939	-	177,939	-
2032-33	77,893	-	77,893	-
2033-34	176,191	-	176,191	-
2034-35	12,963	-	12,963	-
2035-36	15,020	-	15,020	-
2036-37	48,132	-	48,132	-
2037-38	31,870	-	31,870	-
2038-39	82,066	-	82,066	-
<b>20 Year Total</b>	809,568	-	809,568	-
<b>Grand Total</b>	829,362	-	836,548	-

# Project: 832730 - Renovate Median Landscaping to Low Maintenance

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2018	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2020/21	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

Renovate the center median landscaping on Fremont Ave., Fair Oaks Ave., and Caribbean Ave. emphasizing a drought tolerant, low maintenance landscape plan and install new irrigation. The new landscaping would improve lines of sight, minimize water use and waste, and reduce the number of hours required to maintain. Anticipated water savings are between 15-30% of centum cubic feet (CCF) utilized. This project does not include concrete or curb work. Funds in FY 2019/20 are for design and funds in FY 2020/21 are for construction.

## Project Evaluation and Analysis:

This project is necessary as the center medians on these three busy streets have become difficult to maintain with inefficient outdated irrigation that frequently leaks.

## Fiscal Impact:

This project will be funded by developer contributions.

## Funding Sources:

Developer contributions

## Plans and Goals:

CC - Community Character - CC-2: Attractive Street Environment

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	456,319	-	-	-
2020-21	2,513,094	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	2,969,413	-	-	-
<b>Grand Total</b>	2,969,413	-	-	-

# Project: 832740 - Upgrade Park Pathway Lighting to LED

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	James Stark
<b>Year Identified:</b>	2018	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	Isaac Kirkpatrick
<b>Est. Completion Year:</b>	Ongoing	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project was identified as energy saving during Sustainable Sunnyvale conversations and within the Parks of the Future (POTF) report. This project replaces current high pressure lighting with energy efficient light emitting diode (LED) bulbs in parks pathway lighting. Updating these systems should provide more efficient lighting that use less energy. Potential cost savings are dependent on the future kilowatt hour (Kwh) costs for electricity. Funds in FY 2018/19 are for updates at Ortega Park (46 lights), FY 2019/20 John W. Christian (JWC) Greenbelt (49 lights), FY 2020/21 Las Palmas Park (31 lights) and Murphy Park (19 lights).

## Project Evaluation and Analysis:

The current pathway lighting systems are fully operational and this project could be deferred until the major Park renovations; however, many of these park renovations are not scheduled for more than 20 years and the cost and energy savings from this project will not be realized until the energy efficient bulbs are installed.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-2: Attractive Street Environment

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	20,000	-	20,000	-
2019-20	20,000	-	20,000	-
2020-21	20,000	-	20,000	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	20,000	-	20,000	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	60,000	-	60,000	-
<b>Grand Total</b>	80,000	-	80,000	-

# Project: 832750 - City Maintained Tree Inventory

<b>Category:</b>	Special	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	James Stark
<b>Year Identified:</b>	2019	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	Leonard Dunn
<b>Est. Completion Year:</b>	2028/29	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project would hire a consultant to update the entire City tree inventory (except the Golf Courses) and map each tree using a global positioning system (GPS). This project would also update the City tree inventory software to a current version capable of mobile users input. The Request For Proposal (RFP) for this study will be completed in FY 2018/19 and the study completed in FY 2019/20.

## Project Evaluation and Analysis:

This project would provide a current inventory of all City maintained trees including type and GPS locations.

## Fiscal Impact:

This project is funded by the General Fund.

## Funding Sources:

General Fund

## Plans and Goals:

CC - Community Character - CC-2: Attractive Street Environment

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	300,000	-	300,000	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	25,000	-	25,000	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	25,000	-	25,000	-
<b>Grand Total</b>	325,000	-	325,000	-



# Project: 832760 - Serra Park Spray Pool Renovation

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	James Stark
<b>Year Identified:</b>	2018	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	Isaac Kirkpatrick
<b>Est. Completion Year:</b>	2018/19	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project provides for the replacement of the spray pool at Serra Park. The water play feature has reached the end of its life cycle. The spray pool has 10 blue poles that emit water when activated. As the poles and wiring have aged over 30 years, some poles have fallen over and many leak continuously. Plumbing is only semi-operational due to piping that is galvanized and corroded with valves that have been rebuilt many times. The replacement and enhancement would include resilient surfacing, plumbing and activation system, and spray structures / nozzles.

