



**METROPOLITAN  
TRANSPORTATION  
COMMISSION**

**Attachment 3  
1 of 3**

Bay Area Metro Center  
375 Beale Street, Suite 800  
San Francisco, CA 94105  
415.778.6700  
[www.mtc.ca.gov](http://www.mtc.ca.gov)

August 6, 2019

*Scott Haggerty, Chair*  
Alameda County

*Alfredo Pedroza, Vice Chair*  
Napa County and Cities

*Jeannie Bruins*  
Cities of Santa Clara County

*Damon Connolly*  
Marin County and Cities

*Dave Cortese*  
Santa Clara County

*Carol Dutra-Vernaci*  
Cities of Alameda County

*Dorene M. Giacomini*  
U.S. Department of Transportation

*Federal D. Glover*  
Contra Costa County

*Anne W. Halsted*  
San Francisco Bay Conservation  
and Development Commission

*Janica Jackson*  
U.S. Department of Housing  
and Urban Development

*Nick Josefowitz*  
San Francisco Mayor's Appointee

*Sam Liccardo*  
San Jose Mayor's Appointee

*Jake Mackenzie*  
Sonoma County and Cities

*Gina Papan*  
Cities of San Mateo County

*David Rabbitt*  
Association of Bay Area Governments

*Hillary Ronen*  
City and County of San Francisco

*Libby Schaaf*  
Oakland Mayor's Appointee

*Warren Slocum*  
San Mateo County

*James P. Spering*  
Solano County and Cities

*Tony Tavares*  
California State  
Transportation Agency

*Amy R. Worth*  
Cities of Contra Costa County

*Therese W. McMillan*  
Executive Director

*Alix Bockelman*  
Deputy Executive Director, Policy

*Andrew B. Fremier*  
Deputy Executive Director, Operations

*Brad Paul*  
Deputy Executive Director,  
Local Government Services

Shahid Abbas  
City of Sunnyvale  
456 West Olive Avenue  
Sunnyvale, CA 94086

Re: Allocation of TDA Funds in FY 2019-20

Dear Mr. Abbas:

On July 24, 2019, the Metropolitan Transportation Commission (MTC) approved an allocation of Transportation Development Act (TDA) funds to the City of Sunnyvale for FY 2019-20 in the amount of \$172,712. The purpose for which these funds are allocated is described in Attachment A to MTC's Executive Director's Delegated Authority of July 24, 2019.

MTC's approval of your TDA claim and payment by the Santa Clara County Auditor/Controller are subject to such monies being on hand and available for disbursement. Further, payment is subject to the stipulation that such monies shall be expended only for the purpose(s) specified in the Delegated Authority of July 24, 2019, and to the allocation instruction(s) prepared in accordance with these documents.

Enclosed are allocation instructions pertaining to your TDA allocation, which describe the projects, terms, conditions and payment schedules for allocations. If funds are reserved in the Local Transportation Fund (LTF), please submit to MTC invoice(s) or document(s) showing evidence of expenses incurred in order to obtain disbursement authorization.

Please be reminded that for each year you encumber expenses, you are required to submit a fiscal audit in accordance with Section 99245 of the Public Utilities Code (PUC). The audit for FY 2019-20 is due at MTC on or before December 31, 2020. Please refer to 21 Cal. Code of Regs. Sections 6664, 6666, and 6667 for a discussion of the compliance requirement and the tasks required for fulfillment of the compliance aspect of this audit.

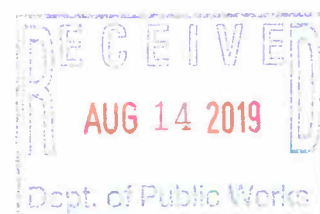
All invoices are to be submitted to MTC Accounts Payable by August 31, 2022 in order for the funds to be drawn by September 30, 2022. Requests for capital disbursement and supporting documentation are to be sent to: MTC, Attn: Accounts Payable, 375 Beale Street, Suite 800, San Francisco, CA 94105. If you have any questions, please contact Ms. Cheryl Chi at (415) 778-5339, or by email at [cchi@bayareametro.gov](mailto:cchi@bayareametro.gov).

Very truly yours,

  
Suzanne Bode  
Accounting Manager

SB/sl  
Encls.

cc: Cheryl Chi, MTC  
Santa Clara County Auditor-Controller  
City of Sunnyvale, Finance Director



To: Auditor

ALLOCATION INSTRUCTION # 20001040County: SANTA CLARADate: 07/24/19**Metropolitan Transportation Commission  
ALLOCATION INSTRUCTION**Fund TDAFiscal Year Ending 2019-20**Claimant:**

CITY OF SUNNYVALE  
CITY TREASURER  
CITY HALL  
456 WEST OLIVA AVENUE  
SUNNYVALE, CA 94086-7661

**Total Allocation: \$** 172,712.00

PUC: 99233.3; ARTICLE 3: PEDESTRIAN  
& BICYCLE; CAPITAL  
PROJECT DESCRIPTION: SFTY IMPRVMTS @FREMONT  
AVE & MANET DR/BOBWHITE

APPOR-TDA ART 3-SANTA CLARA CO-CAP

172,712.00

DISBURSEMENT AUTHORIZATION:  
REIMBURSEMENT BASIS  
ALL INVOICES NEED TO BE SUBMITTED  
TO MTC ACCOUNTS PAYABLE BY AUGUST  
31, 2022 IN ORDER FOR THE FUNDS  
TO BE DRAWN BY SEPTEMBER 30, 2022.

**Terms and Conditions:** Funds are reserved in the LTF for a period of THREE  
year(s). Eligible costs must be incurred on or before June 30, 2022. Funds not  
drawn by September 30, 2022, revert to the fund.

MTC will issue disbursement authorization upon receipt of documentation substantiating  
actual expenditure or financial obligation for capital allocations. Fund expended pursuant  
to this allocation instruction must be included in CITY OF SUNNYVALE  
annual certified fiscal audit required by PUC Section 99245.

  
Authorizing Signature

July 2019

**MTC Executive Director Delegated Authority Action under MTC Resolution 3620  
FY 2019-20**

Staff have reviewed the attached requests and find them to be in compliance with applicable Transportation Development Act, State Transit Assistance, Bridge Toll, Feeder Bus and/or Regional Measure 2 requirements.

Name Cheryl Chi  Title: Program Manager

Name:  Anne Richman  Title: Director

Name: Alix Bockelman  Title: Deputy Executive Director, Policy

I approve and authorize the allocation/rescission of funds as summarized below and detailed on Attachment A.

**Allocations**

Transportation Development Act	11,641,580
State Transit Assistance	5,491,315
Regional Measure 2	3,022,980
Bridge Toll	50,000
<b>Total Allocations</b>	<b>20,205,875</b>

**Rescissions**

Transportation Development Act	(41,447)
Regional Measure 2	(53,965)
<b>Total Rescissions</b>	<b>(95,412)</b>

Name: **Therese W. McMillan** Title: **Executive Director**

Signature: 

Date: 8/1/2019