

2020 Master Work Plan – **WORKING DRAFT**

Sustainability Commission Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 21	<ul style="list-style-type: none"> • Climate Action Playbook Quarterly Update • Rank 2020 Study Issues
February 18	<ul style="list-style-type: none"> •
March 16	<ul style="list-style-type: none"> •
April 20	<ul style="list-style-type: none"> • Climate Action Playbook Quarterly Update
May 18	<ul style="list-style-type: none"> • Review Recommended Budget
June 15	<ul style="list-style-type: none"> • Recognition of Service • Commissioner Presentation
July 20	<ul style="list-style-type: none"> • Selection of Chair and Vice Chair • Climate Action Playbook Quarterly Update
August 17	<ul style="list-style-type: none"> • Review and Discuss Draft Study Issues • Draft Proposal for 2020-2021 Sustainability Speaker Series
September 21	<ul style="list-style-type: none"> • Review and Discuss Draft Study Issues
October 19	<ul style="list-style-type: none"> • Climate Action Playbook Quarterly Update • Final month to Propose Study Issues • Draft 2021 Master Work Plan
November 16	<ul style="list-style-type: none"> • Approve 2021 Annual Master Work Plan
December 21	<ul style="list-style-type: none"> • Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Additional items to be scheduled:

- Study Issues ranking date to be determined based on 2020 Study Issues Workshop date

2019 Annual Work Plan Additional items not completed:

- Environmentally Preferable Purchasing Policy
- Lawrence Station Area Plan
- El Camino Real Corridor Plan
- Update on Transportation Programs/Implementation of Vehicle Miles Traveled metric (presentation only)
- Heat Pump Study Issue (staff presentation)

Additional Presentations/Updates from Staff requested by Commission:

Tier 1 (highly desired updates)

- Update on Water Supply Issues
- Update on Progress Toward Solid Waste Diversion Goal
- Update on Clean Water Program

Tier 2

- Update on Moffett Park Specific Plan
- Update on Peery Park Rides Shuttle Program (can be provided via email)
- Update on Air Quality in Sunnyvale (City and/or BAAQMD staff)

Potential Commissioner Presentation Topics:

- Transportation Leading Practices
- Best Practices for Pesticide Management
- Best Practices for Single Use Plastics Management