

meeting due to the lack of attendance from the Commisisoners who were present at that meeting.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

#### **2. Selection of Chair and Vice Chair**

Commissioner Michitaka nominated Vice Chair Larsen to serve as the Chair and she accepted.

Vote carried as follows:

Commisisoner Michitaka nominated Commissioner Holthaus to serve as the Vice Chair and she accepted.

Vote carried as follows:

#### **3. CONTINUED FROM JUNE 5, 2019: Updates to the Design Guidelines for the Murphy Station Heritage Landmark District: Forward a Recommendation to the City Council to Adopt a Resolution Updating the Design Guidelines for the Murphy Station Heritage Landmark District, and Find that the Action is Exempt from CEQA Pursuant to CEQA Guideline Sections 15308 and 15061(b)(3). (Study Issue)**

Principal Planner Amber Blizinski presented the Updating the Design Guidelines for the Murphy Station Heritage Landmark District.

Commissioner Michitaka clarified with staff that the intent of the guidelines is to guide future development and modifications, and not as an enforcement tool to require immediate changes. Vice Chair Larsen complimented staff on the document and all of the hard work that went into it.

#### **MOTION:**

Commissioner Hopkins and Vice Chair Holthaus seconded to move staff's recommendation for Alternative 1: Forward a Recommendation to the City Council to Adopt a Resolution (Attachment 3 to the report) Updating the Design Guidelines for the Murphy Station Heritage Landmark District, and Find that the Action is Exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15308 and Section 15061(b)(3).

Motion Carried as follows:

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

Commissioner Hopkins asked to clarify the timeline for the Plaque Program and Ms. Caliva-Lepe clarified that staff will bring the policy report to the Commission later this year. Ms. Caliva-Lepe noted that an implementation plan would be developed after approval of the program.

**NON-AGENDA ITEMS & COMMENTS**

None.

**-Commissioner Comments**

The Commission presented a thank you card to Ms. Caliva-Lepe for her service as the staff liaison to the Commission.

**INFORMATION ONLY REPORTS/ITEMS**

None.

**ADJOURNMENT**

Chair Larsen adjourned the meeting at 7:28 p.m.