

## 2020 Master Work Plan

### Board of Library Trustees Annual Calendar

MEETING DATE	AGENDA ITEM/ISSUE
January 6	<ul style="list-style-type: none"> <li>Rank Study Issues by January 31</li> <li>Library Foundation Study Issue</li> <li>Library Services for Seniors</li> </ul>
February 3	<ul style="list-style-type: none"> <li>Fines Amnesty Study Issue</li> <li>Collection Development Policy</li> </ul>
March 9 Special Meeting	<ul style="list-style-type: none"> <li>Census 2020 Overview</li> </ul>
April 6	<ul style="list-style-type: none"> <li>National Library Week</li> <li>Strategic Plan</li> </ul>
May 18 Special Meeting	<ul style="list-style-type: none"> <li>Review and Approved Recommended FY 2020/21 Budget</li> <li>Recognition of Service</li> </ul>
June 1	<ul style="list-style-type: none"> <li></li> </ul>
July 6	<ul style="list-style-type: none"> <li>Selection of Chair and Vice Chair</li> <li>Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul>
August 3	<ul style="list-style-type: none"> <li>Library Services and the Digital Divide</li> </ul>
September 14 Special Meeting	<ul style="list-style-type: none"> <li>Preliminary Discussion of 2021 Master Work Plan</li> </ul>
October 5	<ul style="list-style-type: none"> <li>Final month to Propose Study Issues (Due to City Manager by December 3)</li> <li></li> </ul>
November 9 Special Meeting	<ul style="list-style-type: none"> <li>Approve 2021 Master Work Plan</li> <li>Annual Library Statistics and Trends</li> </ul>
December 7	<ul style="list-style-type: none"> <li>Final month to Approve 2021 Master Work Plan</li> <li>Final month for Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials</li> </ul>

**Additional items yet to be scheduled:**

- Branch Library
- Study Issues may be proposed at any meeting throughout the year
- Study Issues presentation dates will be added following approval by Council