## Information/Action Items - Council Directions to Staff

| Date<br>Requested | Directive/Action Required  | Dept | Due Date  | Completed |
|-------------------|--|------|-----------|-----------|
| 5/25/18           | Bring back the sales tax chart by City when the Council considers the El Camino Real Precise Plan update   | CDD  | Fall 2019 |           |
| 7/17/18           | Staff to work with the Chamber of Commerce in gathering information or making a recommendation on what options may be available to the hotels to encourage occupancy on the weekend. | OCM  | Oct 2019  |           |
| 2/7/19            | Produce quarterly report on staff vacancies and include, actual staff total numbers for each department, including part-time positions.  | HRD  | Jan 2020  |           |
| 2/7/19            | Once more data is available, would be helpful for Council to receive periodically the Hiring Manager Satisfaction Survey results mentioned on slide 24.                              | HRD  | Jan 2020  |           |
| 5/21/19           | Info item to Council on paving options available on Wolfe Road and Homestead Avenue area.  | DPW  | Sept 2019 |           |

## New Study/Budget Issues Sponsored by Council

| Date<br>Requested | Study/Budget Issue Topic | Requested By | Dept | Approved by City<br>Manager |
|-------------------|--------------------------|--------------|------|-----------------------------|
| N/A               | No Pending Study Issues. |              |      |                             |