## Project Evaluation and Analysis:

The current spray pool receives limited use, wastes water and breaks down frequently. If replaced, the service level will be significantly enhanced because of the increased play value. Alternatives to completing this project include continuing to operate in its current state and shutting them down frequently.

## Fiscal Impact:

This project is funded by the Park Dedication Fund. Similar and improved spray pools have not had a significant impact to water costs. Operating costs will not increase above current usage.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	75,000	-	75,000	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	-	-	-	-
<b>Grand Total</b>	75,000	-	75,000	-

# Project: 832770 - De Anza Park Pathway Renovation

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Marlon Quiambao Jr.
Year Identified:	2018	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2019/20	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project would renovate and replace all park pathways at De Anza Park. There are approximately 32,000 square feet (sq. ft.) of asphalt concrete pathways that are all over 30 years old and have been patched and sealed, but are in a declining state and in need of total replacement. The asphalt concrete will be upgraded to standard concrete.

## Project Evaluation and Analysis:

Without renovation and replacement, the pathway surfacing will continue to deteriorate, eventually becoming unusable, prone to large cracks and raised concrete. Postponement of this project could result in higher costs due to continued deterioration and increased slip and fall hazards.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

- CC - Community Character - CC-4: Accessible and Attractive Public Facilities
- CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	62,424	-	62,424	-
2019-20	633,660	-	633,660	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	633,660	-	633,660	-
Grand Total	696,084	-	696,084	-

# Project: 832780 - All Inclusive Playground

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2018	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2019/20	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project is to provide an all-inclusive playground at Fair Oaks Park. The playground will have equipment suitable for all park users including the elderly and children with various physical and cognitive abilities.

## Project Evaluation and Analysis:

The all inclusive playground would supplement regular playground equipment at Fair Oaks Park.

The budget for this project has been aligned with the schedule for the Fair Oaks Park renovation.

The inclusive playground will be part of the community outreach for the major park renovation. Actual scope and costs may vary upon receipt of community feedback.

## Fiscal Impact:

Project costs are based on the Magical Bridge Playground in Palo Alto.

Operating costs are estimated to be approximately half of the costs of regular park maintenance.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	250,000	-	250,000	-
2018-19	596,664	-	596,664	-
2019-20	3,501,986	-	3,501,986	-
2020-21	-	-	-	13,249
2021-22	-	-	-	13,514
2022-23	-	-	-	13,784
2023-24	-	-	-	14,060
2024-25	-	-	-	14,341
2025-26	-	-	-	14,771
2026-27	-	-	-	15,214
2027-28	-	-	-	15,671
2028-29	-	-	-	16,141
2029-30	-	-	-	16,625
2030-31	-	-	-	17,124
2031-32	-	-	-	17,638
2032-33	-	-	-	18,167
2033-34	-	-	-	18,712
2034-35	-	-	-	19,273
2035-36	-	-	-	19,851
2036-37	-	-	-	20,447
2037-38	-	-	-	21,060
2038-39	-	-	-	21,692
<b>20 Year Total</b>	<b>3,501,986</b>	<b>-</b>	<b>3,501,986</b>	<b>321,334</b>
<b>Grand Total</b>	<b>4,348,650</b>	<b>-</b>	<b>4,348,650</b>	<b>321,334</b>

# Project: 832790 - Baylands Park Condition Assessment Study

Category:	Special	Project Type:	Parks and Recreation	Project Manager:	Thanh Nguyen
Year Identified:	2018	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2019/20	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

**Project Description/Scope/Purpose:**

This project would commission a condition assessment study of the wooden structures: boardwalk, deck, and bridges at Baylands Park. The study will determine options for the replacement or removal of the associated structures and costs. Based on this study, a future replacement project may be proposed.

**Project Evaluation and Analysis:**

This study is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future.

**Fiscal Impact:**

This project is funded by the Park Dedication Fund.

