



City of Sunnyvale

Meeting Minutes - Draft

Parks and Recreation Commission

Wednesday, November 13, 2019

7:00 PM

Neighborhood Room - Recreation Center,
Sunnyvale Community Center, 550 E.
Remington Dr., Sunnyvale, CA 94087

CALL TO ORDER

Chair Kenton called the meeting to order at 7 p.m. in the Neighborhood Room at the Community Center, Recreation Building.

SALUTE TO THE FLAG

Chair Kenton led the salute to the flag.

ROLL CALL

Present: 5 - Chair Ralph Kenton
Vice Chair Prakash Giri
Commissioner Henry Alexander III
Commissioner Lauren DeCarlo
Commissioner Mike Michitaka

Council Liaison Melton (present)

City Staff present:

Jim Stark, Superintendent of Parks and Golf

Jennifer Acuna, Administrative Analyst

Jackie Davison, Administrative Aide

PRESENTATION

[19-0893](#) PRESENTATION - State of the City Review

Administrative Analyst, Jennifer Acuna gave a presentation and showed a short video on the 2019 State of the City. Highlights included Mayor's State of the City Address, Community Awards Presentation, event overview, booths, art and other activities, live muralists, chalk art and entertainment.

Commissioners inquired and Ms. Acuna or City staff responded:

- Do you have information on the ice rink? It is scheduled to open on November 22. Additional information can be found in the Superintendent Report.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

[19-0084](#) Approve the Parks and Recreation Commission Meeting Minutes of October 9, 2019

Commissioner Alexander III moved and Chair Kenton seconded the motion to approve the Parks and Recreation Commission Meeting Minutes of October 9, 2019 as submitted. The motion carried by the following vote:

Yes: 4 - Chair Kenton
Vice Chair Giri
Commissioner Alexander III
Commissioner DeCarlo

No: 0

Abstain: 1 - Commissioner Michitaka

PUBLIC HEARINGS/GENERAL BUSINESS

[19-0894](#) Review and Approve Parks and Recreation Commission 2020 Master Work Plan

Superintendent of Parks and Golf, Jim Stark, provided the Commission with a brief overview of the 2020 Master Work Plan.

Commissioners inquired and Superintendent Stark, Council Liaison Melton or City staff responded:

- Could you elaborate on what the Urban Forest Management Plan and Capital Improvement Project Updates entail? Superintendent Stark provided an explanation.

- Could we get an update on the Magical Bridge? Yes, we will add that to the March Capital Improvement Update.

- Do we review operation and budget? Yes, that is provided at the May 20 meeting.

- Do we review Capital budget too? Yes.
- Does Capital include pools? Yes.
- Can we review long term plan with Parks? That is part of the budget review. Superintendent Stark offered to provide the current document with the Commissioners.
- Can we get an update on the Branch Library? Yes, an informational only update can be provided.
- Staff recommended rewording the Update - Study Issues to Study Issues Update (Citywide)

Vice Chair Giri moved and Commissioner Michitaka seconded to approve the 2020 Master Work Plan as amended with adding Magical Bridge update to March, Branch Library Update (Info Only) to April and updating the Update - Study Issues wording.

Yes: 5 - Chair Kenton
Vice Chair Giri
Commissioner Alexander III
Commissioner DeCarlo
Commissioner Michitaka

No: 0

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

[19-1150](#) Review Draft Study Issue Paper: Evaluate Feasibility of Sunnyvale LCS Hosting Pet Parade Event Annually

Commissioners asked and Superintendent Stark responded:

- How was study issue funding decided. It is a historic ballpark.

The commission noted that staff presented the study issue in the correct way and are ready to move the paper forward.

[19-1151](#) Review Draft Study Issue Paper: Evaluate Feasibility of Dog Off-Leash Hours at Select Sunnyvale Park(s)

Commissioners asked and Superintendent Stark, staff or Council Liaison responded:

- Any specific parks in mind? That will be part of the study.
- What about dogs off-leash at schools? That will be part of the study.

Chair Kenton invited the public to speak on 19-115. Four members of the public spoke regarding allowing dogs off-leash in parks:

- Norman Nelson
- Paul Besser
- Eric Tuttle
- Cynthia Hayes-Rupp

An additional six community members were in attendance in support of off leash areas in parks.

Vice Chair Giri asked if we could add information in the paper about a potential pilot. Staff noted that we could and clarified the area. Other than this, which will be updated, the commission noted that staff presented the study issue in the correct way and are ready to move the paper forward.

[19-1152](#) Review Draft Study Issue Paper: Assessment of Needs for
Additional/Expanded Outdoor Racket Sports Programs and Facilities

Commissioners discussed timeline and wondered if scope was too large and if should separate. They also discussed what the desired end result was. After discussion and finalizing the end result, the commission noted that staff presented the study issue in the correct way and are ready to move the paper forward.

Council Liaison Melton gave a recommendation to remove the word racket, as cricket was not a racket sport. Staff noted that that change would be made throughout the paper.

19-1087 Parks and Recreation Commission Proposed Study Issues, Calendar
Year: 2020

No action was taken. This is a standing item.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

None.

-Staff Comments

Superintendent Stark passed out the Superintendent's Report and provided information on the following:

- Plaza del Sol (Phase 2): had a walk-through with the consultant on and scheduled the first outreach meeting for December 10. There will be two or three more meetings, then, information will be brought to the commission and then council.

- AMD Project: A part of the in-lieu fees, the City will be getting a new 6.5 acre park. Facilities at park will include: a dog park, picnic area, concrete track around the grass and a multi-functional top. All outreach meetings have been concluded and it is anticipated that this item will come to the Commission in February 2020 as an advisory role to Council.

- 2020 Meetings: The commission meeting will be moving to the Laurel Room at the Senior Center starting in January 2020.

ADJOURNMENT

Chair Kenton adjourned the meeting at 8:09 p.m.