Date Requested	Directive/Action Required	Dept	Due Date	Completed
5/25/18	Bring back the sales tax chart by City when the Council considers the El Camino Real Precise Plan update	CDD	Feb 2020	
2/7/19	Produce quarterly report on staff vacancies and include, actual staff total numbers for each department, including part-time positions.	HRD	Jan 2020	
2/7/19	Once more data is available, would be helpful for Council to receive periodically the Hiring Manager Satisfaction Survey results mentioned on slide 24.	HRD	Feb 2020	
10/8/19	Develop a system to track the change in golf rounds played based on the agreement with the City of Santa Clara and report back to Council on an annual basis	DPW	Feb 2020	
12/3/19	Prepare a Resolution for Council action to annually fly the POW/MIA flag	OCM	Mar 2020	
1/8/20	Provide informational report on why crossing guards are not provided for high schools	DPS		

Date Requested	Study/Budget Issue Topic	Requested By	Dept	Approved by City Manager
N/A	No Pending Study Issues.			