



# City of Sunnyvale

## Meeting Minutes - Draft

### Housing and Human Services Commission

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Wednesday, December 18, 2019

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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#### Special Meeting

#### **CALL TO ORDER**

Vice Chair Stetson called the meeting to order at 7:07 p.m.

#### **SALUTE TO THE FLAG**

Vice Chair Stetson led the salute to the flag.

#### **ROLL CALL**

**Present:** 4 - Vice Chair Elinor Stetson  
Commissioner Diana Gilbert  
Commissioner Linda Sell  
Commissioner Emily White  
**Absent:** 3 - Chair Ken Hiremath  
Commissioner Joshua Grossman  
Commissioner Minjung Kwok

**Council Liaison Larry Klein (absent)**

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

**1.A**     [19-1278](#)     Approve the Housing and Human Services Commission  
Meeting Minutes of November, 20, 2019

Vice Chair Stetson asked for a motion to approve the consent calendar or discussion.

MOTION: Commissioner Gilbert moved and Commissioner White seconded the motion to Approve the Housing and Human Services Commission Minutes of

November 20, 2019 as submitted.

The motion carried by the following vote:

**Yes:** 4 - Vice Chair Stetson  
Commissioner Gilbert  
Commissioner Sell  
Commissioner White

**No:** 0

**Absent:** 3 - Chair Hiremath  
Commissioner Grossman  
Commissioner Kwok

**PUBLIC HEARINGS/GENERAL BUSINESS**

**2**      [19-1279](#)      Review Draft Request for Proposals for FY 2020/21  
CDBG/HOME Housing and Capital Projects Funding

Housing Officer Jenny Carloni provided the staff report and answered questions.

Vice Chair Stetson opened and closed the public hearing at 7:24 p.m.  
No speakers were present.

After a short discussion, Vice Chair Stetson asked for a motion.

MOTION: Commissioner Gilbert moved and Commissioner White seconded the motion to recommend changes to the points awarded to scoring categories 1 and 5. Raise the maximum points from 15 to 20 for Category 1, Organizational Capacity and Relevant Experience, and lower the maximum points from 20 to 15 for Category 2, Percentage of Matching funds.

The motion carried by the following vote:

**Yes:** 4 - Vice Chair Stetson  
Commissioner Gilbert  
Commissioner Sell  
Commissioner White

**No:** 0

**Absent:** 3 - Chair Hiremath  
Commissioner Grossman  
Commissioner Kwok

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

[19-1283](#) Housing and Human Services Commission Potential Study  
Issues, Calendar Year: 2020

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

Vice Chair Stetson welcomed new commissioner Linda Sell.

**-Staff Comments**

Housing Officer Jenny Carloni also welcomed new commissioner Linda Sell and thanked the rest of the commissioner for their service during 2019.

**ADJOURNMENT**

Vice Chair Stetson adjourned at 7:34 p.m.