## 2020 Master Work Plan

## Heritage Preservation Commission Annual Calendar

| MEETING DATE | AGENDA ITEM/ISSUE   |
|--------------|---|
| January 8*   | Rank Study Issues by January 31   |
| February 5   | Training – Office of Historic Preservation Webinar  |
| March 4      | <ul> <li>Meeting to be held only if needed</li> <li>Study Issue Hearing: Exploring Options for Establishment of<br/>a Plaque Program for Heritage Resources</li> </ul>        |
| April 1      | Meeting to be held only if needed   |
| May 6        | Review Recommended Budget   |
| June 3       | Recognition of Service  |
| July 1       | Selection of Chair and Vice Chair   |
| August 5     | Meeting to be held only if needed   |
| September 2  | Meeting to be held only if needed   |
| October 7    | <ul> <li>Final month to Propose Study Issues (Due to City Manager<br/>by December 3)</li> </ul>   |
| November 4   | Approve 2021 Master Work Plan   |
| December 2   | <ul> <li>Final month to Approve 2021 Master Work Plan</li> <li>Final month for Annual Review of Code of Ethics and<br/>Conduct for Elected and Appointed Officials</li> </ul> |

\*Special meeting due to City Observed Holiday Additional items yet to be scheduled:

- Study Issues may be proposed at any meeting throughout the year
- Study Issues presentation dates will be added following approval by Council