**Funding Sources:**

Park Dedication Fund

**Plans and Goals:**

CC - Community Character - CC-5: Protection of Sunnyvale's Heritage

**Project Financial Summary**

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	75,000	-	75,000	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	-	-	-	-
Grand Total	75,000	-	75,000	-

# Project: 832800 - Performing Arts Center Infrastructure

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Elizabeth Racca-Johnson
Year Identified:	2018	Project Phase:	Planning	Project Coordinator:	Marc Freitas
Est. Completion Year:	Ongoing	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

### Project Description/Scope/Purpose:

This project provides for infrastructure repairs and renovations that are unique to the Performing Arts Center which includes the theater and dance studio facilities located at the Community Center campus. This work does not include roof repairs/replacement, heating, ventilation, and air conditioning (HVAC) system repair/replacement, fire protection systems/replacement and electrical and plumbing repair/replacement as these items are addressed in 829190 - Community Center Comprehensive Infrastructure.

Scope items in this project include equipment replacement (seating), renovations to meet current codes (addressing safety, access and path of travel) and facility enhancements to serve user groups and audiences (restroom expansion, quiet theater door closure systems and new projector systems).

Orchestra pit covers and permanent stage stabilization is scheduled for design in FY 2017/18 and construction in FY 2018/19. Facility enhancements including restroom expansion and quiet theater door closure system in FY 2019/20 and FY 2020/21. Theater seat replacement is scheduled for design and construction in in FY 2024/25 and FY 2025/26.

Funds in FY 2027/28 are for replacement of the specialized surfacing.

### Project Evaluation and Analysis:

This project will enable the City to maintain the current service levels for community services programs at the Community Center and protect the City's investment in its infrastructure.

### Fiscal Impact:

This project is funded by the Park Dedication Fund.

### Funding Sources:

Park Dedication Fund

### Plans and Goals:

CC - Community Character - CC-9: Appropriate Arts Facilities

### Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	390,905	-	390,905	-
2019-20	79,591	-	79,591	-
2020-21	393,354	-	393,354	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	73,788	-	73,788	-
2025-26	361,003	-	361,003	-
2026-27	-	-	-	-
2027-28	38,298	-	38,298	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	946,035	-	946,035	-
Grand Total	1,336,940	-	1,336,940	-

# Project: 832810 - Park Design Standards for Construction

<b>Category:</b>	Special	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Nathan Scribner
<b>Year Identified:</b>	2018	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2019/20	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project funds a consultant to create design guidelines and standard details for construction/reconstruction of parks. Similar guidance documents exist for potable water, recycled water, and wastewater and are available on the City's website.

## Project Evaluation and Analysis:

Major park renovations are being programmed to occur throughout all of the City-owned parks, with many of them occurring within the next 20 years. This undertaking is new to the City; previously parks renovations have occurred on an ad-hoc basis and not on a whole-park level. This document will compile information into a comprehensive guidance document which will be available for utilization by design consultants, developers wishing to dedicate improved parkland to the City, and as a resource to City staff.

The document is intended to supplement the Parks of the Future plan which details which types of park amenities to be located within the different types/sizes of parks.

Guidelines and standard details will cover at a minimum: playground equipment, playground surfacing, irrigation standards, parks fixtures standards, artificial turf, ball fields, shade structures, water play areas and features, dog parks, and lighting.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-11: Prioritization for Recreation Programming

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	100,000	-	100,000	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	-	-	-	-
<b>Grand Total</b>	100,000	-	100,000	-

# Project: 832820 - West Hill Renovation Park Project

Category:	Capital	Project Type:	Parks and Recreation	Project Manager:	Ashraf Shah
Year Identified:	2018	Project Phase:	Planning	Project Coordinator:	James Stark
Est. Completion Year:	2036/37	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

### Project Description/Scope/Purpose:

This project provides for basic recreational improvements to the West Hill section of the Sunnyvale Landfill area. West Hill is a 2.6 acre area that is currently designated as open space with trails for hiking, biking, bird watching and jogging. The trail system that was built in the early 1990's can be improved with greater access and amenities for Sunnyvale residents. The project scope includes multiple benches and shade structures, improving grading of the trails, creating natural barriers and artificial burrows for the preservation of Burrowing Owl habitats, additional access points for trails, and a complete restroom and drinking fountain area.

