



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, September 11, 2019

7:00 PM

Neighborhood Room - Recreation Center,
Sunnyvale Community Center, 550 E.
Remington Dr., Sunnyvale, CA 94087

CALL TO ORDER

Chair Kenton called the meeting to order at 7:07 p.m. in the Laurel Room at the Sunnyvale Senior Center.

SALUTE TO THE FLAG

Chair Kenton led the salute to the flag.

ROLL CALL

Present: 3 - Chair Ralph Kenton
Vice Chair Prakash Giri
Commissioner Henry Alexander III
Absent: 1 - Commissioner Daniel McCune

Council Liaison Melton (present)

PRESENTATION

[19-0734](#) PRESENTATION - Urban Forest Management Plan

Superintendent of Parks and Golf, Jim Stark gave a presentation on Sunnyvale's Urban Forest Management Plan.

Highlights included: background, overall goal of plan, existing policy, what is an urban forest and an overview of each goal and information on the volunteer group.

Commissioners inquired:

- Will trees being removed for the Civic Center project be replaced?
- Are there easements for overhead lines controlled by PG&E?
- If there are trees in the way of the lines, does the City care for those trees?
- Is there a maintenance schedule for curbside trees?
- If there is an issue with curbside trees, call City?

- Can youth volunteer?
- Could Adopt a Park fall under this?

Superintendent Stark responded:

- We will preserve as many as we can. Not sure if it will be 1 for 1.
- Yes, PG&E has access in the lines.
- PG&E will do it. They require a 15-foot clearance.
- Yes, there is a curbside tree schedule. Generally, a 7-year trim. Differs for some trees.
- Yes, call the Parks Department with any concerns.
- Yes, youth aged 13 and older can volunteer.
- Yes, Adopt a Park could fall under this.

Community members inquired:

- Will we get pushback for trimming our own trees?

Superintendent Speak responded:

- If the trees are on your property, you can prune responsibly.

[19-0805](#)

PRESENTATION - Capital Improvement Projects Update

Superintendent of Parks and Golf, Jim Stark gave a presentation on Capital Improvement Projects Update.

Highlights included: 20 year plan, Washington Pool, Fair Oaks Magical Bridge plan and theme, Baylands Parks conditions assessment, upcoming playground renovations.

Commissioners inquired:

- Will the donations received for Magical Bridge cover maintenance?
- Do we have a cycle for parks?
- Do we know the traffic for each park?
- Is there a way to get more information on park usage?
- Are there sensors that could be put in for foot traffic?

Superintendent Stark responded:

- The donations were for building the playground. The City will be responsible for maintenance.
- Yes, we review all every 2-years.
- We have reservation reports, however do not have broad metrics.

- We could review further by looking at all reservations (building, picnic, field). This would be seasonal though as certain times are higher usage.
- I will reach out to other organizations to see if they have any ideas on how to better read.

ORAL COMMUNICATIONS

Four members of the public spoke regarding dogs in parks:

- Cynthia Hayes Rupp
- Norman Nelson
- Terry Sturtevant
- Chris Rosenthal

All wish to have an off leash area in parks for certain times of the day. An additional nine community members were in attendance in support of off leash areas in parks.

CONSENT CALENDAR

- 1.a** [19-0712](#) Approve the Parks and Recreation Commission Revised Meeting Minutes of June 12, 2019

Commissioner Alexander III moved, and Vice-Chair Giri seconded, the motion to approve the Parks and Recreation Commission Revised Minutes of June 12, 2019 as submitted. The motion carried by the following vote:

Yes: 3 - Chair Kenton
 Vice Chair Giri
 Commissioner Alexander III

No: 0

Absent: 1 - Commissioner McCune

- 1.b** [19-0765](#) Approve the Parks and Recreation Commission Meeting Minutes of July 10, 2019

Commissioner Alexander III moved, and Vice-Chair Giri seconded, the motion to approve the Parks and Recreation Commission Minutes of July 10, 2019 as submitted. The motion carried by the following vote:

Yes: 3 - Chair Kenton
 Vice Chair Giri
 Commissioner Alexander III

No: 0

Absent: 1 - Commissioner McCune

PUBLIC HEARINGS/GENERAL BUSINESS

None.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

[19-0776](#)

Parks and Recreation Commission Proposed Study Issues, Calendar Year: 2020

Staff was informed that additional Study Issues forms will be submitted for October's meeting.

Chair Kenton asked if the PRC could submit for Capital Improvements. Superintendent of Community Services, Damon Sparacino noted that he would confirm and get back to Chair Kenton.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Vice-Chair Giri asked how they could get an update on Study Issues and requested a quarterly update. Superintendent Stark let him know that we would add this to October's meeting.

Commissioner Alexander III asked for the status of additional Park Commissioners. He invited those in attendance to apply.

Chair Kenton shared information on how to join a commission as well as an update on an interview session he attended. He shared that two individuals applied for the Parks and Recreation Commission.

Chair Kenton gave an update on the action of Council for the Pet Parade.

Chair Kenton shared that two youth were now learning tennis due to grants provided by the Tennis Center.

Chair Kenton invited everyone to attend the State of the City on Saturday, September 14.

-Staff Comments

Superintendent of Parks and Golf, Jim Stark informed everyone that ornamental

water features will be staying on later this year. All except the Community Center will be drained the first week of November.

Commissioner Giri asked if staff was working on the Census 2020.

Superintendent of Community Services, Damon Sparacino let those in attendance know that both Library and COmmunity Services staff was working on Census 2020 and gave a brief update. Superintendent Sparacino also passed out the Superintendent's Report.

ADJOURNMENT

Chair Kenton adjourned the meeting at 8:15 p.m.