



City of Sunnyvale
California

Draft Blanket Purchase Order NO

| | | |
|--|---------------------------------|--|
| ORDERED FROM 20904 - 001 (909) 794-1108 P&R Paper Supply Co Inc 1898 E Colton Ave PO Box 590 Redlands, CA 92374 | ORDER DATE | BILL TO: City of Sunnyvale Finance Department Accounts Payable PO Box 3707 Sunnyvale, CA 94088-3707 |
| | EFFECTIVE DATE 1/1/2020 | |
| | EXPIRATION DATE 12/31/2020 | |
| | CONTRACT AMOUNT \$120,000.00 | |
| REQUISITIONING DEPARTMENT (3450) FIN/Central Stores | FOB DEST | FREIGHT CHARGES Destination, freight included in price |
| | PAYMENT TERMS N/30 | BID NO |

| ITEM | DESCRIPTION | UNIT | UNIT COST |
|------|---|------|-----------|
| 1 | Provide janitorial supplies as required by the City of Sunnyvale Central Stores for a one-year period in accordance with specifications, terms and conditions, and bidder's response to IFB No. F19-222, which are attached and incorporated herein by this reference. Pricing shall be in accordance with the attached price list. Miscellaneous items may be ordered using this purchase order and shall be quoted prior to placement of order. Awarded by Council on _____, RTC #19-1163. PINS Job Code Number: jeXUzADA108928 Requisition Number: RQ022242 | DLR | \$1.0000 |

| AUTHORIZED DEPARTMENT(S) | | |
|--------------------------|--------------------|--------------|
| NO | DEPT NAME | RELEASE AMT |
| 3450 | FIN/Central Stores | \$120,000.00 |

DOCUMENT TERMS

This purchase order is subject to the City of Sunnyvale Standard Terms and Conditions for the Purchase of Goods, dated 5/14/19, a copy of which is attached and incorporated by reference (Form #TCBPO-G). Invoices must be sent directly to accounts payable by mail to the address above or by e-mail to accountspayable@sunnyvale.ca.gov and MUST REFERENCE THE PURCHASE ORDER NUMBER. Failure to comply will result in a delay in payment processing.



BUYER:

Pizano, Michael

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