



# City of Sunnyvale

## Meeting Minutes - Draft

### Housing and Human Services Commission

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Wednesday, September 25, 2019

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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#### **CALL TO ORDER**

Chair Hiremath welcomed new commissioner, Emily White, and called the meeting to order at 7 p.m.

#### **SALUTE TO THE FLAG**

Chair Hiremath led the salute to the flag.

#### **ROLL CALL**

**Present:** 4 - Chair Ken Hiremath  
Commissioner Diana Gilbert  
Commissioner Joshua Grossman  
Commissioner Emily White

**Absent:** 2 - Vice Chair Elinor Stetson  
Commissioner Minjung Kwok

#### **ORAL COMMUNICATIONS**

Milo Trauss, provided a handout with information regarding community outreach efforts for the Fremont Corners Village Center and invited the commissioners to provide input.

#### **CONSENT CALENDAR**

**1.A**     [19-0962](#)     Approve the Housing and Human Services Commission Meeting Minutes of August 28, 2019

Chair Hiremath asked for discussion or a motion on the Consent Calendar.

MOTION: Commissioner Grossman moved and Commissioner Gilbert seconded the motion to Approve the Housing and Human Services Commission Minutes of August 28, 2019 that comprise the Consent Calendar, as submitted.

The motion carried by the following vote:

**Yes:** 4 - Chair Hiremath  
Commissioner Gilbert  
Commissioner Grossman  
Commissioner White

**No:** 0

**Absent:** 2 - Vice Chair Stetson  
Commissioner Kwok

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**      [19-0959](#)      Review Draft Request for Proposals (RFP) for FY 2019/2020  
Supplemental CDBG Funding for Capital and Affordable  
Housing Projects

Housing Programs Analyst Leif Christiansen provided the staff report and answered questions.

Chair Hiremath opened the public hearing at 7:15 p.m.

No speakers.

Chair Hiremath closed the public hearing at 7:15 p.m.

After a short discussion and questions of staff, Chair Hiremath asked for a motion.

MOTION: Commissioner Grossman moved and Commissioner Gilbert seconded the motion to approve the Request for Proposals as presented.

The motion carried by the following vote:

**Yes:** 4 - Chair Hiremath  
Commissioner Gilbert  
Commissioner Grossman  
Commissioner White

**No:** 0

**Absent:** 2 - Vice Chair Stetson  
Commissioner Kwok

- 3**      [19-0972](#)      Review of 2018/19 Consolidated Annual Performance  
Evaluation Report (CAPER)

Housing Programs Analyst Leif Christensen provided the staff report.

Chair Hiremath opened the public hearing at 7:23 p.m.

No speakers.

Chair Hiremath closed the public hearing at 7:23 p.m.

After clarifying questions of staff, Chair Hiremath asked for a motion.

MOTION: Commissioner Gilbert moved and Commissioner Grossman seconded the motion to approve Alternative 1: Approve the draft CAPER as presented in Attachment 1 of the staff report.

The motion carried by the following vote:

**Yes:** 4 - Chair Hiremath  
Commissioner Gilbert  
Commissioner Grossman  
Commissioner White

**No:** 0

**Absent:** 2 - Vice Chair Stetson  
Commissioner Kwok

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

[19-0974](#) Housing and Human Services Commission Potential Study  
Issues, Calendar Year: 2020

Commissioner Grossman provided a write up for a proposed study issue to Housing Officer Jenny Carloni and the rest of the commissioners. Officer Carloni noted that in adherence to the updated study issues process it would be in the next meeting's agenda for discussion.

#### **NON-AGENDA ITEMS & COMMENTS**

##### **-Commissioner Comments**

##### **-Staff Comments**

Housing Officer Jenny Carloni shared that the Council had approved the ordinance to add Inclusionary BMR Rental Housing.

She also noted that the last two Housing Strategy Outreach meetings had been scheduled and that staff anticipates to complete the Housing Strategy by the end of

the year.

**ADJOURNMENT**

Chair Hiremath adjourned the meeting at 7:30 p.m.