### Project Evaluation and Analysis:

This project will enable the City to provide additional recreational opportunities to residents and protect the City's investment in its infrastructure.

### Fiscal Impact:

This project is funded by the Park Dedication Fund. Additional operating expenses will be incurred due to hand trimming of vegetation around owl burrows, hand mowing of portions of the area and other efforts related to enhancement and management of the habitat as directed per Council (RTC 14-0034).

### Funding Sources:

Park Dedication Fund

### Plans and Goals:

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

### Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	2,400,000	-	2,400,000	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	2,400,000	-	2,400,000	-
Grand Total	2,400,000	-	2,400,000	-

# Project: 833840 - Pricing and Revenue Strategy for Recreation

<b>Category:</b>	Special	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Cynthia Bojorquez
<b>Year Identified:</b>	2019	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	Jennifer Acuna
<b>Est. Completion Year:</b>	2019/20	<b>Department:</b>	C50 - Library and Community Services	<b>Fund - Sub-Fund:</b>	035-100 - City General Fund - General

## Project Description/Scope/Purpose:

In accordance with Council Policy 7.1.1, user fees for recreation services are set administratively by the Director of Library and Community Services (LCS). To ensure that the Department is utilizing a financially sustainable approach to service delivery and maintaining affordable access to programs and services, the scope of this project will include a review and assessment of current services and facilities, the identification of direct and indirect costs and an evaluation of the Department's current pricing methodology and cost recovery rate. Anticipated deliverables of the project include: a) a cost recovery philosophy for ensuring recreation programs and services are fairly and equitably priced; b) the identification of appropriate levels of subsidy for each program and/or service; c) the identification of short and long term resource allocation strategies that will ensure service delivery needs are met and in accordance with sustainable fiscal stewardship practices; and d) a mechanism and consistent language for communicating the basis for the Department's revenue and pricing strategies to the public.

## Project Evaluation and Analysis:

The last comprehensive review of a pricing and revenue strategy for recreation was in 1998 - RTC 98-446 Develop Policy Framework for Determining and Evaluating Community Recreation Fund Service Levels and Revenue to Expense Ratios. A 2004 report (RTC 04-170) took a further look at whether additional youth rate policies were needed. Since that time, recreation operations have been moved out of the Community Recreation Fund and into the General Fund, leaving authority for setting recreation fees with the Director of LCS, but without any updates to the general "market-based" philosophy or any explicit goals or guidelines. There is a need for a transparent and defensible approach to pricing and revenue generation that clarifies City funding priorities for recreation and provides clear direction to staff so that they can maximize services and revenues.

## Fiscal Impact:

There is a direct cost to hire a consultant to conduct this study. It would not result in additional operating costs. It has the potential to result in fiscal policies and strategies that will affect revenue generation for recreation services and facilities.

## Funding Sources:

General Fund

## Plans and Goals:

- CV - Community Vision - CV-1: Community Participation and Engagement
- CC - Community Character - CC-11: Prioritization for Recreation Programming
- CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	62,424	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	-	-	-	-
<b>Grand Total</b>	62,424	-	-	-



# Project: 833940 - Orchard Heritage Park and Museum Analysis Study

Category:	Special	Project Type:	Parks and Recreation	Project Manager:	James Stark
Year Identified:	2019	Project Phase:	Planning	Project Coordinator:	Leonard Dunn
Est. Completion Year:	2018/19	Department:	C90 - Public Works	Fund - Sub-Fund:	035-100 - City General Fund - General

**Project Description/Scope/Purpose:**

The Sunnyvale Historical Society and Museum Association (SHSMA) expressed interest in exploring the possibility of expanding the museum grounds at Orchard Heritage Park further east towards Michelangelo Drive. The purpose of the expansion would be to accommodate additional items such as exhibits, historical structures, a windmill and ultimately making one cohesive location which also includes the orchard. The expansion, as proposed, will require the removal of trees in the orchard. If approved, this Study Issue would review concepts to expand the current facility, including the identification of boundary limits, as well as establish a plan for the future of the orchard, including maintenance. Staff would hire a consultant to develop concepts for site plans, identify utility needs, review California Environmental Quality Act (CEQA) requirements, assess potential costs, hold public outreach meetings and identify future options for operating and maintaining the orchard.

