



City of Sunnyvale

Meeting Minutes - Draft

Bicycle and Pedestrian Advisory Commission

Thursday, December 19, 2019

6:30 PM

Council Chambers, City Hall, 456 W. Olive
Ave., Sunnyvale, CA 94086

CALL TO ORDER

Chair Mehlinger called the meeting to order at 6:30 p.m.

SALUTE TO THE FLAG

Chair Mehlinger led the salute to the flag.

ROLL CALL

Present 7 - Chair Richard Mehlinger
Vice Chair John Cordes
Commissioner Arwen Davé
Commissioner Dan Hafeman
Commissioner Leia Mehlman
Commissioner Timothy Oey
Commissioner Scott Swail

Council Liaison Gustav Larsson(absent)

PRESENTATION

[19-1036](#) Highway Design Manual Requirements for Off-Street Paths

Commissioner Oey gave a presentation on Caltran's Highway Design Manual Requirements for Off-Street Paths, focusing on the connections to off-street paths. Commissioner Oey stated that there are gaps in the City of Sunnyvale from the streets to the off-street paths and that these gaps should be addressed.

Commissioner Davé asked if the laws have recently changed and is that why there are so many obstacles already there. Commissioner Oey stated that the laws have not changed in the last 20 years.

Kevin Jackson, member of the public, commented on the design of the off-street

paths.

Barry Boole, member of the public, asked about the security of adjacent homes along these paths.

ORAL COMMUNICATIONS

Kevin Jackson, member of the public, suggested that staff provide the BPAC Commission the Complete Streets Checklist so they can see how the policies are working so that they will be better informed to make recommendations to City Council.

CONSENT CALENDAR

- 1.A.** [19-1038](#) Approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of November 21, 2019

Approve the Bicycle and Pedestrian Advisory Commission Minutes of November 21, 2019 as amended.

Commissioner Hafeman moved and Commissioner Oey seconded the motion to approve the amended Bicycle and Pedestrian minutes of November 21, 2019. The amendment was made by Kevin Jackson, member of the public, who stated that the sharrow design on Fair Oaks Avenue appears to violate the Complete Streets Guidelines. The motion carried the following vote:

Yes 7 - Chair Mehlinger
 Vice Chair Cordes
 Commissioner Davé
 Commissioner Hafeman
 Commissioner Mehلمان
 Commissioner Oey
 Commissioner Swail

No 0

PUBLIC HEARINGS/GENERAL BUSINESS

- 2.** [19-1028](#) Active Transportation Plan Draft Recommendations

Lillian Tsang, Principal Transportation Engineer/Planner, stated there was a public community workshop on December 5, 2019 on the Active Transportation Plan (ATP) draft recommendations. Jeff Knowles, Project Manager at Alta Planning + Design, provided an overview of the draft recommendations and key comments that were

obtained at the community workshop.

Allen Takahashi, member of the public, commented on the posted information on the website, specifically recommendations on what to do in regards to pedestrian safety and timing of signals.

Kevin Jackson, member of the public, commented on including the off-street bike paths and bridges as facilities to be improved to the greatest extent possible. Mr. Jackson commented on Homestead Road on the All Ages and Abilities network and the use of sharrows. Mr. Jackson also commented on the Evelyn Avenue two-way cycle track.

David Simons, VTA BPAC Representative, believes the draft recommendation is ignoring routes that have had a great deal of past investment and that are cost-effective to improve and to make better routes.

James Keller, member of the public, commented on areas in the city where he lives where connectivity is missing and would like to see more Class 1 paths.

Barry Boole, member of the public, commented on there is no Borregas Avenue connections between Maude and Awhanee Avenues. Mr. Boole requested putting a four-way stop on Duane Avenue.

Diane Gleason, member of the public, commented on Pastoria Avenue through Hollenbeck Avenue and making that area more accessible for bikes. Ms. Gleason commented on Tasman Avenue and suggested eliminating one travel lane in each direction and converting the other lane to a raised super wide sidewalk for both bikes and pedestrians.

