



City of Sunnyvale

Meeting Minutes - Draft

Housing and Human Services Commission

Wednesday, December 18, 2019

7:00 PM

West Conference Room, City Hall, 456 W.
Olive Ave., Sunnyvale, CA 94086

Special Meeting

CALL TO ORDER

Vice Chair Stetson called the meeting to order at 7:07 p.m.

SALUTE TO THE FLAG

Vice Chair Stetson led the salute to the flag.

ROLL CALL

Present: 4 - Vice Chair Elinor Stetson
Commissioner Diana Gilbert
Commissioner Linda Sell
Commissioner Emily White
Absent: 3 - Chair Ken Hiremath
Commissioner Joshua Grossman
Commissioner Minjung Kwok

Council Liaison Larry Klein (absent)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1.A [19-1278](#) Approve the Housing and Human Services Commission
Meeting Minutes of November, 20, 2019

Vice Chair Stetson asked for a motion to approve the consent calendar or discussion.

MOTION: Commissioner Gilbert moved and Commissioner White seconded the motion to Approve the Housing and Human Services Commission Minutes of

November 20, 2019 as submitted.

The motion carried by the following vote:

Yes: 4 - Vice Chair Stetson
Commissioner Gilbert
Commissioner Sell
Commissioner White

No: 0

Absent: 3 - Chair Hiremath
Commissioner Grossman
Commissioner Kwok

PUBLIC HEARINGS/GENERAL BUSINESS

2 [19-1279](#) Review Draft Request for Proposals for FY 2020/21
CDBG/HOME Housing and Capital Projects Funding

Housing Officer Jenny Carloni provided the staff report and answered questions.

Vice Chair Stetson opened and closed the public hearing at 7:24 p.m.

No speakers were present.

After a short discussion, Vice Chair Stetson asked for a motion.

MOTION: Commissioner Gilbert moved and Commissioner White seconded the motion to recommend changes to the points awarded to scoring categories 1 and 5. Raise the maximum points from 15 to 20 for Category 1, Organizational Capacity and Relevant Experience, and lower the maximum points from 20 to 15 for Category 2, Percentage of Matching funds.

The motion carried by the following vote:

Yes: 4 - Vice Chair Stetson
Commissioner Gilbert
Commissioner Sell
Commissioner White

No: 0

Absent: 3 - Chair Hiremath
Commissioner Grossman
Commissioner Kwok

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

[19-1283](#) Housing and Human Services Commission Potential Study
Issues, Calendar Year: 2020

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Vice Chair Stetson welcomed new commissioner Linda Sell.

-Staff Comments

Housing Officer Jenny Carloni also welcomed new commissioner Linda Sell and thanked the rest of the commissioner for their service during 2019.

ADJOURNMENT

Vice Chair Stetson adjourned at 7:34 p.m.