**Project Evaluation and Analysis:**

As part of RTC 16-0182, Councilmember Griffith proposed that staff have additional discussions with the museum staff on alternatives that may exist that do not require any loss of orchard space. The proposal was co-sponsored by Councilmember Martin-Milius and approved by a vote of 5 to 0 of the City Council. It was subsequently ranked by the City Council for consideration as a budget supplement in the FY 2018/19 Recommended Budget.

**Fiscal Impact:**

The source of funding would be the General Fund. However, some aspects of the work could be funded through Park Dedication Fund. As the scope of work, including tasks, is refined staff will look to appropriate and utilize Park Dedication Funds where appropriate.

**Funding Sources:**

General Fund and Park Dedication Fund when appropriate.

**Plans and Goals:**

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

**Project Financial Summary**

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	350,000	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	-	-	-	-
Grand Total	350,000	-	-	-

# Project: 833950 - Analysis of Sunnyvale Golf Program Subsidy

Category:	Special	Project Type:	Parks and Recreation	Project Manager:	James Stark
Year Identified:	2019	Project Phase:	Planning	Project Coordinator:	Rodney Wilson
Est. Completion Year:	2018/19	Department:	C90 - Public Works	Fund - Sub-Fund:	035-100 - City General Fund - General

**Project Description/Scope/Purpose:**

As part of the February 16, 2018 Study/Budget Issues process, Councilmember Griffith proposed that a study be conducted to determine the appropriate level of General Fund subsidy. The proposal was co-sponsored by Councilmember Larsson and approved by a vote of 7 to 0 of the City Council. It was subsequently ranked by the City Council for consideration as a budget supplement in the FY 2018/19 Recommended Budget. Based on Council discussion, this study will not consider an analysis of the Sunnyvale golf program operations or other potential property use options.

**Project Evaluation and Analysis:**

This study would develop the relevant set of information and obtain the input of the public for the City Council to determine a policy on the appropriate level of General Fund subsidy for the City golf program.

**Fiscal Impact:**

This project is funded by the General Fund.

**Funding Sources:**

General Fund

**Plans and Goals:**

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

**Project Financial Summary**

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	50,000	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	-	-	-	-
Grand Total	50,000	-	-	-

# Project: 834210 - Land Acquisition of Park Property at 1142 Dhalia Court

<b>Category:</b>	Capital	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Sherine Nafie
<b>Year Identified:</b>	2019	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	Sherine Nafie
<b>Est. Completion Year:</b>	2019/20	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	141-100 - Park Dedication - Subdivisions

## Project Description/Scope/Purpose:

On July 14, 2009, City Council considered "Parks of the Future" study that addressed Sunnyvale's parks and open space needs for the next twenty years (RTC 09-183). This is to create a community supported blueprint for providing high quality parks and recreation for all residents. In this study, it was determined that Sunnyvale is a largely built-out City and there are limited opportunities to acquire open space. The Corn Palace property was identified as one of the few opportunities for the City to acquire park land.

The Corn Palace property (1142 Dhalia Court) was originally a 20-acre parcel of agricultural land located west of Lawrence Expressway. In 2013, the western portion of the property was developed into 55 single family homes, while the rest of the property continued to be farmed until 2015. Now the owners of this portion are in contract to sell the land to a developer, who is proposing a new development of 58 single family homes; a portion of this property is currently proposed for park acquisition. Staff identified two acres as an adequate size for a park at this location.

## Project Evaluation and Analysis:

Real property shall be acquired for current or future municipal purposes, and/or to benefit the community. The goal of the land acquisition for park property is to secure Parkland/Open Space for future site improvements that provide City residents with a recreational space to enjoy their community.