Commissioner Oey commented on the following:

- Include definition of Complete Streets in this plan
- Signal timing
- Pastoria and Hollenbeck Avenues are a major bike thoroughfare
- Possible East-West streets for bicycle boulevards
- Improving Fair Oaks Avenue and Wolfe Road bike routes
- Use of Sharrows
- Mind the gap
- Include bike boxes
- Appreciate the trails

Commissioner Hafeman commented on the following:

- Hollenbeck and Pastoria Avenues should have been included in the improvements
- Washington Avenue needs easier access to get to downtown Sunnyvale
- Sharrows with use of the Class 3 bike lane
- Carson Drive and Mary Avenue and making the crosswalks better and having the HAWK beacon
- El Camino Real, Sunnyvale Avenue and Wolfe Road in need of a HAWK beacon
- Bernardo Caltrain undercrossing

Commissioner Mehlman commented on the following:

- Include Summit Public School Denali
- Fair Oaks Avenue needs sufficient speed controls
- Disconnect on Tasman Avenue

Vice Chair Cordes commented on the following:

- Would like to see the different chapters of the ATP document not just the map
- Protected intersection on AAA network?
- Improvements on Lawrence Expressway?
- How is Vision Zero implemented in the ATP
- Connections to neighboring cities
- Upgrade access to Las Palmas Park
- Way finding standards
- Maude Avenue between Mathilda and Sunnyvale Avenues should be improved from Class 2 Buffer to Class 4
- Connections on Tasman Avenue corridor

Commissioner Davé commented on the following:

- Educating non-bicyclist and pedestrians on what their rights are on sharing roads

Commissioner Swail commented on the following:

- Need to have a continuous Class 2 bike lane extension on Sunnyvale-Saratoga Road/Mathilda Avenue from El Camino Real to Washington Avenue
- Support the Hollenbeck Avenue idea submitted by Ms. Gleason
- Continuous bike way or bike path extension on Fair Oaks Avenue

Chair Mehlinger commented on the following:

- Align the ATP with the Vision Zero Plan and the Climate Action Plan
- Sharrows should be removed on any streets that are faster than 25mph

- Insets around the Caltrain stations
- Outreach to the PTA's and the schools
- Pave the pathways at the Sunnyvale Caltrain station
- Install a scramble signal at the intersection of Evelyn Avenue and Francis Street.
- Crosswalks at Canary Park on California Avenue
- Remington Drive and Mango Avenue should have a HAWK beacon
- Focus on connecting gaps in the proposed network by acquiring easements from properties
- Bike boulevard signage standards
- Bike connection on Hollenbeck Avenue
- Need to prioritize bikability to the Apple campus
- Cut-through pathway at Reed and Evelyn Avenues need to be improved
- Need to replace the Wolfe Road and Fair Oaks Avenue sharrows with Class 2B at a minimum
- Bike route on Homestead Road should be protected
- Need to connect the East Channel Trail to Homestead Road
- Bridge across Central Expressway/Pastoria Avenue
- Extend Sunnyvale-Saratoga Road Class 4 bike lanes to Maude Avenue
- Extend Evelyn Avenue bike path to the Mathilda Avenue bridge
- Bike parking retrofit program at commercial spaces
- Protected bike lane on Maude Avenue

Chair Mehlinger called for a recess at 8:00 p.m. Chair Mehlinger reconvened the meeting at 8:08 p.m.

3. [19-1029](#) Roadway Safety Plan Updates and Discussion

Lillian Tsang, Principal Transportation Engineer/Planner, stated that staff has been working with the consultant team on the Roadway Safety Plan and there was a Technical Advisory Group (TAG) meeting on December 11, 2019.