## Fiscal Impact:

The is funded by the Park Dedication Fund. The total cost to acquire the property is coming out of the Land Acquisition Reserve. As part of the budget process, 20% of the revenue received from park impact fees is reserved in a Land Acquisition Reserve in the Park Dedication Fund. Additionally, staff is requesting \$25,000 per year in funding for securing and maintaining the property until the park improvements are constructed. A separate project for maintenance has been proposed through the FY 2019/20 capital improvement project (CIP) process. It is estimated that construction costs for the park will be approximately \$4 million. Staff will include these costs in the FY 2019/20 Recommended Budget.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-1: Distinguished City Image

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	8,060,634	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
<b>20 Year Total</b>	-	-	-	-
<b>Grand Total</b>	8,060,634	-	-	-

# Project: 834330 - Corn Palace Park Development

<b>Category:</b>	Capital	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Marlon Quiambao Jr.
<b>Year Identified:</b>	2019	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2038/39	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will design and construct a new 2-acre public park at the Corn Palace II development site (1142 Dahlia Court). The park property is oriented in the northeast corner of Toyon Avenue and Lily Avenue, and extends east to Lawrence Expressway. Public Street improvements along Toyon Avenue and Lily Avenue will be installed as part of the Corn Palace II development owned by a developer.

As identified in the Council-approved Parks of the Future Study, a park less than three acres may include items such as: children's play area (Ages 6-12), open turf area, sports courts (1/2 court basketball or single tennis court), and restrooms. Items that will not be considered will include: community garden, sports fields (baseball, football, soccer, softball, multi-purpose), full-service recreation centers, and swimming pool. Costs for the proposed park will be evaluated in the future and public input meetings during the design process will help determine what amenities will be included.

The current cost estimates were based on recent construction estimates for new parks; the actual costs and scope could change pending public input during the design process. Design and construction of this project will be scoped to fit within the allocated budget. Funds in FY 2037/38 are for design and funds in FY 2038/39 are for construction.

In addition, annual costs to maintain the property are included until park construction in FY 2038/39. Anticipated maintenance costs include: perimeter fence rental fee and quarterly upkeep of lot by Park staff, including lawn mowing. Any unused annual funds will be returned to source fund.

## Project Evaluation and Analysis:

This project is necessary to design and construct a new park on City-owned property, purchased as part of the Corn Palace II development owned by a developer.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	735,000	-	735,000	-
2038-39	4,144,000	-	4,144,000	-
<b>20 Year Total</b>	<b>4,879,000</b>	<b>-</b>	<b>4,879,000</b>	<b>-</b>
<b>Grand Total</b>	<b>4,879,000</b>	<b>-</b>	<b>4,879,000</b>	<b>-</b>

# Project: 834340 - Corn Palace Park Maintenance

Category:	Capital	Project Type:	Parks and Recreation	Project Manager:	James Stark
Year Identified:	2019	Project Phase:	Planning	Project Coordinator:	Leonard Dunn
Est. Completion Year:	2038/39	Department:	C90 - Public Works	Fund - Sub-Fund:	035-100 - City General Fund - General

**Project Description/Scope/Purpose:**

The Corn Palace park property is oriented in the northeast corner of Toyon Avenue and Lily Avenue, and extends east to Lawrence Expressway. Design and construction of the new 2-acre public park is scheduled for FY 2037/38 and FY 2038/39 as a separate project (834330 – Corn Palace Park Development).

**Project Evaluation and Analysis:**

This project is necessary to maintain and secure City owned lands until the park is constructed. Per City Manager direction from capital improvement project (CIP) process, this is to be added to Public Works Department Operating starting FY 2019/20.

**Fiscal Impact:**

This maintenance project is funded by the General Fund.

**Funding Sources:**

General Fund

**Plans and Goals:**

CC - Community Character - CC-2: Attractive Street Environment

**Project Financial Summary**

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	15,000
2020-21	-	-	-	15,000
2021-22	-	-	-	15,000
2022-23	-	-	-	15,000
2023-24	-	-	-	15,000
2024-25	-	-	-	15,000
2025-26	-	-	-	15,000
2026-27	-	-	-	15,000
2027-28	-	-	-	15,000
2028-29	-	-	-	15,000
2029-30	-	-	-	15,000
2030-31	-	-	-	15,000
2031-32	-	-	-	15,000
2032-33	-	-	-	15,000
2033-34	-	-	-	15,000
2034-35	-	-	-	15,000
2035-36	-	-	-	15,000
2036-37	-	-	-	15,000
2037-38	-	-	-	15,000
2038-39	-	-	-	15,000
20 Year Total	-	-	-	300,000
Grand Total	-	-	-	300,000

# Project: 834580 - Washington and Ortega Light Conversion to LED

<b>Category:</b>	Capital	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	James Stark
<b>Year Identified:</b>	2019	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2022/23	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project was identified as energy saving during Sustainable Sunnyvale conversations and within the Parks of the Future (POTF) report. This project replaces current high pressure lighting with energy efficient light emitting diode (LED) bulbs at Washington Park and Ortega Park ballfield lights. Updating these systems should provide more efficient lighting that use less energy. Potential cost savings are dependent on the future kilowatt per hour costs for electricity.

## Project Evaluation and Analysis:

The current ballfield lighting systems are fully operational and this project could be deferred until the major park renovations; however, many of these park renovations are not scheduled in the coming years and the cost and energy savings from this project will not be realized until the energy efficient bulbs are installed.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-12: Maximize Access to Recreation Services, Facilities and Amenities

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	500,000	-	500,000	-
2023-24	-	-	-	(17,000)
2024-25	-	-	-	(17,000)
2025-26	-	-	-	(17,000)
2026-27	-	-	-	(17,000)
2027-28	-	-	-	(17,000)
2028-29	-	-	-	(17,000)
2029-30	-	-	-	(17,000)
2030-31	-	-	-	(17,000)
2031-32	-	-	-	( 17,000)
2032-33	-	-	-	(17,000)
2033-34	-	-	-	(17,000)
2034-35	-	-	-	(17,000)
2035-36	-	-	-	(17,000)
2036-37	-	-	-	(17,000)
2037-38	-	-	-	(17,000)
2038-39	-	-	-	(17,000)
<b>20 Year Total</b>	500,000	-	500,000	(272,000)
<b>Grand Total</b>	500,000	-	500,000	(272,000)

# Project: 834680 - Las Palmas Tennis Center Needs Assessment

Category:	Capital	Project Type:	Parks and Recreation	Project Manager:	Elizabeth Racca-Johnson
Year Identified:	2019	Project Phase:	Planning	Project Coordinator:	Rodney Wilson
Est. Completion Year:	2020/21	Department:	C90 - Public Works	Fund - Sub-Fund:	610-100 - Infrastructure Renov & Replace - General Fund Assets

**Project Description/Scope/Purpose:**

This project would commission an assessment study of the existing buildings at the Las Palmas Tennis Center. The purpose of the study is to evaluate the current physical condition of the various buildings and explore the need for renovation or replacement. The study would also evaluate the size and type of buildings to insure we are providing appropriate levels of service to the Sunnyvale tennis community. Based on this study a future renovation project may be proposed.

**Project Evaluation and Analysis:**

This study is necessary to secure for this facility the optimal level of recreational use, attractiveness and sustainability in the future.

**Fiscal Impact:**

This project is funded by the Park Dedication Fund

**Funding Sources:**

Park Dedication Fund

**Plans and Goals:**

CC - Community Character - CC-3: Well-Designed Sites and Buildings

**Project Financial Summary**

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	75,000	-	75,000	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	75,000	-	75,000	-
Grand Total	75,000	-	75,000	-

# Project: 834740 - ADA Upgrades in Columbia Neighborhood Center

Category:	Infrastructure	Project Type:	Parks and Recreation	Project Manager:	Damon Sparacino
Year Identified:	2019	Project Phase:	Planning	Project Coordinator:	Angela Chan
Est. Completion Year:	2021	Department:	C50 - Library and Community Services	Fund - Sub-Fund:	035-100 - City General Fund - General

**Project Description/Scope/Purpose:**

This project will upgrade the main door at the Columbia Neighborhood Center (CNC) to an automatic door that is consistent with Americans with Disabilities Act (ADA) standards.

**Project Evaluation and Analysis:**

This project will mitigate barriers to entry for people with disabilities and enhance access to the Center.

**Fiscal Impact:**

Preliminary estimates indicate the project will cost approximately \$5,000.