Ralph Garcia, Senior Transportation Engineer, gave the following updates on the Roadway Safety Plan from the TAG meeting and made the following comments:

- The plan includes 20 locations for application of grant funding in the future. The specific list was provided.
- On January 22, 2020 at the Sunnyvale Public Library, there will be a community meeting at 6:00 p.m.

Commissioner Mehlman commented on how the meeting was very productive. The locations were determined based on collision data. Ms. Mehlman stated the TAG

looked at where left turns were permitted for bikes and suggested to have bike boxes installed at those intersections wherever possible so that bikes could be in front of and visible to cars.

Vice Chair Cordes had the following questions:

- What criteria were used to select these locations? Mr. Garcia stated these locations were determined from a 5-year collision data report.
- Are they ranked? Mr. Garcia stated these locations will be ranked.
- How does this list compare with the Vision Zero list? Mr. Garcia stated there is an overlap with the two lists and there are some locations not included in the list because they are already included in other projects.
- If any of these locations get updated, will they be included on the Complete Streets list? Mr. Garcia addressed the question.

Commissioner Mehlman stated that any additional comments should be addressed to Mr. Garcia.

Commissioner Oey inquired about bike boxes.

4. [19-1031](#) Report and Discussion of Recent VTA BPAC Meeting

Dave Simons, VTA BPAC Representative, gave the meeting summary report regarding the following topics:

- Workshop on Vision Zero by City of San Jose
- Workshop presentation from Caltrans District 4 discussing the Pedestrian plan the district is working on

Commissioner Mehlman asked if motorized scooters are included in the data collision report and if it could be part of the agenda in one of the future VTA meetings. Mr. Simons stated it is in the discussions at the meetings.

Chair Mehlinger called for a recess at 8:44 p.m. Chair Mehlinger and Commissioner Mehlman left the meeting. Vice Chair Cordes reconvened the meeting at 8:45 p.m.

5. [19-1039](#) Review and Abide by the Code of Ethics and Conduct for Elected and Appointed Officials

Lillian Tsang, Principal Transportation Engineer/Planner, stated that the 2020 Code of Ethics and Conduct for Elected and Appointed Officials is attached in the agenda packet for the commission to review and motion to agree to abide to it.

Commissioner Oey motions and Commissioner Vice Chair Cordes seconded the motion to agree to abide to the 2020 Code of Ethics and Conduct for Elected and Appointed Officials. The motion carried the following vote:

Yes 7 - Chair Mehlinger
Vice Chair Cordes
Commissioner Davé
Commissioner Hafeman
Commissioner Mehلمان
Commissioner Oey
Commissioner Swail

No 0

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

None.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

All of the Commissioners introduced themselves to new Commissioner Davé. Commissioner Davé introduced herself and talked about her background in regards to BPAC.

Vice Chair Cordes stated he would like the online input map for ATP to be re-open. Ms. Tsang stated that the map was open to the public for comments but has been closed after the public input period.

-Staff Comments

Lillian Tsang, Principal Transportation Engineer/Planner, made the following comments:

- The Bordeaux Drive Bike and Pedestrian Project should be completed by the end of January.
- Caltrans is tentatively scheduled to activate the HAWK Beacon on El Camino Real at Helen Avenue around the 3rd week in January.
- Measure B Bike and Pedestrian Competitive grant application is due in March 2020. Staff is currently reviewing the list of tentative projects.

INFORMATION ONLY REPORTS/ITEMS

[19-1033](#)

Bicycle and Pedestrian Advisory Committee 2019 Annual Work Plan

[19-1034](#) Active Items List - December 2019

[19-1035](#) Bicycle and Pedestrian Advisory Commission 2020 Annual Work Plan
Revised

Vice Chair Cordes asked where the review of the Vision Plan is on the 2020 Annual Work Plan. Ms. Tsang stated it is on the October agenda.

ADJOURNMENT

Vice Chair Cordes adjourned the meeting at 8:56 p.m.