**Funding Sources:**

City General Fund

**Plans and Goals:**

CC - Community Character - CC-4: Accessible and Attractive Public Facilities

**Project Financial Summary**

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	5,000	-	-	-
2020-21	-	-	-	-
2021-22	-	-	-	-
2022-23	-	-	-	-
2023-24	-	-	-	-
2024-25	-	-	-	-
2025-26	-	-	-	-
2026-27	-	-	-	-
2027-28	-	-	-	-
2028-29	-	-	-	-
2029-30	-	-	-	-
2030-31	-	-	-	-
2031-32	-	-	-	-
2032-33	-	-	-	-
2033-34	-	-	-	-
2034-35	-	-	-	-
2035-36	-	-	-	-
2036-37	-	-	-	-
2037-38	-	-	-	-
2038-39	-	-	-	-
20 Year Total	5,000	-	-	-
Grand Total	5,000	-	-	-



# Project: 834770 - Lakewood Park Renovation and Enhancement

<b>Category:</b>	Infrastructure	<b>Project Type:</b>	Parks and Recreation	<b>Project Manager:</b>	Ashraf Shah
<b>Year Identified:</b>	2019	<b>Project Phase:</b>	Planning	<b>Project Coordinator:</b>	James Stark
<b>Est. Completion Year:</b>	2031/32	<b>Department:</b>	C90 - Public Works	<b>Fund - Sub-Fund:</b>	610-100 - Infrastructure Renov & Replace - General Fund Assets

## Project Description/Scope/Purpose:

This project will provide a major renovation of the facility, originally built in 1964, to ensure its sustainability for the future by enhancing recreational usability, increasing attractiveness, and reducing the use of utilities. Public input meetings will be held during the design phase to gather feedback from neighbors, park users, and other stake holders. The input will be utilized to assist in determining the scope of work. Moreover, this project will be designed and constructed in coordination with Lakewood Branch Library project. The current scope includes replacement of the athletic field with synthetic turf and bleachers/fencing; addition of a dog park, renovation of recreation, maintenance, and restroom buildings; replacement of the concession shack with a modular restroom/concession structure; replacement of park and building lighting systems with energy efficient fixtures; replacement of playgrounds; replacement of portions of landscaped and ornamental grass areas and the associated irrigation/pump system; replacement of park fixtures, including benches and tables, with recycled plastic equipment; replacement of portions of drainage systems; replacement of portions of concrete pathways; overlay of the asphalt parking lot; and the additional work required to connect interlinking areas. Proposed enhancements are in accordance with approved design and development guidelines for parks.

An annual escalation of 4.5% has been included in the project budget. Current funding is for design and construction. For replacement of artificial turf, funds in FY 2030/31 are for design and funds in FY 2031/32 are for construction.

Design and construction of this project will be scoped to fit within the allocated budget.

## Project Evaluation and Analysis:

This project is necessary to secure for this facility the optimal level of recreational use, attractiveness, and sustainability in the future. This project replaces Project 831830 - Lakewood Park Renovation and Enhancement because it is dependent upon siting of the proposed branch library project at Lakewood Park.

## Fiscal Impact:

This project is funded by the Park Dedication Fund.

## Funding Sources:

Park Dedication Fund

## Plans and Goals:

CC - Community Character - CC-3: Well-Designed Sites and Buildings

## Project Financial Summary

	Project Costs	Revenues	Transfers In	Operating Costs
Prior Actual	-	-	-	-
2018-19	-	-	-	-
2019-20	-	-	-	-
2020-21	2,249,804	-	2,249,804	-
2021-22	-	-	-	-
2022-23	14,157,855	-	14,157,855	-
2023-24	-	-	-	(12,750)
2024-25	-	-	-	(12,750)
2025-26	-	-	-	(12,750)
2026-27	-	-	-	(12,750)
2027-28	-	-	-	(12,750)
2028-29	-	-	-	(12,750)
2029-30	-	-	-	(12,750)
2030-31	321,000	-	321,000	(12,750)
2031-32	2,472,354	-	2,472,354	(12,750)
2032-33	-	-	-	(12,750)
2033-34	-	-	-	(12,750)
2034-35	-	-	-	(12,750)
2035-36	-	-	-	(12,750)
2036-37	-	-	-	(12,750)
2037-38	-	-	-	(12,750)
2038-39	-	-	-	(12,750)
<b>20 Year Total</b>	19,201,013	-	19,201,013	(204,000)
<b>Grand Total</b>	19,201,013	-	19,201,013	(204,000)